

Monthly Expenditure Report



Reporting Month: June 2019

Budget Fiscal Year: 2018-2019

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$22169.23	\$11417.96	\$10751.27	\$3479.00	\$0.00	\$7272.27

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32243.05	\$7018.10	\$7272.27	\$0.00	\$7272.27
Outreach		\$2371.91		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$9756.95	\$2027.95	\$3479.00	\$3479.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$19830.77	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SMART AND FINAL 512	06/10/2019	(Credit card transaction)	General Operations Expenditure	Office	\$62.02
2	SMART AND FINAL 512	06/10/2019	(Credit card transaction)	General Operations Expenditure	Office	\$48.79
3	AMECI PIZZA & PASTA	06/10/2019	(Credit card transaction)	General Operations Expenditure	Office	\$104.00
4	APPLEONE EMPLOYMENT SV	06/18/2019	(Credit card transaction)	General Operations Expenditure	Office	\$184.80
5	SUBWAY 03281789	06/19/2019	(Credit card transaction)	General Operations Expenditure	Office	\$109.99
6	THE WEB CORNER, INC	06/04/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
7	NET ATLANTIC INC	06/04/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$40.00
8	ANDERSON TROPHY	06/12/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$47.63

9	OFFICE DEPOT #3320	06/15/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$35.02
10	NOHO PRINT & COPY	06/18/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$99.26
11	Woodland Hills Tarzana Chamber of Commerce Community Benefit Foundation	05/08/2019	TNC Board approves the request from the Woodland H...	Neighborhood Purpose Grants		\$2027.95
12	Location Sound Corp	05/30/2019	The TNC Board approves the Budget Committee's...	General Operations Expenditure	Office	\$6508.50
13	City of Los Angeles- Dept of Neighborhood Empowerment	05/30/2019	The TNC Board approves the Budget Committee's...	General Operations Expenditure	Outreach	\$2000.00
	Subtotal:					\$11417.96

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Tarzana Elementary School	06/11/2019	The TNC approves the Budget Committee's recom...	Neighborhood Purpose Grants		\$3479.00
	Subtotal: Outstanding					\$3479.00

Smart & Final!
extra!
Warehouse & Market. Friend & Neighbor.

** Welcome To Our Winnetka Store **
Store # 512

See Us On WEB www.smartandfinal.com

Cashier: Steve O.

DATE 06/10/19 TIME 19:14:24

Lipton Diet Grn Te	3.99	F
***=> Buy 4 Save \$4 Promotion		
Was \$4.99 / YOU SAVED ->	\$1.00	
+CRV	.60	
Lipton Diet Grn Te	3.99	F
***=> Buy 4 Save \$4 Promotion		
Was \$4.99 / YOU SAVED ->	\$1.00	
+CRV	.60	
Lipton Diet Grn Te	3.99	F
***=> Buy 4 Save \$4 Promotion		
Was \$4.99 / YOU SAVED ->	\$1.00	
+CRV	.60	
Lipton Diet Grn Te	4.99	F
+CRV	.60	
FS 12 oz Hot Cups	4.49	T
FS 12 oz Hot Cups	4.49	T
CM Hazelnut	3.99	F
SV 8 7/8 Foam Plat	1.99	T
SV 8 7/8 Foam Plat	1.99	T
Famous Amos Cookie	11.49	F
Was \$13.49/ YOU SAVED ->	\$2.00	
Lays Classic Potat	12.99	F
***=> Buy 4 Save \$4 Promotion		
Was \$13.99/ YOU SAVED ->	\$1.00	
SUBTOTAL	60.79	
Sales Tax	1.23	
TOTAL 62.02		
MasterCard	TENDER	62.02
Cash	CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--> 11

***** Electronic Payment Activity *****
06/10/2019 19:15:20
MASTERCARD Entry Method: Chip
CARD #: XXXXXXXXXXXX5734
PURCHASE - APPROVED
AUTH CODE:096591

Mode: Issuer
AID: A0000000041010
TVR: 0000048000
IAD: 0110A040032200000000000000000000
000FF
TSI: E800
ARC: 00
TC: 7F6BA8CB1444FF19
MID: 482042 TID: 001 SEQ: 042134

Total: USD\$ 62.02

PIN VERIFIED
***** Electronic Payment Activity *****

19:15:26 OP# 810109573 06/10/19
Term:4 Trans # 59 Store # 512

MTS REFRESHMENTS
6/11/19

TNC SMART & FINAL
6-10-19 #1

Smart&Final!
extra! &
 Warehouse & Market. Friend & Neighbor.

** Welcome To Our Winnetka Store **
 Store # 512

 See Us On WEB www.smartandfinal.com

Cashier: Steve O.

DATE 06/10/19

TIME 19:15:32

FS 12 oz Hot Cups	4.49	T
Crystal Geyser	4.99	F
+CRV	1.75	
Crystal Geyser	4.99	F
+CRV	1.75	
FS 12 oz Hot Cups	4.49	T
Famous Amos Cookie	11.49	F
Was \$13.49/ YOU SAVED -> \$2.00		
Lays Classic Potat	13.99	F
SUBTOTAL	47.94	
Sales Tax	.85	

TOTAL		48.79
MasterCard	TENDER	48.79
Cash	CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--> 6

***** Electronic Payment Activity *****
 06/10/2019 19:16:30
 MASTERCARD Entry Method: Chip
 CARD #: XXXXXXXXXXXXX5734
 PURCHASE - APPROVED
 AUTH CODE:058998

Mode:	Issuer
AID:	A00000000041010
TVR:	0000048000
IAD:	0110A0400322000000000000000000
000FF	
TSI:	E800
ARC:	00
TC:	5CF14BFE89C22715
MID: 482042	TID: 001 SEQ: 042135

Total: USD\$ 48.79

PIN VERIFIED

***** Electronic Payment Activity *****

19:16:35	OP# 810109573	06/10/19
Term:4	Trans # 60	Store # 512

THANK YOU FOR SHOPPING
 YOUR WINNETKA SMART AND FINAL
 STORE MANAGER: Richard Powers
 1 (818) 274-0111

*

MTG REFRESHMENTS
 6-25-19

TNC SMART+FINAL
 6-10-19 #2



SERVER	TABLE NO.	GUESTS	DATE
			087346

1			
2			
3			
4			
5	2	⑤ Vex 19	
6			
7	2	⑤ BO 2x11=22	
8			
9		⑤ M 11	
10			
11			
12			
13			
14			
15			
16			
17			

1/2 TRAY Cesar 22.50

SUB-TOTAL

TAX

TOTAL

104.00

DATE _____ AMOUNT _____

087346



AMECI PIZZA & PASTA
19803 VENTURA BLVD.
WOODLAND HILLS, CA 91364
818-348-7900

Bank ID: 2700
Merchant ID: 0771
Term ID: 003

Sale

XXXXXXXXXXXX5734

MASTERCARD

Entry Method: Chip

Amount: \$

104.00

Tip:

Total:

06/10/19

Inv #: 000009

Apprvd: Online

Retrieval Ref. #: 18753744

16:13:40

Appr Code: 077376

Batch#: 161001

MASTERCARD
AID: A00000000041010
TSI: 6800
TVR: 0000008000

Customer Copy

MTG REFRESHMENTS
6/11/19

TNC AMECI 6-10-19

AppleOne

P.O. Box 29048
Glendale CA 91209-9048
(818) 240-8688
TIN: 95-2580864

Invoice

Bill To

City of LA - DONE -TARZANA NC
Accounts Payable
200 N. Spring St. Room 2005
Los Angeles CA 90012

Purchase Order	Not Specified
Department	Not Specified

Customer - Site		Invoice Date	Invoice Number	Office	Page	Amount			
00950101 - 0048		06/05/2019	01-5253821	1002 Downtown L.A.	1	\$184.80			
Employee Name	Line	Job Description	Weekend	Charge	Unit	Rate	Sales Tax	State	Total
Kramer, Patricia	1	1 MINUTE TAKER	06/01/2019	STD	8.00	23.10	0.00		\$184.80

SB Code : SB Value :

CNTRT	C-132956
LOCTN	Tarzana NC
REQTR	Len Shaffer

IF YOU HAVE QUESTIONS ON THIS INVOICE PLEASE CALL NUMBER 213-892-0234 OTHERWISE REMIT PAYMENT UPON RECEIPT.

NOTE: PAYMENT DUE UPON PRESENTATION OF THIS INVOICE. Unpaid balance 30 days from invoice date shall be subject to a service charge of 1.5% per month. (18% per annum)

Please detach at the dotted line and return bottom portion with your payment. Thank you.



AppleOne

Remit To:

AppleOne Employment Services
Accounts Receivable
P.O. Box 29048
Glendale CA 91209-9048

Remittance Copy

You can now pay electronically through



Visit www.ApplePay.com or Call (866) 898-7152 for details

Customer #	Invoice Date	Invoice Number	Office	Amount	Amount Paid
00950101 - 0048	06/05/2019	01-5253821	1002 Downtown L.A.	\$184.80	

Bill To: City of LA - DONE -TARZANA NC
Accounts Payable
200 N. Spring St. Room 2005
Los Angeles CA 90012

[illegible]

TNC APPROVE 01-575387.1

XF67922419

Kramer, Patricia

Invoice 01-5253821 Line 1

Web TimeCard

Client Name: City of LA - DONE- TARZANA NC (009501010048)
 Employee Name: Kramer, Patricia
 Serial Number: XF67922419

Imaged on 6/4/2019

Week Ending: 6/1/2019

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Sat	6/1/2019	6:00 AM	3:00 PM	1:00	8:00	8:00	0:00	0:00
SubTotals					08:00 08:00	00:00	00:00	

Submitted By: Patricia Kramer|341248 on 6/1/2019
 Preapproved By: <not available> on <not available>
 Approved By: LEONARD SHAFFER|122196 on 6/1/2019
 Processed By: cbeaudreault on 6/3/2019

MAY 2019
MINUTES

Verified Timecard List

Saturday, June 01, 2019 6:48 PM

Client Name: City of Los Angeles D.O.N.E.
Name Kramer, Patricia
SSN *****9785

Timecard Id: 5751070
Week Ending: 6/1/2019 12:00:00 AM
Serial: XF67922419

	Date	Time In	Time Out	Lunch	Total Reg	Total O.T.	Total Double
SUN							
MON							
TUE							
WED							
THUR							
FRI							
SAT	6/1/2019	6:00 AM	3:00 PM	1 hr 0 min	8 hr 0 min		

Verified by: LEONARD SHAFFER|122196

8 hr 0min 0 hr 0 min 0 hr 0 min

Total No. of TimeCards: 1

Subway#28178-0 Phone 818-344-0999
19231 VENTURA BLVD
TARZANA, CA, 91356
Served by: 20 6/19/2019 4:48:16 pm
Term ID-Trans# 1/A-198870

Qty	Size	Item	Price
1		Standard Base SndPlt	39.99
		-3 Tuna PltPrt	0.00
		-2 Roast Beef PltPrt	0.00
1		Extra Large SndPlt	70.00
		-4 Turkey PltPrt	0.00
		-3 Spicy Italian PltPrt	0.00
		-3 Veggie Delite PltPrt	0.00

Sub Total 109.99
Total (Take Out) 109.99
Credit Card 109.99
Change 0.00

Approval No: 062930
Reference No: 917023970883
Card Issuer: Mastercard
Account No: *****5734
Acquired: Contact_EMV
Amount: \$109.99
Application: MASTERCARD
AID: A0000000041010
TVR: 0000008000
TSI: 6800

Date/Time: 6/19/2019 4:48:15 PM

By entering a verified PIN, cardholder
agrees to pay issuer such total in
accordance with issuer's agreement with
cardholder.

CUSTOMER COPY

Host Order ID: 747-194-208323

Lettuce know how we did today at
global.subway.com and we'll send
you a sweet offer.

MTG Exp.
JUNE 25, 2019
BD MTG

TNC SUBWAY 6-19-19

The Web Corner, Inc.

19509 Ventura Blvd
Tarzana, CA 91356

Invoice

Date	Invoice #
6/1/2019	18647

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

PAID
06/04/2019

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	150.00	150.00
0	Monthly Hosting for tarzananc.org	15.00	0.00
0	Email Archiving:	3.00	0.00
	1 Accounts l.shaffer@tarzananc.org (inlcuded in maintenance)		

Please remit payment at your earliest convenience.

Thank you for your business!

Total \$150.00

TWC WEBCORNER 6-1-19

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE



Page 1 of 1

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-146
Date	2019-06-01
Due Date	2019-07-01
Total (\$)	40.00
Amount Due (\$)	0.00

Description	Amount (\$)
Pro Bandwidth Usage Max: 0.073 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2339 Members Service Name: 'tarzana-neighborhood-council'	40.00

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356



Payment Summary	
Account	1002581
Reference	Invoice 1002581-146
Due Date	2019-07-01
Amount Due (\$)	0.00

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

TNC Net Atlantic 6-1-19



Anderson Trophy Co.
12901 Saticoy Street
North Hollywood, CA 91605

(818) 765-3770

INVOICE

INVOICE NO.: 709803
INVOICE DATE: 6/13/2019
TERMS: Upon Order
SALES REP: Jon

SOLD TO:

TARZANA NEIGHBORHOOD COUNCIL
19130 Ventura Blvd
Tarzana, CA 91356

SHIP TO:

ORDERED BY: JEFF MAUSNER
P.O. NO.:

SALES ORDER NO.: SO-509773

SHIP DATE: 6/17/2019
SHIPPING METHOD: PICK UP
TRACKING #:

QNTY	ITEM ID	DESCRIPTION	U/M	UNIT PRICE	TOTAL
3	NBC-5-2	City Name Badge - Type 5 - Double Side Hanging - Laser Plastic - 2' x 3.5' Green to White <i>MICHAEL POVAR MARK EPSTEIN DEVON CROMWELL</i>	ea	14.50	43.50T

PICKUP LOCATION	ORDER PARTS

Subtotal	\$43.50
Sales Tax (9.5%)	\$4.13
Total	\$47.63
Payments/Credits	-\$47.63
Balance Due	\$0.00

www.andersontrophy.com

TNC ANDERSON 6/13/19

** CUSTOMER - RECEIPT **

Page: 1

Office DEPOT**Customer Information**

Customer Name: LEONARD SHAFFER
Customer Ph#: 818-343-7721
Customer ID: 24450298
Deliver To: LEONARD SHAFFER
4428 CALLADA PL
TAPAZANA, CA 91356-5105

Order Information

Order Number: 330707899-001
Order Date: 6/15/19 7:51 pm
Delivery Date: 6/28/19
Store: 3320
Payment: In-Store
\$.00

Order Details

SKU	Description	Qty Ordered	Qty Filled	Price/Unit	Extended Price
0335808	SIGN, METAL BASE, ENGR	1		15.99	
0335808	SIGN, METAL BASE, ENGR	1		15.99	

DEVON CROMWELL
MARK EPSTEIN



3307078990013

Subtotal: \$31.98
Other Charges:
Del Charge:
Tax: \$3.04
Total Due: \$35.02

Bring this invoice to any register for payment processing.
Or, call our Customer Service Center at

To check the status of your order, 24 hours a day, 7 days a week, please visit
<https://www.officedepot.com/orderhistory> and enter your order number and phone number
Or, call our Customer Service Center at 1-800-GO-DEPOT (1-800-463-3768).

Thank you for shopping at
Office DEPOT

TNC OFFICE DEPOT 6-15-19

Office DEPOT OfficeMax

Tarzana - (818) 668-9067

06/15/2019 4:53 PM



27VTAA5PY335XYB4H

SALE

3320-1-452-899073-19.4.2

Order Management Invoice # 3307078990013

Approval Code: 541721

114318 JDA GMILL ORDE	35.02 E
Total:	35.02
MasterCard 5734:	35.02

AUTH CODE 096553

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000088000

CVS No Signature Required

Shop online at www.officedepot.com

XX

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com

and enter the survey code below.

15EA 4C1P 3PHB

XX

250 BUSINESS CARDS
FOR MARK EPSTEIN \$ 45.00

250 BUSINESS CARDS
FOR DEVON CROMWELL 45.00
\$ 90.00

NoHo COPY & PRINT
4795 Vineland #A
N. Hollywood, CA 91602

#218587 07/09/2019 11:42:58AM
01 CLERK01 000000

1@ 90.00	\$90.00
DEPT. 01	
MDSE ST	\$90.00
TAX1	\$9.26

ITEMS 1Q
CASH \$99.26

818-755-4542
www.nohoprint.com

TNC NOHO COPY 6-18-19

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Tarzana Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) <u>Woodland Hills Tarzana Chamber of Commerce Benefit Foundation</u>	<u>45-0975689</u>	<u>CA</u>	<u>5/10/2011</u>
Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable)
1b) <u>PO Box 1</u>	<u>Woodland Hills</u>	<u>CA</u>	<u>91365-0001</u>
Organization Mailing Address	City	State	Zip Code
1c) <u>6100 Topanga Canyon Blvd</u>	<u>Woodland Hills</u>	<u>CA</u>	<u>91367</u>
Business Address (if different)	City	State	Zip Code
1d) PRIMARY CONTACT INFORMATION:			
<u>Diana Williams</u>	<u>818-347-4737</u>	<u>diana@woodlandhillsgcc.net</u>	
Name	Phone	Email	
2) Type of Organization- Please select one:			
<input type="checkbox"/> Public School (not to include private schools)		or <input checked="" type="checkbox"/> 501(c)(3) Non-Profit (other than religious institutions)	
Attach Signed letter on School Letterhead		Attach IRS Determination Letter	
3) <u>Name / Address of Affiliated Organization (if applicable)</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

This grant will support the Tarzana Recreation Center's Summer Camp Program by assisting them with the purchase of logo T-Shirts. These T-Shirts will have the camp colors and logo. In addition, it will help the Tarzana Neighborhood Council with its community outreach program by incorporating the Tarzana NC logo and contact information on the back of each T-Shirt.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

This grant will enhance the Tarzana Recreation Centers Summer Camp Program (part of LA City Department of Recreation and Parks) that services the Tarzana community.

TNC NPG WH-TCCBF 5-6-19

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

	Requested of NC	Total Projected Cost
6a) Personnel Related Expenses		
	\$	\$
	\$	\$
	\$	\$
6b) Non-Personnel Related Expenses		
Purchase of 275 T-Shirts with Summer Camp's logo on front and Tarzana NC logo on back	\$ 2,027.95	\$ 2,027.95
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
☒ No ☐ Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe: _____

Source of Funding	Amount	Total Projected Cost
Tarzana Neighborhood Council	\$ 2,027.95	\$ 2,027.95
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,027.95

10a) Start date: 5/21/19 10b) Date Funds Required: 5/21/19 10c) Expected Completion Date: 6/10/19 *
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
☒ No ☐ Yes If Yes, please describe below: _____

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☒ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Diana Williams

CBF Executive Director

PRINT Name

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

PAUL LAWLER

Secretary

PRINT Name

Title

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Offside Sports Apparel

No Job Is Too Big or Too Small

Email Us, Stop By or Give Us A Call

19555 Ventura Blvd Tarzana, CA 91356

(818) 708-2330 offsidesports@hotmail.com

QUOTE for Tarzana Rec. Center C/o TNC 2019

ITEM ID	ITEM DESCRIPTION	COLOR	SIZE	QTY.	PRICE	AMOUNT
PC149	T-Shirt Essential Window Tie Dye Tee	Purple	YOUTH S	75	\$6.75	\$506.25
PC149	T-Shirt Essential Window Tie Dye Tee	Purple	YOUTH M	70	\$6.75	\$472.50
PC149	T-Shirt Essential Window Tie Dye Tee	Purple	YOUTH L	20	\$6.75	\$135.00
PC149	T-Shirt Essential Window Tie Dye Tee	Purple	ADULT S	10	\$6.75	\$67.50
PC149	T-Shirt Essential Window Tie Dye Tee	Purple	ADULT M	10	\$6.75	\$67.50
PC149	T-Shirt Essential Window Tie Dye Tee	Rainbow	ADULT S	20	\$6.75	\$135.00
PC149	T-Shirt Essential Window Tie Dye Tee	Rainbow	ADULT M	20	\$6.75	\$135.00
PC149	T-Shirt Essential Window Tie Dye Tee	Rainbow	ADULT L	10	\$6.75	\$67.50
PC149	T-Shirt Essential Window Tie Dye Tee	Royal	ADULT S	20	\$6.75	\$135.00
PC149	T-Shirt Essential Window Tie Dye Tee	Royal	ADULT M	20	\$6.75	\$135.00

COST **\$1,856.25**

SALES TAX 9.25% **\$ 171.70**

TOTAL **\$2,027.95**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 10 2011

WOODLAND HILLS TARZANA CHAMBER OF
COMMERCE COMMUNITY BENEFIT
C/O WHITCC
20121 VENTURA BLVD STE 204
WOODLAND HILLS, CA 91364

Employer Identification Number:
45-0975689
DLN:
17053095374001
Contact Person:
DEB TRIMBLE ID# 31309
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
February 14, 2011
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

TNC NPG WH-TCC IRS LTR

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Woodland Hills-Tarzana Chamber of Commerce Community Benefit Foundation		
2 Business name/disregarded entity name, if different from above West Valley-Warner Center Chamber of Commerce Community Benefit Foundation		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Reporting to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. PO Box 1		Requester's name and address (optional)
6 City, state, and ZIP code Woodland Hills, CA 91365-0001		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-				-	
or								
Employer identification number								
4	5	-	0	9	7	5	6	8 9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► 12/27/2018
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

MD IRIS



Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification Form

NC Name: Tarzana Meeting Date: 5-6-19

Budget Fiscal Year: 2018-2019 Agenda Item No: 6

Board Motion and/or Public Benefit Statement (CIP and NPG):
Resolved: The Tarzana Neighborhood Council (TNC) Board approves the request from the Woodland Hills Tarzana Chamber of Commerce Benefit Foundation (a 501(c) 3) for an NPG in the amount of \$2,027.95. The grant will support the Tarzana Recreation Center's summer program with the purchase of logo T-shirts. The T-shirts will have the camp logo and colors. In addition, it will help the TNC with its community outreach program by incorporation the TNC logo and contact information on the back of each T-shirt. The purpose of this grant is to enhance the Tarzana Recreation Center's summer camp program that services the Tarzana Community. Funds to come from Unallocated. *AS A RESULT REUSE THE 2018-19 BUDGET*

Vote Count
Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
David Garfinkle	Board Member	X					
Pam Blattner	Board Member				X		
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP				X		
Jennifer Varela	Board Member				X		
Joyce Greene	Board Member	X					
Kenneth Schwartz	Board Member				X		
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
Max Flehinger	Secretary	X					
Jeff Mausner	2nd VP	X					
Richard Silverman	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member				X		
Iris Polonsky	Board Member	X					
Susan Lord	Board Member				X		
Bob Shmaeff	Board Member	X					
Scott Diamond	Board Member				X		
Michael Povar	Board Member				X		
Quorum 10	Total	12			8		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: *Harvey Goldberg*
Second Signer's Signature: *Leonard J Shaffer*
Print/Type Name: Harvey Goldberg
Print/Type Name: Leonard J Shaffer
Date: 5-6-19
Date: 5-6-19

TNC, NPG WA-TCGBE BAC. 5-6-19



LSC SALES DEPARTMENT
 10639 RIVERSIDE DRIVE
 NORTH HOLLYWOOD, CA 91602
 USA
 Phone No.: 818.980.9891
 Fax No.: 818.980-9911
 Home Page: locationsound.com

SALES INVOICE

Invoice Number: S1178985
 Invoice Date: 05/28/19
 Page: 1

Bill TO: TARZANA NEIGHBORHOOD COUNCIL
 To: LEONARD SHAFFER
 PO BOX 571016
 TARZANA, CA 91357

Ship TO: TARZANA NEIGHBORHOOD COUNCIL
 To: LEONARD SHAFFER
 PO BOX 571016
 TARZANA, CA 91357
 US

Ship Via PICK UP
 Ship Date 05/28/19
 Due Date 05/28/19
 Terms C.O.D.

Customer ID C52635
 P.O. Number C.O.D.
 P.O. Date 05/21/2019
 Our Order No. SO235935
 SalesPerson DAVE AUSLENDER x340

Manufacturer Item

No.	Item/Description	Unit	Order Qty	Quantity S	Unit Price	Total Price
XNEWITEM	SHURE BLX24R/SM58	EA	10	10	369.00	3,690.00
XNEWITEM	UA844+SWB/LC WIDEBAND UHF (470-952 MHz)	EA	2	2	449.00	898.00
	FIVE-WAY ACTIVE ANTENNA SPLITTER					
SHUUA874US	SHU ANT ACTIVE ANTENNA DIRECT 470-698	EA	2	2	299.95	599.90
SHUUA221	SHU PASS ANT SPLTTR/COMBINER	EA	1	1	137.95	137.95
	UA221 PACKAGE CONTAINS TWO UNITS					
	H9 512-542 MHz AND H10 542-572 Mhz					
ATLDS7E	ATL STND DESK 8-13 BLK	EA	10	10	27.95	279.50
PSCBCRG8X-10	PSC CAB BNC-BNC RG8X LOW 10FT	EA	2	2	34.25	68.50
GATGRR8L	GATCAS RACK 8SP W/WHEELS	EA	1	1	269.99	269.99

Amount Subject to	Amount Exempt	Subtotal:	5,943.84
Sales Tax	from Sales Tax	Invoice Discount:	0.00
5,943.84	0.00	Total Sales Tax:	564.66
		Total:	6,508.50

Sales returns are subject to a restocking fee. Title does not pass to the buyer until seller is paid in full.

TNC LOCATION SOUND INV 5-28-19

Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification Form

HARVEY / SCOTT



NC Name: Tarzana

Meeting Date: 5-28-19

Budget Fiscal Year: 2018-2019

Agenda Item No: 16

Board Motion and/or Public
Benefit Statement (CIP and NPG):

: Resolved: The TNC Board approves the Budget Committee's recommendation to approve the request from our President to increase the budget approved by the TNC Board at the April 23, 2019 meeting for the purchase a new wireless sound system and accessories by an amount not to exceed \$3000 for a total expenditure not to exceed \$7000. The vendor to be B&H Photo or a local vendor to be determined. To be classified as Operations, General, Sound System and come from Unallocated.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
David Garfinkle	Board Member	X					
Pam Blattner	Board Member				X		
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Jennifer Varela	Board Member	X					
Joyce Greene	Board Member	X					
Kenneth Schwartz	Board Member	X					
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
Max Flehinger	Secretary	X					
Jeff Mausner	2nd VP	X					
Richard Silverman	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Board Member	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member	X					
Scott Diamond	Board Member	X					
Michael Povar	Board Member	X					
Quorum 10	Total	19			1		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

Harvey Goldberg

Second Signer's Signature

Leonard J. Shaffer

Print/Type Name:

Harvey Goldberg

Print/Type Name:

Leonard J. Shaffer

Date:

5-28-19

Date:

5-28-19

TNC LOCATION COUNCIL BAC 5-28-19

**Congress of Neighborhoods / EmpowerLA Awards / NC Budget Advocates
Neighborhood Council Funding Support Statement – Fiscal Year 2018-2019**

I, LEONARD SHAFER (President or Vice-President [VP] name),
declare that I am the President or VP of the TARZANA
Neighborhood Council (Neighborhood Council) and that on MAY 28, 2019 (meeting
date), a Brown Act noticed public meeting was held by the Neighborhood Council with a quorum
of 18 (number) board members present and that by a vote of
18 (number) Yea, 0 (number) Nay, and 0 (number) Abstentions,
the Neighborhood Council approves funding support for the following:

☒ L.A. Congress of Neighborhoods 2019 event in the amount of:

*\$ 1500 - (A)

and/or

☒ L.A. Congress of Neighborhoods 2019 – Networking/EmpowerLA Awards event in the amount of:

*\$ 500 - (B)

and/or

☒ Neighborhood Council Budget Advocates 2019 in the amount of:

*\$ 0 (C)

\$ 3000 - Grand Total (A) + (B) + (C)

Therefore, the Neighborhood Council requests that the Office of the City Clerk Neighborhood Council Funding Program issue payment in the aforementioned Total amount from our checking account to the Department of Neighborhood Empowerment for the Congress and/or Budget Advocates Account(s).

LSHAFER
Signature of President or VP

5-28-19
Date

To request payment, the Neighborhood Council Treasurer must submit this completed form through the Funding System portal as the "Payment Request Document" and a respective Board Action Certification (BAC) form. Forms must be submitted no later than June 1, 2019 in order to be processed from current Fiscal Year available funds. **Make check payable to:**

**"City of Los Angeles – Dept. of Neighborhood Empowerment"
200 N. Spring St. Suite 224, Los Angeles, CA 90012**

*Please indicate a specific monetary amount, i.e. statements such as "our unused funding for this fiscal year" will not be processed.

TNC CONGRESS 5-28-19 INV

TNC CONGRESS 5-28-19 BAC

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification Form

HARVEY/IRIS



NC Name: Tarzana

Meeting Date: 5-28-19

Budget Fiscal Year: 2018-2019

Agenda Item No: 14

Board Motion and/or Public
Benefit Statement (CIP and NPG):

Resolved: The TNC Board approves the Budget Committee's recommendation to support the 2019 Congress of Neighborhoods-Networking/EmpowerLA Awards event for \$500. To be classified as Outreach, Events, Congress of Neighborhoods Awards and come from Unallocated.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
David Garfinkle	Board Member	X					
Pam Blattner	Board Member				X		
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Jennifer Varela	Board Member	X					
Joyce Greene	Board Member	X					
Kenneth Schwartz	Board Member	X					
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
Max Flehinger	Secretary	X					
Jeff Mausner	2nd VP	X					
Richard Silverman	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Board Member	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member				X		
Scott Diamond	Board Member	X					
Michael Povar	Board Member	X					
Quorum	10						
	Total	18			2		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

Harvey Goldberg

Second Signer's Signature

Leonard J. Shaffer

Print/Type Name:

Date:

5-28-19

Date:

5-28-19