Monthly Expenditure Report

Reporting Month: August 2018 **Budget Fiscal Year: 2018-2019**

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	**Total Spent**	**Remaining Balance**	**Outstanding**	**Commitments**	**Net Available**
$41443.22	$1613.14	$39830.08	$0.00	$500.00	$39330.08

Monthly Cash Flow Analysis					
Budget Category	**Adopted Budget**	**Total Spent this Month**	**Unspent Budget Balance**	**Outstanding**	**Net Available**
Office	$39000.00	$271.03	$36830.08	$0.00	$36830.08
Outreach		$1342.11		$0.00	
Elections		$0.00		$0.00	
Community Improvement Project	$0.00	$0.00	$0.00	$0.00	$0.00
Neighborhood Purpose Grants	$3000.00	$0.00	$3000.00	$0.00	$3000.00
Funding Requests Under Review: $500.00		Encumbrances: $0.00		Previous Expenditures: $556.78	

Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	SUBWAY 03281789	08/28/2018	(Credit card transaction)	General Operations Expenditure	Office	$141.48
2	VONS #2039	08/28/2018	(Credit card transaction)	General Operations Expenditure	Office	$40.90
3	BEST BUY 00001164	08/29/2018	(Credit card transaction)	General Operations Expenditure	Office	$88.65
4	NET ATLANTIC INC	08/04/2018	(Credit card transaction)	General Operations Expenditure	Outreach	$40.00
5	THE WEB CORNER	08/10/2018	(Credit card transaction)	General Operations Expenditure	Outreach	$150.00
6	OFFICE DEPOT #3320	08/10/2018	(Credit card transaction)	General Operations Expenditure	Outreach	$17.51
7	NOHO PRINT & COPY	08/15/2018	(Credit card transaction)	General Operations Expenditure	Outreach	$54.60
8	AAA Flag & Banner	07/26/2018	Approve payment of the previously budgeted AAA Fl...	General Operations Expenditure	Outreach	$1080.00
	Subtotal:					**$1613.14**

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					**$0.00**

Receipts:

EVC NAHECOFF 11-25-19

Subway#28178-0 Phone 818-344-0999
19231 VENTURA BLVD
TARZANA, CA, 91356
Served by: Doorsa 8/27/2018 5:09:36 pm
Term ID-Trans# 1/A-165687

Qty	Size	Item	Price
1		36 Cookie Platter	18.99
1		Extra Large SndPlt	70.00
		-3 Roast Beef PltPrt	0.00
		-2 Spicy Italian PltPrt	0.00
		-3 Tuna PltPrt	0.00
		-2 Turkey PltPrt	0.00
1		Standard Base SndPlt	39.99
		-3 Turkey PltPrt	0.00
		-2 Veggie Delite PltPrt	0.00
2		Veggie Delite Salad	12.50

Sub Total	141.48
Total (Take Out)	141.48
Credit Card	141.48
Change	0.00

Approval No: 099186
Reference No: 824000367920
Card Issuer: Mastercard
Account No: **********5734
Acquired: Contact_EMV
Amount: $141.48
Application: MASTERCARD
AID: A0000000041010
TVR: 8000008000
TSI: 6800
Date/Time: 8/27/2018 5:09:26 PM

By entering a verified PIN, cardholder agrees to pay issuer such total in accordance with issuer's agreement with cardholder.

MTG
EXP.

TNC SUBWAY 8-27-18

VONS

Store 2039 Dir Matt Campa
Main:(818) 881-7020
19333 Victory Blvd.
RESEDA CA 91335

GROCERY

3 QTY LIPTON GRN		17.97 S
CRV SFTDK 12PK NTX		1.80 S
Regular Price	**23.97**	
Card Savings	**6.00-**	
2 QTY CRYSTL GYS		9.98 S
CRV SFTDK 35PK NTX		3.50 S
Regular Price	**10.98**	
Card Savings	**1.00-**	

GROC NONEDIBLE

CHINET LNCH PLATES	6.99 T
TAX	0.66
**** BALANCE	40.90

MTG
EXP.

Credit Purchase 08/28/18 11:28
CARD # **********5734
REF: 99001975891 AUTH: 00087475

PAYMENT AMOUNT	40.90

AL MASTERCARD
AID A0000000041010
TVR 0000048000
TSI E800

Mastercard	40.90
CHANGE	0.00

TOTAL NUMBER OF ITEMS SOLD = 11
08/28 18 11 28 2039 5 195 4019

TNC-VONS 8-28-18

Welcome to Best Buy #116
21601 VICTORY BLVD
CANOGA PARK, CA 91303

Val #:000110-386270-306621-837705-050357-336

0116 073 4928 08/29/18 16:11

1134099	9183B001	40.99
CANON 1200 XL INK - BLACK		
Sales Tax	3.87	
4770900	9232B005	39.99
CANON 1200 INK COMBO 3PK - CL		
Sales Tax	3.80	

Subtotal	80.98
Sales Tax	7.67
Total	88.65

**********5734 ChipRead USD$ 88.65
MASTERCARD - MASTERCARD
GOLDBERG/HARVEY
Approval 037510

MODE: Issuer
AID: A0000000041010

My Best Buy
Member ID 2493851749

LAND USE
COMMITTEE

DAVID,
Thanks for shopping at Best Buy today!
Your My Best Buy balance as of 07/17/2018
Posted points: 66
Go to BestBuy.com for more info

Devices that can be activated and cell phones have a 14-day return policy for all customers. 15-day return period on almost everything else.

Restocking fee applies on select items

A valid receipt is required for all returns. Except where prohibited, we may request an ID. ID info may be stored in a secure, encrypted database used for tracking returns and exchanges.

Returned items missing accessories are subject to a missing part fee. Best Buy reserves the right to deny any return.

For return policy details and a complete list of exceptions, ask for a policy brochure or go to www.BestBuy.com/Returns.

To learn about our privacy practices please visit www.BestBuy.com/privacy.

Your Customer Service PIN is:
0116 073 4928 082918

TAN BEST BUY 8-29-18

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-136
Date	2018-08-01
Due Date	**2018-08-31**
Total ($)	**40.00**
Amount Due ($)	**0.00**

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

PAID IN FULL

Description	Amount ($)
Pro Bandwidth Usage Max: 0.03 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2377 Members Service Name: 'tarzana-neighborhood-council'	40.00

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Payment Summary	
Account	1002581
Reference	Invoice 1002581-136
Due Date	**2018-08-31**
Amount Due ($)	**0.00**

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

The Web Corner, Inc.

19509 Ventura Blvd
Tarzana, CA 91356

Invoice

Date	Invoice #
8/1/2018	17133

PAID 08/09/2018

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	150.00	150.00
0	Monthly Hosting for tarzananc.org	15.00	0.00
0	Email Archiving: 1 Accounts l.shaffer@tarzananc.org (inlcuded in maintenance)	3.00	0.00

Please remit payment at your earliest convenience.

Thank you for your business!

Total $150.00

TWC WEB CORNER 8-1-18

3320

Office DEPOT

** CUSTOMER - RECEIPT **

Customer Information

Customer Name: TARZANA NEIGHBORHOOD COUN
Customer Ph# : 818-343-7721
Customer ID: 05175360

Order Information

Order Number: 182977713-001
Order Date: 8/10/18 6:19 pm
Invoice Date: 8/10/18 6:20 pm
Store: 3320
Payment: In-Store

Order Details

SKU	Description	Qty Ordered	Qty Filled	Price/Unit	Extended Price
0335808	SIGN,METAL BASE,ENGR	1		15.99	POVAR

Office DEPOT
OfficeMax
Tarzana - (818) 668-9067
08/10/2018 3:20 PM
27VTRAXPY3358YXMF
SALE 3320-1-2459-666110-18 7.2
Order Management Invoice # 182977713001 5
Approval Code: 215608
114318 JDA GMILL ORDE 17.51 E
Total: 17.51
MasterCard 5734: 17.51
AUTH CODE 094969
TDS Chip Read
AID A0000000041010 MASTERCARD
TVR 0000088000
CVS No Signature Required
Shop online at www.officedepot.com

18297777130015

Subtotal:	$15.99
Other Charges:	
Del Charge:	
Tax:	$1.52
Total Due:	$17.51

Bring this invoice to any register for payment processing.

Signature (required) _____

Please Print Name _____

This order is UNPAID. Log in to GMIL and Cancel this ord er if restocking is necessary. Refer to SOP 9.04 for more details.

Thank you for shopping at

Office DEPOT

INC OFFICE DEPOT 8-10-18

Corporate Office
8955 National Blvd
Los Angeles, CA 90034
310-836-3200

TRANSACTION # **SO328497**
DATE **6/14/2018**
REFERENCE **QTE240967**
SALES TEAM **233 SHARA ENTIN**

SALES ORDER INVOICE

CUSTOMER C205679

CITY OF LOS ANGELES - TARZANA NEIGHBORHOOD COUNCIL

PROJECT
7/12/18 - INSTALLATION/REMOVAL/ROUTE MAINTENANCE - TNC LIGHT POLE BANNER DISPLAY

PRIMARY CONTACT
IRIS POLONSKY
8184146626
bklyneez@yahoo.com

DUE DATE
7/12/2018

SHIPPING METHOD
Installation - AAA Factory

PAYMENT TERMS
Net 30

CUSTOMER P.O.
TNC 7/12/18

BILL TO
TARZANA NEIGHBORHOOD COUNCIL
CITY OF LOS ANGELES
P.O. BOX 571016
TARZANA CA 91357

SHIP TO
TARZANA NEIGHBORHOOD COUNCIL
CITY OF LOS ANGELES
P.O. BOX 571016
TARZANA CA 91357

QTY	ITEM NAME / DETAIL	EACH	TOTAL
1	**SO #328497 / INV #TBD: WORK SCHEDULED TO BE PERFORMED ON 7/12/18 - PERMIT #3337 (4/13/18-7/12/18) REMOVAL + PERMIT #3559/#3548/#3445 INSTALLATION AND ROUTE MAINTENANCE: TARZANA NEIGHBORHOOD COUNCIL LIGHT POLE BANNER DISPLAY**	$850.00	$850.00
	Pole Banner Installation | **AAA Flag & Banner currently has a total of 46 useable banners in storage....see Miguel B. - please bring some banners to this installation/removal/route maintenance to use as replacements as needed** INSTALLATION: 11 DD POLES/22 BANNERS: 18800-19100 VENTURA BLVD. FROM WILBUR TO DONNA 2 DD POLES/4 BANNERS: 19300-19500 VENTURA BLVD. FROM TAMPA TO SHIRLEY ROUTE MAINTENANCE: 10 DD POLES/20 BANNERS: 19300-19500 VENTURA BLVD. FROM TAMPA TO SHIRLEY REMOVE: **ALL BANNERS BEING REMOVED MUST BE STORED AT AAA FLAG & BANNER** 6 DD POLES/12 BANNERS: 18300 VENTURA BLVD. FROM LINDLEY TO AVENIDA ORIENTE **MUST TRACK EXACT PLACEMENT DURING REMOVAL AS THESE WILL NEED TO BE INSTALLED IN THE SAME LOCATION ON 10/12/18 **MUST NOTIFY SHARA/RONNIE OF ANY BANNERS MISSING OR REMOVED DUE TO DAMAGE BEYOND REPAIR		
46	**ADD WINDSLITS TO (46) BANNERS IN INVENTORY, PER CITY MANDATED POLE BANNER REQUIREMENTS EFFECTIVE 7/1/18** Repair	$5.00	$230.00

DESIGN • PRINT • INSTALL

A FINANCE CHARGE OF 1.5% PER MONTH WHICH IS EQUIVALENT TO AN ANNUAL PERCENTAGE RATE OF 18% WILL BE APPLIED TO ACCOUNTS PAST DUE.
It is understood and agreed that in event it becomes necessary for AAA Flag & Banner Mfg. Co to institute action to collect payment for merchandise sold herein, purchaser will pay all collection costs, including reasonable attorney's fees. The goods will be delivered, F.O.B. or ex-dock upon AAA Flag & Banner Mfg. Co. Los Angeles, CA; San Francisco, CA; Miami, FL and if the Customer desires that the goods be shipped to any other location, the Customer shall bear all cost and risk in shipment of the goods. Any Claims or Returns must be made within 2 days of receipt of goods. Upon approval, stock items will be issued a store credit. Custom products will either be destroyed, replaced, or issued a credit upon approval. Goods must be picked up within 15 days of completion, as AAA will not be responsible after this point. AAA Flag & Banner Mfg. Co. Inc. shall not be responsible for shipping/freight costs or for loss of or damage to goods, whether or not Customer chooses to insure the goods. Customer shall have the responsibility for pursuing any such claim against any carrier and if Customer has chosen to insure the goods, then Customer shall have responsibility for pursuing any claim under any insurance. See accompanying Terms and Conditions for further details.

TNC AAA INV SO 328497

Corporate Office
8955 National Blvd
Los Angeles, CA 90034
310-836-3200

TRANSACTION # **SO328497**
DATE **6/14/2018**

SUBTOTAL	$1,080.00
TAX (9.5%) *	$0.00
TOTAL	$1,080.00

PLEASE MAKE ALL PAYMENTS TO: AAA FLAG & BANNER MFG. CO. • 8955 NATIONAL BLVD • LOS ANGELES • CA • 90034

DESIGN • PRINT • INSTALL

A FINANCE CHARGE OF 1.5 PER MONTH WHICH IS EQUIVALENT TO AN ANNUAL PERCENTAGE RATE OF 18% WILL BE APPLIED TO ACCOUNTS PAST DUE.
It is understood and agreed that in event it becomes necessary for AAA Flag & Banner Mfg. Co. to institute action to collect payment on merchandise sold herein, customer will pay all collection costs, including reasonable attorney's fees. This goods will be delivered, delivery, in the respect upon AAA Flag & Banner facility Los Angeles, CA, San Francisco, CA, Miami, FL. Upon delivery the Customer assumes that the carrier be responsible for any damage. Customer shall be responsible for the Customer shall bear all cost and risk of shipment of the goods. Any Claims or Returns must be made within 2 days of receipt of goods. Upon approval, stock items will be issued a store credit. Custom products will either be repaired, replaced, or issue a credit upon approval. Goods must be paid for upon within 15 days of completion. AAA will not be responsible other than, AAA Flag & Banner Mfg. Co. Inc. shall not be responsible for shipping/freight costs or for loss of or damage to goods, whether or not Customer chooses to insure the goods. Customer shall have the responsibility for pursuing any such claim against any carrier and if Customer has chosen to insure the goods, then Customer shall have responsibility for pursuing any claim under said insurance. See accompanying Terms and Conditions for further details.

Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification Form

HAAP
LEN / HARVEY

NC Name: Tarzana	Meeting Date: 7-24-18
Budget Fiscal Year: 2018-2019	Agenda Item No: 13
Board Motion and/or Public Benefit Statement (CIP and NPG):	Resolved: The TNC Board approves the Executive Committee's recommendation to approve payment of the previously budgeted AAA Flag invoices as follows: QTE242246 in the amount of $455.00 and S)328497in the amount of $1,080.00

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the roon until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
David Garfinkle	Board Member	X					
Pam Blattner	Board Member	X					
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Jennifer Varela	Board Member				X		
Joyce Greene	Board Member	X					
Kenneth Schwartz	Board Member				X		
Susan Rogen	Board Member	X					
Esther Weider	Board Member					X	
Max Flehinger	Secretary	X					
Jeff Mausner	2nd VP	X					
Richard Silverman	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Board Member	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member		X		X		
Scott Diamond	Board Member	X					
MICHAEL POVAR						X	
		15			3	2	
Quorum 10	Total	15			3	2	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: Harvey Goldberg	Second Signer's Signature: LJ Shaffer
Print/Type Name: Harvey Goldberg	Print/Type Name: Leonard J Shaffer
Date: 7-24-18	Date: 7-24-18

TNC AAA BAC WILL SO REPORT