

Monthly Expenditure Report



Reporting Month: November 2018

Budget Fiscal Year: 2018-2019

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$37229.52	\$2110.20	\$35119.32	\$0.00	\$0.00	\$35119.32

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$39000.00	\$970.20	\$32119.32	\$0.00	\$32119.32
Outreach		\$1140.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$4770.48	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	APPLEONE EMPLOYMENT SV	11/08/2018	(Credit card transaction)	General Operations Expenditure	Office	\$577.50
2	APPLEONE EMPLOYMENT SV	11/08/2018	(Credit card transaction)	General Operations Expenditure	Office	\$184.80
3	APPLEONE EMPLOYMENT SV	11/29/2018	(Credit card transaction)	General Operations Expenditure	Office	\$207.90
4	NET ATLANTIC INC	11/04/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$40.00
5	THE WEB CORNER	11/12/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
6	AAA FLAG AND BANNER LA	11/12/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$950.00
Subtotal:						\$2110.20

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00



AppleOne

AppleOne Employment Services
P.O. Box 29048
Glendale CA 91209-9048

Tel: 818-240-8688
Email: specialbillingvms@ain1.com

TIN: 95-2580864

City of LA - DONE -TARZANA NC

Attn: Attn: Accounts Payable

200 N. Spring St. Room 2005
Los Angeles, CA 90012

Invoice

Customer No: 00950101
Site No: 0048
Period Ending: Multiple
Invoice Date: 09/12/2018
Invoice No: S7405730
Amount Due: \$577.50
Payment Term: NET 30 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
KRAMER, PATRICIA	07/28/2018	09/01/2018	01-4972294	8.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$184.80	CA	1002
KRAMER, PATRICIA	09/01/2018	09/12/2018	01-4986964	8.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$184.80	CA	1002
KRAMER, PATRICIA	09/08/2018	09/12/2018	01-4986965	9.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$207.90	CA	1002
Sub Total For:				25.00		0.00		0.00		0.00		0.00			\$577.50		
Grand Total Invoice Amount				25.00		0.00		0.00		0.00		0.00			\$577.50		

Please remit payment to: AppleOne Employment Services

P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

INC APPLE ONE 57405730

Invoice 014986965 Line 1 Kramer, Patricia XC96513518

Web TimeCard

Imaged on 9/10/2018

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XC96513518

Week Ending: 9/8/2018

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Tue	9/4/2018	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00
Wed	9/5/2018	8:00 AM	9:00 AM	0:00	1:00	1:00	0:00	0:00

over

SubTotals 09:00 09:00 00:00 00:00

Submitted By: Patricia Kramer|341248 on 9/5/2018
Preapproved By: <not available> on <not available>
Approved By: LEONARD SHAFFER|122196 on 9/6/2018
Processed By: ajmartinez on 9/10/2018

Invoice 01-4986964 Line 1 Kramer, Patricia XC87885418

Web TimeCard

Imaged on 9/10/2018

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XC87885418

Week Ending: 9/1/2018

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Sun	8/26/2018	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00

John

SubTotals 08:00 08:00 00:00 00:00

Submitted By: Patricia Kramer|341248 on 8/27/2018
Preapproved By: <not available> on <not available>
Approved By: LEONARD SHAFFER|122196 on 9/6/2018
Processed By: ajmartinez on 9/10/2018

Invoice 01-4972294 Line 1 Kramer, Patricia XC82180718

Web TimeCard

Imaged on 8/28/2018

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XC82180718

Week Ending: 7/28/2018

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Mon	7/23/2018	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00

fine

SubTotals 08:00 08:00 00:00 00:00

Submitted By: Patricia Kramer|341248 on 8/21/2018
Preapproved By: <not available> on <not available>
Approved By: LEN SHAFFER|48581 on 8/23/2018
Processed By: ajmartinez on 8/27/2018



AppleOne

AppleOne Employment Services
P.O. Box 29048
Glendale CA 91209-9048

Tel: 818-240-8688
Email: specialbillingvms@ain1.com
TIN: 95-2580864

City of Los Angeles

Attn: Attn: Accounts Payable
200 N. Spring St. Room 2005
Los Angeles, CA 90012

Invoice

Customer No: 00950101
Site No: 0048
Period Ending: October 2018
Invoice Date: 10/31/2018
Invoice No: S7453538
Amount Due: \$184.80
Payment Term: NET 30 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
KRAMER, PATRICIA	10/20/2018	10/24/2018	01-5027537	8.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$184.80	CA	1002
Sub Total For:				8.00		0.00		0.00		0.00		0.00		\$0.00	\$184.80		
Grand Total Invoice Amount				8.00		0.00		0.00		0.00		0.00		\$0.00	\$184.80		

Please remit payment to: AppleOne Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

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Visit www.ApplePay.com or Call (866)898-7152 for details

TLC APPLEONE 57453538

Web TimeCard

Imaged on 10/22/2018

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XD41055318

Week Ending: 10/20/2018

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Mon	10/15/2018	11:00 AM	2:00 PM	0:00	3:00	3:00	0:00	0:00
Tue	10/16/2018	8:00 AM	2:00 PM	1:00	5:00	5:00	0:00	0:00

Sup.

SubTotals 08:00 08:00 00:00 00:00

Submitted By: Patricia Kramer|341248 on 10/16/2018
 Preapproved By: <not available> on <not available>
 Approved By: LEONARD SHAFFER|122196 on 10/19/2018
 Processed By: cbeaudreau|t on 10/22/2018



AppleOne

AppleOne Employment Services

P.O. Box 29048

Glendale CA 91209-9048

Tel: 818-240-8688

Email: specialbillingvms@ain1.com

TIN: 95-2580864

City of Los Angeles

Attn: Attn: Accounts Payable

200 N. Spring St. Room 2005

Los Angeles, CA 90012

Invoice

Customer No: 00950101

Site No: 0048

Period Ending: Multiple

Invoice Date: 06/06/2018

Invoice No: S7205379

Amount Due: \$600.60

Payment Term: NET 30 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
KRAMER, PATRICIA	05/26/2018	06/01/2018	01-4878863	17.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$392.70	CA	1002
KRAMER, PATRICIA	06/02/2018	06/06/2018	01-4890482	9.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$207.90	CA	1002
Sub Total For:				26.00		0.00		0.00		0.00		0.00			\$600.60		
Grand Total Invoice Amount				26.00		0.00		0.00		0.00		0.00			\$600.60		

Please remit payment to: AppleOne Employment Services

P.O. Box 29048

Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

392.70
Pd 7/18/18 184.80
207.90
PAID 11/28/18

paid
6/11

Matter resolved

11/18/18
AT KRAMER TO DO 10/18 MINUTES AT
NYC TO MAKE UP FOR THIS DUPLICATE BILLING.
BEING PAID BASED ON THAT AGREEMENT

Web TimeCard

Imaged on 5/29/2018

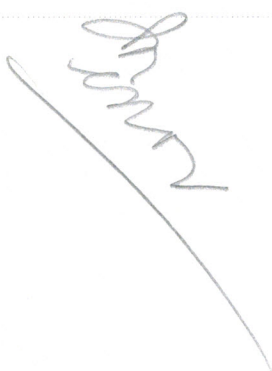
Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XB86592218

Week Ending: 5/26/2018

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Mon	5/21/2018	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00
Tue	5/22/2018	8:00 AM	10:00 AM	1:00	1:00	1:00	0:00	0:00



SubTotals

09:00 09:00 00:00 00:00

Submitted By: Patricia Kramer|341248 on 5/29/2018
 Preapproved By: Alma Martinez (AE) on 5/29/2018
 Approved By: <not available> on <not available>
 Processed By: ajmartinez on 5/29/2018

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE



Page 1 of 1

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-139
Date	2018-11-01
Due Date	2018-12-01
Total (\$)	40.00
Amount Due (\$)	0.00

Description	Amount (\$)
Pro Bandwidth Usage	0.00
Max: 0.042 GB	
Service Name: 'tarzana-neighborhood-council'	
Pro Anno List	40.00
Max: 2369 Members	
Service Name: 'tarzana-neighborhood-council'	

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356



Payment Summary	
Account	1002581
Reference	Invoice 1002581-139
Due Date	2018-12-01
Amount Due (\$)	0.00

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

TNC NET ATLANTIC 11-1-18

The Web Corner, Inc.
19509 Ventura Blvd
Tarzana, CA 91356

Invoice

Date	Invoice #
11/1/2018	17573

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

PAID
11/12/2018

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	150.00	150.00
0	Monthly Hosting for tarzananc.org	15.00	0.00
0	Email Archiving:	3.00	0.00
	1 Accounts l.shaffer@tarzananc.org (inlcuded in maintenance)		

Please remit payment at your earliest convenience.

Thank you for your business!

Total

\$150.00

TWC NEW CORNER 11-1-18



Corporate Office
8955 National Blvd
Los Angeles, CA 90034
310-836-3200

TRANSACTION # **INV238945**
DATE **10/18/2018**
REFERENCE **SO332887**
SALES TEAM **233 SHARA ENTIN**

INVOICE

CUSTOMER C205679

CITY OF LOS ANGELES - TARZANA NEIGHBORHOOD COUNCIL

PROJECT

TNC LIGHT POLE BANNER DISPLAY: 10/17/18 INSTALLATION + ROUTE MAINTENANCE (REF PERMIT #3958)

PRIMARY CONTACT
IRIS POLONSKY
818-414-6626
bklyneez@yahoo.com

PAYMENT TERMS
Net 30

SHIPPING METHOD
Installation - AAA Factory

CUSTOMER P.O.
qte247065

BILL TO
TARZANA NEIGHBORHOOD COUNCIL
CITY OF LOS ANGELES
P.O. BOX 571016
TARZANA CA 91357

SHIP TO
TARZANA NEIGHBORHOOD COUNCIL
CITY OF LOS ANGELES
P.O. BOX 571016
TARZANA CA 91357

PAID TO SHARA
11/12/18
3:10 PM

XT 2/30 4/11 11/12
2:48

XT 2/37 4/17 PM
11/16

DESIGN • PRINT • INSTALL

A FINANCE CHARGE OF 1 % PER MONTH WHICH IS EQUIVALENT TO AN ANNUAL PERCENTAGE RATE OF 12% WILL BE APPLIED TO ACCOUNTS PAST DUE.
It is understood and agreed that in event it becomes necessary for AAA Flag & Banner, Mfg. Co to institute action to collect payment for merchandise sold herein, purchaser will pay all collection costs, including reasonable attorney's fees. The goods will be delivered, Ex-Works, to the agreed upon AAA Flag & Banner facility (Los Angeles, CA; San Francisco, CA; Miami, FL) and if the Customer desires that the goods be shipped to any other location, the Customer shall bear all cost and risks in shipment of the goods. Any Claims or Returns must be made within 2 days of receipt of goods. Upon approval, stock items will be issued a store credit. Custom products will either be repaired, replaced, or issued a credit upon approval. Goods must be picked up within 15 days of completion, as AAA will not be responsible after this point. AAA Flag & Banner Mfg. Co., Inc. shall not be responsible for shipping/freight costs or for loss of or damage to goods, whether or not Customer chooses to insure the goods. Customer shall have the responsibility for pursuing any such claim against any carrier and if Customer has chosen to insure the goods, then Customer shall have responsibility for pursuing any claim under said insurance. See accompanying Terms and Conditions for further details.



Corporate Office
8955 National Blvd
Los Angeles, CA 90034
310-836-3200

TRANSACTION # **INV238945**
DATE **10/18/2018**

QTY	ITEM NAME / DETAIL	EACH	TOTAL
1	TNC LIGHT POLE BANNER DISPLAY: 10/17/18 INSTALLATION + ROUTE MAINTENANCE	\$950.00	\$950.00

Pole Banner Installation | ROUTE MAINTENANCE:

2 DD POLES / 4 BANNERS: 18800-19100 VENTURA BLVD. FROM CREBS/BURBANK TO WILBUR

11 DD POLES / 22 BANNERS: 18800-19100 VENTURA BLVD. FROM WILBUR TO DONNA

12 DD POLES / 24 BANNERS: 19300-19500 VENTURA BLVD. FROM TAMPA TO SHIRLEY

REMOVE:

3 DD POLES / 6 BANNERS: 6400 RESEDA BLVD FROM ERWIN TO VICTORY

INSTALLATION:

19200 VENTURA BLVD. FROM DONNA TO TAMPA

Install 3 poles/6 banners on Ventura Blvd. between Donna Ave. and Vanalden Ave.

on the South Side of the Street:

(1) set at South West Corner of Donna Ave. (1) set near the Tarzana Community & Cultural Center at the corner of Vanalden Ave.

on Northside of the Street: (1) set West of Donna Ave. near the Firehouse & West Valley Nursery

Install 4 poles/8 banners on Ventura Blvd. between Vanalden Ave. & Tampa Ave. on Northside of the Street:

(1) set near Ross Dress for Less/Goodwill Store

(1) set in front of 19235 Ventura Blvd., strip mall just East of Citibank

on Southside of the Street:

(1) set in front of the Little Cafe at 19204 Ventura Blvd.

(1) set near KFC at Tampa Ave.

18300 VENTURA BLVD FROM LINDLEY TO AVENIDA ORIENTE

Install 3 poles/6 banners on Ventura Blvd. between Lindley to Avenida Oriente

on Northside of Ventura Blvd.:

(1) set in front of 18133 Ventura Blvd.

(1) set West of Nestle in front of Encino-Tarzana library

on Southside of Ventura Blvd.: (1) set on SouthWest corner of Garden Grove Ave.

****MUST NOTIFY SHARA/RONNIE OF ANY BANNERS MISSING OR REMOVED DUE TO DAMAGE BEYOND REPAIR**

****WE CURRENTLY HAVE (15) BANNERS IN INVENTORY THAT HAVE WIND SLITS ADDED TO THEM. INSTALLATION CREW MUST BRING ALL 15 BANNERS WITH THEM FOR THIS INSTALLATION**

SUBTOTAL	\$950.00
TAX (9.5%)*	\$0.00
TOTAL	\$950.00
BALANCE DUE	\$950.00

PAYMENT DUE BY 11/17/2018

PLEASE MAKE ALL PAYMENTS TO: AAA FLAG & BANNER MFG. CO. • 8955 NATIONAL BLVD • LOS ANGELES • CA • 90034

DESIGN • PRINT • INSTALL

A FINANCE CHARGE OF 1 % PER MONTH WHICH IS EQUIVALENT TO AN ANNUAL PERCENTAGE RATE OF 12% WILL BE APPLIED TO ACCOUNTS PAST DUE.

It is understood and agreed that in event it becomes necessary for AAA Flag & Banner, Mfg. Co. to institute action to collect payment for merchandise sold herein, purchaser will pay all collection costs, including reasonable attorney's fees. The goods will be delivered, Ex-Works, to the agreed upon AAA Flag & Banner facility (Los Angeles, CA; San Francisco, CA; Miami, FL) and if the Customer desires that the goods be shipped to any other location, the Customer shall bear all cost and risks in shipment of the goods. Any Claims or Returns must be made within 2 days of receipt of goods. Upon approval, stock items will be issued a store credit. Custom products will either be repaired, replaced, or issued a credit upon approval. Goods must be picked up within 15 days of completion, as AAA will not be responsible after this point. AAA Flag & Banner Mfg. Co., Inc. shall not be responsible for shipping/freight costs or for loss of or damage to goods, whether or not Customer chooses to insure the goods. Customer shall have the responsibility for pursuing any such claim against any carrier and if Customer has chosen to insure the goods, then Customer shall have responsibility for pursuing any claim under said insurance. See accompanying Terms and Conditions for further details.



Corporate Office
8955 National Blvd
Los Angeles, CA 90034
310-836-3200

PAYMENT RECEIPT

Date **11/12/2018 3:09 pm**

CUSTOMER C205679

CITY OF LOS ANGELES - TARZANA NEIGHBORHOOD COUNCIL

Payment Method	Mastercard
Payment Amount	\$950.00
Card Number	*****5734
Card Name	Harvey Goldberg
Approval Code	092086

APPLIED TO	TRANSACTION DATE	TRANSACTION TOTAL	AMOUNT APPLIED
INV238945	10/18/2018	\$950.00	\$950.00

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