Monthly Expenditure Report



Reporting Month: August 2025 Budget Fiscal Year: 2025-2026

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance Total Spent Remaining Balance Outstanding Commitments Net Available						
\$35258.24	\$1038.80	\$34219.44	\$181.77	\$0.00	\$34037.67	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$1038.80		\$181.77		
Outreach	\$10955.00	\$0.00	\$9196.50	\$0.00	\$9014.73	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Neighborhood Purpose Grants	\$14045.00	\$0.00	\$14045.00	\$0.00	\$14045.00	
Funding Requests Und	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expen	ditures: \$719.70	

	Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	NET ATLANTIC INC	08/04/2025	Mailing list maintenance for August 2025	General Operations Expenditure	Office	\$30.00	
2	THE WEB CORNER, INC.	08/15/2025	Website maintenance for August 2025	General Operations Expenditure	Office	\$150.00	
3	JERSEY MIKES 20019	08/26/2025	Refreshments for August 2025 Board meeting	General Operations Expenditure	Office	\$269.85	
4	ATWORK Franchise, Inc.	08/06/2025	Preparation of July 22, 2025 Board minutes	General Operations Expenditure	Office	\$204.80	
5	APPLEONE EMPLOYMENT SERVICES	08/06/2025	Preparation of June 24, 2025 Board Minutes	General Operations Expenditure	Office	\$384.15	
	Subtotal:					\$1038.80	

Outstanding Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	Leonard Shaffer	08/27/2025	To reimburse Board Member Leonard Shaffer for the purchase of refreshment for the July 22, 2025 Board meeting. New credit card from the bank had been delayed	General Operations Expenditure	Office	\$181.77	

Subtotal: Outstanding \$181.77

Net Atlantic, Inc. 95 Orne St Salem, MA 01970-2642 978-219-1920

INVOICE



Harvey Goldberg Tarzana Neighborhood Council 19798 Greenbriar Drive Tarzana, CA 91356

Invoice S	Summary
Account	1002581
Reference	Invoice 1002581-220
Date	2025-08-01
Due Date	2025-08-31
Total (\$)	30.00
Amount Due (\$)	30.00

Description	Amount (\$)	
Pro Bandwidth Usage	0.00	
Max: 0 GB		
Service Name: 'tarzana-neighborhood-council'		
Pro Anno List	30.00	
Max: 1997 Members		
Service Name: 'tarzana-neighborhood-council'		

Notes

Payments are applied to the oldest open invoice. Please go to https://www.netatlantic.com/billing to set up convenient credit card payments.

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg Tarzana Neighborhood Council 19798 Greenbriar Drive Tarzana, CA 91356 Net Atlantic

Net Atlantic, Inc. 95 Orne St Salem, MA 01970-2642

Payment Summary				
Account	1002581			
Reference	Invoice 1002581-220			
Due Date	2025-08-31			
Amount Due (\$)	30.00			
Amount Enclosed				
Check Number				
Please ma	ke checks			
payable to Net Atlantic, Inc.				
New monies owed will be collected				
via credit card	on 2025-08-04.			

15300 Ventura Blvd. Suite 400 Sherman Oaks, CA 91403 818-345-7443

Bill To	
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357	

Date	Invoice #	Terms
8/1/2025	28700	Due on Receipt
Ship To		

QTY	Description		Price Each	Amount
QTY 1 0 0	August 2025 Monthly Mo hours for; phone suppor & website adjustments August 2025 Monthly Ho August 2025 Email Archi	August 2025 Monthly Maintenance: includes up to 1.5 nours for; phone support, web development, requests, & website adjustments August 2025 Monthly Hosting for tarzananc.org August 2025 Email Archiving: 1 Accounts I.shaffer@tarzananc.org (inlcuded in		Amount 150.00 0.00 0.00
Please remit paym convenience. Thank you for your	ent at your earliest business!	Total		\$150.00
Inank you for your business!		Payments/Credits		\$0.00
		Balance Due		\$150.00

Take Out

Jersey Mike's Subs 20019 19458 Ventura Blvd.- Suite 1 Tarzana, California 91356-3060 Phone: (818) 343-0371

Ticket: 01-000385-01-897376

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Serve	r: Mari	ana	08/26/25	12:31 PM
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1	Giant	#13		
1	Giant	#13		
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	St	ub Tota	al \$269	85

 Sub Total
 \$269.85

 Taxable
 \$0.00

 Tax
 \$0.00

 Total
 \$269.85

Paid Mastercard 5576 \$269.85

Items sold: 3

JM Club #: ******9509

Loyalty points earned: 144 Balance as of 08/26/25: 616 points

> Download our Mobile App http://www.jerseymikes.com/app

DUPLICATE



BILI

TO

10350 Heritage Park Dr Suite 105

Santa Fe Springs, CA 90670-0000

INVOICE NO. DATE ORIGINATING OFFICE 8/08/25 330158 Emploi Group, Inc. CUSTOMER PURCHASE ORDER PERIOD END **PAGE** 8/03/25 538/0131-014 1

TARZANA NEIGHBORDHOOD COUNCIL P.O. Box 571016 TARZANA, CA 91357

TARZANA NEIGHBORDHOOD COUNCIL JOB P.O. Box 571016 **SITE** TARZANA CA 91357-0000

** Do Not Mail **

DATE	EMPLOYEE / DESCRIPTION		HOURS RATE	AMOUNT
8/03/25	95263 Kramer, Pat	Minute Taker	R <u>EG 8.00</u> 25.60	204.80
		SUB TOTAL	8.00	204.80

Pay online www.e-billexpress.com/ebpp/Atwork1

REG HOURS: REG DOLLAR: 204.80

8.00 OVR HOURS: OVR DOLLAR: DBL HOURS: DBL DOLLAR: AMOUNT DUE 204.80 DUE BY: 8/08/25

PLEASE RETURN THIS PORTION FOR PROPER CREDIT

CUSTOMER NUMBER	DATE	INVOICE NUMBER	AMOUNT DUE
538/0131-014	8/08/25	330158	204.80

ORIGINATING OFFICE	TERMS	AMOUNT PAID
Emploi Group, Inc.	Upon Rcpt	

PLEASE REMIT TO ATWORK FRANCHISE, INC. EIN 62-1496439 P.O. BOX #202992 DALLAS, TX 75320-2992

FOR QUESTIONS ABOUT THIS INVOICE PLEASE CALL (714) 676-3998

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Board Action Certification Form											
VC Name: Tarzana			Meeting Date: (<u> </u>						
Budget Fiscal Year: 2024-2025			Agenda Item N		evenence se follows: Fo	the fiscal year 2025-2026.	the TNC authorizes its				
Board Motion and/or Public Benefit Statement (CIP and NPG):	refreshments for meetings (other than Bo	solved: The TNO Board approves the recommendation of the Executive Committee to approve the payment of ongoing expenses as follows: For the fiscal year 2025-2026, the TNO authorizes its exert or other designee to pay previously budgeted recurring monthly or periodic expenses, in small amounts, defined as those not to exceed \$75/day for each item and expense classification approx. Those expenses include, but are not limited to, supplies, copies and postage for contributes, Seard and committee meetings, officers, and committee meetings, after the recurring expenses ere AppleOne, or other temporary staffing agendes for preparation of minutes or other clarical functions not to restments for meatings (other then Board meetings) etc. The recurring expenses are AppleOne, or other temporary staffing agendes for preparation of minutes or other clarical functions not to reach meeting. It is not to recommend the process of the proces									
Recused Boardmember	s must leave the room pri		Count ion and may no	ot return to the ro	on until after t	ne voteijs comple					
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused				
Terry Saucier	Board Member	<u> </u>									
Joyce Greene	Board Member	X									
Susan Rogen	Board Member	X									
, Harvey Goldberg	Treasurer	X									
. Eran R. Heissler	1st VP	X									
Sylvia Bedrossian	Board Member	×									
David Elan	Board Member	X					_				
Duncan MacIntosh	Board Member	Apilipi .				χ					
Iris Polonsky	Exec Secretary	χ									
Barry Edelman	Board Member	X.									
Sima Salek	Board Member	Ž									
Jeff Mausner	2nd VP	X		'							
Mathew Clark	Board Member	X									
Leonard J. Shaffer	President	X									
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Quorum We, the Treasurer and the Second complete, and that a public meetir Board, at a Brown Act compliant p	ig was held in accordance i	d Neighborhood with all laws, pol	cies, and proce	that the informal dures. The above	l ion presented o was approved b	on this form is acc y the Neighborho	curate and bod Council				
Treasurer's Signature / Lannely Mally			Second Signer's Signature								
Print/Type Name: Harvey	Print/Type Name: Leonard J SHaffer										
Date:	VY-Y5		Date: 6-24-25								

TNC SPENEURS ANTH 2015-24 TAL



AppleOne

AppleOne Employment Services P.O. Box 29048 Glendale CA 91209-9848

Tel: 818-240-8688 Email: specialbillingvms@ain1.com

TIN: 95-2580864

City of LA - DONE -TARZANA NC

Accounts Payable 200 N. Spring St. Room 2005 Los Angeles, CA 90012

Invoice

UPON RECEIPT

00950101 Customer No: Site No: 0048 Period Ending: 06/28/2025 S10239312 invoice No: \$384.15 Amount Due:

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	T Linus	I,	T Date	Misc	Misc	Invo	ice :	
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. :	0.00		\$0.00	0.00	0	\$	384.15	
	0.00						294 AE	

Payment Term:

Grand Total Invoice Amount

06/28/2025

Please remit payment to:

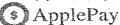
Appleone Employment Services P.O. Box 29048 Glendale, CA 91209-9048

Location

Tarzana No

Requestor

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

JUNE 24,2025 BOHFD WINNIES

Employee Name Kramer, Patricia

THE AME ONE SI0239312

City of Los Angeles

AppleOne Employment Services P.O. Box 29048 Glendale CA 91209-9048

01-7129215 Invoice

Line 1

Kramer, Patricia

XV71180525

Web Timecard

Employee Name: Kramer, Patricia

Week Ending: 6/28/2025

Client Name: City of LA - DONE- TARZ	ANA NC	A second	Serial no): XV71180	125		imaged on:	7/16/2025		
Date	Time In	Time Out	Lo	nch	Reg	ular	0vert	me	Doubl	e Time
iVednesday, June 25, 2025	8,000 AM	5:JW PM	1 hr	0 min	3 hr	0 min	0 hr	Umin	0 hr	0 min
Wednesday Total:	Regular.	B hour(s) 0 mir	rute(s)	٠.	0 7:	0 hour(s)	0 minute(s)	DT:	0 hour(s) 4) minute(s)
Wednesday I	leal Break:	1.hr. Ø min							. :	
Thursday, June 28, 2025	8:00 AM	3.00 PM	0 hr	0 min	7 hr	0 min	0 hr	0 min	0 hr	0 min
Thursday Total:	Regular:	7 hour(s) 0 mi	nute(s)		OT:	O hour(s)	0 minute(5)	DT:	O hour(s) I) minute(s)
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	27 2707 22	Wa	rk Total:	Regular	15 hour	0 min	OT: 8 hour	0 min	DT: Ø iroui	0 min

Submitted: Patricia Kramer|patkramerwrites@aol.com on 07/69/2025

Approved: LEN SHAFFER 48581 on 07/09/2025

Processed By: dvidal on 07/15/2025

Page 1 of 1

Date: 8/5/2025 10:59

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. Eran R. Heissler	1st VP	X									
Sylvia Bedrossian	Board Member	×									
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Duncan MacIntosh	Board Member	Apilipi .				χ					
Iris Polonsky	Exec Secretary	χ									
Barry Edelman	Board Member	X.									
Sima Salek	Board Member	Ž									
Jeff Mausner	2nd VP	X		'							
Mathew Clark	Board Member	X									
Leonard J. Shaffer	President	X									
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Treasurer's Signature / Lannely Mally			Second Signer's Signature								
Print/Type Name: Harvey	Print/Type Name: Leonard J SHaffer										
Date:	VY-Y5		Date: 6-24-25								

TNC SPENEURS ANTH 2015-24 TAL