**TARZANA NEIGHBORHOOD COUNCIL**

**BOARD MEETING AMENDED AGENDA**

**Tuesday May 24, 2022**

VIRTUAL TELEPHONIC MEETING

1. **Call to Order at 7:15 p.m. by Len with welcoming remarks. Roll Call** **by Eran Heissler:** **Quorum reached with 14 board members.** Attending: Christopher Ahuja, Pam Blattner, Matthew Clark, David Garfinkle, Isabel Gerhardt, Joyce Greene, Eran Heissler, Susan Lord, Iris Polonsky, Jeff Mausner, Susan Rogen, Terry Saucier, Len Shaffer, Bob Shmaeff. Michon Rickman arrived at 8:45 p.m. **Absent:** Devon Cromwell, Barry Edelman, Harvey Goldberg, Max Flehinger, Daniel Gruen and Esther Wieder. It was suggested that there be a moment of silence for the 19 children and two teachers who were shot and killed at a Texas elementary school.
2. **Remarks by representatives of public officials:**

**Blake Clayton of Supv. Sheila Kuehl’s office**, told the board of four voting centers in Tarzana. Regarding the shelter in place order, rising Covid cases may soon require a new mandate for masking.

1. **Presentation:** **Southern California Gas Co Pipeline Safety Enhancement Project – Lindley Ave south of Killion.** Ben Steinberger from So Cal Gas. Joining him was Chris (not sure if this is his name) Corbett. Ben explained this project, scheduled to start in July, which will replace, upgrade and retrofit hundreds of mainline valves in the system with remote operational capabilities and automatic shutoff capabilities. In the event of an emergency or rupture, they would automatically close themselves.

**4.** **Public Comments**:

Michelle, a volunteer from the West Valley Animal Shelter, said department officials are using trust fund money to pay for their Zoom subscription, rather than putting it to the betterment of the animals.

Sylvia Lopez, parent at Portola Middle School, asked TNC to fund items that were previously presented to the Budget Committee benefitting students.

\_\_\_\_ Lopez, student at Portola’s Journalism Club, asked the board how the students could succeed without the necessary items that they need to work?

**5.** **Budget Advocate/Representative Report :** Jeff Mausner asked Len to appoint a 3rd Budget Rep for the upcoming May meeting. Jeff added that every issue in the city is dependent on that department’s budget. Budget advocates meet twice a month, currently on Zoom.

**6. Executive Secretary’s Report** – Len announced that only one board member has 5 absences.

**7.** **Minutes:** **(Heissler/Clark) moved approval of the board meeting minutes of April 26, 2022 as revised. The motion carried unanimously: 14-0-0.**

**8. Committee and other Reports**

**Budget** – Prior to the upcoming motions, Eran stated there is $15,566 left in the budget. All budget items need to be sent to Harvey by June 15th for the last meeting of the fiscal year.

**Land Use** – David talked about water conservation restrictions which would only allow for watering two days a week and impose watering limits on each household. He suggested that any vegetation that does not produce food should also be included in the restrictions as currently, there is no limit placed on the volume of outside watering. Joyce said the goal of the water conservation measure is a 35% reduction in water use. She then detailed other efforts people can take, such as shutting off decorative water fountains, turning off irrigation systems during periods of rain and limiting showers to 5 minutes.

**Outreach** – Terry spoke about Earth Day. It was well attended, there was live music and food trucks and different non-profits with interesting information. She also spoke about TNC’s outreach at the One Generation Symposium on May 14th and thanked the volunteers.

Transportation – no report.

**Public Safety** – Susan invited everyone to the LAPD W. Valley Station meeting to meet the new City Council member.

Rules – No report.

Government Action -No report.

**Animal Welfare-** Jeff said that two weeks ago, the City Council increased the budget for the Animal Sterilization Fund to $1,063,000 as a result of the request by budget advocates. This will decrease the number of strays and overloaded animal shelters.

Beautification – Iris previously explained.

**Homelessness** – Susan Lord said they have two new community members. The committee is keeping the plants alive and are planning to decorate the tiny homes for July 4th.

**DWP MOU Report** - Len asked for a volunteer for virtual meetings.

**VANC Report –** Len reviewed different subjects that were discussed. The new superintendent of LAUSD will be at the next meeting. Jeff read resolution 029-20-21 which pertained to the protection of students and staff, which was passed by VANC last July and supported by TNC.

NCSA Liaison – No report.

**9. Budget Committee/Expenditures: (Shaffer/Polonsky) moved approval of April 2022 expenditures for submission to City Clerk (MER).** **The motion carried unanimously: 14-0-0.**

 **10. Budget Committee/Financials: (Shaffer/Shmaeff) moved approval of Financial Statements as of April 30, 2022.** **The motion carried unanimously: 14-0-0.**

**11. Budget Committee motion: (Shaffer/Shmaeff) moved, “Resolved: The TNC Board adopts the recommendation of the Budget Committee approving the reversal of previously budgeted and unneeded expenses for the current fiscal year; Operations $1,491.61, Outreach $2,419.19, Community Improvement $7.59. Total $3,918.39. Funds to be returned to Unallocated.” The motion carried unanimously: 14-0-0.**

 **12**. **Budget Committee/Congress of NCs: (Shaffer/Shmaeff) moved, “Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from the Congress of Neighborhoods to support their September 2022 event. Suggested contribution $100. To be classified as Operations, General, Board Retreat & Training, Congress of Neighborhoods. Funds to come from Unallocated.”**

 **The motion carried unanimously: 14-0-0.**

**13**. **Budget Committee/ LAPD: (Shaffer/Shmaeff) moved, “Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from West Valley LAPD to support the setup of a Lactation Room at the West Valley Station in the amount of $1000.00 for the purchase of furnishings, equipment, and paint. To be classified as Community Improvement, WVLAPD Lactation Room. Funds to come from Unallocated.” The motion carried 13 – 1 – 0. (Gerhardt)**

**[1](https://www.tarzananc.org/committees/viewCommittee/budget-%26-finance-committee%2015)4**. **Budget Committee/ Banners: (Shaffer/Polonsky) moved, “Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from the Beautification Committee to purchase 50 banners (25 sets) from Gold Metropolitan Media to replace some damaged banners and add some additional banners within Tarzana at a total cost, including maintenance, of $6,455.13. To be classified as Outreach, Advertising, Banners. Funds to come from Unallocated.”** **The motion carried unanimously: 14-0-0.**

**15**. **Budget Committee/NPG: (Shaffer/Rogen) moved, “Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from Tarzana Elementary School for an NPG for $1,998.00 to support their Accelerated Reader software program for the school year beginning July 1, 2022. To be classified as NPG, Tarzana El Accelerated Reader Program. Funds to come from Unallocated.”** **The motion carried unanimously: 15-0-0. (Michon joined the meeting)**

**16**.  **Budget Committee/Woodland Hills Tarzana Community Benefit Foundation: (Shaffer/Polonsky) moved, “Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from the Woodland Hills Tarzana Community Benefit Foundation for an NPG for $4,649.51 to purchase replacement stage drapes/curtain ($3,001.53) at the Tarzana Recreation Center and to purchase T-Shirts ($1,647.98) for the summer camp run by the Tarzana Recreation Center. To be classified as NPG, WH-T CBF Tarzana Rec Center Stage Curtain and NPG WH-T CBF Tarzana Rec Center T-Shirts. Funds to come from Unallocated. (Michon recused herself from this item). The motion carried unanimously: 14-0-0.**

* A stakeholder, Don Hales, warned the board that several NCs in the L.A. area have had motions for funding rejects because people recused themselves without calling the City Attorney first. Those NCs are now having to revote on those items.
* Sharon Brewer noted that the NPG referred to funding T-Shirts for staff, as well.
* Kevin \_\_\_\_\_ thanked the board for considering funding for their program.

**17. Budget Committee motion: Revising the budget: (Shaffer/Shmaeff) moved, “Resolved: Based on approval of the above agenda item(s) the TNC Board approves a revised budget for the fiscal year July 1, 2021 -June 30, 2022 to include those item(s). The Board further approves all necessary forms and paperwork required to update the budget and directs the Treasurer and/or President to prepare such and to submit it to the City Clerk’s Funding Division.” The motion carried unanimously: 15-0-0.**

**18.** **Rules Committee motion: (Shaffer/Greene) moved, “Resolved: The TNC Board adopts the recommendation of the Rules Committee as follows:** Formal approval of a standing rule regarding board member training as follows: Standing Rule – 1-25-2022 / Board Member Training

Within thirty (30) days after the newly elected Board is installed, all Board members must be

current on any training required by the City of Los Angeles Administrative Code, the City Clerk

(Clerk), the Department of Neighborhood Empowerment (Department), the Board of

Neighborhood Commissioners (BONC), or any city agency having the authority to mandate

neighborhood council board member training. Within 30 days of being appointed, any newly

appointed Board member must be current with all training as noted above. Any Board member

who is not current within the thirty (30) day period as stated above shall be suspended and

shall not be eligible to vote on any matter before the Board and shall not be counted toward

quorum. The President or Executive Secretary at the direction of the President shall notify the

Board member by sending notice of the suspension via first class US mail to the Board

member’s last known physical address on file with the TNC or via email to the Board

member’s last known email address on file with the TNC. If, within thirty (30) days of the notice

being sent or emailed the Board member does not complete the required training, the Board

member shall be automatically removed from the Board and the Board member’s position shall

be considered vacant. The Executive Secretary’s report shall include the status of those Board

members who have not completed their required trainings as reflected on the website of the

Department. It shall be the responsibility of each individual Board member to keep the

Executive Secretary informed regarding the completion of any required trainings.

This rule will not be enforced during any period that the responsible city Agencies are unable to provide the means for completing any of the required trainings.” **The motion carried unanimously: 15-0-0.**

Glenn Bailey asked whether this has been vetted with the City Attorney. Len said he would reach out to the City Attorney.

**19.** **Zoom Licenses: (Shaffer/Saucier) moved: “The TNC Board approves the purchase of four Zoom licenses.” Len amended this (Shaffer/Garfinkle) amended this motion to include the cost of $200 per license. The motion carried unanimously: 15-0-0.**

**20. Ad Hoc Election Committee: (Shaffer/Greene) moved, “The TNC Board approves the appointment of an Ad Hoc Election Committee.” Eran and Harvey have volunteered to serve on this committee. Len says there could be three different ways to vote, in-person, by mail and a third option. The motion carried unanimously: 14-0-0. (Christopher was ineligible to vote).**

 Glenn Bailey confirmed the in-person and mail options for voting at the next TNC election.

**21. Animal Welfare Committee: (Mausner/Shaffer) moved, “Resolved:The TNC Board adopts the Animal Welfare Committee’s recommendation to submit a resolution to the Board of Animal Services Commissioners that Volunteers who have spent their own money to do laundry when the washer or dryer at the West Valley Shelter was broken, from March 2021 to July 2021, be reimbursed from the Animal Welfare Trust Fund as set forth in the schedule of expenses contained in the supplemental documents.” The motion carried unanimously: 15-0-0.**

 Len added that the document Jeff referred to is on the website and covers costs incurred by four volunteers in the amount of $1306.09.

**22.**  **(Shaffer/Saucier) moved, “Resolved: The TNC Board adopts the Executive Committee’s recommendation to support putting the Healthy Streets LA initiative on the ballot.”**

 Len stated that he has several concerns about this ballot item.

 Michelle Hales said she has seen his presentation and pointed out that there would be bus islands constructed that would call lots of accidents and traffic slowdowns.

 **The vote was 7 (for), 2 (opposed) and 5 (abstaining). The motion carried.**

 Voting for were: Saucier, Garfinkle, Heissler, Greene, Gerhardt, Lord and Clark.

 Voting against were: Rogen and Shmaeff.

 Abstaining were: Blattner, Mausner, Shaffer, Shaffer, Polonsky and Rickman.

 Christopher was ineligible.

**23.** **(Shaffer/Garfinkle) moved, “Resolved: The TNC Board thanks Southern California Gas Company for its outreach efforts to inform the community regarding its upcoming project on Lindley Ave.” Jeff moved to amend the motion to add the location. Len amended the motion to add, south of Killing.” The motion carried: 15-0-0.**

**24**. Board Comments – Joyce will provide information on the water restrictions to the board.

**25**. Adjournment at 10 p.m. / Minutes by Pat Kramer, Apple One-