**TARZANA NEIGHBORHOOD COUNCIL**

**BOARD MEETING MINUTES**

**Tuesday February 22, 2022**

VIRTUAL TELEPHONIC MEETING

1. **Call to Order, Roll Call, Welcoming Remarks:** TNC President Len Shaffer called the meeting to order at: 7 p.m. The quorum was established with 16 members:

Pam Blattner, Matthew Clark, Devon Cromwell, Barry Edelman, Max Flehinger, David Garfinkle, Isabel Frost Gerhardt, Harvey Goldberg, Daniel Gruen, Eran Heissler, Jeff Mausner, Iris Polonsky, Susan Rogen, Terry Saucier, Len Shaffer and Bob Shmaeff. Esther Wieder arrived at 7:17 p.m. (Joyce Greene and Susan Lord excused; Michon Rickman absent).

**2. Remarks by Representatives of Public Officials:**

* **Blake Clayton from County Supervisor Sheila Kuehl’s** **office** announced threshold number changes for masking, as ofFeb. 16th, for indoor mega and outdoor mega events. Masks are not required for outdoor events and also for K – 12 educational and sports events as well as childcare settings outdoors. Grant applications are open until April 1st, 2022 for projects. This will be the last time discretionary funds are available from the supervisor as she will be terming out after this term. Rent moratorium extension will continue for the unincorporated areas from June 1st – Dec. 31st with certain protections for renters
* **L.A. County Prosecutor Michael Lieu** said that as of February 14th, jury trials are resuming for civil and criminal courts.
* **DONE Rep. Julian Entelian** reported that a new DONE advocate will be named soon for TNC. On Feb. 24th, an Election training will take place. He talked about the inception of an L.A. City Youth Council (for those ages 16 – 25). A Funding training is being set up soon with info on how to use Neighborhood Council Purposes Grants.

1. **Public Comments** – Kathleen Hill of the firm Austin and Berg was representing Palatine Capital Partners on the proposed self – storage facility at 82618 W. Oxnard Street which includes the two - story Columbia College and parking lot. Last June, they spoke to the board about this proposal to create a modern self - storage facility and received several recommendations. Since then, Palantine has worked with City Planning to meet those recommendations, including the # of parking spaces. She explained what these changes are for this proposal in light industrial zoning.

Glenn Bailey announced that Chief of Police Michael Moore will be at the March 10th VANC meeting.

1. **Budget Advocate/Representative Report** – Glenn Bailey, cochair of the budget

advocates, gave a report: A Town Hall was held with DONE’s GM Raquel Beltrans related to the budget proposal. It was recorded and posted on the BudgetAdvocates.org website. Planning is underway for the next virtual Budget Day on Saturday, June 18th at 9:30 a.m. A Town Hall will feature the candidates for City Controller on Sunday, April 10th at 3 p.m. The 2nd Annual Conversation on the City Budget will take place on April 30th at 10 a.m. The election for budget advocates will be held at the end of June. He reminded the board that there is a vacancy for Region 3.

1. **Executive Secretary’s Report -** Max Flehinger was present but was not audible. Len reported that one board member has four absences.
2. **Approval of Minutes:** **(Heissler/Garfinkle) moved approval of the January 25, 2022 TNC board meeting minutes as corrected. The motion carried unanimously (17-0-0).**

**6. Committee and other Reports**

**Budget –** Submit items for next month’s Budget Committee by March 9, 2022.

Land Use – No report.

**Outreach –** Terry said they held a meeting on 2/10/22 to focus on the 4/30/22 Earth Day event. They also talked about the Native Plant Fair which was a success. Next meeting will be held 3/10/22.

**Events –** Esther said TNC’s Earth Day will be at Tarzana Park from 10 a.m. – 2 p.m.

**Transportation –** No report from Max but Len talked about a new law that sets speed limits that was passed in Sacramento which will lower the speed limit by 5 mph. Glenn Bailey added that this was supposed to be voted on (via Council File 21-1223) by the L.A. City Council the day of this meeting.

**Public Safety –** **Susan Rogen** talked about street issues at both Calvin/Wells and Wells/Shirley. They have also reached out to Public Safety and Rylan and Neighborhood Teams for Earth Day. **Isabel** talked about a power cleaning at the Yolanda tunnel. She also talked about community cleanups taking place with support from the Council office. Max has put in a request for lighting in the tunnel.

Rules – Len referenced two items on the agenda: bylaws update and standing rules.

Government Action – no report.

**Animal Welfare –** Jeff Mausner spoke about the Animal Welfare Committee meeting on 2/17/22. They will be on the next agenda. One is regarding the Dog/Cat Bill of Rights (AB1881) and one is to the GM Animal Services for reimbursements to volunteers, and also one to the Board of Commissioners for Animal Services on the issuance of vouchers for training of dog adopted from the shelters. Matt Clark co-hosted the Animal Welfare Committee meetings. And the Animal Services Department will be able to come up with funding for the mobile trucks that provide dog and cat spaying/neutering. Canine influenza is almost gone although he still recommended owners get their dogs vaccinated.

**Beautification -** Iris spoke about a major cleanup being organized throughout the Valley along Ventura Boulevard. LA Conservation Corps will be donating CA native trees to the Earth Day event. They want to do this as a pre-order using TNC’s social media.

**Homelessness –** No report.

**DWP MOU Report** – Len asked for a volunteer for this commitment.

VANC Report – Len said Christina Holland from DWP spoke about water conservation.

**NCSA Liaison –** Terry said LADWP will be posting their energy study for renewable energy by 2035. She gave the dates for future DWP meetings.

**Ad Hoc Cloud Record Retention Committee –** Harvey spoke about a record retention policy that the City requires.

**7. Board Vacancy Appointment:** **(Goldberg/Rosen) moved that the TNC Board approve**

**the appointment to fill the vacant At Large Representative position from one of the three**

**candidates who applied and were interviewed by the Executive Committee, which include: Yossi Malka, Christopher Ahuja and David Kon.**

**Christopher Ahuja was approved by the majority of the board members with nine**

**votes**, Yossi received seven, David did not receive any votes. (Max did not vote).

**8.** **Approval of Expenditures:** **(Goldberg/Shmaeff) moved approval of January 2022 expenditures for submission to City Clerk (MER). The motion carried: 15 – 1 (Gruen opposed).** (This was not reflected on Eran’s notes but it was audible that Daniel voted ‘no.’)

**9. Approval of Financial Statements: (Goldberg/Polonsky) moved approval of Financial Statements as of January 31, 2022. The motion carried unanimously: 16-0-0.**

**10. Approval of Planters: (Goldberg/Wieder) moved: “Resolved: The TNC Board adopts the recommendation of the Budget Committee approving the request from the Homelessness Committee to purchase 4 large planters for the Tiny Homes in Tarzana at a total cost NTE $360.00. The actual plants to be placed in the planters will come from donations. To be classified as Community Projects, Tiny Homes, Planters. Funds to come from Unallocated.” The motion carried unanimously: 16-0-0.**

**12. Earth Day Funds Reserve: (Goldberg/Polonsky) moved, “Resolved: The TNC Board adopts the recommendation of the Budget Committee approving the request from the Events Committee for funding for the Earth Day event in April 2022. Total costs currently requested NTE $2,100. Funds to be classified as Outreach, Events, Earth Day and funds to come from Unallocated.” The motion carried unanimously: 16-0-0.**

**13. Domain Name Payment: (Goldberg/Shmaeff) moved:**  **“Resolved: The TNC Board adopts the recommendation of the Budget Committee to approve of the renewal of the domain name registration “tarazananc.org” for 2-years with IPOWER at a total cost of $35.98. Funds to be classified as Outreach, Website. Funds to come from Unallocated.” The motion carried unanimously: 16-0-0.**

**14. Amendment of TNC Budget: (Goldberg/Heissler) moved:**  **“Resolved: Based on approval of the above agenda item(s) the TNC Board approves a revised budget for the fiscal year July 1, 2021 - June 30, 2022 to include those item(s). The Board further approves all necessary forms and paperwork required to update the budget and directs the Treasurer and/or President to prepare such and to submit it to the City Clerk’s Funding Division.”**

**The motion carried unanimously: 16-0-0.**

**15.** **(Garfinkle/Polonsky) moved, “Resolved: The TNC Board adopts the recommendation of the Land Use Committee to oppose the granting of a Conditional Use Permit (alcohol) and the addition of live entertainment to the Salute Restaurant located at 18348 Ventura Blvd. We agree with the letter written by CM Blumenfield regarding the problems associated with the parking lot of the center where Salute is located. The TNC has received many communications outlining the continued violations of the CUP which allows the parking lot to exist on an R1 zoned parcel. We also agree that the addition of a restaurant serving alcohol would exacerbate the ongoing problems. If, at a future time the property owner complies with the conditions imposed under the Conditional Use Permit for the parking lot the matter may be reconsidered.” The motion carried unanimously: 16-0-0.**

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**16.** **(Garfinkle/Saucier) moved: “Resolved: The TNC Board adopts the recommendation of the Land Use Committee to oppose the request for a zone change from RA to R1-1, the tentative tract map, and the request for a building line adjustment at 19300 Hatteras Street. The zone change would be inappropriate for the location as it is an entrance to the Melody Acres area of Tarzana and further that it is not in conformity with Footnote 6 of the Encino/Tarzana Community Plan requiring a minimum lot size of 20,000 sq ft.”**

**The motion carried unanimously:** **16-0-0.**

**17.**  **Bylaws Amendments: (Goldberg/Polonsky) moved, “The TNC board to consider the recommendation of the Executive Committee to approve the proposed TNC Bylaws amendments as posted on the website and to postpone final action on the bylaws until at least March 3, 2022 in order to satisfy the current bylaw posting requirement.”** <https://www.tarzananc.org/page/viewPage/bylaws>

**(Shaffer/Goldberg) amended this motion to reflect that posting on social media accounts would replace physically posting the agenda. The motion to amend carried unanimously: 16-0-0.**  However, the actual motion was tabled until the next regular meeting.

(The record incorrectly lists Bob seconding the motion). Len said he would call a Special Meeting for the bylaws changes in early March.

**18. Proposed Training Standard: (Goldberg/Heissler) moved, “Resolved: The TNC Board adopts the recommendation of the Executive Committee to adopt the proposed training standing rule as proposed by the Rules Committee and posted on the website.”** https://www.tarzananc.org/committees/viewCommittee/board

**(Garfinkle/Gruen) moved to amend this motion to provide 30 additional days to the length of time new boardmembers have to complete their trainings.** AfterHarvey explained the timeframe, David withdrew his motion.

**(Gruen/Blattner) then moved to renew this amendment. The amended motion failed:**

**3 – 13 – 0.**

**The board then voted on the original motion which carried: 15 -0-1 (David abstaining).**

**19. (Goldberg/Clark) moved:** **“The TNC Board adopts the recommendation of the Ad Hoc Cloud Storage and Retention Committee to adopt a standing rule regarding retention of TNC materials as follows and directs the Rules Committee to present the new standing rule at the next regular Board meeting:** (The record incorrectly lists Eran as seconding the motion).

* Board meeting video (if available) to be retained for 2 months on YouTube or other publicly accessible free cloud storage service.
* Board meeting audio to be retained for 6 months on YouTube or other publicly accessible free cloud storage service.
* Board agendas are to be retained for 2 years plus the current year on our current or future website.
* Board minutes are to be retained for as long as is possible on our current or future website.
* Financial documents that are submitted to the Funding Unit of the City Clerk’s Office are to be retained in hard copy form for 2 years by the Treasurer or such other person as may be designated by the Board.
* Financial statements are to be retained monthly for 2 years plus the current year, older statements only the year end shall be retained. All documents to be retained on our current or future website.
* Committee agendas are to be retained for 2 years plus the current year on our current or future website.
* Committee minutes are to be retained for 2 years plus the current year on our current or future website.

**The motion carried unanimously: 16-0-0.**

**20**. **Board Business**: Barry spoke about a new development at the old UniLab site at 18408 Oxnard Street. Owners are Instill Bio. They would like to give a presentation to the TNC board.

Iris asked for the results of the redistricting vote. Len spoke about the changes to Council-member Blumenfield’s district. Susan Lord said the homeless count was very disorganized.

**21**.  **Adjournment at 9:38 p.m.**

**Minutes by Pat Kramer, Apple One**