

Monthly Expenditure Report



Reporting Month: April 2018

Budget Fiscal Year: 2017-2018

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$34642.58	\$4107.48	\$30535.10	\$4605.50	\$0.00	\$25929.60

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$20992.90	\$325.86	\$11328.00	\$0.00	\$11328.00
Outreach		\$2531.62		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$8405.50	\$1250.00	\$6605.50	\$4605.50	\$2000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$7357.42	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	OFFICE DEPOT #3320	04/15/2018	(Credit card transaction)	General Operations Expenditure	Office	\$40.15
2	OFFICE DEPOT #3320	04/15/2018	(Credit card transaction)	General Operations Expenditure	Office	\$59.72
3	OFFICE DEPOT #3320	04/15/2018	(Credit card transaction)	General Operations Expenditure	Office	\$-59.72
4	OFFICE DEPOT #3320	04/16/2018	(Credit card transaction)	General Operations Expenditure	Office	\$1.64
5	SMARTNFINAL51210105120	04/23/2018	(Credit card transaction)	General Operations Expenditure	Office	\$49.94
6	AMECI PIZZA & PASTA	04/23/2018	(Credit card transaction)	General Operations Expenditure	Office	\$94.13
7	USPS PO 0577220195	04/25/2018	(Credit card transaction)	General Operations Expenditure	Office	\$140.00
8	NET ATLANTIC INC	04/04/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$40.00

9	MINUTEMAN PRESS (WOODL	04/04/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$912.51
10	SMARTNFINAL47710104776	04/07/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$79.26
11	MICHAELS STORES 9187	04/07/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$28.45
12	THE WEB CORNER	04/12/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
13	OFFSIDE SPORTS 2	04/12/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$390.92
14	VONS #2066	04/14/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$49.56
15	AAA FLAG AND BANNER LA	04/25/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$130.92
16	ONEgeneration Senior Enrichment Center	03/23/2018	The TNC Board approves the Budget Committee's...	General Operations Expenditure	Outreach	\$750.00
17	Woodland Hills Tarzana Chamber of Commerce Community Benefit Foundation	03/30/2018	The TNC Board approves the Executive Committee&rsq...	Neighborhood Purpose Grants		\$1250.00
	Subtotal:					\$4107.48

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Tarzana Elementary School	05/01/2018	The TNC Board approves the Budget Committee'...	Neighborhood Purpose Grants		\$4605.50
	Subtotal: Outstanding					\$4605.50

Office DEPOT
OfficeMax

Tarzana - (818) 668-9067
04/15/2018 5:13 PM



27VTPAQPU33XXYBMF

LAND USE
COPIES/INT

SALE 3320-3-2312-465897-18.3.2

167060 BW SS Letter	
135 @ 0.15	20.25
Bulk @ 0.025	2.70
Retail After Discounts	17.55
Business Solutions Prc	3.38
You Pay	33.88
215382 INK, PGI-1200, X	36.99
Business Solutions Prc	33.29
You Pay	33.29
Subtotal:	36.67
Sales Tax:	3.48
Total:	40.15
MasterCard 5734	40.15

AUTH CODE 015930

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000088000

CVS No Signature Required

SPC CARD# 9728

Total Savings:

\$20.57

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

TNC OFFICE DEPOT 4-15-18

LAND USE
RETURNED

Office DEPOT OfficeMax

Tarzana - (818) 668-9067
04/15/2018 5:03 PM



27VTPAQP33X5YBMF

SALE 3320-3-2310-465897-18.3.2
167060 BW SS Letter 20.25
135 @ 0.15
Bulk @ 0.13 2.70
You Pay 17.55SS
215382 INK,PGI-1200,X 36.99 SS
Subtotal: 54.54
Sales Tax: 5.18
Total: 59.72
MasterCard 5734: 59.72

AUTH CODE 047683
TDS Chip Read
AID A0000000041010 MASTERCARD
TVR 0000088000
CVS Signature Verified

100% Satisfaction Guarantee
Total Savings: \$2.70

If you're not satisfied with your purchase, you can return it with the Original Receipt and all unopened items for a full refund. See Tech Depot for details.

Office DEPOT OfficeMax

Tarzana - (818) 668-9067
04/15/2018 5:11 PM

RETURN 3320-3-2311-465897-18.3.2

167060 BW SS Letter (20.25)
QTY 135
Instant Savings -2.70
You Pay (17.55)SS
215382 INK,PGI-1200,X (36.99) SS
Subtotal: (54.54)
Sales Tax: (5.18)
Total: (59.72)
MasterCard 5734: (59.72)

TDS Chip Read
AID A0000000041010 MASTERCARD
TVR 0000088000
CVS Signature Verified

Shop online at www.officedepot.com

TNL OFFICE DEPOT 4-15-18 RET

LAND USE
RETURNED

Office DEPOT OfficeMax

Tarzana - (818) 668-9067
04/15/2018 5:03 PM



27VTPAQP33X5YBMF

SALE 3320-3-2310-465897-18.3.2
167060 BW SS Letter 20.25
135 @ 0.15
Bulk @ 0.13 2.70
You Pay 17.55SS
215382 INK,PGI-1200,X 36.99 SS
Subtotal: 54.54
Sales Tax: 5.18
Total: 59.72
MasterCard 5734: 59.72

AUTH CODE 047683
TDS Chip Read
AID A0000000041010 MASTERCARD
TVR 0000088000
CVS Signature Verified

100% Satisfaction Guarantee
Total Savings: \$2.70

If you're not satisfied with your purchase, you can return it with the Original Receipt and all unopened items within 90 days for a full refund. All unopened items are eligible for a full refund. See Tech Depot for details.

Office DEPOT OfficeMax

Tarzana - (818) 668-9067
04/15/2018 5:11 PM

RETURN 3320-3-2311-465897-18.3.2

167060 BW SS Letter (20.25)
QTY 135
Instant Savings -2.70
You Pay (17.55)SS
215382 INK,PGI-1200,X (36.99) SS
Subtotal: (54.54)
Sales Tax: (5.18)
Total: (59.72)
MasterCard 5734: (59.72)

TDS Chip Read
AID A0000000041010 MASTERCARD
TVR 0000088000
CVS Signature Verified

Shop online at www.officedepot.com

TNL OFFICE DEPOT 4-15-18 RET

LAND USE
COPIES

**Office DEPOT
OfficeMax®**

Tarzana - (818) 668-9067

04/16/2018 2:26 PM



27VTAAQP533XYEMF

SALE 3320-3-2441-895445-181312
166955 BW DS Letter 4.50
30 @ 0.15 0.30
Bulk @0.025 4.20
Retail After Discounts 0.75
Business Solutions Prc 0.75SS
You Pay 0.75SS
166955 BW DS Letter 4.50
30 @ 0.15 0.30
Bulk @0.025 4.20
Retail After Discounts 0.75
Business Solutions Prc 0.75SS
You Pay 0.75SS
Subtotal: 1.50
Sales Tax: 0.14
Total: 1.64
MasterCard 5734 1.64
AUTH CODE 030944
TDS Chip Read
AID A0000000041010 MASTERCARD
TVR 0000088000
CVS No Signature Required
SPC CARD# 9728

Total Savings:

\$7.50

TNC OFFICE DEPOT 4-16-18

FOOD & REFRESHMENTS

1 APRIL
BD M+G

Smart & Final
extra! &
Warehouse & Market. Friend & Neighbor.

** Welcome To Our Winnetka Store **
Store # 512

See Us On WEB www.smartandfinal.com

Cashier: Zendi

DATE 04/23/18

TIME 17:01:47

Crystal Geyser	4.99	F
+CRV	1.75	
CG Spkig Mineral V	12.69	FD
Was \$13.99/ YOU SAVED -->	\$1.30	
+CRV	1.40	
Lays Classic Potat	12.99	F
UC Mini Cinn Roll	6.99	F
Choc Dipd Madelein	7.79	F
Was \$7.99 / YOU SAVED -->	\$1.20	
SUBTOTAL	48.60	
Sales Tax	1.34	

TOTAL	49.94
MasterCard	TENDER 49.94
Cash	CHANGE .00

TOTAL NUMBER OF ITEMS THIS VISIT--> 5

***** Electronic Payment Activity *****
04/23/2018 17:02:40
MASTERCARD Entry Method: Chip
CARD #: XXXXXXXXXXXX5734
PURCHASE - APPROVED
AUTH CODE:057892

Mode:	Issuer
AID:	A0000000041010
TVR:	0000048000
IAD:	0110A0400322000000000000000000
000FF	
TSI:	E800
ARC:	00
TC:	3EC6948A0E38B866
MID: 238133	TID: 001 SEQ: 054238
Total:	USD\$ 49.94

PIN VERIFIED

***** Electronic Payment Activity *****

17:02:45	CP# 40012079	04/23/18
Term:5	Trans # 247	Store # 512

THANK YOU FOR SHOPPING
YOUR WINNETKA SMART AND FINAL
STORE MANAGER: Richard Powers
1 (813) 274-0111

*

TNC SMART & FINAL 4-23-18

Food
April
Bo MTS



SERVER	TABLE NO.	GUESTS	DATE
			076247

1	5764 Topoka	
2		Egtor
3		
4	⑤ M	9/20/02
5		
6	⑤ Bo	Auditorium
7		
8	⑤ Vege	
9		
10	⑤	
11		
12		
13		
14		
15		
16		
17		

AMECI PIZZA & PASTA
19803 VENTURA BLVD.
WOODLAND HILLS, CA 91364
818-348-7900

Bank ID: 2700
Merchant ID: 0771
Term ID: 003

Sale

XXXXXXXXXXXX5734

MASTERCARD

Entry Method: Chip

Amount: \$

94.13

Tip:

Total:

04/23/18

16:26:07

Inv #: 000007

Appr Code: 096060

Apprvd: Online

Batch#: 113001

Retrieval Ref. #: 17534283

MASTERCARD

AID: A0000000041010

TSI: 6800

TVR: 0000000000

Customer Copy

6:20

SUB-TOTAL

84.13

TAX

7.10.00

TOTAL

94.13

DATE _____ AMOUNT _____

076247



TNC AMECI 4-23-18

=====

TARZANA
5609 YOLANDA AVE
TARZANA
CA
91356-9998
0577220195

04/25/2018 (800)275-8777 11:17 AM

=====

Product Description	Sale Qty	Final Price
Box Renewal		\$140.00
(Zip Code:91357)		
(Box #:571016)		
(Box Size:Size 2 - 5 in x 5.5 in)		
(Rental Period:Annual)		
(Rental Start Date:05/01/2018)		
(Next Renewal Date:04/30/2019)		
(Customer Name:LEONARD SHAFFER)		

Total \$140.00

Credit Card Remitd \$140.00

(Card Name:MasterCard)
(Account #:XXXXXXXXXX5734)
(Approval #:086918)
(Transaction #:725)
(Entry Mode:Chip)
(AID:A0000000041010)
(Application Label:MASTERCARD)
(PIN:PIN Not Required)
(Cryptogram:83FF5DD44E2502EB)
(ARC:00)
(CVR:1E0300)
(IAD:01106070032200004F81000G00000
00000FF)
(TSI:E800)
(TVR:0000088000)

In a hurry? Self-service kiosks offer
quick and easy check-out. Any Retail
Associate can show you how.

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business

HELP US SERVE YOU BETTER

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

Go to:

<https://postalexperience.com/Pos>

840-5913-0055-003-00023-78530-02

or scan this code with
your mobile device:



or call 1-800-410-7420.

YOUR OPINION COUNTS

Bill #: 840-59130055-3-2378530-2
Clerk: 05

TNC USPS 4-25-18

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE



Page 1 of 1

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-132
Date	2018-04-01
Due Date	2018-05-01
Total (\$)	40.00
Amount Due (\$)	0.00

Description	Amount (\$)
Pro Bandwidth Usage	0.00
Max: 0.022 GB	
Service Name: 'tarzana-neighborhood-council'	
Pro Anno List	40.00
Max: 2387 Members	
Service Name: 'tarzana-neighborhood-council'	

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356



Payment Summary	
Account	1002581
Reference	Invoice 1002581-132
Due Date	2018-05-01
Amount Due (\$)	0.00

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

TNC NETATLANTIC 4-1-18



Minuteman Press
 20648 Ventura Blvd.
 Woodland Hills, CA 91364
 Phone: 818-348-2300 / Fax: 818-348-2303
 Web: woodlandhills-ca.minutemanpress.com
 E-mail: mmpwoodlandhills@gmail.com

INVOICE

Invoice Number 19479
 Invoice Date 4/4/2018

Bill to: Tarzana Neighborhood Council
 PO Box 571016
 Tarzana, CA 91357

Phone: 818-912-0602
 Mobile Phone: 818-912-0602
 Email: etti.wieder@yahoo.com

Ship to: Tarzana Neighborhood Council
 Esther Wieder
 PO Box 571016
 Tarzana, CA 91357

Email: etti.wieder@yahoo.com

Where Quality and Service Make The Difference

1 Banners - 48 x 96 - 13oz Vinyl - Earth Day Banner Repairs (Job 40281)	\$110.00
8 Banners - 22 x 28 - 13oz Vinyl - Earth Day (Job 40282)	\$202.29
4 Signs Corrugated Plastic - 20 x 20 - Earth Day (Job 40283)	\$137.93
2,500 Flyers - 8.5 x 11 - Color 1 Side - 70# Text - Earthday (Job 40284)	\$383.50
Sub Total	\$833.72
Sales Tax 2018	\$78.79
Invoice Total	\$912.51
Balance Due	\$912.51

FLYERS
 383.50
 36.24
 419.74

SIGNS
 450.22
 42.55
 492.77

912.51

PAID

Salesperson: Craig & Garth Sanders

50% Deposit, COD

Please pay from this invoice. No statements will be sent.

Received By _____

2.0000% interest per month on past-due invoices.

TNC MIMPRESS 4-4-18

Smart & Final.
Warehouse & Market. Friend & Neighbor.

** Welcome To Our Encino Store **
Store #477

See Us On WEB www.smartandfinal.com

Cashier: Lili O

DATE 04/07/18

TIME 10:35:38

3 @ 11.99	
Grn Tblcr 40x100	35.97 T
3 @ 10.49	
CG Alpine Spring	31.47 F
3 @ 2.80	
+CRV	8.40
SUBTOTAL	75.84
Sales Tax	3.42
TOTAL	79.26
MasterCard	TENDER 79.26
Cash	CHANGE .00

TOTAL NUMBER OF ITEMS THIS VISIT----> 6

***** Electronic Payment Activity *****
04/07/2018 10:36:41
MASTERCARD Entry Method: Chip
CARD #: XXXXXXXXXXXXX5734
PURCHASE - APPROVED
AUTH CODE:049838

Mode: Issuer:
AID: A0300000041010
TVR: 0000048000
IAD: 0110A040032200000000000000000000
OCOFF
TSI: E800
ARC: 00
TC: DE34E002E3FBCC08
MID: 288106 TID: 001 SEQ: 019855
Total: USD\$ 79.26

PIN VERIFIED

***** Electronic Payment Activity *****

10:36:45 OP# 40014834 04/07/18
Term:1 Trans # 191 Store # 477

THANK YOU FOR SHOPPING
YOUR SMART AND FINAL
STORE MANAGER: Lili Aguilan
1 (818) 750 0042

EARTH DAY EVENT DAY

TNC SMART+FINAL 4-7-18

Michaels

Where Creativity Happens™

MICHAELS STORE #9187 (818)783-7970
MICHAELS STORE #9187
17230 VENTURA BLVD
ENCINO, CA 91316
Rewards Number: LMR90069024926

8-9345-5195-0315-7913-1111-9113-1705-3358



72 SALE 4717 9187 002 4/07/18 10:21
SNZ FACE PNT KIT 766416101488 14.99 1 @ 11.99
~~20% OFF DISC 3.00-~~
SNZ FACE PNT ULTI 766416129505 27.99 1 @ 13.99
~~CPN GET ITM 50% 14.00-~~

AMOUNT QUALIFIED FOR DISCOUNT \$ 42.98
YOU SAVED \$ 17.00

Coupon(s) Applied:

400100966723 20% OFF DISC
400100322994 CPN GET ITM 50%
SUBTOTAL 25.98
Sales Tax 9.5% 2.47
TOTAL 28.45

ACCOUNT NUMBER *****5734
MasterCard 28.45
APPROVAL: 017596 CHIP ONLINE
PIN Verified
Application Label: MASTERCARD
AID: A0000000041010
TVR: 0000048000
TSI: E800

This receipt expires at 180 days on 10/09/18

Click. Buy. Create. Shop michaels.com today!

Get Savings & Inspiration! Text* SIGNUP to 273283
To Sign Up for Email & Text Messages.
*Msg & Data Rates May Apply
You will receive 1 autodialed message
with a link to join Michaels alerts.

THANK YOU FOR SHOPPING AT MICHAELS

Dear Valued Customer:
Michaels return and coupon policies are available
at michaels.com and in store at registers.
Please see a store associate for more information.

TNC MICHAELS 4-7-18

The Web Corner, Inc.

19509 Ventura Blvd
Tarzana, CA 91356

Invoice

Date	Invoice #
4/1/2018	16448

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Phone Support and General Web Development <i>PAID 4/12/18</i>	150.00	150.00
Please remit payment at your earliest convenience. Thank you for your business!		Total	\$150.00

TNC WEB CORNER 4-1-18

Embroidery • Silkscreening
19555 Ventura Blvd. • Tarzana Ca. 91356
(818) 708-2330
offsidesports@hotmail.com

[illegible]

TNC OFFSIDE 4-12-18

VONS

STORE MGR Jose Hernandez 818-881-5527
THANK YOU FOR SHOPPING WITH US!

GROCERY

4 QTY ARROWHEAD 11.96 S
CRV SFTDK 24PK NTX 4.80 S
Regular Price 19.96
Card Savings 8.00-

REFRIG/FROZEN

5 QTY PARTY BAG 29.95 B
TAX 2.85
**** BALANCE 49.56

VONS STORE #2066
18439 Ventura Blvd.
Tarzana CA 91358

Credit Purchase 04/14/18 09:35
CARD # *****5734
REF: 58001943670 AUTH: 00058052

PAYMENT AMOUNT 49.56

AL MASTERCARD
AID A0000000041010
TVR 0000048000
TSI E800

Mastercard 49.56

CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 13
04/14/18 09:35 2066 4 38 7967

TNC VONS 4-14-18



Valley Office
8955 National Blvd
Los Angeles, CA 90034
310-836-3200

TRANSACTION # **INV230924**
DATE **4/9/2018**
REFERENCE **SO323657**
SALES TEAM **233 SHARA ENTIN**

INVOICE

CUSTOMER C205679

CITY OF LOS ANGELES - TARZANA NEIGHBORHOOD COUNCIL

PROJECT

TNC LIGHT POLE BANNER DISPLAY: 4/7/18

BILL TO

TARZANA NEIGHBORHOOD COUNCIL
CITY OF LOS ANGELES
P.O. BOX 571016
TARZANA CA 91357

SHIP TO

TARZANA NEIGHBORHOOD COUNCIL
CITY OF LOS ANGELES
P.O. BOX 571016
TARZANA CA 91357

PRIMARY CONTACT

IRIS POLONSKY
8184146626
bklyneez@yahoo.com

SHIPPING METHOD

Installation - AAA Factory

CUSTOMER P.O.

TNC 4/12/18

PAYMENT TERMS

Net 30

QTY	ITEM NAME / DETAIL	EACH	TOTAL
1	PERMIT#2481 (1/16/18-4/12/18) REMOVAL + PERMIT #3337 (4/13/18-7/12/18) ROUTE MAINTENANCE: TARZANA NEIGHBORHOOD COUNCIL LIGHT POLE BANNER DISPLAY	\$700.00	\$700.00

Pole Banner Removal | REMOVE:

2 DD POLES / 4 BANNERS: 18800-19100 VENTURA BLVD. FROM CREBS/BURBANK TO WILBUR

**MUST TRACK EXACT PLACEMENT DURING REMOVAL AS THESE WILL NEED TO BE INSTALLED IN THE SAME LOCATION ON 7/20/18

ROUTE MAINTENANCE:

11 DD POLES / 22 BANNERS: 18800-19100 VENTURA BLVD. FROM WILBUR TO DONNA

12 DD POLES / 24 BANNERS: 19300-19500 VENTURA BLVD. FROM TAMPA TO SHIRLEY

8 DD POLES / 16 BANNERS: 18300 VENTURA BLVD. FROM LINDLEY TO AVENIDA ORIENTE

10 DD POLES / 20 BANNERS: INSTALL ON 18400 VENTURA BLVD. FROM AVENIDA ORIENTE TO RESEDA BLVD.

**WE WILL NEED TO NOTATE THE POLE NUMBERS WITH THEIR ASSET ID'S...SEE ROB PITT WITH QUESTIONS

**MUST NOTIFY SHARA/RONNIE OF ANY BANNERS MISSING OR REMOVED DUE TO DAMAGE BEYOND REPAIR AS WELL AS PROVIDE EXACT PLACEMENT OF ANY ALTERATIONS (RE-LOCATIONS / REMOVALS) MADE OUT IN THE FIELD

1	ON ACCOUNT CREDIT TO BE APPLIED TO THIS FINAL INVOICE	\$0.00	\$0.00 *
Miscellaneous Item APPLY ON ACCOUNT CREDIT OF \$569.08 (AS OF 4/5/18) TO THIS JOB ONCE INVOICED			

DESIGN • PRINT • INSTALL

A FINANCE CHARGE OF 1 % PER MONTH WHICH IS EQUIVALENT TO AN ANNUAL PERCENTAGE RATE OF 12% WILL BE APPLIED TO ACCOUNTS PAST DUE.

It is understood and agreed that in event it becomes necessary for AAA Flag & Banner, Mfg. Co to institute action to collect payment for merchandise sold herein, purchaser will pay all collection costs, including reasonable attorney's fees. The goods will be delivered, Ex-Works, to the agreed upon AAA Flag & Banner facility (Los Angeles, CA; San Francisco, CA; Miami, FL) and if the Customer desires that the goods be shipped to any other location, the Customer shall bear all cost and risks in shipment of the goods. Any Claims or Returns must be made within 2 days of receipt of goods. Upon approval, stock items will be issued a store credit. Custom products will either be repaired, replaced, or issued a credit upon approval. Goods must be picked up within 15 days of completion, as AAA will not be responsible after this point. AAA Flag & Banner Mfg. Co., Inc. shall not be responsible for shipping/freight costs or for loss of or damage to goods, whether or not Customer chooses to insure the goods. Customer shall have the responsibility for pursuing any such claim against any carrier and if Customer has chosen to insure the goods, then Customer shall have responsibility for pursuing any claim under said insurance. See accompanying Terms and Conditions for further details.

**Valley Office**

8955 National Blvd
Los Angeles, CA 90034
310-836-3200

TRANSACTION # **INV230924**DATE **4/9/2018**

SUBTOTAL	\$700.00
TAX (9.5%)*	\$0.00
TOTAL	\$700.00
PAID	\$569.08
BALANCE DUE	\$130.92

PAYMENT DUE BY 5/9/2018**PLEASE MAKE ALL PAYMENTS TO: AAA FLAG & BANNER • 8955 NATIONAL BLVD • LOS ANGELES • CA • 90034****DESIGN • PRINT • INSTALL**

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AAA Flag & Banner Mfg, Inc.

AAA Flag & Banner Mfg. Co., Inc.
8955 National Blvd
Los Angeles CA 90034
United States
310-836-3341
www.aaafalg.com

Statement

Date

4/24/2018

Company Information

TARZANA NEIGHBORHOOD COUNCIL
CITY OF LOS ANGELES
P.O. BOX 571016
TARZANA CA 91357

Amount Due

\$130.92

Amount Encl.

Sales Team

233 SHARA ENTIN

Date	Description	Charge	Payment	Balance
1/30/2018	Balance Forward			(2,019.08)
2/7/2018	Invoice #INV228319	1,945.00		(74.08)
2/22/2018	Credit Memo #CM20773		495.00	(569.08)
3/7/2018	Invoice #INV229522	395.00		(174.08)
4/4/2018	Credit Memo #CM20813		395.00	(569.08)
4/9/2018	Invoice #INV230924	700.00		130.92

Current	1-30 Days	31-60 Days	61-90 Days	Over 90 Days	Amount Due
130.92	0.00	0.00	0.00	0.00	\$130.92

This statement has been automatically generated and may not account for all deposits or payments made.

Please let us know if you find any discrepancies or have any questions in regards to this statement.

PAID 4/24/18

ORIGINAL CREDIT FOR
OVER CHARGE VS DONE PRICING
LESS: INV 214114

2514.08

495-

2019.08



Valley Office
14460 Ventura Blvd
Sherman Oaks, CA 91423
818-784-9846

TRANSACTION # **INV228319**
DATE **2/7/2018**
REFERENCE **SO323260**
SALES TEAM **233 SHARA ENTIN**

INVOICE

CUSTOMER C205679

CITY OF LOS ANGELES - TARZANA NEIGHBORHOOD COUNCIL

PROJECT
TNC LIGHT POLE BANNER DISPLAY

PRIMARY CONTACT
IRIS POLONSKY
8184146626
bklyneez@yahoo.com

PAYMENT TERMS
Net 30

SHIPPING METHOD
Installation - AAA Factory

CUSTOMER P.O.
TNC 2/8/18

BILL TO
TARZANA NEIGHBORHOOD COUNCIL
CITY OF LOS ANGELES
P.O. BOX 571016
TARZANA CA 91357

SHIP TO
TARZANA NEIGHBORHOOD COUNCIL
CITY OF LOS ANGELES
P.O. BOX 571016
TARZANA CA 91357

QTY	ITEM NAME / DETAIL	EACH	TOTAL
1	AAA PERMIT PROCESSING FEE Permit fees AAA PERMIT PROCESSING FEES FOR PERMIT: #2481 1/16/18 - 4/12/18 #3337 4/13/1-7/12/18 #3559 / #3548 / #3445 47/13/18-10/11/18	\$400.00	\$400.00
1	AAA PERMIT PROCESSING FEE Permit fees AAA PERMIT PROCESSING FEES FOR PERMIT: #3958 10/12/18-10/7/19	\$200.00	\$200.00
1	PERMIT #2481 (1/16/18-4/12/18) INSTALLATION + REMOVAL/RELOCATE + ROUTE MAINTENANCE: TARZANA NEIGHBORHOOD COUNCIL LIGHT POLE BANNER DISPLAY Pole Banner Installation ROUTE MAINTENANCE: 2 DD POLES / 4 BANNERS: 18800-19100 VENTURA BLVD. FROM CREBS/BURBANK TO WILBUR 11 DD POLES / 22 BANNERS: 18800-19100 VENTURA BLVD. FROM WILBUR TO DONNA 12 DD POLES / 24 BANNERS: 19300-19500 VENTURA BLVD. FROM TAMPA TO SHIRLEY REMOVE & RELOCATE/REINSTALL: 3 DD POLES / 6 BANNERS: REMOVE FROM 6400 RESEDA BLVD FROM ERWIN TO VICTORY and RELOCATE/REINSTALL AT 18300 VENTURA BLVD. FROM LINDLEY TO AVENIDA ORIENTE 5 DD POLES / 10 BANNERS: REMOVE FROM 18500-18300 BURBANK BLVD. FROM 101 FWY TO RESEDA BLVD. and RELOCATE/REINSTALL AT 18300 VENTURA BLVD. FROM LINDLEY TO AVENIDA ORIENTE INSTALLATION: 10 DD POLES / 20 BANNERS: INSTALL ON 18400 VENTURA BLVD. FROM AVENIDA ORIENTE TO RESEDA BLVD. THESE BANNERS ARE CURRENTLY STORED AT AAA FLAG & BANNER	\$1,345.00	\$1,345.00

* *MUST NOTIFY SHARA/RONNIE OF ANY BANNERS MISSING OR REMOVED DUE TO DAMAGE BEYOND REPAIR

DESIGN • PRINT • INSTALL

A FINANCE CHARGE OF 1 % PER MONTH WHICH IS EQUIVALENT TO AN ANNUAL PERCENTAGE RATE OF 12% WILL BE APPLIED TO ACCOUNTS PAST DUE.
It is understood and agreed that in event it becomes necessary for AAA Flag & Banner, Mfg. Co to institute action to collect payment for merchandise sold herein, purchaser will pay all collection costs, including reasonable attorney's fees. The goods will be delivered, Ex-Works, to the agreed upon AAA Flag & Banner facility (Los Angeles, CA, San Francisco, CA, Miami, FL) and if the Customer desires that the goods be shipped to any other location, the Customer shall bear all cost and risks in shipment of the goods. Any Claims or Returns must be made within 2 days of receipt of goods. Upon approval, stock items will be issued a store credit. Custom products will either be repaired, replaced, or issued a credit upon approval. Goods must be picked up within 15 days of completion, as AAA will not be responsible after this point. AAA Flag & Banner Mfg. Co., Inc. shall not be responsible for shipping/freight costs or for loss of or damage to goods, whether or not Customer chooses to insure the goods. Customer shall have the responsibility for pursuing any such claim against any carrier and if Customer has chosen to insure the goods, then Customer shall have responsibility for pursuing any claim under said insurance. See accompanying Terms and Conditions for further details.



Valley Office
14460 Ventura Blvd
Sherman Oaks, CA 91423
818-784-9846

TRANSACTION # INV228319

DATE 2/7/2018

QTY	ITEM NAME / DETAIL	EACH	TOTAL
1	APPLY ON ACCOUNT CREDIT	\$0.00	\$0.00

Discount | apply on account credit of \$2,019.08 as of 1/31/18 to balance due leaving on account credit balance of \$74.08

SUBTOTAL \$1,945.00
TAX (9.5%)* \$0.00
TOTAL \$1,945.00
PAID \$1,945.00
BALANCE DUE \$0.00

PAYMENT DUE BY 3/9/2018

PLEASE MAKE ALL PAYMENTS TO: AAA FLAG & BANNER • 8955 NATIONAL BLVD • LOS ANGELES • CA • 90034

DESIGN • PRINT • INSTALL

A FINANCE CHARGE OF 1 % PER MONTH WHICH IS EQUIVALENT TO AN ANNUAL PERCENTAGE RATE OF 12% WILL BE APPLIED TO ACCOUNTS PAST DUE.

It is understood and agreed that in event it becomes necessary for AAA Flag & Banner, Mfg. Co to institute action to collect payment for merchandise sold herein, purchaser will pay all collection costs, including reasonable attorney's fees. The goods will be delivered, Ex-Works, to the agreed upon AAA Flag & Banner facility (Los Angeles, CA; San Francisco, CA; Miami, FL) and if the Customer desires that the goods be shipped to any other location, the Customer shall bear all cost and risks in shipment of the goods. Any Claims or Returns must be made within 2 days of receipt of goods. Upon approval, stock items will be issued a store credit. Custom products will either be repaired, replaced, or issued a credit upon approval. Goods must be picked up within 15 days of completion, as AAA will not be responsible after this point. AAA Flag & Banner Mfg. Co., Inc. shall not be responsible for shipping/freight costs or for loss of or damage to goods, whether or not Customer chooses to insure the goods. Customer shall have the responsibility for pursuing any such claim against any carrier and if Customer has chosen to insure the goods, then Customer shall have responsibility for pursuing any claim under said insurance. See accompanying Terms and Conditions for further details.



INVOICE

March 21, 2018

Tarzana Neighborhood Council

REMIT PAYMENT TO:

ONEgeneration Senior Enrichment Center
18255 Victory Blvd.
Reseda, CA 91335
818-705-2345

2018 Senior Symposium

Item	Amount
Senior Symposium Participation – Inclusion of logo on flyers and other promotional materials, Banners, programs and other outreach materials for the May 19, 2018 Senior Symposium.	\$750.00
Balance Due	\$750.00

TNC ONE/NV 3-21-18

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form



NC Name: Tarzana Meeting Date: 2-27-18
 Budget Fiscal Year: 2017-2018 Agenda Item No: 9

Board Motion and/or Public Benefit Statement (CIP and NPG): Resolved: The TNC Board approves the Budget Committee's recommendation regarding the request from the Chair of the Events Committee to budget \$750.00 for our participation in the May 19, 2018 Senior Symposium. To be classified Outreach, Events, Senior Symposium and come from Unallocated.
Max move, Iris second

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member					✓	
David Garfinkle	Board Member	✓					
Pam Blattner	Board Member				✓		
Harvey Goldberg	Treasurer				✓		
Eran R. Heissler	1st VP	✓					
Jennifer Varela	Board Member	✓					
Joyce Greene	Board Member	✓					
Kenneth Schwartz	Board Member	✓					
Susan Rogen	Board Member	✓					
Esther Weider	Board Member	✓					
Max Flehinger	Exec Secretary	✓					
Jeff Mausner	2nd VP	✓					
Richard Silverman	Board Member	✓					
Leonard J. Shaffer	President				✓		
Barry Edelman	Board Member	✓					
Iris Polonsky	Board Member	✓					
Susan Lord	Board Member	✓					
	Board Member						
	Board Member						
	Board Member						
		Unanimous - 13					
Quorum	10	Total	13	0	0	3	1

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: *Harvey Goldberg* Second Signer's Signature: *Leonard J Shaffer*
 Print/Type Name: Harvey Goldberg Print/Type Name: Leonard J Shaffer
 Date: 2/26/18 Date: 2/27/18

TNC FRF ONE 2-18

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Tarzana Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) Woodland Hills Tarzana Chamber of Commerce Community Benefit Foundation 45-0775689 CA 5/10/11
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*
- 1b) PO Box 1 Woodland Hills CA 91365-0001
Organization Mailing Address *City* *State* *Zip Code*
- 1c) 6100 Topanga Canyon Boulevard Woodland Hills CA 91367
Business Address (If different) *City* *State* *Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**
Diana Williams 818-347-4737 diana@woodlandhillsgcc.net
Name *Phone* *Email*
- 2) Type of Organization- Please select one:
☐ Public School (not to include private schools) or ☒ 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.

The Tarzana Neighborhood Council and the Woodland Hills-Tarzana Community Benefit Foundation are co-sponsoring the 7th Annual Earth Day Celebration and Art Poster Contest on April 14, 2018 at the Tarzana Recreation Center.

- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
 (Grants cannot be used as rewards or prizes for individuals)

5 Tarzana Schools are participating in an art poster contest encouraging youth to take care of the earth and to make a difference. This year's theme is Keep It Green! Keep It Clean! It will also create an awareness in our community of the importance of art in schools. Each participating school will receive a \$250 Art Grant.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$250 art grant for the 5 schools- Wilbur Charter for Enriched Academics, Tarzana Elementary School	\$	\$
	Hessle Avenue Elementary Charter School, Portola Middle School and Sherman Oaks Center for Enriched Studies	\$	\$
		\$ 1250.00	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1250.00

10a) Start date: 01 / 19 / 2018 10b) Date Funds Required: 03 / 14 / 2018 10c) Expected Completion Date: 04 / 14 / 2018
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☒ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Diana Williams

CBF Executive Director

Diana Williams

02/23/2018

PRINT Name

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Paul Lawler

CBF Board President

Paul Lawler

02/23/2018

PRINT Name

Title

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 10 2011

WOODLAND HILLS TARZANA CHAMBER OF
COMMERCE COMMUNITY BENEFIT
C/O WHTCC
20121 VENTURA BLVD STE 204
WOODLAND HILLS, CA 91364

Employer Identification Number:
45-0975689

DLN:

17053095374001

Contact Person:

DEB TRIMBLE

ID# 31309

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

February 14, 2011

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification Form

LEN/ESTHER



NC Name: Tarzana

Meeting Date: 3-27-18

Budget Fiscal Year: 2017-2018

Agenda Item No: 17

Board Motion and/or Public
Benefit Statement (CIP and NPG):

Resolved: The TNC Board approves the Executive Committee's recommendation to approve a NPG for the Woodland Hills/Tarzana Chamber of Commerce Community Benefit Foundation for \$1250.00 for five \$250.00 grants for schools participating in the 2018 Earth Day poster contest.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member					X	
David Garfinkle	Board Member	X					
Pam Blattner	Board Member	X					
Harvey Goldberg	Treasurer				X		
Eran R. Heissler	1st VP	X					
Jennifer Varela	Board Member				X		
Joyce Greene	Board Member				X		
Kenneth Schwartz	Board Member					X	
Susan Rogen	Board Member				X		
Esther Weider	Board Member	X					
Max Flehinger	Secretary	X					
Jeff Mausner	2nd VP	X					
Richard Silverman	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	2nd VP	X					
Iris Polonsky	Board Member	X					
Susan Lord	Board Member	X					
Bob SUMMERS	Board Member					X	
SCOTT DIAMOND	Board Member					X	
	Board Member						
Quorum	10						
	Total	11	0	0	4	4	0

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

Second Signer's Signature

Print/Type Name:

Harvey Goldberg

Print/Type Name:

Leonard J Shaffer

Date:

3-28-18

Date:

3-29-18

TNC NPG WCH TCC SAC 3-27-18