

Monthly Expenditure Report



Reporting Month: June 2026

Budget Fiscal Year: 2025-2026

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$12355.29	\$3405.04	\$8950.25	\$0.00	\$0.00	\$8950.25

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$24477.94	\$905.04	\$8950.25	\$0.00	\$8950.25
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$11500.00	\$2500.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$23622.65	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	ATWORK PERSONNEL SERVI	06/04/2026	Preparation of March 2026 Board minutes	General Operations Expenditure	Office	\$230.40
2	NET ATLANTIC INC	06/04/2026	Mailing list maintenance for June 2026	General Operations Expenditure	Office	\$30.00
3	ATWORK PERSONNEL SERVI	06/10/2026	Preparation of Board minutes.	General Operations Expenditure	Office	\$204.80
4	THE WEB CORNER, INC.	06/12/2026	June 2026 website maintenance	General Operations Expenditure	Office	\$150.00
5	JERSEY MIKES 20019	06/17/2026	Refreshments for June 2026 Board meeting	General Operations Expenditure	Office	\$269.85
6	RALPHS #0070	06/18/2026	Refreshments June Board meeting.	General Operations Expenditure	Office	\$19.99
7	Portola Charter Middle School, HGM & AIAT	05/07/2026	NPG to help fund the mock trial program.	Neighborhood Purpose Grants		\$2500.00
Subtotal:						\$3405.04

Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00



10350 Heritage Park Dr
Suite 105
Santa Fe Springs, CA 90670-0000

INVOICE NO.	DATE	ORIGINATING OFFICE	
368290	6/05/26	Emploi Group, Inc.	
CUSTOMER	PURCHASE ORDER	PERIOD END	PAGE
538/0131-014		5/31/26	1

BILL TO	TARZANA NEIGHBORDHOOD COUNCIL P.O. Box 571016 TARZANA, CA 91357
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JOB SITE	TARZANA NEIGHBORDHOOD COUNCIL P.O. Box 571016 TARZANA CA 91357-0000
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** Do Not Mail **

DATE	EMPLOYEE / DESCRIPTION	HOURS	RATE	AMOUNT
5/24/26	Kramer, Pat			
5/24/26	104136	Minute Taker	REG 9.00	25.60
				230.40
		SUB TOTAL	9.00	230.40
Pay online www.e-billexpress.com/ebpp/Atwork1				

REG HOURS:	9.00	OVR HOURS:	DBL HOURS:	AMOUNT DUE	230.40
REG DOLLAR:	230.40	OVR DOLLAR:	DBL DOLLAR:	DUE BY:	6/05/26

PLEASE RETURN THIS PORTION FOR PROPER CREDIT

CUSTOMER NUMBER	DATE	INVOICE NUMBER	AMOUNT DUE
538/0131-014	6/05/26	368290	230.40

ORIGINATING OFFICE	TERMS	AMOUNT PAID
Emploi Group, Inc.	Upon Rcpt	

PLEASE REMIT TO
ATWORK FRANCHISE, INC. EIN 62-1496439 P.O. BOX #202992 DALLAS, TX 75320-2992

FOR QUESTIONS ABOUT THIS INVOICE
PLEASE CALL (714) 676-3998

TERMS: Total amount due upon receipt. Accounts 30 days past due subject to interest of 1 1/2% per month (18% annual rate). If referred to attorney for collection customer shall pay reasonable attorney fees and court costs.

Net Atlantic, Inc.
500 Cummings Center
Suite 6500
Beverly, MA 01915
978-219-1920

INVOICE



Page 1 of 1

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-230
Date	2026-06-01
Due Date	2026-07-01
Total (\$)	30.00
Amount Due (\$)	30.00

Description	Amount (\$)
Pro Bandwidth Usage Max: 0 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 1929 Members Service Name: 'tarzana-neighborhood-council'	30.00

Notes:

Payments are applied to the oldest open invoice. Please go to <https://www.netatlantic.com/billing> to set up convenient credit card payments.

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356



Net Atlantic, Inc.
500 Cummings Center
Suite 6500
Beverly, MA 01915

Payment Summary	
Account	1002581
Reference	Invoice 1002581-230
Due Date	2026-07-01
Amount Due (\$)	30.00
Amount Enclosed	
Check Number	
Please make checks payable to Net Atlantic, Inc.	
New monies owed will be collected via credit card on 2026-06-04.	

@WORK10350 Heritage Park Dr
Suite 105
Santa Fe Springs, CA 90670-0000

INVOICE NO.	DATE	ORIGINATING OFFICE	
369185	6/12/26	Emploi Group, Inc.	
CUSTOMER	PURCHASE ORDER	PERIOD END	PAGE
538/0131-014		6/07/26	1

**BILL
TO**TARZANA NEIGHBORDHOOD COUNCIL
P.O. Box 571016
TARZANA, CA 91357**JOB
SITE**TARZANA NEIGHBORDHOOD COUNCIL
P.O. Box 571016
TARZANA CA 91357-0000**** Do Not Mail ****

DATE	EMPLOYEE/DESCRIPTION	HOURS	RATE	AMOUNT
6/07/26	Kramer, Pat			
6/07/26	104288	Minute Taker	REG 8.00 25.60	204.80
		SUB TOTAL	8.00	204.80

*PREPARATION OF BOARD
MINUTES*Pay online www.e-billexpress.com/ebpp/Atwork1G HOURS: 8.00 OVR HOURS: DBL HOURS:
G DOLLAR: 204.80 OVR DOLLAR: DBL DOLLAR:

AMOUNT DUE	204.80
DUE BY:	6/12/26

PLEASE RETURN THIS PORTION FOR PROPER CREDIT

CUSTOMER NUMBER	DATE	INVOICE NUMBER	AMOUNT DUE
538/0131-014	6/12/26	369185	204.80

ORIGINATING OFFICE	TERMS	AMOUNT PAID
Emploi Group, Inc.	Upon Rcpt	

PLEASE REMIT TO	
ATWORK FRANCHISE, INC. EIN 62-1496439 P.O. BOX #202992 DALLAS, TX 75320-2992	

FOR QUESTIONS ABOUT THIS INVOICE
PLEASE CALL (714) 676-3998TMS: Total amount due upon receipt. Accounts 30 days past due subject to interest of 1 1/2% per month (18% annual
rate). If referred to attorney for collection customer shall pay reasonable attorney fees and court costs.*THE ATWORK INV 369185*

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Invoice

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

Date	Invoice #	Terms
6/1/2026	29757	Due on Receipt
Ship To		

QTY	Description	Price Each	Amount
1	June 2026 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	150.00	150.00
0	June 2026 Monthly Hosting for tarzananc.org	15.00	0.00
1	June 2026 Email standard: 1 Accounts l.shaffer@tarzananc.org	10.00	10.00
L/M 6/12/26 10 ²⁰ A WILL NOT CALL BACK			
Please remit payment at your earliest convenience.		Total	\$150.00 ✓
Thank you for your business!		Payments/Credits	\$0.00
		Balance Due	\$150.00 ✓

TNC WEB CORNER 6-1-26

Take Out

Jersey Mike's Subs 20019
19458 Ventura Blvd.- Suite 1
Tarzana, California 91355-3060
Phone: (818) 343-0371

Ticket: 01-000385-01-945381

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Server: Mariana	06/17/26 1:47 PM
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SubsByBox 89 95

1 Giant #7
1 Giant #7
1 Giant #3
1 Giant #3

SubsByBox 89 95

1 Giant #14
1 Giant #14
1 Giant #10
1 Giant #10

SubsByBox 89 95

1 Giant #13
1 Giant #13
1 Giant #10
1 Giant #10

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Sub Total	\$269.85
Taxable	\$0.00
Tax	\$0.00
Total	\$269.85

Paid Mastercard 5576 \$269.85

Items sold: 3

JM Club #: *****9509

Loyalty points earned: 144
Balance as of 06/17/26: 255 points

Download our Mobile App
<http://www.jerseymikes.com/app>

DUPLICATE



As a valued customer, your experience matters to us. Please fill out our survey to help us keep your experience A Sub Above. Scan the QR code above or visit <https://jerseymikeslistens.com/?s=020019> to get started.



FRESH
FOR
EVERYONE™

REFRESHMENTS
JUNE BOARD MTS

20060 Ventura Blvd.
(818) 883-7551 CHEC 502
FRITO LAY SNACKS RC 19.99 F
SC RALPHS SAVED YOU 6.00
RALPHS rewards CUSTOMER *****2477
TAX 0.00
**** BALANCE 19.99

Woodland Hills CA 91364
MASTERCARD Purchase
*****5576 - C
REF#: 040752 TOTAL: 19.99
AID: A0000000041010
TC: 954C4F796B3B9245

MASTERCARD 19.99
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 1
RALPHS rewards SAVINGS \$6.00
TOTAL COUPONS \$ 6.00

06/18/26 09:55am 70 502 45 999999502

Annual Card Savings \$186.05

Redeem Points in the App
for Dollars Off Groceries
or at the Pump for Fuel Discounts

Points Earned Today: 20

Total June Points: 213

Remaining May Points: 475

With Card & Coupons
! VERIFIED TOTAL SAVINGS \$ 6.

MGR: GINA RODRIGUEZ (818) 883-7551
THANK YOU FOR SHOPPING AT RALPHS!

TWC RALPHS 6-18-26

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Tarzana Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) Portola Charter Middle School 95-6006405 CA
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 18720 Linnet Street Tarzana CA 91356
Organization Mailing Address City State Zip Code
- 1c) _____
Business Address (if different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Javier Tapia (818) 654-3300 jtapia1@lausd.net
Name Phone Email
- 2) Type of Organization- Please select one:
☒ Public School (not to include private schools) or ☐ 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.

Portola's Mock Trial program teaches students civic leadership and understanding of our country's judicial system by immersing them in a fictional criminal or civil case, where students take on the roles of witnesses, bailiff, clerk, or attorneys. Open to all students in our 3 on-campus schools, the Mock Trial program usually fills to capacity. Its differentiated program allows students with various academic and social needs to learn from each other and from currently active judges and lawyers. Many of our students are inspired to choose careers in law or become leaders in our school. Students learn critical thinking, analytical reading, public speaking and collaborative skills that give them lifelong confidence.

- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will be primarily used to supplement academic funding to allow students to compete against other schools in the Los Angeles County Mock Trial Program run by TeachDemocracy.org (formerly Constitutional Rights Foundation). Any funds received will primarily go towards dues and transportation to compete against other schools before judges, as well as the materials and coverage for teachers to train students and accompany them to the competition as its rules require. Because of this funding, students learn to work together as a team to analyze facts against California law and apply that analysis in front of sitting judges and attorneys who provide immediate feedback. Students learn how our court system works, the roles of various court personnel, the importance of (and how to be) good representation during trial, and how and when to object to testimony using our evidentiary code. By preparing for competition, students gain confidence and learn speaking and research skills that bring them success in other fields as well. Students gain an appreciation for our democratic system.

TNC PORTOLA SCHOOL NPG 5-5-26

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
substitute coverage to allow teacher coach and chaperones at competition	\$ 0	\$ 400
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
competition fees	\$ 510	\$ 700
program materials (case, legal pads, timer, exhibits, folders)	\$ 0	\$ 225
competition transportation costs (buses)	\$ 1990	\$ 2500

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
☐ No ☒ Yes If Yes, please list names of NCs: Encino Neighborhood Council (rejected until next fiscal year)

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2500

10a) Start date: 6 / 12 / 26 10b) Date Funds Required: 6 / 12 / 26 10c) Expected Completion Date: 6 / 3 / 27
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
☒ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
☒ Yes ☐ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Javier Tapia

PRINT Name

Principal

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Mindy Park

PRINT Name

Assistant Principal

Title

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

LOS ANGELES UNIFIED SCHOOL DISTRICT



**Gaspar de Portola Charter Middle School,
Academy of Integrated Arts & Technology,
and Highly Gifted Magnet**

18720 Linnet Street, Tarzana, California 91356
Phone (818) 654-3300 Fax (818) 996-0292

<https://portolams.org>

J. Tapia
Principal

R. Garcia
Assistant Principal

M. Park
Assistant Principal

R. Zolot
Assistant Principal



5 May 2026

Dear Tarzana Neighborhood Council Board Members,

Thank you for your consideration regarding the funding of our Mock Trial program at Portola Charter Middle School, HGM & AIAT. I believe this program will positively impact the community through the teaching and learning of Civics. The program will also offer a career snapshot of our legal system and the importance of fairness, equity and advocacy within our court system. The class will teach students public speaking skills, research, advocacy, perspective and the importance of their voice.

We plan to use the funds for teacher training and preparation, purchase and copying of Mock Trial cases and materials, and bus transportation for field trips to the Stanley Mosk Courthouse and any other courthouse where our team competes. The Mock Trial program will be run through our elective program and will be open to all students. It will begin in the fall of 2026. Since we have begun this program, students have been overwhelmingly supportive of it!

Thank you again for your consideration. We look forward to your response.

Respectfully,

Javier Tapia

Meeting Date: 4-28-26

Agenda Item No: 9h

Resolved: The TNC Board approves the Budget Committee's recommendation to approve the request from Portola Charter Middle School for an NPG for \$2,500.

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Quorum	10	Total	14				3	
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Transmittal Climate:	James H. H. H.	11/11
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Harvey Goldberg

Edward J. Keffer

Harvey Goldberg

Leonard J. Shaffer

4-28-26

4-28-26

TNC PORTOLA SCHOOL NPS 3-17-26 BAC