

Officers
Leonard J. Shaffer President
Eran Heissler 1st VP
Jeff Mausner 2nd VP
Harvey Goldberg Treasurer
Iris Polonsky Exec. Secretary

Board Members
Sylvia Bedrossian
Matthew Clark
Barry Edelman
David Elan
Joyce Greene
Duncan MacIntosh
Susan Rogen
Sima Salek
Terry Saucier
Bob Shmaeff

CITY OF LOS ANGELES



TARZANA NEIGHBORHOOD COUNCIL

P.O. Box 571016
Tarzana, CA 91357
tnc@tarzananc.org
www.tarzananc.org

TARZANA NEIGHBORHOOD COUNCIL BOARD MEETING AGENDA Tuesday June 24, 2025 7:00 PM

**Tarzana Child Care Center
5700 Beckford Ave.
Tarzana, CA 91356**

General Public Comment: Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

Public comment by any one individual, excluding General Public Comment, shall be limited to a total of six (6) minutes per meeting and no more than two (2) minutes per agenda item. Public comment on any agenda item shall be allocated in one (1) minute increments. In no event shall time be allocated for less than one (1) full minute. The above time limitations are subject to adjustment by the presiding officer in conformity with the Brown Act.

Supporting documents related to the below agenda items are posted on the TNC website at
<https://www.tarzananc.org/committees/viewCommittee/board>

1. Call to Order, Roll Call, Welcoming Remarks
2. Remarks by representatives of public officials
3. Public Comments – Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Public comments are limited to two minutes per speaker.
4. Budget Advocate/Representative Report
5. Executive Secretary's Report – Enter into the minutes members who have missed 6 meetings.
6. Discussion and motion – Approval of minutes of the May 27, 2025 meeting.

Committee and other Reports (General committee reports will be limited to no more than 3 minutes)

7. **Executive Committee**
 - a. Discussion and motion: Resolved: The TNC Board approves the recommendation of the Executive Committee to approve the payment of ongoing expenses as follows: For the fiscal year 2025-2026, the TNC authorizes its Treasurer or other designee to pay previously budgeted recurring monthly or periodic expenses, in small amounts, defined as those not to exceed \$75/day for each item and expense

classification category. These expenses include, but are not limited to, supplies, copies and postage for committees, Board and committee meetings, officers, and committee chairperson expenses etc., and refreshments for meetings (other than Board meetings) etc. The recurring expenses are AppleOne, or other temporary staffing agencies for preparation of minutes or other clerical functions not to exceed ("NTE") \$400/meeting, Net Atlantic or other such company for mailing list maintenance and distribution NTE \$40/month and The Web Corner or other such company for web site hosting and maintenance NTE \$150 for each month's services and the purchase of food and refreshments for Board meetings from any vendors NTE \$300 per meeting.

- b. Discussion and motion: Resolved: The TNC Board adopts the recommendation of the Executive Committee to approve the Administrative Packet for fiscal year 2025-2026 with the currently named officers, card holders, second signer and alternate second signer.
- c. Discussion and motion: Resolved: The TNC Board adopts the recommendation of the Executive Committee to direct the current President, with the assistance of DONE to adopt and post an agenda for a special meeting to be scheduled during the first two weeks of July 2025 that includes but is not limited to the following: Installation of newly elected board members; election of officers; appointment of committee chairs: appointment of financial officers; and discussion of the TNC Bylaws and Standing Rules, the Brown Act, Rosenberg's Rules all necessary and mandatory training.
- d. Discussion and motion: Resolved: The TNC Board adopts the recommendation of the Executive Committee to approve a resolution affirming use of the services of The Web Corner as the TNC webmaster for fiscal year 2025-2026.

Consent Calendar – Items 8a through d will be subject to a single roll call vote unless an individual item is called out for discussion by a Board member or for public comment.

8. Budget

- a. Discussion and motion: Resolved: The TNC Board approves the May 2025 expenditures for submission to City Clerk (MER) and Financial Statements as of May 31, 2025.
- b. Discussion and motion: Resolved: The TNC Board adopts the Budget Committee's recommendation to accept the request of the City Clerk to reclassify the previously budgeted expenditures, \$500 for the Congress of Neighborhoods and \$250 for Budget Day from Operations, General, Board Retreat and Training to Outreach, Events, Congress of Neighborhoods and Budget Day. These actual expenditures have been classified in the new expense category in the May 2025 financial statements.
- c. Discussion and motion: Resolved: The TNC Board adopts the Budget Committee's recommendation to approve the Administrative Package and Budget for the 2025-26 fiscal year. Total Office/Operational Expenses \$10,955, Neighborhood Purpose Grants \$14,045, Total Budget \$25,000..
- d. Discussion and motion: Resolved: The TNC Board approves a revised budget for the fiscal year July 1, 2024 -June 30, 2025 to include the item 8 b and approves all necessary forms and paperwork required to update the budget and directs the Treasurer and/or President to prepare such and to submit it to the City Clerk's Funding Division.

10. Outreach

Report

11. Events

Report

12. Transportation/Public Safety

Report

13. Animal Welfare

Report

14. Beautification

Report

15. Homelessness

Report

16. Rules

Report

17. Government Action

Report

18. Ad Hoc VNY

Report

19. NCSA

Report

20. VANC

Report

21. LANCC

Report

22. DWP MOU

Report

23. Board Business: Comment from Board members on subject matters within the Board's jurisdiction.

a. Comment on Board members own activities/brief announcements.

b. Brief response to statements made or questions posed by persons exercising their general public comment rights.

c. Introduce new issues for consideration by the Board at its next meeting and request they be considered for the next Board agenda.

24. Adjournment

For more information about the Tarzana Neighborhood Council visit our web site at

www.tarzananc.org

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Tarzana Neighborhood Council agendas are posted for public review as follows:

Wilbur Charter For Enriched Academics 5213 Crebs Ave., Tarzana, CA 91356

On the neighborhood council website www.tarzananc.org

You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link:

<https://www.tarzananc.org/committees/viewCommittee/board>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact us at tnc@tarzananc.org

Any materials that may be distributed to a majority of the Board less than 72 hours prior to the above scheduled meeting are available for review by the public at 19040 Vanowen Street, Reseda, CA 91335 or on our website at www.tarzananc.org

Process for Reconsideration – Reconsideration of Board actions shall be in accordance with the Tarzana Neighborhood Council bylaws.

