

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant:

Tarzana Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) Wilbur Charter for Enriched Academic 95-6001908 CA
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 5213 Grebs Avenue Tarzana CA 91356
Organization Mailing Address City State Zip Code
- 1c) _____
Business Address (if different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:

Crystal Shirley (818) 345-1090 Crystal.Shirley@lausd.net
Name Phone Email

2) Type of Organization- Please select one:

☒ Public School (not to include private schools)
Attach Signed letter on School Letterhead

or

☐ 501(c)(3) Non-Profit (other than religious institutions)
Attach IRS Determination Letter

- 3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Grant funds will be used to support the music and the arts programs, which are unique to Wilbur Charter. Wilbur Charter's arts education program ranked #9 out of more than 700 LA Unified schools by the LA Times "Grading the Arts in LAUSD" in 2015.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Arts & music education is a crucial component of a well-rounded education. Schools play a vital role in cultivating the next generation of leaders. Students who receive arts & music education benefit from improved memory, increased motivation and confidence, development of social skills, and enhanced critical thinking skills. These students take these qualities and an increased sense of purpose out to their community. Our Professional Experts, Kim Saunders (music) and Laurel Schwartz (ART) teach classes to every grade level at Wilbur Charter.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	125 hours of teaching (Professional Expert)	\$ 5,000	\$ 5,000
	@40 / hour	\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No

☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000

10a) Start date: 03/08/2021 10b) Date Funds Required: 03/08/2021 10c) Expected Completion Date: 04/30/2021
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

*Start date flexible

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No

☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes

☐ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Crystal Shirley
PRINT Name

Principal
Title

Crystal Shirley
Signature

01-24-2021
Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Karen & Kim
PRINT Name

Assistant Principal
Title

Karen & Kim
Signature

1-24-2021
Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



LOS ANGELES UNIFIED SCHOOL DISTRICT

Wilbur Charter for Enriched Academics

5213 Crebs Avenue, Tarzana, CA 91356

Telephone: (818) 345-1090 • Fax (818) 881-8128

www.wilburcharter.org

Austin Beutner
Superintendent of Schools

Joseph Nacorda
Local District Northwest Superintendent

Dr. Crystal Shirley
Principal

December 9, 2020

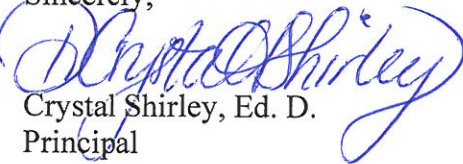
To Whom It May Concern:

Thank you for reaching out to Wilbur Charter for Enriched Academics in regards to applying for the Neighborhood Purposes Grant (NPG). I would like to begin introducing you to the Wilbur Charter Family.

Wilbur Charter for Enriched Academics serves a heterogeneous mix of ethnicities, religions, economic backgrounds and ability levels. As part of the larger Los Angeles Unified School District, we educate transitional kindergarten through 5th grade students, with our enrollment averaging about 640 students over the past five years. Additionally, we have a special education Pre-School program for 3-5 year olds with special needs. The racial and ethnic makeup of Wilbur has historically remained the same. Approximately 76% of our students are White, including Russian, Israeli, Iranian, and Armenian. The next highest ethnicity is Hispanic, with about 13% of our students falling into that ethnicity. The number of African-American and Asian students has stayed about the same over the same period, with an average of 4% for each. There are several languages spoken at Wilbur CEA, contributing to a rise in the number of English Learners over this same time period. The amount of Spanish speakers has stayed relatively the same, while there has been an increase in Hebrew, Russian, Farsi and Armenian speaking students.

If our school receives the Neighborhood Purposes Grant, we would like to use the money from this grant to support the Music and Arts program, which are unique programs that Wilbur Charter offers to all of our students. The Arts and Music Education program is a crucial component of a well-rounded education. Art and music education is essential to encourage the process and the experience of thinking as well as building confidence in our students and leaders. Thank you in advance.

Sincerely,


Crystal Shirley, Ed. D.
Principal

To Whom It May Concern:

This attachment page has been added to provide clarity as to which grades and classrooms would participate in receiving the 125 hours of art and music instruction at Wilbur Charter for Enriched Academics.

Each classroom at Wilbur Charter will alternate weekly between Music and Art instruction. Each classroom will engage in 45 minutes of instruction per week. The 125 hours would provide 62.5 hours for Art and 62.5 hours for Music instruction taking place over the course of 7 weeks. By receiving this grant, each classroom would receive approximately 5.25 hours of instruction.

I have also attached documents which contain the exact schedule for both Music and Art classes. Week A for Art is also Week B for Music and Week B for Art is also Week A for Music. These schedules show the exact time each classroom participates in Art and Music Enrichment Class.

Thank you for your consideration.



Crystal Shirley, Ed.D
Principal

MUSIC WEEK B / ART WEEK A
2nd Half 2020-2021
Revised 1/5/21

Time	Monday: Planning & PAL	Tuesday: 3rd Grade	Wed: 4th Grade	Thursday: 5th Grade	Friday: off/makeups
9:00 AM	planning	9:00 am - 9:45 am Mr. Anaya	planning	planning	
10:00 AM	planning	10:15 - 11:00 am Mr. Barkan	10:25 am - 11:10 am Mrs. Bernstein	planning	
11:00 AM	11:05 am - 11:25 am Ms. Bryson (PAL)	11:10 am - 11:55 am Ms. Stern	11:20 am - 12:05 pm Ms. Barrios	11:00 am - 11:45 am Ms. O'Leary	
12:30 PM	planning	12:25 pm - 1:10 pm Ms. Evans	12:45 pm - 1:30 pm Ms. Greene	12:30 pm - 1:15 pm Mrs. Hurlburt	
1:30 PM	planning	planning	planning	1:30 pm - 2:15 pm Ms. Ludwig	

MUSIC WEEK A / ART WEEK B
2nd Half 2020-2021
 revised 1/5/21

Time	Monday: Planning & PAL	Tuesday: 2nd Grade	Wed: TK & Kinder	Thursday: 1st Grade	Friday: off/makeups
9:00 AM	planning	9:20 am - 10:05 am Mrs. Nelson	9:00 am - 9:45 am Ms. Shim (K)	9:00 am - 9:45 am Ms. Scott	
10:00 AM	planning	10:15 am - 11:00 am Mrs. Mault	9:55 am - 10:40 am Mrs. Bell (K)	9:55 am - 10:40 am Mrs. Perlmuth	
11:00 AM	11:00 am - 11:25 am Ms. Altobelli/ Ms. Weimer (PAL)	11:10 am - 11:55 am Mrs. Dickerson	10:50 am - 11:35 am Mrs. Novak (K)	10:50 am - 11:35 am Ms. Slack	
12:30 PM	planning	12:25 pm - 1:10 pm Mrs. Stein	11:40 am - 12:25 pm Mrs. Singer (K)	12:10 pm - 12:55 pm Ms. Wheeler	
1:30 PM	planning	planning	12:55 pm - 1:40 pm Ms. Mendizabal (TK)	1:00 pm - 1:45 pm Mrs. Mitchell	