

# Monthly Expenditure Report



Reporting Month: July 2022

Budget Fiscal Year: 2022-2023

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32000.00	\$446.10	\$31553.90	\$0.00	\$6455.13	\$25098.77

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32000.00	\$256.10	\$31553.90	\$0.00	\$31553.90
Outreach		\$190.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$6455.13		Encumbrances: \$0.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	NET ATLANTIC INC	07/04/2022	July 2022 Mailing list maintenance	General Operations Expenditure	Outreach	\$40.00
2	THE WEB CORNER, INC	07/11/2022	July 2022 website maintenance	General Operations Expenditure	Outreach	\$150.00
3	APPLEONE EMPLOYMENT SERVICES	07/13/2022	The TNC Board adopts the recommendation of the Executive Committee to approve the payment of ongoing expenses as follows: For the fiscal year 2022-2023, the TNC authorizes its Treasurer o...	General Operations Expenditure	Office	\$256.10
<b>Subtotal:</b>						<b>\$446.10</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>

Net Atlantic, Inc.  
10 Federal St., Suite 26  
Salem, MA 01970  
978-219-1920

# INVOICE



Harvey Goldberg  
Tarzana Neighborhood Council  
19798 Greenbriar Drive  
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-183
Date	2022-07-01
Due Date	<b>2022-07-31</b>
Total (\$)	<b>40.00</b>
Amount Due (\$)	<b>0.00</b>

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<u>Description</u>	<u>Amount (\$)</u>
Pro Bandwidth Usage Max: 0 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2150 Members Service Name: 'tarzana-neighborhood-council'	40.00

**Notes:**

Please go to <https://www.netatlantic.com/forms/billing-update.php> to report any changes to the contact information on file for your account. Thank you.

*Please tear off and return the bottom portion with your payment. Thank you.*

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Harvey Goldberg  
Tarzana Neighborhood Council  
19798 Greenbriar Drive  
Tarzana, CA 91356



Payment Summary	
Account	1002581
Reference	Invoice 1002581-183
Due Date	<b>2022-07-31</b>
Amount Due (\$)	<b>0.00</b>

Net Atlantic, Inc.  
10 Federal St., Suite 26  
Salem, MA 01970

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403

# Invoice

Date	Invoice #
7/1/2022	24162

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

P.O. No.	Terms	Project
	Due on Receipt	

Quantity	Description	Rate	Amount
1	July 2022 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	150.00	150.00
0	July 2022 Monthly Hosting for tarzananc.org	15.00	0.00
0	July 2022 Email Archiving:	3.00	0.00
1	Accounts l.shaffer@tarzananc.org (included in maintenance)		

Please remit payment at your earliest convenience.

Thank you for your business!

**Total**

\$150.00



AppleOne

AppleOne Employment Services  
P.O. Box 29048  
Glendale CA 91209-9048  
Tel: 818-240-8688  
Email: specialbillingvms@ain1.com

TIN: 95-2580864

City of LA - DONE -TARZANA NC

Accounts Payable  
200 N. Spring St. Room 2005  
Los Angeles, CA 90012

Invoice

Customer No: 00950101  
Site No: 0048  
Period Ending: 05/28/2022  
Invoice No: S9117230  
Amount Due: \$256.10  
Payment Term: UPON RECEIPT

Contract #	Requestor	Location	Employee Name	Weekend	Invoice Date	Reg Hours	Reg Rate	OT Hours	OT Rate	Misc Hours	Misc Rate	Invoice Amount
C-132956	Shafer, Len	Tarzana Nc	Kramer, Patricia	05/28/2022	06/01/2022	10.00	\$25.61	0.00	\$0.00	0.00	0	\$256.10
Sub Total For:						Kramer, Patricia	10.00	0.00	0.00	0.00		\$256.10
Grand Total Invoice Amount							10.00	0.00	0.00	0.00		\$256.10

Please remit payment to:

Appleone Employment Services  
P.O. Box 29048  
Glendale, CA 91209-9048

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details

*MAY 2022  
Board Minutes*

*TNC APPLEONE S 9117230*



# City of Los Angeles

AppleOne  
AppleOne Employment Services

Invoice	01-6323652	Line 1	Kramer, Patricia	XO98444822
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## Web TimeCard

Imaged on 6/20/2022

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XO98444822

Week Ending: 5/28/2022

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Wed	5/25/2022	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00
Thu	5/26/2022	8:00 AM	10:00 AM	0:00	2:00	2:00	0:00	0:00

SubTotals					10:00	10:00	00:00	00:00
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Submitted By: Patricia Kramer|patkramerwrites@aol.com on 5/26/2022

Preapproved By: <not available> on <not available>

Approved By: LEN SHAFFER|48581 on 5/26/2022

Processed By: ajmartinez on 5/31/2022

*Verbally approved by LS  
7/12/22*

Office of the City Clerk  
 Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification Form

HARVEY / JOYCE



NC Name: Tarzana

Meeting Date: 6-28-22

Budget Fiscal Year: 2021-2022

Agenda Item No: 12

Board Motion and/or Public Benefit Statement (CIP and NPG):

Request: The TNC Board adopts the recommendation of the Executive Committee to approve the payment of ongoing expenses as follows: For the fiscal year 2022-2023, the TNC authorizes its Treasurer or other designee to pay previously audited recurring monthly or periodic expenses, in small amounts, defined as those not to exceed \$100 per month and expense classification meeting other City Board meeting and the following expenses are applicable, or other temporary staffing agencies for preparation of minutes or other clerical functions not to exceed (\$400) NTE \$150 for each month's services and the purchase of food and refreshments for Board meetings from any vendors NTE \$250 per meeting.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
David Garfinkle	Board Member	X					
Pam Blattner	Board Member	X					
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
<del>Devon Cromwell</del>	<del>Board Member</del>						
Joyce Greene	Board Member	X					
Daniel Gruen	Board Member				X		
Susan Fogen	Board Member	X					
Esther Weider	Board Member				X		
	Secretary						
Jeff Mausner	2nd VP	X					
Isabel Gerhardt	Board Member				X		
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member				X		
Iris Polonsky	Board Member	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member	X					
Michon Rickman	Board Member				X		
Mathew Clark	Board Member	X					
Christopher Ahuja	Board Member	X					
Quorum	10						
	Total	14			5		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: *Harvey Goldberg*  
 Print/Type Name: Harvey Goldberg

Second Signer's Signature: *Leonard J. Shaffer*  
 Print/Type Name: Leonard J. Shaffer

Date: 6-28-22

Date: 6-28-22