

# Monthly Expenditure Report



Reporting Month: May 2019

Budget Fiscal Year: 2018-2019

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$23810.74	\$1641.51	\$22169.23	\$14285.45	\$0.00	\$7883.78

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32243.05	\$557.56	\$16662.28	\$6508.50	\$8153.78
Outreach		\$1015.93		\$2000.00	
Elections		\$68.02		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$9756.95	\$0.00	\$5506.95	\$5776.95	\$-270.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$18189.26	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	OFFICE DEPOT #3320	05/08/2019	(Credit card transaction)	General Operations Expenditure	Office	\$40.50
2	APPLEONE EMPLOYMENT SV	05/14/2019	(Credit card transaction)	General Operations Expenditure	Office	\$150.15
3	JERSEY MIKES 20019	05/27/2019	(Credit card transaction)	General Operations Expenditure	Office	\$145.90
4	SMART AND FINAL 512	05/27/2019	(Credit card transaction)	General Operations Expenditure	Office	\$36.21
5	APPLEONE EMPLOYMENT SV	05/31/2019	(Credit card transaction)	General Operations Expenditure	Office	\$184.80
6	NET ATLANTIC INC	05/04/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$40.00
7	THE WEB CORNER, INC	05/09/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
8	SMART AND FINAL 512	05/27/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$75.93

9	SUBWAY 03281789	05/19/2019	(Credit card transaction)	General Operations Expenditure	Elections	\$68.02
10	ONEgeneration Senior Enrichment Center	04/08/2019	The TNC Board approves the request to fund \$7...	General Operations Expenditure	Outreach	\$750.00
<b>Subtotal:</b>						<b>\$1641.51</b>

<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	Woodland Hills Tarzana Chamber of Commerce Community Benefit Foundation	05/08/2019	TNC Board approves the request from the Woodland H...	Neighborhood Purpose Grants		\$2027.95
2	Location Sound Corp	05/30/2019	The TNC Board approves the Budget Committee's...	General Operations Expenditure	Office	\$6508.50
3	City of Los Angeles- Dept of Neighborhood Empowerment	05/30/2019	The TNC Board approves the Budget Committee's...	General Operations Expenditure	Outreach	\$2000.00
4	Tarzana Elementary School	05/30/2019	1. The TNC approves the Budget Committee's re...	Neighborhood Purpose Grants		\$3749.00
<b>Subtotal: Outstanding</b>						<b>\$14285.45</b>





AppleOne

AppleOne Employment Services  
P.O. Box 29048  
Glendale CA 91209-9048  
Tel: 818-240-8688  
Email: specialbillingvms@ain1.com  
TIN: 95-2580864

City of Los Angeles

Attn: Accounts Payable  
200 N. Spring St. Room 2005  
Los Angeles, CA 90012

Invoice

Customer No: 00950101  
Site No: 0048  
Period Ending: 04/13/2019  
Invoice Date: 04/17/2019  
Invoice No: S7736333  
Amount Due: \$150.15  
Payment Term: NET 30 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
KRAMER, PATRICIA		04/13/2019	04/17/2019	01-5204572	6.50	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	0.00	\$0.00	\$0.00	\$150.15	CA	1002
Sub Total For:				6.50		0.00		0.00		0.00		0.00			\$0.00		\$150.15
Grand Total Invoice Amount				6.50		0.00		0.00		0.00		0.00			\$0.00		\$150.15

Please remit payment to: AppleOne Employment Services  
P.O. Box 29048  
Glendale, CA 91209-9048

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details

*March 2019  
Beard mfg.*

*TNC APPLEONE 57736333*

Web TimeCard Imaged on 4/15/2019

Client Name: City of LA - DONE- TARZANA NC (009501010048)  
 Employee Name: Kramer, Patricia  
 Serial Number: XF16489619  
 Week Ending: 4/13/2019

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Tue	4/9/2019	8:00 AM	2:30 PM	0:00	6:30	6:30	0:00	0:00

SubTotals 06:30 06:30 00:00 00:00

Submitted By: Patricia Kramer|341248 on 4/9/2019  
 Preapproved By: Tavizon, Alex (AE) on 4/15/2019  
 Approved By: <not available> on <not available>  
 Processed By: cbeaudreault on 4/15/2019

# Verified Timecard List

Tuesday, April 16, 2019 9:58 PM

Client Name: City of Los Angeles D.O.N.E.  
Name: Kramer, Patricia  
SSN: \*\*\*\*\*9785

Timecard Id: 5699653  
Week Ending: 4/13/2019 12:00:00 AM  
Serial: XF16489619

	Date	Time In	Time Out	Lunch	Total Reg	Total O.T.	Total Double
SUN							
MON							
TUE	4/9/2019	8:00 AM	2:30 PM		6 hr 30 min		
WED							
THUR							
FRI							
SAT							

Verified by: LEONARD SHAFFER|122196

6 hr 30min 0 hr 0 min 0 hr 0 min

---

Total No. of TimeCards: 1

Take Out

Jersey Mike's Subs 20019  
19458 Ventura Blvd.- Suite 1  
Tarzana, California 91356-3060  
Phone: (818) 343-0371

*BOARD  
MTB  
REFRESHMENTS*

Ticket: 01-000385-01-544490

=====  
Server: Michael 05/27/19 10:16 AM  
=====

SubsByBox 72.95  
Giant #7  
Giant #7  
Giant #10  
Giant #10  
SubsByBox 72.95  
Giant #14  
Giant #14  
Giant #5  
Giant #5

=====  
Sub Total \$145.90  
Taxable \$0.00  
9.50% Tax \$0.00  
Total \$145.90

Paid MASTERCARD 5734 \$145.90

Items sold: 2

*TNC JERSEY MIKES 5-27-19*





\*\* Welcome To Our Winnetka Store \*\*  
 Store # 512  
 \*\*\*\*\*  
 See Us On WEB www.smartandfinal.com

*BOARD MTS  
 REFRESHMENTS*

Cashier: Jackie

DATE 05/27/19 TIME 09:39:16

Knotts Van Cookies 9.69 F  
 Was \$10.99/ YOU SAVED -> \$1.30  
 Popped Baked Varie 13.99 F  
 CM Hazelnut Creame 5.99 F  
 Was \$6.49 / YOU SAVED -> \$5.50  
 Tblcvr 54x108 Whit 1.99 T  
 Tblcvr 54x108 CBlu 1.99 T  
 Tblcvr 54x108 CBlu 1.99 T  
 SUBTOTAL 35.64  
 Sales Tax .57

TOTAL 36.21  
 MasterCard TENDER 36.21  
 Cash CHANGE .00

TOTAL NUMBER OF ITEMS THIS VISIT--> 6

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*  
 05/27/2019 09:39:49  
 MASTERCARD Entry Method: Chip  
 CARD #: XXXXX-XXXX-XXXX-XXXX  
 PURCHASE -- APPROVED  
 AUTH CODE:001017

Mode: Issuer  
 AID: A0000000041010  
 TVR: 000048000  
 IAD: 0110A040032200000000000000000000  
 000FF  
 TSI: E800  
 ARC: C0  
 TC: 20C3F535DC2F33AB  
 MID: 432042 TID: 001 SEQ: 050087

Total: USD\$ 36.21

PIN VERIFIED

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*

09:39:54 OP# 40001874 05/27/19  
 Term:5 Trans # 63 Store # 512

THANK YOU FOR SHOPPING  
 YOUR WINNETKA SMART AND FINAL  
 STORE MANAGER: Richard Powers  
 1 (313) 274-0111

*TNC SMART + FINAL 5-27-19*





AppleOne

AppleOne Employment Services  
P.O. Box 29048  
Glendale CA 91209-9048

Tel: 818-240-8688  
Email: specialbillingvms@gain1.com

TIN: 95-2580864

### City of Los Angeles

Attn: Accounts Payable  
200 N. Spring St. Room 2005  
Los Angeles, CA 90012

### Invoice

Customer No: 00950101  
Site No: 0048  
Period Ending: 05/11/2019  
Invoice Date: 05/15/2019  
Invoice No: S7771624  
Amount Due: \$184.80  
Payment Term: NET 30 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
KRAMER, PATRICIA	05/11/2019	05/15/2019	01-5231876	8.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$184.80	CA	1002
Sub Total For:				8.00		0.00		0.00		0.00		0.00		\$0.00	\$184.80		
Grand Total Invoice Amount				8.00		0.00		0.00		0.00		0.00		\$0.00	\$184.80		

Please remit payment to: AppleOne Employment Services

P.O. Box 29048  
Glendale, CA 91209-9048

You can now pay electronically through

ApplePay  
Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details

*APRIL 2019 & MAX SPEC'S  
BOARD MINUTES*

*THE APPLE ONE S7771624*

Net Atlantic, Inc.  
10 Federal St., Suite 26  
Salem, MA 01970  
978-219-1920

# INVOICE



Harvey Goldberg  
Tarzana Neighborhood Council  
19798 Greenbriar Drive  
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-145
Date	2019-05-01
Due Date	<b>2019-05-31</b>
Total (\$)	<b>40.00</b>
Amount Due (\$)	<b>0.00</b>

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Description	Amount (\$)
Pro Bandwidth Usage Max: 0.039 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2345 Members Service Name: 'tarzana-neighborhood-council'	40.00

PAID IN FULL

*may mailing list maintenance*

Please tear off and return the bottom portion with your payment. Thank you.

---

Harvey Goldberg  
Tarzana Neighborhood Council  
19798 Greenbriar Drive  
Tarzana, CA 91356



Payment Summary	
Account	1002581
Reference	Invoice 1002581-145
Due Date	<b>2019-05-31</b>
Amount Due (\$)	<b>0.00</b>

Net Atlantic, Inc.  
10 Federal St., Suite 26  
Salem, MA 01970

*TNC NET ATLANTIC 5-1-19*

The Web Corner, Inc.  
 19509 Ventura Blvd  
 Tarzana, CA 91356

# Invoice

Date	Invoice #
5/1/2019	18476

**PAID**  
**05/09/2019**

<b>Bill To</b>
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	150.00	150.00
0	Monthly Hosting for tarzananc.org	15.00	0.00
0	Email Archiving:	3.00	0.00
	1 Accounts l.shaffer@tarzananc.org (inlcuded in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	<b>Total</b>	\$150.00
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*TNC WEB CORNER 5-1-19*

**Smart & Final**  
*extra!* &  
 Warehouse & Market. Friend & Neighbor.

\*\* Welcome To Our Winnetka Store \*\*  
 Store # 512  
 \*\*\*\*\*  
 See Us On WEB www.smartandfinal.com

*EARTH DAY  
 AWARDS  
 REFRESHMENTS*

Cashier: Jackie

DATE 05/27/19 TIME 09:39:59

3 @ 6.99		
Capri Sun Wild Chr	20.97	F
Lays Classic Potat	13.99	F
Lays Classic Potat	13.99	F
Famous Amos Cookie	13.49	F
Famous Amos Cookie	13.49	F
SUBTOTAL	75.93	
Sales Tax	.00	
TOTAL	75.93	
MasterCard TENDER	75.93	
Cash CHANGE	.00	

TOTAL NUMBER OF ITEMS THIS VISIT--> 7

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*  
 05/27/2019 09:40:44  
 MASTERCARD Entry Method: Chip  
 CARD #: XXXXX-XXXX-XX5734  
 PURCHASE - APPROVED  
 AUTH CODE: 048135

Mode: Issuer  
 AID: A0000000041010  
 TVR: 0000048000  
 IAD: 0110A040032200000000000000000000  
 000FF  
 TSI: E800  
 ARC: CO  
 TC: 0E801AFFB5D36FE8  
 MID: 482042 TID: 001 SEQ: 050088  
 Total: USD\$ 75.93

PIN VERIFIED  
 \*\*\*\*\* Electronic Payment Activity \*\*\*\*\*

09:40:48 OP# 40001874 05/27/19  
 Term:5 Trans # 64 Store # 512

THANK YOU FOR SHOPPING  
 YOUR WINNETKA SMART AND FINAL  
 STORE MANAGER: Richard Powers  
 1 (818) 274-0111

TNC SMART + FINAL 5-27-19 #2



Subway#28178-0 Phone 818-344-0999  
 19231 VENTURA BLVD  
 TARZANA, CA, 91356  
 Served by: 20 5/19/2019 12:29:11 pm  
 Term ID-Trans# 1/A-195298

Qty	Size	Item	Price
1		12 Cookies	6.49
2		Bottled Water	4.78
1		Any 3 FT After 3PM & Sa/S	18.00
1	12"	-Turkey Sub	
1		-Fresh Value Meal (21-1)	3.19
		-Bottled Water	
		-Chips	
1	12"	-Turkey Sub	
1		-Fresh Value Meal (21-1)	3.19
		-Bottled Water	
		-Chips	
1	12"	-Turkey Sub	
1		-Fresh Value Meal (21-1)	3.19
		-Bottled Water	
		-Chips	
1		Any 3 FT After 3PM & Sa/S	18.00
1	12"	-Steak & Chse Sub	
1		-Fresh Value Meal (21-1)	3.19
		-Bottled Water	
		-Chips	
1	12"	-Steak & Chse Sub	
1		-Fresh Value Meal (21-1)	3.19
		-Bottled Water	
		-Chips	
1	12"	-Tuna Sub	
1		-Fresh Value Meal (21-1)	3.19
		-Bottled Water	
		-Chips	

Sub Total 66.41  
 Taxable Amount 16.91  
 Sales Tax (9.5%) 1.61  
 Total (Take Out) 68.02  
 Credit Card 68.02  
 Change 0.00

Approval No: 082681  
 Reference No: 913919733526  
 Card Issuer: Mastercard  
 Account No: \*\*\*\*\*5734  
 Acquired: Contact\_EMV  
 Amount: \$68.02  
 Application: MASTERCARD  
 AID: A0000000041010  
 TVR: 0000008000  
 TSI: 6800  
 Date/Time: 5/19/2019 12:29:10 P

ELECTION  
 FOOD FOLLOWERS #50 -  
 MISCELLANEOUS 18.02  
 68.02

TNC SUBWAY 5-19-19



## INVOICE

January 13, 2019

Tarzana Neighborhood Council

**REMIT PAYMENT TO:**

ONEgeneration Senior Enrichment Center  
18255 Victory Blvd.  
Reseda, CA 91335  
818-705-2345

**2019 Senior Symposium**

Item	Amount
Senior Symposium Participation – Inclusion of logo on flyers and other promotional materials, Banners, programs and other outreach materials for the May 18, 2019 Senior Symposium.	\$750.00
<b>Balance Due</b>	<b>\$750.00</b>



