

Monthly Expenditure Report



Reporting Month: May 2022

Budget Fiscal Year: 2021-2022

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$22234.04	\$1129.64	\$21104.40	\$4749.51	\$8453.13	\$7901.76

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$21067.56	\$230.49	\$13456.89	\$100.00	\$13356.89
Outreach		\$899.15		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$1352.41	\$0.00	\$1000.00	\$0.00	\$1000.00
Neighborhood Purpose Grants	\$9719.51	\$0.00	\$6647.51	\$4649.51	\$1998.00
Funding Requests Under Review: \$8453.13		Encumbrances: \$0.00		Previous Expenditures: \$9905.44	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	OFFSIDE SPORTS 2	05/03/2022	T-Shirts for Earth Day	General Operations Expenditure	Outreach	\$284.15
2	THE WEB CORNER, INC	05/03/2022	May 2022 Website maintenance	General Operations Expenditure	Outreach	\$150.00
3	NET ATLANTIC INC	05/04/2022	Mailing list maintenance May 2022	General Operations Expenditure	Outreach	\$40.00
4	ALADIN JUMPERS	05/06/2022	Jumper rental for Earth Day Event	General Operations Expenditure	Outreach	\$425.00
5	APPLEONE EMPLOYMENT SERVICES	05/16/2022	The TNC Board adopts the recommendation of the Executive Committee to approve the payment of ongoing expenses as follows: For the fiscal year 2021-22, the TNC authorizes its Treasurer or ...	General Operations Expenditure	Office	\$230.49
Subtotal:						\$1129.64

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	City of Los Angeles Congress of Neighborhoods - Event	05/26/2022	Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from the Congress of Neighborhoods to support their September 2022 event. Suggested contrib...	General Operations Expenditure	Office	\$100.00
2	Woodland Hills Tarzana Chamber of Commerce Community Benefit Foundation	05/27/2022	Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from Tarzana Elementary School for an NPG for \$1,998.00 to support their Accelerated R...	Neighborhood Purpose Grants		\$4649.51
Subtotal: Outstanding						\$4749.51

Note: This statement is not part of the official MER.

Item 2 of the Outstanding Expenditures (\$4,649.51) has an incorrect description. Due to the computer systems in use at the City Clerks Office it cannot be corrected. The correct description is as follows:

Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from the Woodland Hills Tarzana Community Benefit Foundation for an NPG for \$4,649.51 to purchase replacement stage drapes/curtain (\$3,001.53) at the Tarzana Recreation Center and to purchase T-Shirts (\$1,647.98) for the summer camp run by the Tarzana Recreation Center. To be classified as NPG, WH-T CBF Tarzana Rec Center Stage Curtain and NPG WH-T CBF Tarzana Rec Center T-Shirts. Funds to come from Unallocated.

Offside 2 Sports Apparel

Embroidery · Silkscreening
 19555 Ventura Blvd., Tarzana Ca. 91356
 (818) 708-2330
 offside2sports@hotmail.com

Customer's Order No.	Phone No.	Date
		5/2/22
Sold To		
EARTH DAW		
Address		
City		
MICHON		

Sold By	Cash	C.O.D.	Charge	On Acct.	Mdse. Ref'd.	Paid Out
Qty.	Description			Price	Amount	
21	T-S W/PRINT REG			7.50	157	21
12	T-S W/PRINT 2XL			8.50	102	-
					259.50	
PAID						
					Tax	24.65
					Total	284.15

OFFSIDE SPORTS 2
 19555 VENTURA BLVD.
 TARZANA CA 91356
 818-708-2330

Terminal ID : 00741652 0001
 05/03/22 1:14 PM

MASTERCARD
 *****5734 M
 SALE REF#: 870
 BATCH #: 640 AUTH #: 006062
 AVS: 2

AMOUNT \$284.15

APPROVED
 CUSTOMER COPY

Thank You

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
Sherman Oaks, CA 91403

Invoice

Date	Invoice #
5/1/2022	23884

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

P.O. No.	Terms	Project
	Due on Receipt	

Quantity	Description	Rate	Amount
1	May 2022 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	150.00	150.00
0	May 222 Monthly Hosting for tarzananc.org	15.00	0.00
0	May 2022 Email Archiving:	3.00	0.00
1	Accounts l.shaffer@tarzananc.org (inlcuded in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
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Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE



Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-181
Date	2022-05-01
Due Date	2022-05-31
Total (\$)	40.00
Amount Due (\$)	40.00

<u>Description</u>	<u>Amount (\$)</u>
Pro Bandwidth Usage Max: 0.063 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2142 Members Service Name: 'tarzana-neighborhood-council'	40.00

Notes:

Emailing Baby Boomers, Millennials, Generation X, and Generation Z should be different. We tell you how to email market to each one of them: <https://www.netatlantic.com/resources/articles/straight-talk-on-email-marketing-to-the-generations>

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356



Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

Payment Summary	
Account	1002581
Reference	Invoice 1002581-181
Due Date	2022-05-31
Amount Due (\$)	40.00
Amount Enclosed	
Check Number	
Please make checks payable to Net Atlantic, Inc.	
New monies owed will be collected via credit card on 2022-05-04.	



Aladin Jumpers

Pacoima, CA, 91331

Phone: 818-902-5995 Fax: 818-896-9120

Website: aladinjumpers.com Email: aladin.jumpers@yahoo.com

Tarzana Rec Center
 Michon Rickman / Tarzana Neighborhood Council
 Billing Address
 555 Ramirez St., Space 312
 Los Angeles, CA 90012
 Phone: (818)343-5946
 Email: HarveyGoldberg@sbcglobal.net
 Shipping Address
 5655 Vanalden Ave
 Tarzana, CA 91356

Order No: 5375
 Order Date: March 2, 2020
 Written by: Maritza

Start Date: Sat, Apr 30, 2022
 Delivery Time: 8:00 - 9:00 AM
 End Date: Sat, Apr 30, 2022
 Pick-up Time: 2:30- 3:00 PM

InvNo	Name	Qty	Total
IP	Insurance for Parks & Recs	1	\$25.00
SGEN	Generator-Small	1	\$80.00
40BOC	40 Ft Backyard Obstacle Challenge	1	\$260.00

Delivery method: Boris
 Surface: Grass

Order Subtotal: \$365.00
 Delivery Charge: \$60.00
TOTAL: \$425.00
 Amount Paid: \$425.00
 Balance Due: \$0.00

Additional Notes:

Non-refundable Reservation fee \$100.00, plus \$5.00 Cfee, which is applied towards the total Due. If you cancel the order, You will lose the \$105.00.

The rest will be returned, if canceled 72 hrs. before event.

Paid by phone by: Harvey Goldberg
 on 05/04/22 for A# 014458
 TransactionID: 43373974520
 MasterCard****5734

TERMS AND CONDITIONS/WARRANTY

You, the Customer, grants Aladin Jumpers the right to enter the property. Any injuries under your care are 100% your responsibility. **RELEASE OF LIABILITY:** The Customer shall be in charge of the Aladin Jumpers unit's operation, and is fully responsible for its operation as well as return of the Aladin Jumpers unit in good working order. Aladin Jumpers and its officers, employees and agents is / are not responsible for injury occurring to the Customer or to any other persons using the Aladin Jumpers unit, and the Customer further agrees to hold Aladin Jumpers and its officers, employees and agents free and harmless against any injury or claims. The Customer shall indemnify Aladin Jumpers and its officers, employees and agents from / against any costs incurred due to claims from anyone and for attorney's fees and related costs involving the use and return of the Aladin Jumpers unit, should legal action become necessary.

TITLE TO ALADIN JUMPERS: Customer agrees to keep the Aladin Jumpers unit/Items in his/her custody and not to sublease, rent, sold, remove from the Delivery Address, or otherwise transfer such Aladin Jumpers unit/Items. The Aladin Jumpers unit/Items will remain in the property of the Customer and may be removed by Aladin Jumpers at any time after the termination of this Rental Agreement. Otherwise, items will have to be paid by you, the Customer, at 100% its value if anything bad were to happen to the unit/Items. By accepting delivery of Rented Items, the customer acknowledges that S/He has received in good order all rented items and other goods listed on this contract. The Customer also agrees that your Home or Renters Insurance will cover any damages done to Aladin Jumpers' Equipment under your care. Any rips, broken items, stolen, missing or damaged items will be replaced by you or paid by you, the Customer, at 100% its value.

PAYMENT: Cash on Delivery (C.O.D.) only or contract will be cancelled and the reservation fee will not be returned. No Checks or Credit Cards accepted as payment on the day of delivery. Please call 48 Hours before your event date if you wish to pay Due Balance on a card. Amounts less than \$1,000 subject to a \$5.00 Convenience fee charge. Amounts \$1,000 or larger subject to a 4% Convenience fee charge. Checks must be received 2 weeks prior to event. Overdue accounts subject to a service charge of 2% per day. **DELIVERY:** Delivery is to street level. Additional charges will be added for excessive distance, sand or upstairs and no elevator use is available. If there are any steps, there will be an additional charge which varies in the number of steps that are present. Customer must notify Aladin Jumpers of any steps before delivery.

RETAKE OF RENTALS: If customer fails to have items ready for pick up on scheduled pick-up date and time, then the customer agrees to pay for any additional charges that apply. All rental items not previously arranged to be broken down or set up must be returned to their point of delivery and in the format in which it was delivered. All tables and chairs must be folded and stacked. Additional charges to be determined based on the amount of items ordered if items are not left as just described. You, the customer, agree to make sure that the driver picks up everything under your care or it will be your obligation to return items.

TIME SET BY CUSTOMER FEE: Allows you to choose your Delivery and Pick Up Time on a 2 Hour Window. (This is not an Overnight Fee) **Overnight Fee:** Lets you keep the jumper rental until the next day. (Varies based on the jumper and size. Area where jumper is located must also be safe. Area must be the backyard and gated.)

We are determined to provide the best service in this industry to our customers. The Driver is responsible for the proper set up of all inflatables and over all acceptable clean condition of unit. If you feel that the driver has not done a Satisfactory job in setting up the unit, please give us a call immediately. The customer is still required to check the rented unit and all tie downs before the driver leaves because there is no guarantee that the driver can return before the pick up time. Any problem during rental must be called to the Office: 818-896-9124 Emergency Line. NO refunds or credit will be given at the end of rental.

EVENTS ELSEWHERE: If you are the lessee of our units but not the homeowner of where the event is taking place, then we will be needing the homeowners permission to enter the premises. A Utility Bill with their information and ID will be required to confirm their identity. If event is at a hall, then we would need management to approve set up of a unit before setting up the reservation. Same rule applies to businesses, parking lots, Churchs, etc.

RAIN POLICY: DURING PERIODS OF SEVERE WEATHER CONDITIONS (I.E. RAIN, HIGH WINDS, ETC.), WE RESERVE THE RIGHT TO CANCEL YOUR RESERVATIONS. IF CONDITIONS ARE NOT TOO SEVERE WE WILL GIVE YOU THE OPTION OF KEEPING IT OR NOT. IF YOU DECIDE TO KEEP THE UNIT FOR THE TERM OF THIS RENTAL AGREEMENT, THERE WILL BE NO

REFUNDS, DISCOUNTS OR RAIN CHECKS! PLEASE VIEW OUR FULL RAIN POLICY ON OUR WEBSITE <https://www.aladinjumpers.com/terms-and-conditions.html>

CANCELLATION POLICY: We realize that unforeseen circumstances may arise and you may have to cancel or reschedule your reservation. Cancellation must be made 7 days prior to

the event date by calling us at 818-902-5995. If cancellation is made less than a week in advance or on the day of the event, a cancellation fee of 50% of your order will apply. We can reschedule your event, as long as it is done 1 week prior to. Please be aware some of your items may not be available due to other reservations. You, the customer, agree to all the rules and terms by signing this rental agreement.

SIGN _____ PRINT _____ DATE _____

Thank you for your business!



AppleOne
 AppleOne Employment Services
 P.O. Box 29048
 Glendale CA 91209-9048
 Tel: 818-240-8888
 Email: specialbillingvms@ain1.com
 TIN: 95-2580864

City of LA - DONE - TARZANA NC

Accounts Payable
 200 N. Spring St. Room 2005
 Los Angeles, CA 90012

Invoice

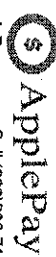
Customer No: 00950101
 Site No: 0048
 Period Ending: 04/02/2022
 Invoice No: S9035753
 Amount Due: \$230.49
 Payment Term: UPON RECEIPT

Contract #	Requestor	Location	Employee Name	Weekend	Invoice Date	Reg Hours	Reg Rate	OT Hours	OT Rate	Misc Hours	Misc Rate	Misc Amount
C-132956	Shaler, Ian	Tarzana Nc	Kramer, Patricia		04/02/2022	9.00	\$25.61	0.00	\$0.00	0.00	0	\$230.48
	Sub Total For		Kramer, Patricia			9.00		0.00		0.00	0	\$230.48
Grand Total Invoice Amount												\$230.48

Please remit payment to:

Appleone Employment Services
 P.O. Box 29048
 Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

MARCH 2022 Board Minutes

THE APPLE ONE S 9035753



AppleOne

AppleOne Employment Services

City of Los Angeles

Invoice	01-6260497	Line 1	Kramer, Patricia	X059102322
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Web TimeCard

Imaged on 4/4/2022

Client Name: City of LA - DONE- TARZANA NC (009501010048)
 Employee Name: Kramer, Patricia
 Serial Number: X059102322

Week Ending: 4/2/2022

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Wed	3/30/2022	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00
Thu	3/31/2022	8:00 AM	9:00 AM	0:00	1:00	1:00	0:00	0:00

SubTotals					09:00	09:00	00:00	00:00
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Submitted By: Patricia Kramer|patkramerwrites@aol.com on 4/1/2022
 Preapproved By: <not available> on <not available>
 Approved By: LEN SHAFFER|48581 on 4/2/2022
 Processed By: ajmartinez on 4/4/2022

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form



NC Name: Tarzana Meeting Date: 7-27-21

Budget Fiscal Year: 2021-2022 Agenda Item No: 13
 Board Motion and/or Public Benefit Statement (CIP and NPG):
Resolved: The TNC Board adopts the recommendation of the Executive Committee to approve the payment of ongoing expenses as follows. For the fiscal year 2021-22, the TNC authorizes its Treasurer or other designee to pay any and all expenses required monthly or periodic payments, in small amounts, defined as those not to exceed \$1000.00 for any one item and expense classification category. These expenses include, but are not limited to, copies and postage for conventions; Board and committee meetings; travel and continuing education; supplies and air; and reimbursement for mileage (other than Board members) and etc. The remaining expenses are \$2500.00 for office or other temporary staffing agencies for preparation of minutes of prior council functions not handled (NTP) by staff; \$1500.00 for travel or other such expenses for making fire insurance and other before the Settlement and Title Who Officer or other such company for who also making and maintaining the \$150 for each month's services and the purchase of food and refreshments for Board meetings from any vendor. NTC \$250 per meeting.

HARVEY GOLDBERG / JOYCE GREENE
 Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member				X		
David Garfinkle	Board Member	X					
Pam Blattner	Board Member				X		
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Devon Cromwell	Board Member					X	
Joyce Greene	Board Member	X					
Daniel Gruen	Board Member				X		
Susan Rogan	Board Member	X					
Esther Weider	Board Member				X		
Max Flehinger	Secretary	X					
Jeff Mausner	2nd VP	X					
Isabel Gerhardt	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member				X		
Iris Polonsky	Board Member	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member				X		
Michon Rickman	Board Member				X		
Mathew Clark	Board Member	X					
	Board Member						
Quorum	10	12			7	1	
Total:							

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: *Harvey Goldberg*

Second Signer's Signature: *Leonard J Shaffer*

Print/Type Name: Harvey Goldberg

Print/Type Name: Leonard J Shaffer

Date: 7-27-21

Date: 7-27-21

TNC Budget 2021-22 Spending Auth.