

Committee Members:

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TARZANA NEIGHBORHOOD COUNCIL

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**TARZANA NEIGHBORHOOD COUNCIL
JOINT OUTREACH COMMITTEE/EVENTS COMMITTEE
& SPECIAL BOARD MEETING AGENDA**

Thursday, January 11, 7:00 PM

Tarzana Child Care Center

5700 Beckford Ave.

Tarzana, CA 91356

General Public Comment: Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Committee.

Supporting documents related to the below agenda items are posted on the TNC website at

<https://www.tarzananc.org/committees/viewCommittee/outreach-committee> and

<https://www.tarzananc.org/committees/viewCommittee/events>

1. Call to Order, Roll Call, Welcoming Remarks
2. Public Comments – Comments from the public on non-agenda items within the Committee's subject matter jurisdiction. Public comments are limited to two minutes per speaker
3. Discussion and motion – Approval of minutes of October 12, 2023 Joint Outreach and Events Special Meeting.
4. Discussion and Motion: TNC 11th Annual Earth Day Festival and Poster contest April 2024 planning including but not limited to: the date, time, location, outreach, participants, activities and budget. Resolved: The TNC Outreach Committee and Earth Day Committee approves the 2024 Earth Day budget not to exceed \$3,555 as follows:
 - Poster paper (1,000 sheets is \$906.82 plus tax, minus the coupon) - not to exceed \$1,000
 - Award Certificate paper (approx. 60 sheets for 1st-3rd place and participation) - not to exceed \$120
 - Printer Ink to print the award certificates for the 1st-3rd place winners, \$72.99 plus tax – not to exceed \$80
 - Poster Labels for approx. 1,000 posters - not to exceed \$100
 - 6 banners each 22" x 28" to promote the event at the schools and park - not to exceed \$180
 - 1 Banner 48 "x 96" at the park - not to exceed \$160
 - 2000 Promotional Event flyers – not to exceed \$480
 - Bouncy/jumper rental - not to exceed \$450
 - Event T-shirts for volunteers – 36 each includes the setting and logo like last year - not to exceed \$400
 - Kid's Activities including Ceramic clay pots \$150, succulent plants \$150 – not to exceed \$325
 - Hanging Supplies for the posters at the event - not to exceed \$60
 - Supplies on site (water, ice, etc.) - \$200.00

5. TNC Outreach/Events Committee supporting TNC Beautification Committee's Tarzana Clean-up event on Saturday, January 27, 2024 from 8AM-10AM at Reseda Blvd. and Clark Street
6. Discussion about future outreach events and promotional materials: such as TNC Brochures, re-usable bags with TNC logo, participating in an emergency preparedness fair e.g. the West San Fernando Valley Disaster Preparedness Fair that was held March 2023 by the West Valley-Warner Center Chamber of Commerce, hosting a paper shredding event similar to the Granada Hills North NC's annual event that is being held on Jan. 20 in Granada Hills (flyer supporting docs.), as well as other opportunities.
7. Committee Business - Comment from Committee members on subject matters within the Committee's jurisdiction.
 - a. Comment on Committee members' own activities/brief announcements.
 - b. Brief response to statements made or questions posed by persons exercising their general public comment rights.
 - c. Introduce new issues for consideration by the Committee at its next meeting and to request they be considered for the next Committee agenda.
8. Adjournment.

For more information about the Tarzana Neighborhood Council visit our web site at www.tarzananc.org

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Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 9781960 or ethics.lacity.org/lobbying/

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed at our website by clicking on the following link: <https://www.tarzananc.org/committee/viewCommittee/outreach-committee>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact us at tnc@tarzananc.org
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Any materials that may be distributed to a majority of the committee less than 72 hours prior to the above scheduled meeting are available for review by the public at 19040 Vanowen Street, Reseda, CA 91335 or on our website at tnc@tarzananc.org

Process for Reconsideration – Reconsideration of Committee actions shall be in accordance with the Tarzana Neighborhood Council bylaws.