

CITY OF LOS ANGELES

Leonard Shaffer
President
Eran Heissler – 1st VP
Jeff Mausner – 2nd VP
Harvey Goldberg
Treasurer
Iris Polonsky - Exec Sec.



TARZANA NEIGHBORHOOD COUNCIL

PO Box 571016
Tarzana, CA 91357
tnc@tarzananc.org
www.tarzananc.org

TARZANA NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE AGENDA

Thursday June 19, 2025 8:00 AM

VIPs Café
18345 Ventura Blvd.
Tarzana, CA 91356

General Public Comment: Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Committee.

1. Call to Order, Roll Call, Welcoming Remarks
2. Public Comments – Comments from the public on non-agenda items within the Committee's subject matter jurisdiction. Public comments are limited to two minutes per speaker.
3. Discussion and motion - Approval of minutes of previous meetings.
4. Agenda planning for the upcoming Board meeting – Discussion and possible action on matters within the TNC Committee's jurisdiction including but not limited to referrals from the following TNC standing Committees:

Budget Committee Agenda <https://www.tarzananc.org/committees/viewCommittee/budget-&-finance-committee>

Land Use Committee Agenda <https://www.tarzananc.org/committees/viewCommittee/land-use-committee>

Transportation Committee Agenda

<https://www.tarzananc.org/committees/viewCommittee/transportation-mobility-committee>

Animal Welfare Committee Agenda

<https://www.tarzananc.org/committees/viewCommittee/animal-welfare>

Outreach Committee Agenda <https://www.tarzananc.org/committees/viewCommittee/outreach-committee>

Events Committee Agenda <https://www.tarzananc.org/committees/viewCommittee/events>

Public Safety Committee Agenda

<https://www.tarzananc.org/committees/viewCommittee/public-safety>

Beautification Committee Agenda

<https://www.tarzananc.org/committees/viewCommittee/community-beautification->

Other Supporting documents related to the below agenda items are posted on the TNC website at <https://www.tarzananc.org/committees/viewCommittee/executive-committee>

5. Discussion and motion: Recommend that the TNC Board approve the payment of ongoing expenses as follows: For the fiscal year 2025-2026, the TNC authorizes its Treasurer or other designee to pay previously budgeted recurring monthly or periodic expenses, in small amounts, defined as those not to exceed \$75/day for each item and expense classification category. These expenses include, but are not limited to, supplies, copies and postage for committees, Board and committee meetings, officers, and committee chairperson expenses etc., and refreshments for meetings (other than Board meetings) etc. The recurring expenses are AppleOne, or other temporary staffing agencies for preparation of minutes or other clerical functions not to exceed ("NTE") \$400/meeting, Net Atlantic or other such company for mailing list maintenance and distribution NTE \$40/month and The Web Corner or other such company for web site hosting and maintenance NTE \$150 for each month's services and the purchase of food and refreshments for Board meetings from any vendors NTE \$300 per meeting.
6. Discussion and motion: Recommend the TNC Board approve the Administrative Packet for FY 2025-2026 with the currently named officer, card holders, second signer and alternate second signer
7. Discussion and motion: Recommend the TNC Board direct the current President, with the assistance of DONE to adopt and post an agenda for a special meeting to be scheduled for July 10, 2025 that includes but is not limited to the following: Installation of newly elected board members; election of officers; appointment of committee chairs; appointment of financial officers; and discussion of the TNC Bylaws and Standing Rules, the Brown Act, Rosenberg's Rules all necessary and mandatory training.
8. Discussion and motion: Recommend that the TNC Board adopt a resolution affirming the use of the services of The Web Corner as the TNC webmaster for fiscal year 2025-2026.
9. Discussion and possible motion: Recommendations for additional matters to be added to the proposed board meeting agenda.
10. Discussion and motion: Approve the proposed agenda for the upcoming Board meeting with any additions and/or amendments.
11. Committee Business - Comment from Committee members on subject matters within the Committee's jurisdiction.
 - a. Comment on Committee members' own activities/brief announcements.
 - b. Brief response to statements made or questions posed by persons exercising their general public comment rights.
 - c. Introduce new issues for consideration by the Committee at its next meeting. Any recommendations to be submitted to the Committee Chair no later than Wednesday prior to the Committee meeting.
12. Adjournment.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Tarzana Neighborhood Council agendas are posted for public review as follows:
Wilbur Charter For Enriched Academics [5213 Crebs Ave., Tarzana, CA 91356](https://www.wilburcharter.org)
On the neighborhood council website www.tarzananc.org

You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Committee in advance of a meeting, may be viewed at our website by clicking on the following link: <https://www.tarzananc.org/committees/viewCommittee/Committee>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact us at tnc@tarzananc.org

Any materials that may be distributed to a majority of the Committee less than 72 hours prior to the above scheduled meeting are available for review by the public at 19040 Vanowen Street, Reseda, CA 91335 or on our website at www.tarzananc.org

Process for Reconsideration – Reconsideration of Committee actions shall be in accordance with the Tarzana Neighborhood Council bylaws.