

Committee Members:

Terry Saucier
Parastou Bassirat
Virant Majarian
Iris Polonsky
Susan Rogen

**TARZANA NEIGHBORHOOD COUNCIL**

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**DRAFT TARZANA NEIGHBORHOOD COUNCIL
JOINT OUTREACH COMMITTEE & EVENTS COMMITTEE
& SPECIAL BOARD MEETING MINUTES**

Tuesday, October 21, 2025 6:30PM

Virtual Meeting

Parastou Bassirat, Events Committee Chair

Terry Saucier, Outreach Committee Chair

1. Meeting was called to order at 6:30PM. In attendance were Parastou Bassirat, Virant Majarian, Iris Polonsky, Susan Rogen, and Terry Saucier.
2. None
3. Discussion and motion – Approved minutes of August 14, 2025 Joint Outreach and Events Special Meeting.
4. Discussion and Motion: The TNC Outreach and Events Committees discussed the TNC 13th Annual Earth Day Festival and Poster contest that will be held Saturday, April 2026 from 10AM-2PM as well as the location, outreach, participants, activities and budget. The TNC Outreach Committee and Earth Day Committee approved the 2026 Earth Day budget not to exceed \$5,300 as follows:
 - Poster paper (11”x14”, 96lb, 25 sheets), 1,200 sheets/48 books (approx. \$1032 plus tax) - NTE \$1,200
 - Award Certificate paper (approx. 60-70 sheets for 1st-3rd place and participation, \$13.29/6 sheets plus tax) – NTE \$180
 - Printer Ink (2 ea. black/tricolor pack, HP 62, \$97 ea. plus tax) to print the award certificates for the 1st-3rd place winners - NTE \$230
 - Print generic certificates of recognition for participants in poster contest, approx. 1,500 flyers, (quote \$232.18 plus tax) - NTE \$260
 - Poster Labels (Avery 2” x 4”) for approx. 1,200 posters, \$85 plus tax – NTE \$105
 - 7 banners each 22” x 28” to promote the event at the schools and park, (quote for 6 each \$221.67 plus tax) – NTE \$260
 - 1 Banner 48 “x 96” at the park, (quote \$118 plus tax) – NTE \$140
 - Promotional Event flyers, 2,500 each in color, (quote \$539.59 plus tax) – NTE \$610
 - Bouncy/jumper rental – NTE \$600
 - Event T-shirts for volunteers – 35 each includes the setting and logo like last year - NTE \$525
 - Kid’s Activities including Ceramic clay pots \$200, paints for pots \$30, succulent plants \$190 – NTE \$420
 - Native American Drumming performer Roberto Gutierrez, \$350
 - Hanging Supplies for the posters at the event – NTE \$75
 - Supplies on site (water, ice, etc.) – NTE \$300

Motion was approved unanimously.

5. Discussion: Local community events the TNC can partner with such as: WVWC Chamber of Commerce Community Benefit Foundation 16th Annual Grateful Hearts Fundraiser for local LAPD and LAFD, Nov. 9 from 9AM-3PM at 21555 Oxnard Street (\$500); Native Plant Fair at Tarzana Community & Cultural Center

(Free); WVWC Disaster Preparedness Fair at Pierce College (\$500); May Annual ONEgeneration Senior Symposium at ONEgeneration (\$1,000).

6. Committee Business - Comments from Committee members on subject matters within the Committee's jurisdiction. None
7. Adjournment 7:30PM

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