

# Monthly Expenditure Report



**Reporting Month: May 2025**

**Budget Fiscal Year: 2024-2025**

**NC Name: Tarzana Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$14511.62	\$1754.95	\$12756.67	\$916.21	\$0.00	\$11840.46

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$29746.56	\$1754.95	\$12713.97	\$166.21	\$11797.76
Outreach		\$0.00		\$750.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$8747.83	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$24025.47	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	NET ATLANTIC INC	05/04/2025	Mailing list maintenance for May 2025.	General Operations Expenditure	Office	\$40.00
2	THE WEB CORNER, INC.	05/19/2025	Website maintenance for May 2025.	General Operations Expenditure	Office	\$150.00
3	WAL-MART #5152	05/23/2025	Refreshments for May 2025 Board meeting	General Operations Expenditure	Office	\$23.56
4	JERSEY MIKES 20019	05/27/2025	Refreshments for May 2025 Board meeting	General Operations Expenditure	Office	\$269.85
5	ANDERSON TROPHY	05/28/2025	Name tags for Board members who do not have them.	General Operations Expenditure	Office	\$157.55
6	WESTERN BAGEL TOO #9	05/29/2025	Refreshments for Joint South Valley Neighborhood Council meeting. NTE \$200.00	General Operations Expenditure	Office	\$188.70
7	AppleOne Employment Services	05/05/2025	Preparation of Board minutes for March 2025.	General Operations Expenditure	Office	\$307.32



Net Atlantic, Inc.  
95 Orne St  
Salem, MA 01970-2642  
978-219-1920

# INVOICE



Page 1 of 1

Harvey Goldberg  
Tarzana Neighborhood Council  
19798 Greenbriar Drive  
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-217
Date	2025-05-01
Due Date	<b>2025-05-31</b>
Total (\$)	<b>40.00</b>
Amount Due (\$)	<b>40.00</b>

Description	Amount (\$)
Pro Bandwidth Usage Max: 0.014 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2007 Members Service Name: 'tarzana-neighborhood-council'	40.00

Notes:

Payments are applied to the oldest open invoice. Please go to <https://www.netatlantic.com/billing> to set up convenient credit card payments.

*Please tear off and return the bottom portion with your payment. Thank you.*

Harvey Goldberg  
Tarzana Neighborhood Council  
19798 Greenbriar Drive  
Tarzana, CA 91356



Net Atlantic, Inc.  
95 Orne St  
Salem, MA 01970-2642

Payment Summary	
Account	1002581
Reference	Invoice 1002581-217
Due Date	<b>2025-05-31</b>
Amount Due (\$)	<b>40.00</b>
Amount Enclosed	
Check Number	
Please make checks payable to <b>Net Atlantic, Inc.</b>	
New monies owed will be collected via credit card on 2025-05-04.	

**The Web Corner, Inc.**

**Invoice**

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
818-345-7443

Date	Invoice #	Terms
5/1/2025	28375	Due on Receipt
Ship To		

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

QTY	Description	Price Each	Amount
1	May 2025 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	150.00	150.00
0	May 2025 Monthly Hosting for tarzananc.org	15.00	0.00
0	May 2025 Email Archiving: 1 Accounts l.shaffer@tarzananc.org (inlcuded in maintenance)	13.50	0.00
Please remit payment at your earliest convenience.		<b>Total</b>	<b>\$150.00</b>
Thank you for your business!		<b>Payments/Credits</b>	<b>\$0.00</b>
		<b>Balance Due</b>	<b>\$150.00</b>



Give us feedback @ survey.walmart.com  
Thank you! ID #:7VPCJX1SSGF8

# Walmart

Wal-Mart  
818-719-8602 Mgr:ROSARIO  
6433 FALLBROOK AVE  
WEST HILLS CA 91307

ST# 05152 OP# 004139 TE# 09 TR# 02504  
# ITEMS SOLD 34  
TC# 0240 4801 6484 1311 7126



CHEETOS	002840000256	F	0.48	N
CHEETOS	002840000256	F	0.48	N
CHEETOS	002840000256	F	0.48	N
CHEETOS	002840000256	F	0.48	N
CHEETOS	002840000256	F	0.48	N
CHEETOS	002840004011	F	0.48	N
CHEETOS	002840004011	F	0.48	N
CHEETOS	002840004011	F	0.48	N
CHEETOS	002840004011	F	0.48	N
FUNYUNS	002840009084	F	0.49	N
FUNYUNS	002840009084	F	0.49	N
FUNYUNS	002840009084	F	0.49	N
RUFFLES	002840009017	F	0.48	N
RUFFLES	002840009017	F	0.48	N
RUFFLES	002840009017	F	0.48	N
RUFFLES	002840009017	F	0.48	N
RUFFLES	002840009017	F	0.48	N
DORITOS	002840009089	F	0.48	N
DORITOS	002840009089	F	0.48	N
DORITOS	002840009089	F	0.48	N
DORITOS	002840009089	F	0.48	N
DORITOS	002840009089	F	0.48	N
DORITOS	002840009089	F	0.48	N
LAYS	002840009085	F	0.48	N
LAYS	002840009085	F	0.48	N
LAYS	002840009085	F	0.48	N
LAYS	002840009085	F	0.48	N
LAYS	002840009085	F	0.48	N
LAYS	002840009085	F	0.48	N
LAYS	002840009085	F	0.48	N
LAYS	002840009085	F	0.48	N
BUBLY	001200018117	F	3.76	T
CRV FEE	068113136805	F	0.40	T
BUBLY ORCRM	001200022102	F	3.76	T
CRV FEE	068113136805	F	0.40	T
BUBLY	001200017144	F	3.76	T
CRV FEE	068113136805	F	0.40	T

\*\* VOIDED ENTRY \*\*

BUBLY	001200018117	F	3.76	T
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\*\* VOIDED ENTRY \*\*

CRV FEE	068113136805	F	0.40	T
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SUBTOTAL 22.75

TAX 1 9.750 % 0.81

TOTAL 23.56

MCARD TEND 23.56

\*\*\*\* \* 9063 1 2

MASTERCARD

APPROVAL # 000102

REF # U3940S212926

AID A0000000041010

AAC 1DBB3B5C894F69E0

TERMINAL # 55239446

\*NO SIGNATURE REQUIRED

05/23/25

14:25:20

CHANGE DUE

0.00

\*\*\*CUSTOMER COPY\*\*\*



Get free delivery  
from this store  
with Walmart+

Scan for 30-day free trial.

Low Prices You Can Trust. Every Day.  
05/23/25 14:25:21



# Take Out

Jersey Mike's Subs 20019  
19458 Ventura Blvd.- Suite 1  
Tarzana, California 91356-3060  
Phone: (818) 343-0371

Ticket: 01-000385-01-881354

Server: Mariana 05/27/25 6:09 PM

SubsByBox 89.95

- 1 Giant #7
- 1 Giant #7
- 1 Giant #14
- 1 Giant #14

SubsByBox 89.95

- 1 Giant #7
- 1 Giant #10
- 1 Giant #10
- 1 Giant #10

SubsByBox 89.95

- 1 Giant #3
- 1 Giant #3
- 1 Giant #13
- 1 Giant #13

Sub Total \$269.85  
Taxable \$0.00  
Tax \$0.00  
Total \$269.85

Paid Mastercard 9063 \$269.85

Items sold: 3

JM Club #: \*\*\*\*\*9509

Loyalty points earned: 144  
Balance as of 05/27/25: 328 points

Download our Mobile App  
<http://www.jerseymikes.com/app>

DUPLICATE

TNC JERSEY  
MIKES 5-27-25



**Anderson Trophy Co.**  
12901 Saticoy Street  
North Hollywood, CA 91605  
(818) 765-3770

# INVOICE

INVOICE NO.: 726962  
INVOICE DATE: 5/30/2025  
TERMS: Upon Order  
SALES REP: Jon

**PAID**  
05/28/2025

**SOLD TO:**

TARZANA NEIGHBORHOOD COUNCIL  
PO Box 571016  
Tarzana, CA 91357

**SHIP TO:**

ORDERED BY: JEFF MAUSNER  
PHONE: 310-617-8100  
P.O. NO.:

SHIP DATE: 6/6/2025  
SHIPPING METHOD: PICK UP  
TRACKING #:

SALES ORDER NO.: 526814

QNTY	SKU	BUILD ID	DESCRIPTION	EACH	TOTAL
9	100-NBC-5-2		Name Badge - LA City Hanging Badge - City Seal - Double Sided - Lanyard - 2.00"W x 3.50"H Green to White	15.95	143.55T

**\*\*\* DAMAGED IN TRANSIT INSTRUCTIONS \*\*\***

-If your package is damaged when it arrives you MUST follow these instructions to get a replacement:  
-If the package appears visibly damaged when it arrives contact the carrier IMMEDIATELY and request an inspection.  
-If your product is found damaged after opening the packaging SAVE ALL SHIPPING BOXING AND/OR PACKAGING then IMMEDIATELY contact the carrier and request an inspection.  
-Photos of the damaged product AND packaging are also very useful.

**\*\*\* PICKUP OF FINISHED ORDERS \*\*\***

PLEASE NOTE THAT WE CAN NOT BE RESPONSIBLE FOR UNCLAIMED ITEMS AFTER 180 DAYS FROM THE DATE OF INVOICE.

Subtotal	\$143.55
Sales Tax (9.75%)	\$14.00
Total	\$157.55
Payments/Credits	-\$157.55
<b>Balance Due</b>	<b>\$0.00</b>

[www.andersontrophy.com](http://www.andersontrophy.com)

TNC ANDERSON 5-30-25



**Anderson Trophy Co.**  
12901 Saticoy Street  
North Hollywood, CA 91605

(818) 765-3770

# QUOTE

ESTIMATE NO.: 315413  
DATE: 5/27/2025  
TERMS: Upon Order  
SALES REP: Jon  
SALES REP EMAIL: jon@andersontrophy.com

**SOLD TO:**

**TARZANA NEIGHBORHOOD COUNCIL**  
PO Box 571016  
Tarzana, CA 91357

**SHIP TO:**

ORDERED BY: JEFF MAUSNER

PHONE: 310-617-8100

CUSTOMER EMAIL: JeffMausner@gmail.com

SKU	BUILD ID	QNTY	DESCRIPTION	EACH	TOTAL
100-NBC-5-2		9	Name Badge - LA City Hanging Badge - City Seal - Double Sided - Lanyard - 2.00"W x 3.50"H  Green to White  SIMA SALEK DAVID ELAN SHARON MOLINA ROBIN TILDEN PARASTOU BASSIRAT JON RAWLINGS VARANT MAJARIAN JON MANN ERAN HEISSLER	15.95	143.55T

PAID  
WES  
5-28-25

Subtotal \$143.55

Sales Tax (9.75%) \$14.00

**TOTAL \$157.55**

Thank you for the opportunity to provide a quote for you and your organization! All quotes approximations of charges for our custom products and services based on our current understanding of the your requirements. Additional services and parts may be required in order to achieve the exact custom effect of your order. Quotes are good for 30 days from date, on the quote provided that all required material is available at the time of actual order. For all orders you agree to be bound by the Terms and Conditions contained on our website at <https://andersontrophy.com/terms-conditions/>.

AndersonTrophy.com

TUC ANDERSON 5-27-25



Agenda Item No: 8c

Resolved: The TNC Board adopts the Budget Committee's recommendation to approve the request of the Treasurer to increase the budget for Operations, General, Business Cards, Name Plates & Badges from \$250 to \$500 to cover the purchase of these items for existing Board Members who need them and new Board Members who are running unopposed in the current election. Additional funds to come from Unallocated.

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Date: 5-27-75

TNC NAMETAGS ETC 5-27-25 BAC

80 Encino Cashier  
Trans: 31745

WS#: 1

CHK 84498  
29 May '25 1:37 PM

ToGo

6 Dozen	117.00	BAGELS
6 Slicing Charge	6.00	
6 LG Cream Cheese	65.70	
Issue Points		

Subtotal	\$188.70
Payment	\$188.70
Change Due	\$0.00
Mastercard	\$188.70
XXXXXXXXXXXX9063	

----- Check Closed -----  
29 May '25 1:39 PM

Thank you

[www.westernbagel.com](http://www.westernbagel.com)

Order 84498

TNC WESTERN BAGEL 5-29-25



Office of the City Clerk  
 Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification Form

HARVEY / DAVID



NC Name: Tarzana

Meeting Date: 4-22-25

Budget Fiscal Year: 2024-2025

Agenda Item No: 7b

Board Motion and/or Public  
 Benefit Statement (CIP and NPG):

Resolved: The TNC Board supports the Executive Committee's recommendation to support the Joint South Valley Neighborhood Councils meeting (Town Hall) by purchasing refreshments not to exceed \$200.00. Funds to come from Meetings, Refreshments.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
Joyce Greene	Board Member				X		
	Board Member						
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Sylvia Bedrossian	Board Member				X		
David Elan	Board Member	X					
<del>Paul Radenberg</del>	<del>Board Member</del>						
Susan Rogen	Board Member	X					
Duncan MacIntosh	Board Member					X	
Sima Salek	Board Member	X					
Jeff Mausner	2nd VP	X					
Mathew Clark	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Exec Secretary	X					
<del>Susan Lord</del>	<del>Board Member</del>						
Bob Shmaeff	Board Member				X		
	Board Member						
	Board Member						
	Board Member						
Quorum	10				3	1	
	Total	11					

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

*Harvey Goldberg*

Second Signer's Signature

*Leonard J Shaffer*

Print/Type Name:

Harvey Goldberg

Print/Type Name:

Leonard J Shaffer

Date:

4-22-25

Date:

4-22-25

TNC SV TOWN HALL 5-31-25



AppleOne

AppleOne Employment Services  
P.O. Box 29048  
Glendale CA 91209-9048  
Tel: 818-240-8688  
Email: specialbillingvms@ain1.com

TIN: 95-2580864

# City of LA - DONE -TARZANA NC

Accounts Payable  
200 N. Spring St. Room 2005  
Los Angeles, CA 90012

## Invoice

Customer No: 00950101  
Site No: 0048  
Period Ending: 04/05/2025  
Invoice No: S10158546  
Amount Due: \$307.32  
Payment Term: UPON RECEIPT

Contract #	Requestor	Location	Employee Name	Weekend	Invoice Date	Reg Hours	Reg Rate	OT Hours	OT Rate	Misc Hours	Misc Rate	Invoice Amount
C-132956	Shafer, Len	Tarzana Nc	Kramer, Patricia	04/05/2025	04/09/2025	12.00	\$25.61	0.00	\$0.00	0.00	0	\$307.32
Sub Total For						12.00		0.00		0.00		\$307.32
Grand Total Invoice Amount						12.00		0.00		0.00		\$307.32

Please remit payment to:

Appleone Employment Services  
P.O. Box 29048  
Glendale, CA 91209-9048

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details

MARCH 20 25  
BOARD MTG MINUTES

TNC APPLE ONE S 10158546





# City of Los Angeles

AppleOne  
AppleOne Employment Services

Invoice 01-7075231 Line 1 Kramer, Patricia XV21128525

## Web Timecard

Employee Name: Kramer, Patricia

Week Ending: 4/5/2025

Client Name: City of LA - DONE- TARZANA INC

Serial no: XV21128525

Imaged on: 4/9/2025

Date	Time In	Time Out	Lunch	Regular	Overtime	Double Time
Tuesday, April 1, 2025	10:00 AM	6:00 PM	1 hr 0 min	7 hr 0 min	0 hr 0 min	0 hr 0 min
Tuesday Total:	Regular:	7 hour(s) 0 minute(s)		OT: 0 hour(s) 0 minute(s)	DT: 0 hour(s) 0 minute(s)	
Tuesday Meal Break: 1 hr 0 min						
Wednesday, April 2, 2025	8:00 AM	1:00 PM	0 hr 0 min	5 hr 0 min	0 hr 0 min	0 hr 0 min
Wednesday Total:	Regular:	5 hour(s) 0 minute(s)		OT: 0 hour(s) 0 minute(s)	DT: 0 hour(s) 0 minute(s)	
Wednesday Meal Break: 0 hr 0 min						
Work Total:				Regular: 12 hour 0 min	OT: 0 hour 0 min	DT: 0 hour 0 min

Submitted: Patricia Kramer|patkramerwrites@aol.com on 04/02/2025

Approved: LEN SHAFFER|48581 on 04/08/2025

Processed By: dividat on 04/08/2025

Office of the City Clerk  
Administrative Services Division  
Neighborhood Council (NC) Funding Program  
Board Action Certification Form



NC Name: Tarzana Meeting Date: 6-25-24

Budget Fiscal Year: 2024/2025 Agenda Item No: 13

Board Motion and/or Public  
Benefit Statement (CIP and NPG):

Resolved: TNC Board adopts the Executive Committee's recommendation to approve the payment of ongoing expenses as follows: For the fiscal year 2024-2025, the TNC authorizes its Treasurer or other designee to pay previously budgeted recurring monthly or periodic expenses, in small amounts, defined as those not to exceed \$75/day for each item and expense classification category. These expenses include, but are not limited to, supplies, copies and postage for committees, Board and committee meetings, officers, and committee chairperson expenses etc., and refreshments for meetings (other than Board meetings) etc. The recurring expenses are AppleOne, or other temporary staffing agencies for preparation of minutes or other clerical functions not to exceed ("NTE") \$400/meeting, Net Atlantic or other such company for mailing list maintenance and distribution NTE \$40/month and The Web Corner or other such company for web site hosting and maintenance NTE \$150 for each month's services and the purchase of food and refreshments for Board meetings from any vendors NTE \$450 per meeting.

LEN / HARVEY

Vote Count

Recused Board members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
Bruno Hernandez	Board Member	X					
Christopher Ahuja	Board Member	X					
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Sylvia Bedrossian	Board Member	X					
	Board Member						
Paul Radenberg	Board Member	X					
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
Leon Antonio Gonzalez	Board Member				X		
Jeff Mausner	2nd VP	X					
Mathew Clark	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Exec Secretary	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member				X		
	Board Member						
Duncan MacIntosh	Board Member	X					
Faryl Arbietman	Board Member	X					
Quorum	10	Total	17		2		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature *Harvey Goldberg*

Second Signer's Signature *Leonard J Shaffer*

Print/Type Name: Harvey Goldberg

Print/Type Name: Leonard J Shaffer

Date: 6-25-24

Date: 6-25-24

TNC SPENDING AUTH 2024-25



# CITY OF LOS ANGELES

## BOARD OF NEIGHBORHOOD COMMISSIONERS

JOY ATKINSON  
PRESIDENT

LEONARD SHAFFER  
VICE PRESIDENT

DEBBIE WEHBE  
MAGGIE QUIROZ  
KEREN WATERS  
RANDELL ERVING  
DOUGLAS EPPERHART

Email: [commission@empowerla.org](mailto:commission@empowerla.org)

## CALIFORNIA



KAREN BASS  
MAYOR

NEIGHBORHOOD COUNCILS  
**EMPOWER LA**  
Department of  
NEIGHBORHOOD EMPOWERMENT

20<sup>th</sup> FLOOR, CITY HALL  
200 NORTH SPRING STREET  
LOS ANGELES, CA 90012

TELEPHONE (213) 978-1551  
TOLL-FREE 3-1-1  
FAX: (213) 978-1751  
E-MAIL: [EmpowerLA@lacity.org](mailto:EmpowerLA@lacity.org)

CARMEN CHANG  
GENERAL MANAGER

ERICK MUÑOZ  
COMMISSION EXECUTIVE ASSISTANT

[www.EmpowerLA.org](http://www.EmpowerLA.org)

**DATE: May 15, 2025**

## 2025-2026 ZOOM LICENSE REIMBURSEMENTS Tarzana Neighborhood Council

**INVOICE # 26-065**

P.O. Box 571016, Tarzana, California 91356

Leonard Shaffer, President, [l.shaffer@tarzananc.org](mailto:l.shaffer@tarzananc.org)

Harvey Goldberg, Treasurer, [h.goldberg@tarzananc.org](mailto:h.goldberg@tarzananc.org)

**DUE DATE: May 23, 2025**

Qty	Item Description	Unit Price	Amount
2	Commodity Code 4316: Software-Zoom Enterprise. Start date 05/06/2025 End date: 05/05/2026	\$140.57	\$281.14
2	Commodity Code 4316: Software-Zoom Audio Start date 05/06/2025 End date: 05/05/2026	\$53.17	\$106.34
<b>Total Cost</b>			<b>\$387.48</b>

Please make Checks Payable to:

**City of Los Angeles - Department of Neighborhood Empowerment**

200 N. Spring Street, Suite 2005

Los Angeles, CA 90012

Check Memo line should read: Your NC Name, Zoom License 25-26

Office of the City Clerk  
Administrative Services Division  
Neighborhood Council (NC) Funding Program  
Board Action Certification Form



NC Name: Tarzana Meeting Date: 3-25-25  
Budget Fiscal Year: 2024-2025 Agenda Item No: 7a

Board Motion and/or Public Benefit Statement (CIP and NPG): Discussion and Motion: Resolved: The TNC Board adopts the Executive Committee's recommendation to authorize the purchase of two (2) Zoom licenses through DONE for \$440.00 that has been previously budgeted.  
**LEN HARVEY**

**Vote Count**  
Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
Joyce Greene	Board Member	X					
Christopher Ahuja	Board Member				X		
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Sylvia Bedrossian	Board Member				X		
David Elan	Board Member	X					
Paul Radenberg	Board Member				X		
Susan Rogen	Board Member	X					
Duncan MacIntosh	Board Member	X					
Sima Salek	Board Member	X					
Jeff Mausner	2nd VP	X					
Mathew Clark	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member					X	
Iris Polonsky	Exec Secretary	X					
Susan Lord	Board Member				X		
Bob Shmaeff	Board Member				X		
	Board Member				X		
	Board Member						
	Board Member						
Quorum 10	Total	12			5	1	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: **Harvey Goldberg** Second Signer's Signature: **Leonard J Shaffer**  
Print/Type Name: Harvey Goldberg Print/Type Name: Leonard J Shaffer  
Date: 3-25-25 Date: 3-25-25

TNC Zoom License BAC 25-26



AppleOne

AppleOne Employment Services  
P.O. Box 29048  
Glendale CA 91209-9048  
Tel: 818-240-8688  
Email: specialbillingvms@ain1.com

TIN: 95-2580864

# City of LA - DONE -TARZANA NC

Accounts Payable  
200 N. Spring St. Room 2005  
Los Angeles, CA 90012

## Invoice

Customer No: 00950101  
Site No: 0048  
Period Ending: 03/15/2025  
Invoice No: S10133123  
Amount Due: \$230.49  
Payment Term: UPON RECEIPT

Contract #	Requestor	Location	Employee Name	Weekend	Invoice Date	Reg. Hours	Reg. Rate	OT Hours	OT Rate	Misc. Hours	Misc. Rate	Invoice Amount
C-132955	Shafer, Len	Tarzana Nc	Kramer, Patricia	03/15/2025	03/19/2025	9.00	\$25.61	0.00	\$0.00	0.00	0	\$230.49
Sub Total For:						9.00		0.00		0.00		\$230.49
Grand Total Invoice Amount						9.00		0.00		0.00		\$230.49

Please remit payment to:

Appleone Employment Services  
P.O. Box 29048  
Glendale, CA 91209-9048

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details

FED BOARD MTS

TNC APPLE ONE S10133123



# City of Los Angeles

AppleOne

AppleOne Employment Services

Invoice 01-7063095 Line 1 Kramer, Patricia XV10401625

## Web Timecard

Employee Name: Kramer, Patricia

Week Ending: 3/15/2025

Client Name: City of LA - DONE-TARZANA NC

Serial no: XV10401625

Imaged on: 3/18/2025

Date	Time In	Time Out	Lunch	Regular	Overtime	Double Time
Monday, March 10, 2025	8:00 AM	5:00 PM	1 hr 0 min	8 hr 0 min	0 hr 0 min	0 hr 0 min
Monday Total:	Regular:	8 hour(s) 0 minute(s)		OT: 0 hour(s) 0 minute(s)		DT: 0 hour(s) 0 minute(s)
Monday Meal Break:	1 hr 0 min					
Tuesday, March 11, 2025	8:00 AM	9:00 AM	0 hr 0 min	1 hr 0 min	0 hr 0 min	0 hr 0 min
Tuesday Total:	Regular:	1 hour(s) 0 minute(s)		OT: 0 hour(s) 0 minute(s)		DT: 0 hour(s) 0 minute(s)
Tuesday Meal Break:	0 hr 0 min					
Work Total:	Regular:	9 hour 0 min		OT: 0 hour 0 min		DT: 0 hour 0 min

Submitted: Patricia Kramer/patkramerwrites@aol.com on 03/12/2025

Approved: LEN SHAFFER/48581 on 03/17/2025

Processed By: dvidal on 03/18/2025



Office of the City Clerk  
 Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification Form



NC Name: Tarzana Meeting Date: 6-25-24

Budget Fiscal Year: 2024/2025 Agenda Item No: 13

Board Motion and/or Public  
 Benefit Statement (CIP and NPG):

Resolved: TNC Board adopts the Executive Committee's recommendation to approve the payment of ongoing expenses as follows: For the fiscal year 2024-2025, the TNC authorizes its Treasurer or other designee to pay previously budgeted recurring monthly or periodic expenses, in small amounts, defined as those not to exceed \$75/day for each item and expense classification category. These expenses include, but are not limited to, supplies, copies and postage for committees, Board and committee meetings, officers, and committee chairperson expenses etc., and refreshments for meetings (other than Board meetings) etc. The recurring expenses are AppleOne, or other temporary staffing agencies for preparation of minutes or other clerical functions not to exceed ("NTE") \$400/meeting, Net Atlantic or other such company for mailing list maintenance and distribution NTE \$40/month and The Web Corner or other such company for web site hosting and maintenance NTE \$150 for each month's services and the purchase of food and refreshments for Board meetings from any vendors NTE \$450 per meeting.

LEN / HARVEY

Vote Count

Recused Board members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
Bruno Hernandez	Board Member	X					
Christopher Ahuja	Board Member	X					
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Sylvia Bedrossian	Board Member	X					
	Board Member						
Paul Radenberg	Board Member	X					
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
Leon Antonio Gonzalez	Board Member				X		
Jeff Mausner	2nd VP	X					
Mathew Clark	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Exec Secretary	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member				X		
	Board Member						
Duncan MacIntosh	Board Member	X					
Faryl Arbietman	Board Member	X					
Quorum	10	Total	17		2		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature *Harvey Goldberg*

Second Signer's Signature *Leonard J Shaffer*

Print/Type Name: Harvey Goldberg

Print/Type Name: Leonard J Shaffer

Date: 6-25-24

Date: 6-25-24

TNC SPENDING AUTH 2024-25