Monthly Expenditure Report

Reporting Month: August 2017 **Budget Fiscal Year: 2017-2018**

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	**Total Spent**	**Remaining Balance**	**Outstanding**	**Commitments**	**Net Available**
$41274.52	$553.51	$40721.01	$550.00	$0.00	$40171.01

Monthly Cash Flow Analysis					
Budget Category	**Adopted Budget**	**Total Spent this Month**	**Unspent Budget Balance**	**Outstanding**	**Net Available**
Office	$9430.00	$335.08	$8151.01	$0.00	$8151.01
Outreach		$218.43		$0.00	
Elections		$0.00		$0.00	
Community Improvement Project	$8928.57	$0.00	$8928.57	$0.00	$8928.57
Neighborhood Purpose Grants	$550.00	$0.00	$550.00	$550.00	$0.00
Funding Requests Under Review: $0.00		Encumbrances: $0.00		Previous Expenditures: $725.48	

Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	NET ATLANTIC INC	08/08/2017	(Credit card transaction)	General Operations Expenditure	Outreach	$40.00
2	APPLEONE EMPLOYMENT SV	08/09/2017	(Credit card transaction)	General Operations Expenditure	Office	$184.80
3	THE WEB CORNER	08/10/2017	(Credit card transaction)	General Operations Expenditure	Outreach	$150.00
4	SUBWAY 03281789	08/22/2017	(Credit card transaction)	General Operations Expenditure	Office	$150.28
5	Len Shaffer	07/27/2017	Resolved: The TNC Board approves the Budget C...	General Operations Expenditure	Outreach	$28.43
	Subtotal:					**$553.51**

Outstanding Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	Making Arts Real for Youth Fdn	08/28/2017	The m.a.r.y. foundation is emerging and becoming m...	Neighborhood Purpose Grants		$550.00
	Subtotal: Outstanding					**$550.00**

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-124
Date	2017-08-01
Due Date	**2017-08-31**
Total ($)	**40.00**
Amount Due ($)	**0.00**

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

PAID IN FULL

Description	Amount ($)
Pro Bandwidth Usage Max: 0.083 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2444 Members Service Name: 'tarzana-neighborhood-council'	40.00

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Payment Summary	
Account	1002581
Reference	Invoice 1002581-124
Due Date	**2017-08-31**
Amount Due ($)	**0.00**

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

AppleOne

AppleOne Employment Services
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email: specialbillingvms@ain1.com

TIN: 95-2580864

City of Los Angeles

Attn: Attn: Accounts Payable
200 N. Spring St. Room 2005
Los Angeles, CA 90012

Invoice

Customer No:	00950101
Site No:	0048
Period Ending:	07/15/2017
Invoice Date:	07/19/2017
Invoice No:	S6729117
Amount Due:	$184.80
Payment Term:	NET 41 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
KRAMER, PATRICIA	07/15/2017	07/19/2017	01-4554058	8.00	$23.10	0.00	$0.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$184.80	CA	1002
Sub Total For:				**8.00**		**0.00**		**0.00**		**0.00**		**0.00**		**$0.00**	**$184.80**		
Grand Total Invoice Amount				**8.00**		**0.00**		**0.00**		**0.00**		**0.00**		**$0.00**	**$184.80**		

Please remit payment to: **AppleOne Employment Services**
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through
ApplePay
Visit www.ApplePay.com or Call (866)898-7152 for details

JUNE 2017
Board Minutes

Date: 8/3/2017 10:29

IN L APPLE ONE 7-19-17

Web TimeCard

Imaged on 7/18/2017

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XY55990217

Week Ending: 7/15/2017

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Mon	7/10/2017	2:00 PM	5:00 PM	0:00	3:00	3:00	0:00	0:00
Tue	7/11/2017	8:00 AM	2:00 PM	1:00	5:00	5:00	0:00	0:00
SubTotals					08:00	08:00	00:00	00:00

Submitted By: Patricia Kramer|341248 on 7/11/2017

Preapproved By: <not available> on <not available>

Approved By: LEONARD SHAFFER|122196 on 7/11/2017

Processed By: jmayo on 7/18/2017

The Web Corner, Inc.

19509 Ventura Blvd
Tarzana, CA 91356

Invoice

Date	Invoice #
8/1/2017	15300

PAID 08/09/2017

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	150.00	150.00

Please remit payment at your earliest convenience.

Thank you for your business!

Total $150.00

SUBWAY

Subway#28178-0 Phone 818-344-0999
19231 VENTURA BLVD
TARZANA, CA, 91356
Served by: REENA 8/22/2017 11:00:54 am
Term ID-Trans# 1/A-119498

Qty	Size	Item	Price
1		Extra Large SndPlt	60.00
		-5 Turkey PltPrt	0.00
		-5 Roast Beef PltPrt	0.00
1		Extra Large SndPlt	60.00
		-5 B.M.T. PltPrt	0.00
		-2 Veggie Delite PltPrt	0.00
		-3 Tuna PltPrt	0.00
1		36 Cookie Platter	18.00
2		Veggie Delite Salad	12.28

Sub Total	150.28
Total (Take Out)	150.28
Credit Card	150.28
Change	0.00

Approval No: 010695
Reference No: 723418688587
Card Issuer: Mastercard
Account No: **********5734
Acquired: Contact_EMV
Amount: $150.28
Application: MASTERCARD
AID: A0000000041010
TVR: 8000008000
TSI: 6800
Date/Time: 8/22/2017 11:00:46 AM

By entering a verified PIN, cardholder agrees to pay issuer such total in accordance with issuer's agreement with cardholder.

TNC SUBWAY 8-22-17

BARRY EDELMAN BUSINESS CARDS
(250 CARDS)

NoHo COPY & PRINT
4795 Vineland #A
N. Hollywood, CA91602

#104106 06/08/2017 12:07:58PM
01 CLERK01 000000

1@ 30.00 1$30.00
DEPT.01
MDSE ST $30.00
TAX1 $2.63

ITEMS 1Q
CASH $32.63

4.20

818-755-4542
www.nohoprint.com

28.43

PAID BY PETTY CASH

DUE TO LEN SHAFFER

Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification Form

NC Name: Tarzana	Meeting Date: 7-25-17
Budget Fiscal Year: 2017-2018	Agenda Item No: 9
Board Motion and/or Public Benefit Statement (CIP and NPG):	Resolved: The TNC Board approves the Budget Committee's recommendation to reimburse Board member Leonard Shaffer in the amount of $28.43 from the NC for the purchase of business cards for a Board Member. The purchase ($32.63) was paid for in cash, part of which was reimbursed by a petty cash advance from the City Clerk in June. This expenditure was previously budgeted.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the roon until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	✓					
David Garfinkle	Board Member	✓					
Elliot Durant	Board Member				✓		
Harvey Goldberg	Treasurer	✓					
Eran R. Heissler	1st VP				✓		
Jennifer Varela	Board Member				✓		
Joyce Greene	Board Member	✓					
Kenneth Schwartz	Board Member	✓					
Pam Blattner	Board Member	✓					
Jonathan Reich	Board Member				✓		
Max Flehinger	Secretary	✓					
Esther Weider	Board Member	✓					
Bob Shmaeff	Board Member				✓		
Leonard J. Shaffer	President	✓					
Jeff Mausner	2ns VP	✓					
Richard Silverman	Board Member				✓		
Guy Bachar	Board Member				✓		
Barry Edelman	Board Member	✓					
Iris Polonsky	Board Member	✓					
Susan Lord	Board Member	✓					
Quorum 10	Total	13			7		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: Harvey Goldberg	Second Signer's Signature: L J Shaffer
Print/Type Name: Harvey Goldberg	Print/Type Name: Leonard J Shaffer
Date: 7/25/17	Date: 7/25/17

Moved by Harvey. Second by Barry. - 13 in favor