

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Tarzana Neighborhood Council

SECTION I- APPLICANT INFORMATION

- 1a) PoP/West Valley Food Pantry 95-3349988 CA 01/23/85
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 5700 Rudnick Ave. Woodland Hills CA 91367
Organization Mailing Address City State Zip Code
- 1c) _____
Business Address (If different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Debbie Decker 818-632-3324 ExecDirector@WestValleyFoodPantry.org
Name Phone Email
- 2) **Type of Organization- Please select one:**
☐ Public School (not to include private schools) or ☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) **Please describe the purpose and intent of the grant.**

The West Valley Food Pantry currently feeds approximately 700 families a week. Due to inflationary costs of food, housing, utilities, medication, and numerous other expenses, our numbers are on the rise. As we endeavor to feed the hungry in our community, we ask the Neighborhood Council for financial support to help us do just that. The money received from this grant would go directly to the purchase of food and necessities for our seniors, families with school age children, and the homeless.

- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

The West Valley Food Pantry is a local non-profit coalition of churches, temples, mosques, civic and social groups that banded together over 38 years ago to feed the hungry in our community. It serves individuals who live predominantly in the west San Fernando Valley and has over 200 volunteers that purchase, pick up, take delivery of food stuffs, and serves the clients daily. Our efforts are made possible by contributions of both food and money received from the local community and our coalition members. Hunger is a silent community problem. You or your neighbor would never announce that they don't have the financial resources to feed their children. A senior who has worked hard all their lives but is living on a fixed income doesn't share the difficulty of paying for both medication and food. The West Valley Food Pantry is here to graciously assist those in need right here in our own neighborhood.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Purchase Food and supplies for distribution	\$5000	\$8000
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No

☒ Yes

If Yes, please list names of NCs: Woodland Hills/Warner Center NC

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$5000.00

10a) Start date: 11/01/23 10b) Date Funds Required: 01/25/23 10c) Expected Completion Date: 02/28/23
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No

☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☒ Yes

☐ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Debbie Decker

PRINT Name

Executive Director/COO

Title

[Signature]

Signature

11/20/23

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Ann Gillinger

PRINT Name

Adminstrator

Title

[Signature]

Signature

11/20/2023

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form