

CITY OF LOS ANGELES

TARZANA NEIGHBORHOOD COUNCIL

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TARZANA NEIGHBORHOOD COUNCIL

C/O Department of Neighborhood
Empowerment
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TARZANA NEIGHBORHOOD COUNCIL BUDGET AND FINANCE COMMITTEE AGENDA

Harvey Goldberg, Chairman

& SPECIAL TNC BOARD MEETING

Kathy Delle Donne, President

Wednesday December 4, 2013-6:00 PM

Tarzana Community & Cultural Center

19130 Ventura Blvd. (at Vanalden),

Tarzana, CA 91356

The public is requested to fill out a “**Speaker Card**” to address the Committee on any item of the agenda prior to the Committee taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Committee’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Committee. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or by email at info@empowerla.org.

1. Call to order and welcoming remarks.
 2. Appointment of Committee Members
 3. Appointment of Vice Chairman
 4. Appointment of Secretary
 5. Setting of Quorum
 6. Review of preliminary financial statements as of November 30, 2013 and related financial data.
 7. Discussion and motion on request from Budget Committee Chairman for an allocation of \$100 for miscellaneous committee expenses/Operations such as meeting expenses, copies and purchase of digital voice recorder to record meetings.
 8. Discussion and motion on request from DWP MOU representative for an allocation of \$200 for miscellaneous expenses/Outreach to purchase posters and flyers to raise awareness for DWP projects.
 9. Discussion and motion on request from Outreach Committee for an allocation of \$400 to purchase bus bench ads/Outreach for the cost of printing at \$50 each to be installed on bus benches.
 10. Discussion and motion on request from the TNC President to sponsor the VANC Mixer on December 12, 2013 for \$200 from Operations budget.
 11. Discussion and motion on request from Outreach Committee to print 2,000 newsletters monthly at a cost of \$250/month for six months for a total cost of \$1,500 from Outreach.
 12. Discussion and motion on request from the Election Committee to specifically allocate a portion of the \$6,000 budget for election expenses as follows: Post cards NTE \$4,210, Post card design \$100, Flyers NTE \$340, candidate meeting refreshments NTE \$225, Bus rental \$200, Bus banners NTE \$285 and Newspaper ads NTE \$500 for a total of \$5,860.
 13. Discussion and motion on request from the Public Safety Committee Vice Chairman to purchase 10 Neighborhood Watch Signs to be distributed to the community from the Outreach budget for a total cost of \$223.92.
 14. Public comments. Limited to two minutes per speaker.
 15. Committee Member Comments - Comments from Committee Members on subject matters within the Committee’s jurisdiction.
 16. Future agenda items and other calendar events . Next meeting January 22, 2014
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17. Adjournment.

For more information about the Tarzana Neighborhood Council visit our web site at www.tarzananc.org

Any materials that may be distributed to a majority of the Committee less than 72 hours prior to the above scheduled meeting are available for review by the public at 19040 Vanowen St., Reseda, CA 91335

Process for Reconsideration –Reconsideration of Committee actions shall be in accordance with Tarzana Neighborhood Council bylaws.