

CITY OF LOS ANGELES

TARZANA NEIGHBORHOOD COUNCIL

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TARZANA NEIGHBORHOOD COUNCIL

C/O Department of Neighborhood
Empowerment
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TARZANA NEIGHBORHOOD COUNCIL BUDGET AND FINANCE COMMITTEE AGENDA and SPECIAL BOARD MEETING

Harvey Goldberg, Chairman

Monday, April 21, 2014-6:00 PM

Tarzana Community & Cultural Center

19130 Ventura Blvd. (at Vanalden), Tarzana, CA 91356

The public is requested to fill out a **“Speaker Card”** to address the Committee on any item of the agenda prior to the Committee taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Committee’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Committee. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or by email at info@empowerla.org.

1. Call to order and welcoming remarks.
2. Appointment of Committee Members
3. Appointment of Vice Chairman
4. Setting of quorum. Action Item.
5. Public comments. Limited to two minutes per speaker.
6. Approval of Minutes from March 19, 2014 meeting. Action item
7. Review and approval of preliminary financial statements as of March 31, 2014 and related financial data.
8. Review and approval of March 2014 expenditures for submission to DONE.
9. Discussion, review and motion on reversing from detailed allocated budgeted line items within Operations (approximately \$1,250), Outreach (approximately \$4,900) and Elections (approximately \$350) to Unallocated for items not needed to be expended during current fiscal year. Estimated total \$6,500.
10. Discussion and motion on request from President to increase the budget for Outreach, Advertising, Name Plates and Business Cards by \$250.00 to \$500.00 for the purchase of items for newly elected members and business cards for old members with new titles. Funds to come from Unallocated.
11. Discussion and motion by request from Outreach chair to increase the allocation for signs by \$200.00 for a total of \$400.00 to purchase a vertical sign to be used at events from Unallocated.
12. Discussion and motion on request from Kathy Delle Donne to be reimbursed, via warrant, monies advanced for expenses (\$54.07 for Election, Refreshments, Candidates Forum & \$45 for Meeting Expenses) that were previously approved totaling \$99.07.
13. Discussion and motion on request from Denyse Selesnick to approved reimbursement, via warrant, monies advanced for expenses for election flyers for the Town Hall meetings (\$398.94) and design of Election Day flyers (\$130.28), a total of \$529.22 that exceeded the budget for those expenses (\$100.20) by \$429.02. Approval is required for both over budget expenses and reimbursement.
14. Discussion and motion on Treasurers request to increase the Operations, PO Box Rental budget by \$4.00 to \$128.00 due to the increase in the USPS PO Box rental rate, from Unallocated.
15. Discussion and motion on request from Tarzana Recreation Center to purchase T-shirts for their camp program for approximately \$3,000 to be classified as Community Projects and coming from Unallocated.
16. Discussion and motion on request from the West Valley LAPD, Tarzana Senior Lead Officer to purchase supplies not to exceed \$3000.00

17. Committee Member Comments - Comments from Committee Members on subject matters within the Committee's jurisdiction.
18. Future agenda items and other calendar events. Next meeting May 21, 2014
19. Adjournment.

For more information about the Tarzana Neighborhood Council visit our web site at www.tarzananc.org

Any materials that may be distributed to a majority of the Committee less than 72 hours prior to the above scheduled meeting are available for review by the public at 19040 Vanowen St., Reseda, CA 91335

Process for Reconsideration –Reconsideration of Committee actions shall be in accordance with Tarzana Neighborhood Council bylaws.