

**Neighborhood Council Funding Program  
APPLICATION for Neighborhood Purposes Grant (NPG)**



Office of the  
**City Clerk**

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. **Any potential conflicts of interest indicated in Section IV of this application must be addressed with the Office of the City Attorney, Neighborhood Council Advice Division prior to the Neighborhood Council board's vote and consideration of the grant.** Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Tarzana

**SECTION I- APPLICANT INFORMATION**

1a)	Tarzana Community & Cultural Center	91-2147033	CA	July 2002
	<i>Organization Name</i>	<i>Federal I.D. # (EIN)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	19130 Ventura Blvd.	Tarzana	CA	91356
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)				
	<i>Business Mailing Address (if different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1d)	<b>APPLICANT POINT OF CONTACT:</b>			
	Claire Bloom	818-312-2272 (cell)	info@mytarzana.org	
	<i>Name</i>	<i>Phone</i>	<i>Email</i>	

**2) Type of Organization- Please select one:**

- Public School (not to include private schools) **Attach Signed letter on School Letterhead** or  501(c)(3) Non-Profit (other than religious institutions) **Attach the IRS Determination Letter and status verification from the State of California** (see "Application Process" under the Applicant Instructions.)

3) Are you applying as a fiscal sponsor for another organization?  No  Yes

If yes, please provide:

<i>Name / Address of Affiliated Organization</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
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TNC TLCC GARDEN PROGRAM NPG 4-3-26

## SECTION II - PROJECT DESCRIPTION

**4) Please describe the purpose and intent of the grant.**

This grant is to help fund our annual Children's Garden Program and to provide necessary equipment upgrades. (Continued on Addendum #1, pg. 5)

**5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

This program has a direct and continuous impact on the community. (Continued on Addendum #2, pg. 5)

## SECTION III - PROJECT BUDGET OUTLINE

Please provide a detailed Project Budget Outline below. You may also provide a Project Budget Outline on a separate sheet if necessary or requested. (Note: Administrative costs of the organization or admission fees cannot be funded through a Neighborhood Purposes Grant.)

6) Project Expenses	Requested of NC	Total Projected Cost
Program Director Stipend & Add'l. Teacher Stipend	\$1800	\$3200
Stoneware composter	\$600	\$1200
Handwashing station	\$700	\$1265
Science and art supplies; school supplies, copying	\$500	\$1000
Groceries and food prep equipment	\$600	\$1200
Planting supplies	\$800	\$1865

7a) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project within the last 18 months?

No       Yes

If Yes, please describe below:

Neighborhood Council(s)	Date Submitted to NC	Amount Requested	Amount Awarded
		\$	\$
		\$	\$
		\$	\$

7b) Have you (applicant) applied to any other Neighborhood Councils requesting funds for any project within the last 18 months?

No       Yes

If Yes, please describe below:

Neighborhood Council(s)	Date Submitted to NC	Amount Requested	Amount Awarded
		\$	\$
		\$	\$
		\$	\$

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)

No       Yes

If Yes, please describe below:

Source of Funding	Amount	Total Projected Cost
West Valley Nursery	\$ 1,000	See attached budget.
City Councilmember Bob Blumenfield	\$ 5,000	See attached budget.
	\$	

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5000

10a) Start date: 07,01,26

10b) Date Funds Required: 06,08,26

10c) Expected Completion Date\*: 07,30,26

\*After completion of the project, the applicant **must** submit a Project Completion Report to the Neighborhood Council to update the Board of your project successes and challenges and for consideration of future grant requests.

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11) Do you (applicant) have a current or former relationship with a Board Member of the NC?

No       Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Leonard Shaffer	Former TCCC Board Member/Donates Alarm Services

12) If Yes, did you request that the board member consult the Office of the City Attorney before filing this application?

No  Yes

If Yes, provide the date you made the request to the board member. \_\_\_\_\_

\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, participates in the discussion and voting of this NPG, or signs the Board Action Certification Form (BAC), the NC Funding Program may deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit?," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Claire Bloom	Executive Director	<i>Claire Bloom</i>	4/3/2026
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Sydney Wilkinson-Whitehead	Secretary	<i>Sydney Wilkinson-Whitehead</i>	4/3/2026
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

\* If a current NC Board Member holds any board position or is employed in the organization, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form.

**(ADDENDUM #1 – Cont'd from Page 1, Question #4 in Section II)**

Now in its 5th year, the program is available to all children ages 4-12 to teach them about gardening and botany, with an art and music component as well. It consists of five consecutive 3-hour workshops, with a different curriculum every week that is designed and led by a master gardener and former LAUSD gardening teacher. The workshops engage students in hands-on learning with a focus on plant science, nutrition, and environmental awareness. In the gardening module, kids learn how to grow their own vegetables and the health benefits of eating homegrown organic veggies. In the science module, they get a hands-on botany lesson involving experiments and using basic scientific tools. In their art lesson, they get a chance to develop their artistic skills as they are taught how to use watercolors to capture images of plant life. There is a break in the middle of the program where kids get to have a healthy, organic snack and participate in a sing-along with songs about gardening and nature. At the end of the day, kids leave with a greater sensitivity to the environment and knowledge of how to care for it. We do charge a nominal \$5 registration fee to help us avoid "no shows" which had been a problem in the past.

**(ADDENDUM #2 – Cont'd from Page 1, Question #5 in Section II)**

It provides a safe learning environment for kids that is both fun and educational. Kids are taught at an early age how to be a conscientious steward of the environment, and to honor its value and natural beauty. Our structured learning activities incorporate vocabulary development, listening skills and cooperative learning strategies, all in accordance with state standards for pre-K-6<sup>th</sup> grade. Children leave the workshops with a greater understanding of plant life, of how it can create a food source for their families, and a deeper appreciation for the natural world. Two other important groups benefit from our program: high school students, who volunteer to help facilitate the workshops, and our adult volunteers who also work with the students. Both these groups learn while helping to implement the curriculum, and return to their own communities to share their newfound knowledge. It is also beneficial for the kids to work with older student mentors and vice-versa. We have had multiple high school students who are so enamored with the program that they have returned to help even after all their required volunteers hours are satisfied. Lastly, we are also collaborating with the UCCE LA Master Gardeners program which helps to strengthen the curriculum and increase community outreach. To summarize some of the outcomes that directly affect the community: 1) Improved social interactions for kids (they are not on their electronic devices) and community connections; 2) Increased environmental awareness; 3) Greater intake of plant foods as a result of kids learning to plant and grow their own vegetables; 4) Academic gains in plant science for all ages.

6)

		<b>ADDENDUM #3</b>
<b><u>TOTAL BUDGET FOR CHILDREN'S GARDEN WORKSHOPS - SUMMER 2026</u></b>		
<b><u>PERSONNEL EXPENSES</u></b>		
Program Director (Elizabeth Ostrom)	\$2,000	
Assistant Director/Science Instructor	\$700	
Art Instructor	\$500	
	<b>Total:</b>	<b>\$3,200</b>
<b><u>Planting Supplies (Itemized)</u></b>		
Seeds	\$300	
(300) compostable pots	\$70	
60 lbs. organic fertilizer	\$120	
15 bags manure & earthworm castings	\$250	
(22 flats) vegetables, milkweed, poppies, lowers	\$525	
(2) raised beds	\$600	
	<b>Total planting expenses:</b>	<b>\$1,865</b>
Art & school supplies		\$700
Office/copying		\$300
Printing: banners/flyers		\$200
Food Prep Equipment		\$400
Groceries for food prep (for 5 wks)		\$800
Handwashing station		\$1,265
Stoneware composter		\$1,200
Misters & Tents for kids to stay cool		\$780
Bug catchers & butterfly cages		\$500
(2) Bird feeders		\$70
	<b>Total Expenses for 2026:</b>	<b>\$11,280</b>

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

Date: SEP 30 2002

THE TARZANA COMMUNITY AND CULTURAL  
CENTER  
C/O A DEAN LEMM  
4126 COLDSTREAM TERRACE  
TARZANA, CA 91356

DEPARTMENT OF THE TREASURY

Employer Identification Number:  
91-2147033  
DLN:  
17053163022022  
Contact Person:  
JOANNA YAWNEY ID# 95078  
Contact Telephone Number:  
(977) 829-5500  
Accounting Period Ending:  
December 31  
Foundation Status Classification:  
170(b)(1)(A)(vi)  
Advance Ruling Period Begins:  
April 8, 2002  
Advance Ruling Period Ends:  
June 30, 2006  
Addendum Applies:  
Yes

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and

Letter 1045 (DO/CG)

- Refine search by specific entity type or grouping (e.g. Nonprofit, Mutual Benefit Corporation or All Corporations), entity status, and/or Initial Filing Date range.
- Begins with filter for refined queries.
- View more than the SBA default results.

**Important Notes**

- Disclaimer:** All information provided "as is." The data provided is not a complete or certified record. The California Secretary of State's office is not responsible for any loss, consequence, or damage resulting directly or indirectly from reliance on the accuracy, reliability, or timeliness of the information provided.
- Need help?** For more information, select **Forms on the menu**, view the [Help Guide](#) or [Video Library](#). To contact the California Secretary of State's office, view the [Contact Information](#).

**Tarzana Community & Cultural Center**



Entity Information	Initial Filing Date	Status	Entity Type	Formed in	Agent
	05/13/2021	Active	Nonprofit Corporation - CA	CALIFORNIA	Claire Bloom

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