

Monthly Expenditure Report



Reporting Month: January 2023

Budget Fiscal Year: 2022-2023

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$40613.80	\$740.27	\$39873.53	\$6455.13	\$0.00	\$33418.40

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$43705.43	\$230.49	\$39873.53	\$0.00	\$33418.40
Outreach		\$509.78		\$6455.13	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$1250.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$4341.63	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	NET ATLANTIC INC	01/04/2023	Mailing list maintenance for January 2023	General Operations Expenditure	Outreach	\$40.00
2	THE WEB CORNER, INC	01/07/2023	January 2023 Website maintenance	General Operations Expenditure	Outreach	\$150.00
3	AMZN Mktp US 517TV68H3	01/20/2023	Poster paper for Earth Day poster contest	General Operations Expenditure	Outreach	\$158.88
4	MINUTEMAN PRESS	01/23/2023	Marketing brochures for Tarzana NC	General Operations Expenditure	Outreach	\$160.90
5	APPLEONE EMPLOYMENT SERVICES	01/09/2023	The TNC Board adopts the recommendation of the Executive Committee to approve the payment of ongoing expenses as follows: For the fiscal year 2022-2023, the TNC authorizes its Treasurer o...	General Operations Expenditure	Office	\$230.49
Subtotal:						\$740.27

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	Gold Metropolitan Media	01/31/2023	Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from the Beautification Committee to purchase 50 banners (25 sets) from Gold Metr...	General Operations Expenditure	Outreach	\$6455.13
Subtotal: Outstanding						\$6455.13

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE



Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-189
Date	2023-01-01
Due Date	2023-01-31
Total (\$)	40.00
Amount Due (\$)	40.00

<u>Description</u>	<u>Amount (\$)</u>
Pro Bandwidth Usage Max: 0 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2110 Members Service Name: 'tarzana-neighborhood-council'	40.00

Notes:

Payments are applied to the oldest open invoice. Please go to <https://www.netatlantic.com/billing> to report any changes to the contact information on file for your account. Thank you.

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356



Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

Payment Summary	
Account	1002581
Reference	Invoice 1002581-189
Due Date	2023-01-31
Amount Due (\$)	40.00
Amount Enclosed	
Check Number	
Please make checks payable to Net Atlantic, Inc.	
New monies owed will be collected via credit card on 2023-01-04.	

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403

818 345-7443

Invoice

Date	Invoice #
1/1/2023	24982

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

P.O. No.	Terms	Project
	Due on Receipt	

Quantity	Description	Rate	Amount
1	Jan. 2023 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	150.00	150.00
0	Jan. 2023 Monthly Hosting for tarzananc.org	15.00	0.00
0	Jan. 2023 Email Archiving: 1 Accounts l.shaffer@tarzananc.org (inlcuded in maintenance)	3.00	0.00

*PAID 1/16/23
Stephanie*

Please remit payment at your earliest convenience.

Thank you for your business!

Total

\$150.00

TNC WEB CORNER 1-1-23

Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403
US

8183457443

Order Information

Description: 24982

Order Number:

P.O. Number:

Customer ID:

Invoice Number:

Billing Information

Harvey Goldberg
Tarzana NC

Shipping Information

Shipping: 0.00

Tax: 0.00

Total: USD 150.00

Payment Information

Date/Time: 06-Jan-2023 17:11:10 MST

Transaction ID: 43864894319

Transaction Type: Authorization w/ Auto Capture

Transaction Status: Captured/Pending Settlement

Authorization Code: 010678

Payment Method: MasterCard XXXX5734



Final Details for Order #113-3128948-5057005

Print this page for your records.

Order Placed: January 18, 2023
Amazon.com order number: 113-3128948-5057005
Seller's order number: 1951101
Order Total: \$158.88

Shipped on January 20, 2023

Items Ordered

8 of: *Canson XL Series Recycled Sketch Pad, 11" x 14", Fold-over Cover, 100 Sheets* **Price**
(100510923) \$18.14

Sold by: Discount1 ([seller profile](#))

Condition: New

Shipping Address:

Tarzana NC c/o Esther Wieder
19160 OXNARD ST
TARZANA, CA 91356-1223
United States

Shipping Speed:

Economy Shipping

Payment information

Payment Method:

MasterCard | Last digits: 5734
Reference number: 419

Item(s) Subtotal: \$145.12
Shipping & Handling: \$0.00

Billing address

Harvey Goldberg
200 N SPRING ST STE 224
LOS ANGELES, CA 90012-3238
United States

Total before tax: \$145.12
Estimated tax to be collected: \$13.76

Grand Total: \$158.88

Credit Card transactions

MasterCard ending in 5734: January 20, 2023: \$158.88

To view the status of your order, return to [Order Summary](#).

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TNC AMAZON 1-20-23



Minuteman Press
20648 Ventura Blvd.
Woodland Hills, CA 91364
Phone: 818-348-2300 / Fax: 818-348-2303
Web: woodlandhills-ca.minutemanpress.com
E-mail: mmpwoodlandhills@gmail.com

INVOICE

Invoice Number 33895
Invoice Date 1/19/2023

Bill to: Tarzana Neighborhood Council
PO Box 571016
Tarzana, CA 91357

Ship to: Tarzana Neighborhood Council
PO Box 571016
Tarzana, CA 91357

Phone: 818-912-0602
Mobile Phone: 818-912-0602
Email: etti.wieder@yahoo.com

Phone: 818-912-0602
Mobile Phone: 818-912-0602
Email: etti.wieder@yahoo.com

Where Quality and Service Make The Difference

500 Brochures - 8.5 x 11 - 100# Gloss Text - 4/1 - Tri-Fold (Job 68353) \$147.25

Invoice Subtotal:	\$147.25
Sales Tax 2018:	\$13.65
Invoice Total:	\$160.90
Balance Due:	\$160.90

Salesperson: Craig & Garth Sanders

Terms: 50% Deposit, COD

Please pay from this invoice. No statements will be sent.

Received By _____

2.0000% interest per month on past-due invoices.



AppleOne

AppleOne Employment Services
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8888
Email: specialbillingvms@ain1.com

TIN: 95-2580864

City of LA - DONE -TARZANA NC

Accounts Payable
200 N. Spring St. Room 2005
Los Angeles, CA 90012

Invoice

Customer No: 00950101
Site No: 0048
Period Ending: 12/24/2022
Invoice No: S9346944
Amount Due: \$230.49
Payment Term: UPON RECEIPT

Contract #	Requestor	Location	Employee Name	Weekend	Invoice Date	Reg Hours	Reg Rate	OT Hours	OT Rate	Misc Hours	Misc Rate	Invoice Amount
C-132956	Shafer, Len	Tarzana Nc	Kramer, Patricia	12/24/2022	12/28/2022	9.00	\$25.61	0.00	\$0.00	0.00	0	\$230.49
Sub Total For						Kramer, Patricia	9.00	0.00	0.00	0.00	0	\$230.49
Grand Total Invoice Amount							9.00	0.00	0.00	0.00	0	\$230.49

Please remit payment to:

Appleone Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

December Board Minutes

TNC APPLEONE S9346944



AppleOne

AppleOne Employment Services

City of Los Angeles

Invoice	01-6520648	Line 1	Kramer, Patricia	XQ46235622
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Web TimeCard

Imaged on 12/27/2022

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XQ46235622

Week Ending: 12/24/2022

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Thu	12/22/2022	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00
Fri	12/23/2022	10:00 AM	11:00 AM	0:00	1:00	1:00	0:00	0:00

SubTotals					09:00	09:00	00:00	00:00
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Submitted By: Patricia Kramer|patkramerwrites@aol.com on 12/24/2022

Preapproved By: <not available> on <not available>

Approved By: LEN SHAFFER|48581 on 12/24/2022

Processed By: amandah on 12/27/2022

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form

HARVEY / JOYCE



NC Name: Tarzana

Meeting Date: 6-28-22

Budget Fiscal Year: 2021-2022

Agenda Item No: 12

Board Motion and/or Public Benefit Statement (CIP and NPG):

Request: The TNC Board adopts the recommendation of the Executive Committee to approve the payment of ongoing expenses as follows: For the fiscal year 2022-2023, the TNC authorizes its Treasurer or other designee to pay previously audited recurring monthly or periodic expenses, in small amounts, defined as those not to exceed \$100 per month and expense classification meeting other City Board meeting rules. The recurring expenses are AppleOne, or other temporary staffing agencies for preparation of minutes or other clerical functions not to exceed (\$100) NTE \$150 for each month's services and the purchase of food and refreshments for Board meetings from any vendors NTE \$250 per meeting.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
David Garfinkle	Board Member	X					
Pam Blattner	Board Member	X					
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Devon Cromwell	Board Member						
Joyce Greene	Board Member	X					
Daniel Gruen	Board Member				X		
Susan Fogen	Board Member	X					
Esther Weider	Board Member				X		
	Secretary						
Jeff Mausner	2nd VP	X					
Isabel Gerhardt	Board Member				X		
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member				X		
Iris Polonsky	Board Member	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member	X					
Michon Rickman	Board Member				X		
Mathew Clark	Board Member	X					
Christopher Ahuja	Board Member	X					
Quorum	10						
	Total	14			5		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: *Harvey Goldberg*
 Print/Type Name: Harvey Goldberg

Second Signer's Signature: *Leonard J. Shaffer*
 Print/Type Name: Leonard J. Shaffer

Date: 6-28-22

Date: 6-28-22