

Officers
President
1st VP
2nd VP
Treasurer
Exec. Secretary
Board Members

CITY OF LOS ANGELES



TARZANA NEIGHBORHOOD COUNCIL

P.O. Box 571016
Tarzana, CA 91357
tnc@tarzananc.org
www.tarzananc.org

TARZANA NEIGHBORHOOD COUNCIL BOARD MEETING AGENDA SPECIAL MEETING Monday July 7, 2025 7:00 PM

**Tarzana Child Care Center
5700 Beckford Ave.
Tarzana, CA 91356**

General Public Comment: Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

Public comment by any one individual, exclusive of General Public Comment shall be limited to a total of six (6) minutes per meeting and no more than two (2) minutes per agenda item. Public comment on any agenda item shall be allocated in one (1) minute increments. In no event shall time be allocated for less than one (1) full minute. The above time limitations are subject to adjustment by the presiding officer in conformity with the Brown Act.

Supporting documents related to the below agenda items are posted on the TNC website at
<https://www.tarzananc.org/committees/viewCommittee/board>

1. Meeting Called to Order by a representative of the Department of Neighborhood Empowerment
2. Roll Call and certification of a quorum.
3. Installation of newly elected Board of Directors (Oath of Office)
4. Election of Executive Officers:
 - a. President
 - b. 1st VP
 - c. 2nd VP
 - d. Treasurer
 - e. Executive Secretary
5. Appointment of Financial Officers of the Board:
 - a. Neighborhood Council Bank Card Holder
 - b. Second Signer
 - c. Alternate Second Signer
6. Appointment of standing committee chairs.
Budget

Outreach
Land Use
Events
Transportation & Public Safety
Rules
Animal Welfare
Beautification
Homelessness

7. Discussion
 - a. Relevant Bylaws provisions: Absences and Training
 - b. Parliamentary procedures: Rosenberg's Rules and Robert's Rules 10th Edition
 - c. Necessary training: Ethics, Funding, Code of Conduct, Anti Bias, and Gender Bias – access to Cornerstone
 - d. NC specific email account
8. Remarks by representatives of public officials
9. Public Comments – Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Public comments are limited to two minutes per speaker.
10. Board Business - Comment from Board members on subject matters within the Board's jurisdiction.
 - a. Comment on Board members own activities/brief announcements.
 - b. Brief response to statements made or questions posed by persons exercising their general public comment rights.
 - c. Introduce new issues for consideration by the Board at its next meeting and to request they be considered for the next Board agenda.
11. Adjournment

For more information about the Tarzana Neighborhood Council visit our web site at www.tarzananc.org

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Tarzana Neighborhood Council agendas are posted for public review as follows:

Wilbur Charter For Enriched Academics 5213 Crebs Ave., Tarzana, CA 91356

On the neighborhood council website www.tarzananc.org

You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link: <https://www.tarzananc.org/committees/viewCommittee/board>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact us at tnc@tarzananc.org

Any materials that may be distributed to a majority of the Board less than 72 hours prior to the above scheduled meeting are available for review by the public at 19040 Vanowen Street, Reseda, CA 91335 or on our website at www.tarzananc.org

Process for Reconsideration – Reconsideration of Board actions shall be in accordance with the Tarzana Neighborhood Council bylaws.