

TARZANA NEIGHBORHOOD COUNCIL
JOINT BUDGET AND FINANCE COMMITTEE AND SPECIAL BOARD MINUTES
Wednesday, June 18, 2025 6:30 PM

All members in attendance except Bob Schmaeff.

1. Call to Order, Roll Call, Welcoming Remarks at 6:34PM
2. Public Comments – Comments from the public on non-agenda items within the Committee’s subject matter jurisdiction. Public comments are limited to two minutes per speaker. **None**
3. Motion: Approval of minutes of May 21, 2025 meeting. Mark/David 2nd. Unanimous
4. Motion: Approval of May 2025 expenditures for submission to City Clerk (MER) and Financial Statements as of May 31, 2025. Harvey informed that he estimated the carryover to the 2025-2026 Fiscal Year should be between \$10.5-11,000. **Sylvia/Eran 2nd. Unanimous**
5. Motion: Resolved that at the request of the City Clerk the Tarzana NC reclassifies the previously budgeted expenditures, \$500 for the Congress of Neighborhoods and \$250 for Budget Day from Operations, General, Board Retreat and Training to Outreach, Events, Congress of Neighborhoods and Budget Day. These actual expenditures have been classified in the new expense category in the May 2025 financial statements. **Eran/Sylvia 2nd. Unanimous**
6. Motion: Approval of the Administrative Package and Budget for the 2025-26 fiscal year. Total Office/Operational Expenses \$10,955, Neighborhood Purpose Grants \$14,045, Total Budget \$25,000. Further details can be found on our NC website. **Harvey informed that including the carryover the total available budget for 2025-26 fiscal will be about \$35,000. Eran/Mark 2nd. Unanimous**
7. Committee Business - Comment from Committee members on subject matters within the Committee’s jurisdiction.
 - a. Comment on Committee members own activities/brief announcements. **None**
 - b. Brief response to statements made or questions posed by persons exercising their general public comment rights. **None**
 - c. Introduce new issues for consideration by the Committee at its next meeting, currently scheduled for Wednesday, July 16, 2025. Agenda items for the meeting should be submitted by Wednesday, July 9, 2025.
8. Adjournment at 6:48PM.

Mark Epstein
Acting Secretary