

Monthly Expenditure Report



Reporting Month: December 2025 Budget Fiscal Year: 2025-2026

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32050.26	\$591.18	\$31459.08	\$0.00	\$0.00	\$31459.08

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$20977.94	\$591.18	\$16459.08	\$0.00	\$16459.08
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$15000.00	\$0.00	\$15000.00	\$0.00	\$15000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$3927.68	

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00

Net Atlantic, Inc.
95 Orne St
Salem, MA 01970-2642
978-219-1920

INVOICE



Page 1 of 1

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-224
Date	2025-12-01
Due Date	2025-12-31
Total (\$)	30.00
Amount Due (\$)	30.00

<u>Description</u>	<u>Amount (\$)</u>
Pro Bandwidth Usage Max: 0.011 GB	0.00
Service Name: 'tarzana-neighborhood-council'	
Pro Anno List Max: 1997 Members	30.00
Service Name: 'tarzana-neighborhood-council'	

Notes:

Payments are applied to the oldest open invoice. Please go to <https://www.netatlantic.com/billing> to set up convenient credit card payments.

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Net Atlantic, Inc.
95 Orne St
Salem, MA 01970-2642



Payment Summary	
Account	1002581
Reference	Invoice 1002581-224
Due Date	2025-12-31
Amount Due (\$)	30.00
Amount Enclosed	
Check Number	
Please make checks payable to Net Atlantic, Inc.	
New monies owed will be collected via credit card on 2025-12-04.	

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Office DEPOT[®]

OfficeMax[®]

Barcode: 0681806689067 Date: 12/06/2025 04:21:02 PM: IP: 10.10.10.100
Customer: 3320-2-1615-890933-24-8
348037-PAPER/COPY, QD, 059.99\$

Business Solutions! Price: 52.41\$
You Pay: 52.41\$
Subtotal: 52.41\$
Sales and Use Tax: 5.71\$

Total: 57.52\$
MasterCard: 5676: 57.52

AUTH CODE: 00864Z

TDS Contactless

AID: A0000000041010 MASTERCARD

TVR: 0000008001

CVS: No Signature Required

SPC: CARD# 8780

XXXXXXXXXXXXXXXXXXXXXX
To register for the Store Discount Program,
please log on to www.odfbusiness.com
For assistance, please call Customer Care

at 888-263-3423.

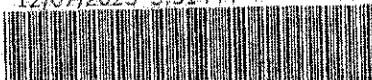
*TREASURER'S
EXPENSES*

TMC OFFICE DEPOT 12/6/25

Office DEPOT® OfficeMax®

Tarzana - (818) 668-9067

12/07/2025 3:51 PM



V77TQAAU43Q35Y868

MEETING EXP-
OTHER

SALE	3320-20-1670-1111-24.8.1
354494	DS B&W Letter
40 @ 0.22	8.80
You Pay	8.80SS
211026	Self Serve Mac
11 @ 0.05	0.55
You Pay	0.55SS
281315	SS B&W Letter
9 @ 0.22	1.98
You Pay	1.98SS
Subtotal:	11.33
Sales and Use Tax:	1.10
Total:	12.43
MasterCard 5576:	12.43

AUTH CODE 05935Z
TDS Chip Read
AID A0000000041010, MASTERCARD
CVS No Signature Required

LEONARD SHAFFER 14****320
Get 2% back in rewards on your
favorite supplies & more - including
furniture and technology. Plus,
next-day rewards on select offers,
rewards for recycling and more.
Visit officedepot.com/rewards

Shop online at www.officedepot.com

Satisfaction Guarantee: If you aren't satisfied with your purchase, you can return it within 30 days of purchase for a refund or exchange and the original packaging and the original packing slip. Other restrictions apply. Call 1-800-660-DEPOT (326-4378) or visit www.officedepot.com for more details.

TNC OFFICE DEPOT 12/7/25-2

Office DEPOT[®] OfficeMax[®]

Tarzana - (818) 668-9067
12/07/2025 3:36 PM



V77TQAUX3Q38Y868

MEETING EXP. -

OTHER

SALE	.3320-20-1669-1111-24.8.1
281315: SS B&W Letter	
6 @ 0.22	1.32
You Pay	1.3255
354494: DS B&W Letter	
14 @ 0.22	3.08
You Pay	3.0855
Subtotal:	4.40
Sales and Use Tax	0.43
Total:	4.83
MasterCard 5576:	4.83

AUTH CODE 024222
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

LEONARD SHAFFER 14****320
Get 2% back in rewards on your
favorite supplies & more - including
furniture and technology. Plus,
next-day rewards on select offers.
Rewards for recycling and more.
Visit officedepot.com/rewards

Shop online at www.officedepot.com

Satisfaction Guarantee: If you are not satisfied with your purchase, you can return it within 120 days, or 14 days for furniture and technology items, with original packaging and the receipt, picking up or email confirmation for refund, exchange, or credit. Special orders are not returnable. Other restrictions apply. Call 1-800-GO-DEPOT (309-463-3768) or visit www.officedepot.com for more details.

TNC OFFICE DEPOT 12/7/25

@WORK

10350 Heritage Park Dr
Suite 105
Santa Fe Springs, CA 90670-0000

INVOICE NO.	DATE	ORIGINATING OFFICE	
346609	12/12/25	Emploi Group, Inc.	
CUSTOMER	PURCHASE ORDER	PERIOD END	PAGE
538/0131-014		12/07/25	1

BILL TO	TARZANA NEIGHBORHOOD COUNCIL P.O. Box 571016 TARZANA, CA 91357
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JOB SITE	TARZANA NEIGHBORHOOD COUNCIL P.O. Box 571016 TARZANA CA 91357-0000
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** Do Not Mail **

DATE	EMPLOYEE/DESCRIPTION	HOURS	RATE	AMOUNT
12/07/25	Kramer, Pat			
12/07/25	99057			
SUB TOTAL			REG 9.00	25.60 230.40
SUB TOTAL			9.00	230.40

001 work
Billed Minutes

Pay online www.e-billexpress.com/ebpp/Atwork1

REG HOURS:	9.00	OVR HOURS:		DBL HOURS:		AMOUNT DUE	230.40
REG DOLLAR:	230.40	OVR DOLLAR:		DBL DOLLAR:		DUE BY:	12/12/25

PLEASE RETURN THIS PORTION FOR PROPER CREDIT

CUSTOMER NUMBER	DATE	INVOICE NUMBER	AMOUNT DUE
538/0131-014	12/12/25	346609	230.40

PLEASE REMIT TO
ATWORK FRANCHISE, INC.
EIN 62-1496439
P.O. BOX #202992
DALLAS, TX 75320-2992

ORIGINATING OFFICE	TERMS	AMOUNT PAID
Emploi Group, Inc.	Upon Rcpt	

FOR QUESTIONS ABOUT THIS INVOICE
PLEASE CALL (714) 676-3998

TERMS: Total amount due upon receipt. Accounts 30 days past due subject to interest of 1 1/2% per month (18% annual rate). If referred to attorney for collection customer shall pay reasonable attorney fees and court costs.

TNC AT WORK 346609



LEN/HARVEY

NC Name: Tarzana	Meeting Date: 6-24-25
Budget Fiscal Year: 2024-2025	Agenda Item No: 7a
Board Motion and/or Public Benefit Statement (CIP and NPG):	Resolved: The TNC Board approves the recommendation of the Executive Committee to approve the payment of ongoing expenses as follows: For the fiscal year 2025-2026, the TNC authorizes its Treasurer or other designee to pay previously budgeted recurring monthly or periodic expenses, in small amounts, defined as those not to exceed \$75/day for each item and expense classification category. Those expenses include, but are not limited to, supplies, copies and postage for committees' Board and committee meetings, officers, and committee chairperson expenses etc., and refreshments for meetings (other than Board meetings) etc. The recurring expenses are AppleOne, or other temporary staffing agencies for preparation of minutes or other clerical functions not to exceed ("NTE") \$400/meeting, Net Atlantic or other such company for mailing list maintenance and distribution NTE \$40/month and The Web Corner or other such company for web site hosting and maintenance NTE \$150 for each month's services and the purchase of food and refreshments for Board meetings from any vendors NTE \$300 per meeting.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

Second Signer's Signature

Print/Type Name:

Harvey Goldberg

Print/Type Name:

Leonard J Shaffer

Date:

6-V4-V5

Date:

6-24-25



10350 Heritage Park Dr
Suite 105
Santa Fe Springs, CA 90670-0000

INVOICE NO.	DATE	ORIGINATING OFFICE	
340877	10/31/25	Emploi Group, Inc.	
538/0131-014		10/26/25	1

BILL TO	TARZANA NEIGHBORHOOD COUNCIL
	P.O. Box 571016
	TARZANA, CA 91357

JOB SITE	TARZANA NEIGHBORHOOD COUNCIL
	P.O. Box 571016
	TARZANA CA 91357-0000

** Do Not Mail **

DATE	EMPLOYEE/DESCRIPTION	HOURS	RATE	AMOUNT
10/26/25	97928 Kramer, Pat	Minute Taker	REG 10.00	25.60
		SUB TOTAL	10.00	256.00

SEPT 2025
BOND MINUTES

Pay online www.e-billexpress.com/ebpp/Atwork1

REG HOURS:	10.00	OVR HOURS:	DBL HOURS:	AMOUNT DUE	256.00
REG DOLLAR:	256.00	OVR DOLLAR:	DBL DOLLAR:	DUE BY:	10/31/25

PLEASE RETURN THIS PORTION FOR PROPER CREDIT

CUSTOMER NUMBER	DATE	INVOICE NUMBER	AMOUNT DUE
538/0131-014	10/31/25	340877	256.00

PLEASE REMIT TO
ATWORK FRANCHISE, INC.
EIN 62-1496439
P.O. BOX #202992
DALLAS, TX 75320-2992

ORIGINATING OFFICE	TERMS	AMOUNT PAID
Emploi Group, Inc.	Upon Rcpt	

FOR QUESTIONS ABOUT THIS INVOICE
PLEASE CALL (714) 676-3998

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TNC At Work 340877



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Treasurer's Signature

Second Signer's Signature

Print/Type Name:

Harvey Goldberg

Print/Type Name:

Leonard J Shaffer

Date:

6-V4-V5

Date:

6-24-25