

Monthly Expenditure Report



Reporting Month: July 2023

Budget Fiscal Year: 2023-2024

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32000.00	\$283.66	\$31716.34	\$0.00	\$0.00	\$31716.34

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32000.00	\$93.66	\$31716.34	\$0.00	\$31716.34
Outreach		\$190.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	NET ATLANTIC INC	07/04/2023	July 2023 Mailing list maintenance	General Operations Expenditure	Outreach	\$40.00
2	THE WEB CORNER, INC	07/06/2023	July 2023 Website maintenance	General Operations Expenditure	Outreach	\$150.00
3	OFFICE DEPOT #3320	07/10/2023	Copies of Rosenberg's Rules of Order for board members.	General Operations Expenditure	Office	\$41.92
4	OFFICE DEPOT #3320	07/25/2023	Copies for Board meeting. Meeting Expense	General Operations Expenditure	Office	\$51.74
Subtotal:						\$283.66

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE



Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-195
Date	2023-07-01
Due Date	2023-07-31
Total (\$)	40.00
Amount Due (\$)	40.00

<u>Description</u>	<u>Amount (\$)</u>
Pro Bandwidth Usage Max: 0 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2093 Members Service Name: 'tarzana-neighborhood-council'	40.00

Notes:

Payments are applied to the oldest open invoice. Please go to <https://www.netatlantic.com/billing> to report any changes to the contact information on file for your account. Thank you.

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356



Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

Payment Summary	
Account	1002581
Reference	Invoice 1002581-195
Due Date	2023-07-31
Amount Due (\$)	40.00
Amount Enclosed	
Check Number	
Please make checks payable to Net Atlantic, Inc.	
New monies owed will be collected via credit card on 2023-07-04.	

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

Invoice

Date	Invoice #	Terms
7/1/2023	25768	Due on Receipt

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

Ship To

QTY	Description	Price Each	Amount
1	July 2023 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	150.00	150.00
0	July 2023 Monthly Hosting for tarzananc.org	15.00	0.00
0	July 2023 Email Archiving: 1 Accounts l.shaffer@tarzananc.org (inlcuded in maintenance)	13.50	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	\$0.00
	Balance Due	\$150.00

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SALE	3320-20-9750-1111-23.6.1
281315	SS B&W Letter
220 @ 0.17	37.40
You Pay	37.40SS
211026	Self Serve Mac
22 @ 0.04	0.88
You Pay	0.88SS
Subtotal:	38.28
Sales and Use Tax	3.64
Total:	41.92
MasterCard 9063:	41.92

AUTH CODE 065388
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

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SALE	3320-21-9534-1111-23.6.1
354494 DS B&W Letter	
273 @ 0.17	46.41
You Pay	46.41SS
211026 Self Serve Mac	
21 @ 0.04	0.84
You Pay	0.84SS
Subtotal:	47.25
Sales and Use Tax	4.49
Total:	51.74
MasterCard 9063:	51.74

AUTH CODE 058371
TDS Chip Read
AID A0000000041010 MASTERCARD
CVS No Signature Required

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TNC OFFICE DEPOT 7-25-23