

# Neighborhood Council Funding Program

## APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Tarzana

### SECTION I - APPLICANT INFORMATION

- 1a) Southern California Preparedness Foundation 47-2811120 CA 01/21/15  
**Organization Name** **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**
- 1b) 19300 Rinaldi St. Unit 7333 Northridge CA 91327-8818  
**Organization Mailing Address** **City** **State** **Zip Code**
- 1c)      
**Business Address (If different)** **City** **State** **Zip Code**
- 1d) **PRIMARY CONTACT INFORMATION:**  
William (Bill) Hopkins (818) 835-5384 Bill.Hopkins@SoCalPrep.us  
**Name** **Phone** **Email**
- 2) **Type of Organization- Please select one:**  
☐ Public School (not to include private schools) **or** ☒ 501(c)(3) Non-Profit (other than religious institutions)  
**Attach Grant Request on School Letterhead** **Attach IRS Determination Letter**
- 3)      
**Name / Address of Affiliated Organization** **City** **State** **Zip Code**  
(If applicable)

### SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

Participation in the 9th Annual Valley Disaster Preparedness Fair on October 1, 2016, sponsored by the Southern California Preparedness Foundation, at LAFD Fire Station 87, 10124 Balboa Blvd, Granada Hills, CA, 91343. A 10ft x10ft space will be provided to the neighborhood council for Outreach operations. Neighborhood Council name, meeting location, and website address will appear on the event flyer and Fair website ([www.ValleyDisasterFair.com](http://www.ValleyDisasterFair.com)). Neighborhood Council participation and information may also appear on various additional Fair promotional materials. Family registration information is requested of Fair attendees, and to the extent it is obtained, will be provided to participating neighborhood councils. Venue is ADA compliant.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

This Emergency and Disaster Preparedness Fair, which regularly draws over 2,000 participants, benefits our Neighborhood Council and surrounding communities by increasing neighborhood awareness, providing education and training, and enhancing whole community disaster preparedness. This event is family-friendly, open to the public, and free to attendees. Free Emergency Preparedness (EP) Starter kits (while supplies last), will be given to registered families attending the Fair. Additionally, a free lunch is offered while supplies last. The grant money will be used to procure supplies, services, and rentals in support of the Annual Valley Disaster Preparedness Fair which provides Family Emergency Preparedness starter kits, informative presentations, displays and basic trainings, in a family-friendly environment. Lunch with attendance (while supplies last).

### SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
None		

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Supplies, services, and rentals for Annual Valley Disaster Preparedness Fair	\$ 850.00	\$ 27,000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☒ Yes, please list names of NCs: Various Neighborhood Councils

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \$ 850.00

10a) Start date: 01/27/16 10b) Date Funds Required: 07/01/16

10c) Expected completion date: 10/01/16 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

### SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

☒ No ☐ Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☐ Yes ☒ No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

### SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

William J. Hopkins, Jr.

President & Director



2/13/16

PRINT Name

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Linda M. Pruett

Corporate Secretary & Director



2/13/16

PRINT Name

Title

Signature

Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form



# Save The Date

9th Annual

## VALLEY DISASTER PREPAREDNESS FAIR



ONLINE REGISTRATION OPENS JULY 1

[WWW.VALLEYDISASTERFAIR.COM](http://WWW.VALLEYDISASTERFAIR.COM)

QUESTIONS?: [INFO@VALLEYDISASTERFAIR.COM](mailto:INFO@VALLEYDISASTERFAIR.COM)



**Saturday, October 1, 2016 10:00 am – 2:00 pm**

**Fire Station 87—10124 Balboa Bl. (between Devonshire St. & Lassen St. in Granada Hills)**

**A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR LIFE, YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.**

### Some Fair Highlights:

- Family friendly
- Free Family EP Starter Kits\*
- Free lunch\*
- Free parking
- Disaster response agencies
- Free child ID
- Exhibits
- Demonstrations
- Displays
- Special events
- Speakers Series
- Pet safety
- CERT
- American Red Cross
- Children's Safety Puppet Show
- Shakey-Quakey Schoolhouse
- Dutch oven & solar oven cooking
- Neighborhood Council representatives
- Drawings for EP and specialty items
- Ham radio station K6D and FCC exams
- ARES meeting (8:00 am, Community Room)
- ADA accessible
- And so much more!

## Valley Disaster Preparedness Fair 2016

### Call for Volunteers, Contributors, and Contributions

If you, your business, employer, organization, group, company, agency, association, or team would like to contribute services, products, personnel, or funding, let us hear from you. We are also seeking help from organized groups (Scouts, clubs, associations, school groups, etc.) and individuals as volunteers to assist with a diversity of tasks. These tasks include: helping with EP Kit Preparation, EP Kit distribution, Prize Tent, Fund-raising, Registration, Information, Speakers Series, Promotion & Publicity, Site Preparation, Fair Day set-up and take-down, and more.

Please contact us at [Info@ValleyDisasterFair.com](mailto:Info@ValleyDisasterFair.com).

**For photos, videos, and more, please visit [www.ValleyDisasterFair.com](http://www.ValleyDisasterFair.com)**

Supported by Los Angeles **Neighborhood Councils** and Councilmember **Mitchell Englander** ([cd12.org](http://cd12.org)), with various City, County, State, and Federal agency participation.  
*Special thanks to the crews of Fire Station 87*

This annual event is sponsored by  
[www.SoCalPrep.us](http://www.SoCalPrep.us)  
[Info@SoCalPrep.us](mailto:Info@SoCalPrep.us)  
Ph: 818-835-5384



**Southern  
California  
Preparedness  
Foundation**

\*While supplies last. EP kits to registered families only. Events, exhibitors, and features subject to availability and may change.



January 22, 2016

To Whom It May Concern:

Re: Neighborhood Purposes Grant Request by Southern California Preparedness Foundation in Support of the 9<sup>th</sup> Annual Valley Disaster Preparedness Fair

Please be advised that the following persons are on the Board of Directors of the Southern California Preparedness Foundation, a 501(c)(3) nonprofit corporation (EIN: 47-2811120):

Name	Foundation Position	Neighborhood Council
William J. Hopkins, Jr.	President and Director	Granada Hills North board member
Dave Brown	Director	North Hills West board member
Linda M. Pruett	Corporate Secretary and Director	Lake Balboa board member
Theodore C. Snyder	Treasurer and Director	Not a board member of any Los Angeles Neighborhood council

Please direct any questions to Theodore C. Snyder at [Ted.Snyder@SoCalPrep.us](mailto:Ted.Snyder@SoCalPrep.us).

Sincerely,

A handwritten signature in black ink that reads "Theodore C. Snyder". The signature is written in a cursive, flowing style.

Theodore C. Snyder  
Treasurer and Director

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JAN 21 2015**

SOUTHERN CALIFORNIA PREPAREDNESS  
FOUNDATION  
19300 RINALDI ST UNIT 7333  
NORTHRIDGE, CA 91327-8818

Employer Identification Number:  
47-2811120  
DLN:  
26053420004015  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
December 29, 2014  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

SOUTHERN CALIFORNIA PREPAREDNESS

Sincerely,

*Tamara Rippanda*

Director, Exempt Organizations

Letter 5436