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Jeff Mausner 2nd VP
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CITY OF LOS ANGELES



TARZANA NEIGHBORHOOD COUNCIL

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Tarzana, CA 91357
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Board Members
Daniel B. Gruen
David Garfinkle
Esther Wieder
Isabel Frost Gerhardt
Joyce Greene
Matthew Clark
Michon Rickman
Pam Blattner
Susan Lord
Terry Saucier
Iris Polonsky
Barry Edelman
Susan Rogen
Bob Shmaeff
Devon Cromwell
Christopher Ahuja

TARZANA NEIGHBORHOOD COUNCIL BOARD MEETING AMENDED AGENDA Tuesday May 24, 2022 7:00 PM **VIRTUAL TELEPHONIC MEETING**

How to Join the Virtual Telephonic Meeting

Zoom Link <https://zoom.us/j/95295582252>

By Telephone: Dial 1-669-900-6833, enter 952 9558 2252 #

You may also call in using the following phone numbers:
833-548-0282, 888-475-4499, 877-853-5257, 833-548-0276

Using the Zoom App: Join Meeting and enter ID: 952 9558 2252

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE BOARD MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Public Comment: Every person wishing to address the Board must dial (1- 669) 900-6833 and enter 952 9558 2252, then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Board meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

General Public Comment: Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual Board member in their personal capacity and does not reflect any formal position of the Board or the City of Los Angeles.

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org.

Public comment by any one individual, exclusive of General Public Comment shall be limited to a total of six (6) minutes per meeting and no more than two (2) minutes per agenda item. Public comment on any agenda item shall be allocated in one (1) minute increments. In no event shall time be allocated for less than one (1) full minute. The above time limitations are subject to adjustment by the presiding officer in conformity with the Brown Act.

Supporting documents related to the below agenda items are posted on the TNC website at <https://www.tarzananc.org/committees/viewCommittee/board>

1. Call to Order, Roll Call, Welcoming Remarks
2. Remarks by representatives of public officials
3. Presentation: Southern California Gas Co Pipeline Safety Enhancement Project – Lindley Ave south of Killion
4. Public Comments – Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. Public comments are limited to two minutes per speaker
5. Budget Advocate/Representative Report
6. Executive Secretary’s Report
7. Discussion and motion – Approval of minutes of April 26, 2022 meeting.

8. **Committee and other Reports** (General committee reports will be limited to no more than 3 minutes)
 - Budget
 - Land Use
 - Outreach
 - Events
 - Transportation
 - Public Safety
 - Rules
 - Government Action
 - Animal Welfare
 - Beautification
 - Homelessness
 - DWP MOU Report
 - VANC Report
 - NCSA Liaison

9. Discussion and motion: Approval of April 2022 expenditures for submission to City Clerk (MER)
10. Discussion and motion: Approval of Financial Statements as of April 30, 2022
11. Discussion and motion: Resolved: The TNC Board adopts the recommendation of the Budget Committee approving the reversal of previously budgeted and unneeded expenses for the current fiscal year; Operations \$1,491.61, Outreach \$2,419.19, Community Improvement \$7.59, Total \$3,918.39. Funds to be returned to Unallocated.
12. Discussion and motion: Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from the Congress of Neighborhoods to support their September 2022 event. Suggested contribution \$100. To be classified as Operations, General, Board Retreat & Training, Congress of Neighborhoods. Funds to come from Unallocated.
13. Discussion and motion: Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from West Valley LAPD to support the setup of a Lactation Room at the West Valley Station in the amount of \$1000.00 for the purchase of furnishings, equipment, and paint. To be classified as Community Improvement, WVLAPD Lactation Room. Funds to come from Unallocated.

14. Discussion and motion: Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from the Beautification Committee to purchase 50 banners (25 sets) from Gold Metropolitan Media to replace some damaged banners and add some additional banners within Tarzana at a total cost, including maintenance, of \$6,455.13. To be classified as Outreach, Advertising, Banners. Funds to come from Unallocated.
15. Discussion and motion: Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from Tarzana Elementary School for an NPG for \$1,998.00 to support their Accelerated Reader software program for the school year beginning July 1, 2022. To be classified as NPG, Tarzana El Accelerated Reader Program. Funds to come from Unallocated
16. Discussion and motion: Resolved: The TNC board adopts the recommendation of the Budget Committee regarding the request from the Woodland Hills Tarzana Community Benefit Foundation for an NPG for \$4,649.51 to purchase replacement stage drapes/curtain (\$3,001.53) at the Tarzana Recreation Center and to purchase T-Shirts (\$1,647.98) for the summer camp run by the Tarzana Recreation Center. To be classified as NPG, WH-T CBF Tarzana Rec Center Stage Curtain and NPG WH-T CBF Tarzana Rec Center T-Shirts. Funds to come from Unallocated.
17. Discussion and motion: Resolved: Based on approval of the above agenda item(s) the TNC Board approves a revised budget for the fiscal year July 1, 2021 -June 30, 2022 to include those item(s). The Board further approves all necessary forms and paperwork required to update the budget and directs the Treasurer and/or President to prepare such and to submit it to the City Clerk's Funding Division.
18. Discussion and motion: Resolved: The TNC Board adopts the recommendation of the Rules Committee as follows:

Formal approval of a standing rule regarding board member training as follows:

Standing Rule – 1-25-2022

Board Member Training

Within thirty (30) days after the newly elected Board is installed, all Board members must be current on any training required by the City of Los Angeles Administrative Code, the City Clerk (Clerk), the Department of Neighborhood Empowerment (Department), the Board of Neighborhood Commissioners (BONC), or any city agency having the authority to mandate neighborhood council board member training. Within 30 days of being appointed, any newly appointed Board member must be current with all training as noted above. Any Board member who is not current within the thirty (30) day period as stated above shall be suspended and shall not be eligible to vote on any matter before the Board and shall not be counted toward quorum. The President or Executive Secretary at the direction of the President shall notify the Board member by sending notice of the suspension via first class US mail to the Board member's last known physical address on file with the TNC or via email to the Board member's last known email address on file with the TNC. If, within thirty (30) days of the notice being sent or emailed the Board member does not complete the required training, the Board member shall be automatically removed from the Board and the Board member's position shall be considered vacant. The Executive Secretary's report shall include the status of those Board members who have not completed their required trainings as reflected on the website of the Department. It shall be the responsibility of each individual Board

member to keep the Executive Secretary informed regarding the completion of any required trainings.

This rule will not be enforced during any period that the responsible city Agencies are unable to provide the means for completing any of the required trainings.

19. Discussion and motion: The TNC Board approves the purchase of four Zoom licenses.
20. Discussion and motion: The TNC Board approves the appointment of an Ad Hoc Election Committee.
21. Discussion and motion: Resolved: The TNC Board adopts the Animal Welfare Committee's recommendation to submit a resolution to the Board of Animal Services Commissioners that Volunteers who have spent their own money to do laundry when the washer or dryer at the West Valley Shelter was broken, from March 2021 to July 2021, be reimbursed from the Animal Welfare Trust Fund as set forth in the schedule of expenses contained in the supplemental documents.
22. Discussion and motion: Resolved: The TNC Board adopts the Executive Committee's recommendation to support putting the Healthy Streets LA initiative on the ballot.
23. Discussion and motion: Resolved: The TNC Board thanks Southern California Gas Company for its outreach efforts to inform the community regarding its upcoming project on Lindley Ave.
24. Board Business - Comment from Board members on subject matters within the Board's jurisdiction.
 - a. Comment on Board members own activities/brief announcements.
 - b. Brief response to statements made or questions posed by persons exercising their general public comment rights.
 - c. Introduce new issues for consideration by the Board at its next meeting and to request they be considered for the next Board agenda.
25. Adjournment

For more information about the Tarzana Neighborhood Council visit our web site at www.tarzananc.org

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link:

<https://www.tarzananc.org/committees/viewCommittee/board>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact us at tnc@tarzananc.org

Any materials that may be distributed to a majority of the Board less than 72 hours prior to the above scheduled meeting are available for review by the public at 19040 Vanowen Street, Reseda, CA 91335 or on our website at tnc@tarzananc.org

Process for Reconsideration – Reconsideration of Board actions shall be in accordance with the Tarzana Neighborhood Council bylaws.