Monthly Expenditure Report

Reporting Month: March 2018 **Budget Fiscal Year: 2017-2018**

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	**Total Spent**	**Remaining Balance**	**Outstanding**	**Commitments**	**Net Available**
$35820.41	$1177.83	$34642.58	$2000.00	$4605.50	$28037.08

Monthly Cash Flow Analysis					
Budget Category	**Adopted Budget**	**Total Spent this Month**	**Unspent Budget Balance**	**Outstanding**	**Net Available**
Office	$19020.08	$362.93	$12212.66	$0.00	$11462.66
Outreach		$814.90		$750.00	
Elections		$0.00		$0.00	
Community Improvement Project	$8928.57	$0.00	$8928.57	$0.00	$8928.57
Neighborhood Purpose Grants	$8405.50	$0.00	$7855.50	$1250.00	$6605.50
Funding Requests Under Review: $4605.50		Encumbrances: $0.00		Previous Expenditures: $6179.59	

Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	APPLEONE EMPLOYMENT SV	03/23/2018	(Credit card transaction)	General Operations Expenditure	Office	$184.80
2	JERSEY MKE'S 20019	03/26/2018	(Credit card transaction)	General Operations Expenditure	Office	$150.85
3	VONS #2039	03/26/2018	(Credit card transaction)	General Operations Expenditure	Office	$27.28
4	NET ATLANTIC INC	03/04/2018	(Credit card transaction)	General Operations Expenditure	Outreach	$40.00
5	THE WEB CORNER	03/14/2018	(Credit card transaction)	General Operations Expenditure	Outreach	$150.00
6	CHEWY.COM	03/16/2018	(Credit card transaction)	General Operations Expenditure	Outreach	$320.50
7	AMAZON MKTPLACE PMTS	03/28/2018	(Credit card transaction)	General Operations Expenditure	Outreach	$54.40
8	JCS Catering Company	10/26/2017	Resolved: approves request from VANC to suppo...	General Operations Expenditure	Outreach	$250.00
	Subtotal:					**$1177.83**

Outstanding Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	ONEgeneration Senior Enrichment Center	03/23/2018	The TNC Board approves the Budget Committee's...	General Operations Expenditure	Outreach	$750.00
2	Woodland Hills Tarzana Chamber of Commerce Community Benefit Foundation	03/30/2018	The TNC Board approves the Executive Committee&rsq...	Neighborhood Purpose Grants		$1250.00
	Subtotal: Outstanding					**$2000.00**

AppleOne

AppleOne Employment Services
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email: specialbillingvms@ain1.com

TIN: 95-2580864

City of Los Angeles

Attn: Attn: Accounts Payable
200 N. Spring St. Room 2005
Los Angeles, CA 90012

Invoice

Customer No:	00950101
Site No:	0048
Period Ending:	02/17/2018
Invoice Date:	02/21/2018
Invoice No:	S7053446
Amount Due:	$184.80
Payment Term:	NET 39 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
KRAMER, PATRICIA	02/17/2018	02/21/2018	01-4781399	8.00	$23.10	0.00	$0.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$184.80	CA	1002
Sub Total For:				8.00		0.00		0.00		0.00		0.00		$0.00	$184.80		
Grand Total Invoice Amount				8.00		0.00		0.00		0.00		0.00		$0.00	$184.80		

Please remit payment to: AppleOne Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through
ApplePay
Visit www.ApplePay.com or Call (866)898-7152 for details

JAN 2018
Bd Minutes

Date: 3/2/2018 7:50

TNC APPLEONE S7053446

Web TimeCard

Imaged on 2/20/2018

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XA92871418

Week Ending: 2/17/2018

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Thu	2/15/2018	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00
SubTotals					08:00	08:00	00:00	00:00

Submitted By: Patricia Kramer|341248 on 2/19/2018

Preapproved By: Janet Mayo (AE) on 2/20/2018

Approved By: <not available> on <not available>

Processed By: ajmartinez on 2/20/2018

Take Out

Jersey Mike's Subs 20019
19458 Ventura Blvd., Suite A
Tarzana, California 91356
Phone: (818) 343-0371

Ticket: 01-000385-01-461434

Server: Jenna 03/26/18 4:36 PM

SubsByBox	65.00
Giant #13	
Giant #13	
Giant #6	
Giant #6	
SubsByBox	65.00
Giant #10	
Giant #10	
Giant #14	
Giant #7	
Cookie Plt	
Mini COOKIE	6.95
Cookie Plt	
Mini COOKIE	6.95
Cookie Plt	
Mini COOKIE	6.95

Sub Total	$150.85
Taxable	$0.00
9.50% Tax	$0.00
Total	$150.85

Paid MASTERCARD 5734 $150.85

Items sold: 5

JM Club #: ********0887
Registration Code: 0887

Purchase points: 96
Bonus points: 0
Current balance: 288 points

Download our Mobile App
http://www.jerseymikes.com/app

TNC VONS
3-26-18

VONS

STORE HOW [illegible] 818-881-7020
THANK YOU FOR SHOPPING WITH US!

GROCERY

LPTN DIET GRN TEA		6.29 S
CRV SFTDK 12PK NTX		0.60 S
Regular Price	7.99	
Card Savings	1.70-	
2 QTY ARROWHEAD		5.98 S
CRV SFTDK 24PK NTX		2.40 S
Regular Price	9.98	
Card Savings	4.00-	

GROC NONEDIBLE

VALUE RED NAPKINS		0.99 T
2 QTY SIG PLATES		9.98 T
Regular Price	11.98	
Card Savings	2.00-	
TAX		1.04
**** BALANCE		27.28

VONS STORE #2039
19334 VICTORY BLVD
RESEDA CA 91335

Credit Purchase 03/26/18 19:13
CARD # **********5734
REF: 26001970050 AUTH: 00021721

PAYMENT AMOUNT 27.28

MASTERCARD
[illegible]

[illegible] 27.28

0.00
[illegible] ITEMS SOLD = 9
[illegible] 2039 6 306 4019

[illegible]

[illegible]

[illegible]

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE

Net Atlantic

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-131
Date	2018-03-01
Due Date	**2018-03-31**
Total ($)	**40.00**
Amount Due ($)	**0.00**

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

PAID IN FULL

Description	Amount ($)
Pro Bandwidth Usage Max: 0.084 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2437 Members Service Name: 'tarzana-neighborhood-council'	40.00

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Net Atlantic

Payment Summary	
Account	1002581
Reference	Invoice 1002581-131
Due Date	**2018-03-31**
Amount Due ($)	**0.00**

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

TNC NET ATLANTIC 3-1-18

The Web Corner, Inc.

19509 Ventura Blvd
Tarzana, CA 91356

Invoice

Date	Invoice #
3/1/2018	16297

PAID
03/14/2018

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	150.00	150.00

Please remit payment at your earliest convenience.

Thank you for your business!

Total $150.00

TNC WEB CORNER #16297

chewy

Questions?
1-800-672-4399
WWW.CHEWY.COM

Final Details for Order #88521939

Order Placed: Mar 15, 2018
Order Total: $320.50

Shipped on Mar 16, 2018

Qty	Item	Unit Price	Total
16	KONG Extreme Dog Toy, XX-Large	$11.73	$187.68
11	KONG Extreme Dog Toy, X-Large	$9.41	$103.51
3	BONIES Calming Formula Mini Dog Treats, 2 count	$0.50	$1.50

SHIPPING ADDRESS:

Tarzana NC c/o Jeff Mausner
6222 Amigo Ave
Tarzana, CA 91335

SHIPPING SPEED:

Flat-Rate Shipping

Item(s) Subtotal:	$292.69
Shipping:	$0.00
Adjustment Applied:	$0.00
Total Before Tax:	$292.69
Sales Tax:	$27.81
Shipment Total:	**$320.50**

Payment Information

PAYMENT METHOD:

MASTERCARD | Last digits: 5734

BILLING ADDRESS:

200 N. Spring St
Suite 2000
Los Angeles, CA 90012

Item(s) Subtotal:	$292.69
Shipping:	$0.00
Total Before Tax:	$292.69
Sales Tax:	$27.81
Order Total:	**$320.50**

If you have any questions regarding your order, please contact customer care at **1-800-672-4399**.

To view the status of your order, return to Order Summary.

© 2018 Chewy.com

TNC CHEWY 3-15-18 #2

Amazon.com order number: 112-1951170-1415446
Order Total: $54.40

Shipped on March 28, 2018

Items Ordered **Price**

2 of: *1st - 2nd -3rd Place Premium Award Ribbons 75 Count Value Bundle - 25 each Blue,Red,White with Event Card and String – Made in the USA*, Ribbons Now $24.84

Sold by: Ribbons Now (seller profile) | Product question? Ask Seller

Condition: New
Brand New. All Ribbons Manufactured in the USA.

Shipping Address:
Maya Wieder
19160 OXNARD ST
TARZANA, CA 91356-1223
United States

Shipping Speed:
Two-Day Shipping

Item(s) Subtotal:	$49.68
Shipping & Handling:	$0.00
Total before tax:	$49.68
Sales Tax:	$4.72
Total for This Shipment:	**$54.40**

Payment information

Payment Method:
MasterCard | Last digits: 5734

Billing address
Maya Wieder
19160 OXNARD ST
TARZANA, CA 91356-1223
United States

Item(s) Subtotal:	$49.68
Shipping & Handling:	$0.00
Total before tax:	$49.68
Estimated tax to be collected:	$4.72
Grand Total:	**$54.40**

Credit Card transactions MasterCard ending in 5734: March 28, 2018: $54.40

To view the status of your order, return to Order Summary.

Conditions of Use | Privacy Notice © 1996-2018, Amazon.com, Inc. or its affiliates

TNC AMAZON 3-28-18

JCS Catering Company Carla's Café at CBS Studio Center 4024 Radford Avenue Studio City, CA 91604	**INVOICE #** **110117A** **DATE:** **9/11/2017** **BILL TO NEIGHBORHOOD COUNCIL:** Tarzana NC

The Neighborhood Council Supports:	Please check box(es):	**Amount:**
Valley Alliance Neighborhood Councils **(VANC)** **Planning Forum. November 9. 2017**	x	250.00
Valley Alliance Neighborhood Councils **(VANC)** **Mixer, March 8, 2018**		$

DESCRIPTION	
Food and Beverages for Valley Alliance Neighborhood Councils (VANC) event* * This amount is inclusive and includes hot and cold refreshments, silverware, linens, coffee, tea and desserts, kitchen staff and use of facility.	
TOTAL DUE	$ 250.00

If you have any questions regarding this invoice, please contact Vic Viereck at Vicviereck@sbcglobal.net or 818-985-9174

PLEASE MAKE CHECK PAYABLE TO: ***JCS Catering Company***
c/o Vic Viereck
12702 Tiara Street
Valley Village, CA 91607

☑ *I understand that this invoice must include JCS Catering Company's quote for total event cost, and the quote must be attached and included at the time of submission.*

Prepared By:
Neighborhood Council Authorized Signature

Thank you for your business!

Events D' Elegance @ CBS Studio Center

4024 Radford Avenue, Studio City, CA 91604
Phone-818-655-5691
Fax-818-655-8691
Email- delegance@mptp.com

ESTIMATE OF CHARGES

Account Name:	**Valley Alliance NC- Mixer**	**Date:**	**9-Nov-17**
Contact Name:	**Jill Barad**	**Phone:**	
Address:		**Cell:**	
		Email:	
Location	**Carla's Café**	**# of Guests:**	**130 people**
INVOICE #		**Guarantee:**	

QUANTITY	DESCRIPTION	PRICE		TOTAL
130	Hors d' oeuvres	$ 16.95		$ 2,203.50
130	Dessert	$ 2.50		$ 325.00
130	Coffee	$ 1.95		$ 253.50
1	Bartender fee	$ 200.00		$ 200.00
				$ -
1	Set Up & Breakdown Fees	$ 150.00		$ 150.00
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
		TOTAL		$ 3,132.00
Service Charges-21%		0.21		$ 657.72
		SUBTOTAL		$ 3,789.72
Sales Taxes- 9.50%		0.095		$ 360.02
		TOTAL		$ 4,149.74
Make your check payable to:				
Events d' Elegance				
		Credit		

Paid By: _____
Cash: _____
Cashier's Check: _____
Money Order: _____
Other: _____

SIGNATURE:

Department of Neighborhood Empowerment
Funding Request Form

EMPOWER LA
Neighborhood Empowerment

NC NAME: Tarzana NC
Budget Fiscal Year: 2016-2017
Request Date: 8/22/2017
Meeting Date: 8/22/2017
Agenda Item: 10

Requestor: VANC
Vendor: JCS CATERING Co c/o VICTOR VIERECK
Address: 12202 TIARA ST.
City: VALLEY VILLAGE **State:** CA
Zip Code: 91607 **Phone:**
Amount:$ 500
# of payments

☐ Operations ☑ Outreach ☐ NC Sponsored Event ☐ Neighborhood Purpose Grant
☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project
☐ Out of State ☐ 1099 Expense ☑ One Time Expense ☐ Monthly ☐ Multiple

If a bank card exemption of the daily $1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted: THIS REQUEST IS FOR THE 11/17 EVENT FOR $250 – (ISSUE SEPARATE CHECK)

Public Benefit Description

Resolved: The TNC Board approves the Budget Committee's recommendation regarding the request from VANC to support their annual Planning & Transportation Forum (November 9, 2017) and Spring Mixer by providing funding of $250 for each event (total $500) to be classified as Outreach Events, VANC. Fund to come from Unallocated.

MAX / ERAN

Vote Count (Continued on page 2 if more than 20 Board Members)

***Recused Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.**

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Bachar, Guy	Board Member					X	
	Board Member	X					
Durant, Elliot	Board Member	X					
Flehinger, Max	Board Member	X					
Garfinkle, David	Board Member	X					
Goldberg, Harvey	Board Member					X	
Green, Joyce	Board Member	X					
Heissler, Eran	Board Member	X					
Blattner, Pam	Board Member	X					
Varele, Jennifer	Board Member	X					
Mausner, Jeff	Board Member					X	
Polonsky, Iris	Board Member	X					
Reich, Jon	Board Member					X	
Saucier, Terry	Board Member	X					
Schwartz, Ken	Board Member	X					
Shaffer, Leonard	Board Member	X					
\Shmaeff, Bob	Board Member	X					
Silverman, Richard	Board Member	X					
Lord, Susan	Board Member					X	
Wieder, Esther	Board Member	X					
NC Quorum: 10	**Grand Total (including page 2):**	15				5	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:	Harvey Goldberg	Signer's Signature:	
Print/Type name:	Harvey Goldberg	Print/Type name:	Leonard J. Shaffer
Date (mm/dd/yy):	8-25-17	Date (mm/dd/yy):	8-22-17

08/22/17

Department Use Only

☐ Contract ☐ CIP ☐ Advanced Payment ☐ Approved
☐ > $2,500 ☐ NPG ☐ Sponsored Event ☐ Denied

Staff Initials | 1st Level | 2nd Level | Authorization Code

Revised 1-26-15

TNC FRF JCS 11/17 REV.