

Monthly Expenditure Report



Reporting Month: January 2024

Budget Fiscal Year: 2023-2024

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$38692.40	\$1606.93	\$37085.47	\$0.00	\$0.00	\$37085.47

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$36850.00	\$281.71	\$31942.85	\$0.00	\$31942.85
Outreach		\$1317.84		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$150.00	\$7.38	\$142.62	\$0.00	\$142.62
Neighborhood Purpose Grants	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$3307.60	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	NET ATLANTIC INC	01/04/2024	Mailing List maintenance January 2024	General Operations Expenditure	Outreach	\$40.00
2	THE WEB CORNER, INC	01/22/2024	Website maintenance for January 2024	General Operations Expenditure	Outreach	\$150.00
3	VONS #2066	01/22/2024	Supplies for January 2024 Community cleanup.	Community Improvement Project		\$7.38
4	OFFICE DEPOT #3320	01/25/2024	Items purchased for Earth Day Event: Ink 79.93, Poster Labels 34.04 and Award Certificates 90.16. Total 204.13	General Operations Expenditure	Outreach	\$204.13
5	MICHAELS.COM	01/26/2024	Purchase of 23 pads of 25 sheet 11 x 14 poster paper for Earth Day poster contest entries.	General Operations Expenditure	Outreach	\$658.08
6	MICHAELS STORES 9187	01/26/2024	Poster Paper for earth Day Event. \$71.14	General Operations Expenditure	Outreach	\$71.14
7	MICHAELS STORES 3736	01/26/2024	Poster Paper for Earth Day Event \$94.86	General Operations Expenditure	Outreach	\$94.86

8	AMZN MKTP US R26O87O72	01/30/2024	Supplies for Kids Activities at the Tarzana NC booth at the Earth Day event. This purchase includes \$8.64 of sales tax	General Operations Expenditure	Outreach	\$99.63
9	AppleOne Employment Services	01/10/2024	Preparation of Board minutes. Nov 15th mtg 51.22 Dec 12 Mtg 230.49 Total \$281.71	General Operations Expenditure	Office	\$281.71
Subtotal:						\$1606.93

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

INVOICE

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-201
Date	2024-01-01
Due Date	2024-01-31
Total (\$)	40.00
Amount Due (\$)	40.00

<u>Description</u>	<u>Amount (\$)</u>
Pro Bandwidth Usage Max: 0.008 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2074 Members Service Name: 'tarzana-neighborhood-council'	40.00

Notes:

Payments are applied to the oldest open invoice. Please go to <https://www.netatlantic.com/billing> to report any changes to the contact information on file for your account. Thank you.

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

Payment Summary	
Account	1002581
Reference	Invoice 1002581-201
Due Date	2024-01-31
Amount Due (\$)	40.00
Amount Enclosed	
Check Number	
Please make checks payable to Net Atlantic, Inc.	
New monies owed will be collected via credit card on 2024-01-04.	

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
818-345-7443

Invoice

Date	Invoice #	Terms
1/1/2024	26541	Due on Receipt

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

Ship To

QTY	Description	Price Each	Amount
1	January 2024 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	150.00	150.00
0	January 2024 Monthly Hosting for tarzananc.org	15.00	0.00
0	January 2024 Email Archiving: 1 Accounts l.shaffer@tarzananc.org (included in maintenance)	13.50	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	\$0.00
	Balance Due	\$150.00

VONS.

Store 2066 Dir Heber Gonzalez
Main: (818) 881-5527
18439 Ventura Blvd.
Tarzana CA 91356



YOUR CASHIER TODAY WAS SELF

GROCERY		Price	You Pay
2113007500	SIG WATER DRINKING	3.00	3.00 S
9451	CRV SFTDK SNGL NTX	0.10	0.10 S
2113024032	2@ SIG WTR PUR DRNKNG	7.98	7.98 S
9425	CRV SFTDK 24PK NTX	1.20	1.20 S
9425	CRV SFTDK 24PK NTX	1.20	1.20 S
GEN MERCHANDISE			
1117123062	2@ HR CLEAN DISP VINY	19.98	19.98 T
7385200939	2@ PURELL ADVANCED	10.98	10.98 T
	TAX		2.94
****	BALANCE		47.38

Store Gift Card Purchase 01/22/24 12
CARD # *****4872
TOTAL TRANSACTION AMOUNT 40.00
ACCOUNT BALANCE 0.00

Store Gift Card 40.00

Credit Purchase 01/22/24 12:59
CARD # *****9063
REF: 376936490630 AUTH: 00078795

PAYMENT AMOUNT 7.38

AL MASTERCARD
AID A0000000041010
TVR 0000008000
TSI E800

Mastercard 7.38
CHANGE 0.00

YOUR REWARDS

Points Earned Today 41

TOTAL NUMBER OF ITEMS SOLD = 10
01/22/24 12:59 2066 52 105 8852

Thank you for shopping Vons!
For VONS FOR U questions call
877-276-9637 or Vons.com/foru

Buy All Again

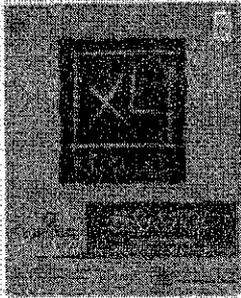
Michaels

Estimated Delivery Jan 30-Feb 1, 2024

[View Barcode](#)

[View Tracking](#)

Sold by DIRECT HOME SUPPLIES



Canson XI Recycled Bristol Paper Pad
11\"X14\"-25 Sheets

Not Eligible For In-Store Returns

Item: 200988728520048655

Qty 23

\$600.99 \$26.13 each

[Buy Again](#)

[Contact Seller](#)

Ship To

19160 Oxnard St

[Feedback](#)

TNC MICHAELS.COM 1-25-24

Ship To

19160 Oxnard St,
Tarzana, CA 91356

Payment Method



ending in 9063 ▾

\$658.08

Order Summary

January 25, 2024



Subtotal (23 items)

\$600.99

Shipping & Handling

FRE



Tax

\$57.09

Order Summary

January 25, 2024



Subtotal (23 items)

\$600.99

Shipping & Handling

FREE

Tax

\$57.09

Order Total

\$658.08

Need Help?

Go to our **Help Center** for questions or concerns about your order.

[Return](#)



Michaels

Everything to create anything

MICHAELS STORE #9187 (818)783-7970
MICHAELS STORE #5187
17230 VENTURA BLVD
ENCINO, CA 91316

Rewards Number: LMR90069024926

8-9245-0555-9219-8357-0111-2113-1705-0463



9187 SALE	7359 9187 006	1/26/24	11:19
CAN PAD XL W/C 30	3148955726280	16.99	
(RETURN VALUE 10.83)	3 @ 14.44	43.32	
ENTR15X	7.65-		
CAN PAD XL W/C 30	3148955726280	16.99	
(RETURN VALUE 10.83)	2 @ 7.22	14.44	
ENTR15X	17.00-		
BUY1GT1 50%OFF	2.54-		
CAN PAD XL W/C 30	3148955726280	16.99	
(RETURN VALUE 10.82)	1 @ 7.21	7.21	
BUY1GT1 50%OFF	8.50-		
ENTR15X	1.28-		
YOU SAVED \$	36.97		
SUBTOTAL	64.97		
Sales Tax 9.5%	6.17		
TOTAL	71.14		

ACCOUNT NUMBER *****9063
MasterCard
APPROVAL: 011630 CHIP ONLINE
Application Label: MASTERCARD
AID: A000000041010
TVR: 800008000
TSI: E800

This receipt expires at 60 days on 03/25/24
Previous Michaels Rewards Balance: \$3.60
Click Buy Create Shop michaels.com today!
Get Savings & Inspiration! Text* SIGNUP to 273283
to Sign Up For Email & Text Messages.
*Msg & Data Rates May Apply
You will receive 1 automated message
with a link to join Michaels alerts.

THANK YOU FOR SHOPPING AT MICHAELS

Effective 11/27/2022 Clearance sales are considered final, sold AS IS and are not returnable for a refund or exchange.

Dear Valued Customer:
Michaels return and coupon policies are available at michaels.com and in store at registers.
1/26/24 11:19

Michaels

Everything to create anything

MICHAELS STORE #3736 (818)961-1121
6625 FALLBROOK AVE
WEST HILLS, CA 91307

Rewards Number: LMR90069024926

8-9245-0555-9219-8779-1513-2112-1443-4054



4100828 SALE	3913 3736 006	1/26/24	11:54
CAN PAD XL W/C 30	3148955726280	16.99	
(RETURN VALUE 10.83)	4 @ 14.44	57.76	
ENTR15X	10.20-		
CAN PAD XL W/C 30	3148955726280	16.99	
(RETURN VALUE 10.83)	3 @ 7.22	21.66	
BUY1GT1 50%OFF	25.50-		
ENTR15X	9.81-		
CAN PAD XL W/C 30	3148955726280	16.99	
(RETURN VALUE 10.82)	1 @ 7.21	7.21	
BUY1GT1 50%OFF	8.50-		
ENTR15X	1.28-		
YOU SAVED \$	49.29		
SUBTOTAL	86.63		
Sales Tax 9.5%	8.23		
TOTAL	94.86		

ACCOUNT NUMBER *****9063
MasterCard
APPROVAL: 078481 CHIP ONLINE
Application Label: MASTERCARD
AID: A000000041010
TVR: 800008000
TSI: E800

This receipt expires at 60 days on 03/25/24
Previous Michaels Rewards Balance: \$3.60
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1/26/24 11:54

POSTER PAPER

Michaels

Everything to create anything

MICHAELS STORE #9187 (818)783-7970
MICHAELS STORE #5187
17230 VENTURA BLVD
ENCINO, CA 91316

Rewards Number: LMR90069024926

8-9245-0555-9219-8357-0111-2113-1705-0463



9187 SALE 7359 9187 006 1/26/24 11:19
CAN PAD XL W/C 30 3148955726280 16.99
3 @ 14.44 43.32

(RETURN VALUE 10.83)

ENTR15X 7.65-

CAN PAD XL W/C 30 3148955726280 16.99

2 @ 7.22 14.44

(RETURN VALUE 10.83)

BUY1GT1 50%OFF 17.00-

CAN PAD XL W/C 30 3148955726280 16.99

ENTR15X 2.54-

1 @ 7.21 7.21

(RETURN VALUE 10.82)

BUY1GT1 50%OFF 8.50-

ENTR15X 1.28-

YOU SAVED \$ 36.97

SUBTOTAL 64.97

Sales Tax 9.5% 6.17

TOTAL 71.14

ACCOUNT NUMBER *****9063

MasterCard 71.14

APPROVAL: 011630 CHIP ONLINE

Application Label: MASTERCARD

AID: A000000041010

TVR: 800008000

TSI: E800

This receipt expires at 60 days on 03/25/24

Previous Michaels Rewards Balance: \$3.60

Click Buy Create Shop michaels.com today!

Get Savings & Inspiration! Text* SIGNUP to 273283

To Sign Up For Email & Text Messages

Msgs & Data Rates May Apply

You will receive 1 automated message

with a link to join Michaels alerts

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1/26/24 11:19

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4100828 SALE 3913 3736 006 1/26/24 11:54
CAN PAD XL W/C 30 3148955726280 16.99

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(RETURN VALUE 10.83)

ENTR15X 10.20-

CAN PAD XL W/C 30 3148955726280 16.99

3 @ 7.22 21.66

(RETURN VALUE 10.83)

BUY1GT1 50%OFF 25.50-

CAN PAD XL W/C 30 3148955726280 16.99

ENTR15X 9.81-

1 @ 7.21 7.21

(RETURN VALUE 10.82)

BUY1GT1 50%OFF 8.50-

ENTR15X 1.28-

YOU SAVED \$ 49.29

SUBTOTAL 86.63

Sales Tax 9.5% 8.23

TOTAL 94.86

ACCOUNT NUMBER *****9063

MasterCard 94.86

APPROVAL: 078481 CHIP ONLINE

Application Label: MASTERCARD

AID: A000000041010

TVR: 800008000

TSI: E800

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1/26/24 11:54

POSTER PAPER

4:47



Search Amazon.com



Esther Wieder
19160 OXNARD ST
TARZANA, CA 91356-1223
United States

Order Summary

Items:	\$90.99
Shipping & Handling:	\$0.00
Total Before Tax:	\$90.99
Estimated Tax Collected:	\$8.64
Order Total	\$99.63

Books you may like

kindleunlimited



kindleunlimited



8:47



Search Amazon.com



View order details

KIDS ACTIVITIES

Order date	Jan 29, 2024
Order #	112-7960429-5277058
Order total	\$99.63 (1 item)

Cancel items



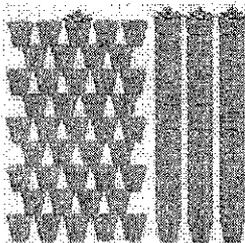
Shipment details

FREE Prime Delivery

Not yet shipped

Delivery Estimate

Thursday, February 1, 2024 by 10pm



**120 Pack 3 Inch Mini
Terracotta Pots Bulk
Pottery Clay Planters
Mini**

\$90.99

Qty: 1
Sold By: Wujlnoo

Track shipment



Buy it again



Payment information

Payment method

Mastercard ending in 9063





City of LA - DONE - TARZANA NC

Invoice

AppleOne Employment Services
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email: specialbillingyms@a1n1.com
FIN: 95-2580864

Accounts Payable
200 N. Spring St. Room 2005
Los Angeles, CA 90012

Customer No: 00930101
Site No: 0048
Period Ending: 11/25/2023
Invoice No: S8721403
Amount Due: \$281.71
Payment Term: UPON RECEIPT

Contract #	Requestor	Location	Employee Name	Weekend	Invoice Date	Reg Hours	Reg Rate	OT Hours	OT Rate	Misc Hours	Misc Rate	Invoice Amount
132956	Shafer, Len	Tarzana Nc	Kramer, Patricia	11/25/2023	12/01/2023	2.00	\$25.61	0.00	\$0.00	0.00	0	\$51.22
132956	Shafer, Len	Tarzana Nc	Kramer, Patricia	12/23/2023	12/27/2023	9.00	\$25.61	0.00	\$0.00	0.00	0	\$230.49
Sub Total For:			Kramer, Patricia			11.00		0.00		0.00		\$281.71
Grand Total Invoice Amount:						11.00		0.00		0.00		\$281.71

Please remit payment to:

Appleone Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

Nov 15th 23 Special Bond mtg 51.22
December 10th 23 mtg 230.49
281.71

TNC APPLE DUE 59721403



AppleOne

AppleOne Employment Services

City of Los Angeles

Invoice	01-6782336	Line 1	Kramer, Patricia	XS59916823
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Web TimeCard

Imaged on 12/26/2023

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XS59916823

Week Ending: 12/23/2023

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Thu	12/21/2023	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00
Fri	12/22/2023	1:00 PM	2:00 PM	0:00	1:00	1:00	0:00	0:00

SubTotals 09:00 09:00 00:00 00:00

Submitted By: Patricia Kramer|patkramerwrites@aol.com on 12/22/2023

Preapproved By: <not available> on <not available>

Approved By: LEN SHAFFER|48581 on 12/23/2023

Processed By: amandah on 12/26/2023



AppleOne

AppleOne Employment Services

City of Los Angeles

Invoice	01-6763252	Line 1	Kramer, Patricia	XS41959423
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Web TimeCard

Imaged on 11/27/2023

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XS41959423

Week Ending: 11/25/2023

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Mon	11/20/2023	8:00 AM	10:00 AM	0:00	2:00	2:00	0:00	0:00

SubTotals					02:00	02:00	00:00	00:00
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Submitted By: Patricia Kramer|patkramerwrites@aol.com on 11/20/2023

Preapproved By: <not available> on <not available>

Approved By: LEN SHAFFER|48581 on 11/20/2023

Processed By: amandah on 11/27/2023

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form

HARVEY / ESTHER



NC Name: Tarzana

Meeting Date: 6-27-23

Budget Fiscal Year: 2022-2023

Agenda Item No: 11

Board Motion and/or Public
 Benefit Statement (CIP and NPG):

Resolved: The TNC Board adopts the recommendation of the Executive Committee to approve the payment of ongoing expenses as follows: For the fiscal year 2023-2024, the TNC authorizes its Treasurer or other designee to pay previously budgeted recurring monthly or periodic expenses, in small amounts, defined as those not to exceed \$75/day for each item and expense classification category. These expenses include, but are not limited to, supplies, copies and postage for committees, Board and committee meetings, officers, and committee chairperson expenses etc., and refreshments for meetings (other than Board meetings) etc. The recurring expenses are AppleCare, or other temporary staffing agencies for preparation of minutes or other clerical functions not to exceed (NTE) \$400/meeting, Net Atlantic or other such company for mailing list maintenance and distribution NTE \$40/month and The Web Corner or other such company for web site hosting and maintenance NTE \$160 for each month's services and the purchase of food and refreshments for Board meetings from any vendors NTE \$350 per meeting.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
David Garfinkle	Board Member				X		
Pam Plattner	Board Member						
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
	Board Member						
Joyce Greene	Board Member	X					
	Board Member						
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
	Secretary						
Jeff Mausner	2nd VP	X					
Isabel Gerhardt	Board Member				X		
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Board Member	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member				X		
	Board Member						
Mathew Clark	Board Member	X					
Christopher Ahuja	Board Member	X					
Quorum 10	Total	13	0	0	3	0	0

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature *Harvey Goldberg*

Second Signer's Signature *Leonard Shaffer*

Print/Type Name: Harvey Goldberg

Print/Type Name: Leonard Shaffer

Date: 6-27-23

Date: 6-27-23

TNC SPENDING AUTH 2023-24