

# Monthly Expenditure Report



Reporting Month: August 2019

Budget Fiscal Year: 2019-2020

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$48905.25	\$1948.30	\$46956.95	\$0.00	\$0.00	\$46956.95

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$49272.27	\$559.69	\$46956.95	\$0.00	\$46956.95
Outreach		\$1388.61		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$367.02	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	APPLEONE EMPLOYMENT SV	08/07/2019	(Credit card transaction)	General Operations Expenditure	Office	\$346.50
2	OFFICE DEPOT #3320	08/26/2019	(Credit card transaction)	General Operations Expenditure	Office	\$15.10
3	OFFICE DEPOT #3320	08/26/2019	(Credit card transaction)	General Operations Expenditure	Office	\$2.54
4	JERSEY MIKES 20019	08/26/2019	(Credit card transaction)	General Operations Expenditure	Office	\$145.90
5	VONS #2039	08/27/2019	(Credit card transaction)	General Operations Expenditure	Office	\$49.65
6	NET ATLANTIC INC	08/04/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$40.00
7	THE WEB CORNER, INC	08/06/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
8	WORLDS GREATEST PROMOT	08/23/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$200.00

9	WORLDS GREATEST PROMOT	08/28/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$418.61
10	WORLDS GREATEST PROMOT	08/28/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$580.00
	<b>Subtotal:</b>					<b>\$1948.30</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	<b>Subtotal:</b> Outstanding					<b>\$0.00</b>



AppleOne

AppleOne Employment  
P.O. Box 29048  
Glendale CA 91209-9048  
Tel: 818-240-8688  
Email:  
TIN 95-2580864

# City of LA - DONE -TARZANA NC

Accounts Payable  
200 N. Spring St. Room 2005  
Los Angeles, CA 90012

## Invoice

Customer 00950101  
Site No: 0048  
Period 07/06/2019  
Invoice No: S7869672  
Amount Due: \$346.50  
Payment NET 30 DAYS

Contract #	Requestor	Location	Name	Weekend	Invoice Date	Reg Hrs	Reg Rate	OT Hrs	OT Rate	Misc Hrs	Misc Rate	Amount
C-132956	Len Shaffer	Tarzana Nc	Kramer, Patricia	07/06/2019	07/10/2019	15.00	\$23.10	0.00	\$0.00	0.00	\$0.00	\$346.50
Sub Total For:						S7869672	15.00	0.00	0.00			\$346.50
Grand Total Invoice Amount							15.00	0.00	0.00			\$346.50

Please remit payment to:  
Appleone Employment Services  
P.O. Box 29048  
Glendale, CA 91209-9048

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details

JUNE 2019  
BOARD MTGS - (2)  
(1) ORGANIZATIONAL  
(1) REGULAR BOARD

TNC APPLEONE S 7869672

**Web TimeCard**

Client Name: City of LA - DONE- TARZANA NC (009501010048)  
Employee Name: Kramer, Patricia  
Serial Number: XG02545619

Imaged on 7/9/2019

Week Ending: 7/6/2019

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Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
<hr/>								
Tue	7/2/2019	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00
Wed	7/3/2019	8:00 AM	11:00 AM	0:00	3:00	3:00	0:00	0:00
Fri	7/5/2019	8:00 AM	12:00 PM	0:00	4:00	4:00	0:00	0:00
<hr/>								
SubTotals					15:00	15:00	00:00	00:00

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Submitted By: Patricia Kramer|341248 on 7/5/2019  
Preapproved By: <not available> on <not available>  
Approved By: LEONARD SHAFFER|122196 on 7/6/2019  
Processed By: mbeeson on 7/8/2019

# Office DEPOT OfficeMax

Tanzania - (818) 668-9067

08/26/2019 4:17 PM



27VTUAXPQ35YBYE6H

SALE 3320-2-1527-862655-19.7.2  
1370863 9V CopperTop B 16.79SS  
Business Solutions Prc 13.79  
You Pay 13.79SS  
Subtotal: 13.79  
Sales Tax: 1.31  
Total: 15.10  
MasterCard 5734: 15.10

AUTH CODE 067114  
TDS Chip Read  
AID A0000000041010 MASTERCARD  
TVR 0000088000  
CVS No Signature Required

*FREE EXP.  
BATTERIES*

Total Savings:

\$3.00

WE WANT TO HEAR FROM YOU!

Visit [survey.officedepot.com](http://survey.officedepot.com)

and enter the survey code below:

15EZ 2XQ6 PGQA

TNC OFFICE DEPOT 8-26-19-1

# Office DEPOT OfficeMax

Tarzana - (818) 668-9067  
08/26/2019 3:49 PM



27VTSAXUQ353XYE6H

SALE: 3320-20-1822-1111-19.7.2  
163061 SS B&W Ltr Pri 0.12SS  
Business Solutions Prc 0.02  
You Pay 0.02SS  
281315 SS B&W Letter  
82 @ 0.12 9.84  
Business Solutions Prc 1.97  
You Pay 1.97E  
211026 Self Serve Mac  
25 @ 0.02 0.50  
Business Solutions Prc 0.50  
You Pay 0.50SS  
Subtotal: 2.49  
Sales Tax: 0.05  
Total: 2.54  
MasterCard 5734: 2.54

*PRES EXP.  
COPIES  
FOR BD MTG*

AUTH CODE 014246  
TDS Chip Read  
AID A0000000041010 MASTERCARD  
CVS No Signature Required

Total Savings:  
\$7.97

\*\*\*\*\*  
WE WANT TO HEAR FROM YOU!  
Visit [survey.officedepot.com](http://survey.officedepot.com)  
and enter the survey code below:  
ASEZ 2XQC 6JYZ  
\*\*\*\*\*

*TNC OFFICE DEPOT 8-26-19*

# Take Out

Jersey Mike's Subs 20019  
19458 Ventura Blvd.- Suite 1  
Tarzana, California 91356-3060  
Phone: (818) 343-0371

Ticket: 01-000385-01-562931

Server: Michael 08/26/19 7:22 PM

SubsByBox 72.95

Giant #14

Giant #14

Giant #10

Giant #10

SubsByBox 72.95

Giant #7

Giant #7

Giant #2

Giant #2

Sub Total \$145.90  
Taxable \$0.00  
Tax \$0.00  
Total \$145.90

Paid MASTERCARD 5734 \$145.90

Items sold: 2

REFRESHMENTS

FOOD

8-27-19  
130 MTG

TNC JERSEY MIKES - 8-26-19

# VONS

Store 2039 Dir Bill Cloonan  
Main: (818) 881-7020  
19333 Victory Blvd.  
RESEDA CA 91335

REFRESHMENTS  
BD MTS

## GROCERY

2 QTY LIPTON GRN	11.98 S
CRV SFTDK 12PK NTX	1.20 S
Regular Price	15.98
Card Savings	4.00-
2 QTY CRYSTL GYS	10.98 S
CRV SFTDK 35PK NTX	3.50 S

## BAKED GOODS

SIG SEL DUET BITES	6.99 S
SUSAN COOKIE 24CT	5.00 S
COOKIES WEDDING	5.00 S
COOKIES WEDDING	5.00 S

TAX	0.00
**** BALANCE	49.65

Credit Purchase 08/27/19 17:32  
CARD # \*\*\*\*\*5734  
REF: 45001335153 AUTH: 00008185

PAYMENT AMOUNT	49.65
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AL MASTERCARD  
AID A0000000041010  
TVR 0000048000  
TSI E800

Mastercard	49.65
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CHANGE	0.00
TOTAL NUMBER OF ITEMS SOLD =	12
08/27/19 17:32 2039 5 241 7764	

As of today, you have accumulated  
0 of 8 toward your FREE  
Regular size Sandwich.

TNC VONS 8-27-19



Net Atlantic, Inc.  
10 Federal St., Suite 26  
Salem, MA 01970  
978-219-1920

## BILLING STATEMENT



Page 1 of 2

Harvey Goldberg  
Tarzana Neighborhood Council  
19798 Greenbriar Drive  
Tarzana, CA 91356

	Billing Statement Summary				
	Account		1002581		
	Reference		Billing Statement 1002581-166		
	Date		2019-08-01		
	Beginning Balance (\$)		40.00		
	Amount Due (\$)		40.00		
	Due Date		2019-08-31		
Aging (\$)					
Current	1 - 30	31 - 60	61 - 90	>=91	
40.00	0.00	0.00	0.00	0.00	

### SALES/CREDITS

Post Date	Description	Amount (\$)
2019-08-01	Pro Bandwidth Usage Max: 0.007 GB Service Name: 'tarzana-neighborhood-council'	0.00
2019-08-01	Pro Anno List Max: 2296 Members Service Name: 'tarzana-neighborhood-council'	40.00

### PAYMENTS

Post Date	Description	Amount
2019-07-04	Thank You! MasterCard 41449515653	-40.00

Notes:

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg  
Tarzana Neighborhood Council  
19798 Greenbriar Drive  
Tarzana, CA 91356



Net Atlantic, Inc.  
10 Federal St., Suite 26  
Salem, MA 01970

Payment Summary	
Account	1002581
Reference	Billing Statement 1002581-166
<b>Due Date</b>	<b>2019-08-31</b>
<b>Amount Due (\$)</b>	<b>40.00</b>
Amount Enclosed	
Check Number	
Please make checks payable to <b>Net Atlantic, Inc.</b>	
New monies owed will be collected via credit card on 2019-08-04.	

TNC NET ATLANTIC 8-1-19

The Web Corner, Inc.

19509 Ventura Blvd

Tarzana, CA 91356

# Invoice

Date	Invoice #
8/1/2019	18913

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

**PAID**  
**08/06/2019**

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	150.00	150.00
0	Monthly Hosting for tarzananc.org	15.00	0.00
0	Email Archiving:	3.00	0.00
1	Accounts l.shaffer@tarzananc.org (included in maintenance)		

Please remit payment at your earliest convenience.

Thank you for your business!

**Total**

\$150.00

TWC WEB CORNER 8-1-19



MAX / PRLS



Meeting Date: 7-23-19

**Agenda Item No: 16**

Resolved: The TNC Board approves the Budget Committee's recommendation to approve the request from the Outreach Committee to purchase 1,000 green pens with white TNC logo from World's Greatest Promotional Stuff for NTE \$618.81

## Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete

All members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
David Garfinkle	Board Member	X					
Pam Blattner	Board Member	X					
Harvey Goldberg	Treasurer						
Eran R. Heissler	1st VP	X			X		
Devon Cromwell	Board Member	X					
Joyce Greene	Board Member						
Kenneth Schwartz	Board Member	X					
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
Max Flehinger	Secretary	X					
Jeff Mausner	2nd VP	X					
Richard Silverman	Board Member						
Leonard J. Shaffer	President	X			X		
Barry Edelman	Board Member	X					
Iris Polonsky	Board Member	X					
Susan Lord	Board Member						
Bob Shmaeff	Board Member	X			X		
Scott Diamond	Board Member				X		
Michael Povar	Board Member	X					
Mark Epstein	Board Member	X					
Quorum	10	16	0	0	5		
We, the Treasurer and the Second Signer of the							

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature \_\_\_\_\_

Second Signer's Signature

Print/Type Name:

Print/Type Name:

Date:

Date:

**World's Greatest Promotional Stuff**  
19353 Ventura Blvd. Tarzana, CA 91356 818.705.8121

**INVOICE# 7697**

**JOB NAME:** TARZANA NEIGHBORHOOD COUNCIL  
**ADDRESS:** PO BOX 571016  
TARZANA, CA 91357  
**PHONE #:** 818-437-4859

ORDER DATE: August 1, 2019  
COMPANY NAME: TARZANA NC  
COMPLETION DATE: ASAP

**NAME:** TERRY SAUCIER & HARVEY GOLDBERG  
**EMAIL:** [terrysaucier@gmail.com](mailto:terrysaucier@gmail.com)  
[harveygoldberg@sbcglobal.net](mailto:harveygoldberg@sbcglobal.net)

☐ **Embroidery**☐ Screen Print

<b>TERMS</b>	CC/CHECK
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☒ Digital

☒ Promotional

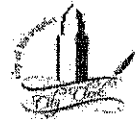
SHIPPING	TRUCK/PU
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TNC WORLDS GREATEST 7697 B



MAX / IRLS



Meeting Date: 7-23-19

**Agenda Item No: 16**

Resolved: The TNC Board approves the Budget Committee's recommendation to approve the request from the Outreach Committee to purchase 1,000 green pens with white TNC logo from World's Greatest Promotional Stuff for NTE \$618.81

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

X- NOT PRESENT

Treasurer's Signature Henry Edley

*[Handwritten signature]*

Print/Type Name:

7-75-19

7-23-19

## World's Greatest Promotional Stuff

19353 Ventura Blvd. Tarzana, CA 91356 818.705.8121

**INVOICE# 7698**

**JOB NAME:** TARZANA NEIGHBORHOOD COUNCIL

**ADDRESS:** PO BOX 571016

TARZANA, CA 91357

**PHONE #:** 818-437-4859

**NAME:** TERRY SAUCIER

**EMAIL:** [termysaucier@gmail.com](mailto:termysaucier@gmail.com)

**ORDER DATE:** August 1, 2019

**COMPANY NAME:** TARZANA NC

COMPLETION DATE: **ASAP**

☐ **Embroidery**☐ **Screen Print**

**TERMS** CC/CHECK

☒ **Digital**☒ Promotional

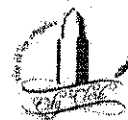
<b>SHIPPING</b>	TRUCK/PU
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[illegible]

TNC WORLDS GREATEST 7098-A

Office of the City Clerk  
Administrative Services Division  
Neighborhood Council (NC) Funding Program  
Board Action Certification Form

MAX/SUSAN R.



NC Name: Tarzana

Meeting Date: 7-23-19

Budget Fiscal Year: 2019 - 2020

Agenda Item No: 17

Board Motion and/or Public  
Benefit Statement (CIP and NPG):

Resolved: The TNC Board approves the Budget Committee's recommendation to approve the request from the Outreach Committee to purchase 1,000 eco non-woven polypropylene green market bags with black TNC logo from World's Greatest Promotional Stuff for NTE \$2,020.78

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
David Garfinkle	Board Member	X					
Pam Blattner	Board Member	X					
Harvey Goldberg	Treasurer				X		
Eran R. Heissler	1st VP	X					
Devon Cromwell	Board Member	X					
Joyce Greene	Board Member	X					
Kenneth Schwartz	Board Member	X					
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
Max Flehinger	Secretary	X					
Jeff Mausner	2nd VP	X					
Richard Silverman	Board Member				X		
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Board Member	X					
Susan Lord	Board Member				X		
Bob Shmaeff	Board Member	X					
Scott Diamond	Board Member				X		
Michael Povar	Board Member	X					
Mark Epstein	Board Member	X					
Quorum	10	17	0	0	4		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

*Harvey Goldberg*

Second Signer's Signature

*Leonard J. Shaffer*

Print/Type Name:

Harvey Goldberg

Print/Type Name:

Leonard J. Shaffer

Date:

7-25-19

Date:

7-23-19