

Monthly Expenditure Report



Reporting Month: December 2019

Budget Fiscal Year: 2019-2020

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$43746.26	\$796.84	\$42949.42	\$0.00	\$0.00	\$42949.42

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$49272.27	\$606.84	\$42949.42	\$0.00	\$42949.42
Outreach		\$190.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$5526.01	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	APPLEONE EMPLOYMENT SV	12/06/2019	(Credit card transaction)	General Operations Expenditure	Office	\$207.90
2	APPLEONE EMPLOYMENT SV	12/07/2019	(Credit card transaction)	General Operations Expenditure	Office	\$207.90
3	TARZANA ARMENIAN DELI	12/09/2019	(Credit card transaction)	General Operations Expenditure	Office	\$147.50
4	VONS #2039	12/10/2019	(Credit card transaction)	General Operations Expenditure	Office	\$43.54
5	NET ATLANTIC INC	12/04/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$40.00
6	THE WEB CORNER, INC	12/04/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
Subtotal:						\$796.84

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00



AppleOne

AppleOne Employment Services
P.O. Box 29048
Glendale CA 91209-9048

Tel: 818-240-9688
Email: specialbillingvms@a1n1.com

TIN: 95-2580864

City of Los Angeles
Attn: Accounts Payable
200 N. Spring St. Room 2005
Los Angeles, CA 90012

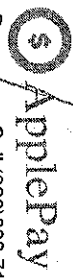
Invoice

Customer No: 00950101
Site No: 0048
Period Ending: Multiple
Invoice Date: 10/23/2019
Invoice No: 01-5397049
Amount Due: \$415.80
Payment Term:

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
Kramer, Patricia		10/12/2019	01-5397049	9.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		\$207.90	CA	1002
Kramer, Patricia		10/19/2019	01-5397050	9.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		\$207.90	CA	1002
Sub Total For:				18.00		0.00		0.00		0.00		0.00			\$415.80		
Grand Total Invoice Amount:				18.00		0.00		0.00		0.00		0.00			\$415.80		

Please remit payment to: AppleOne Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

Pat H was to speak to AppleOne - this is a duplicate of the following.

*AK to pay
Department 10/2019
Board 2/10/19*

TOL APPLE ONE 01-5397049

Web TimeCard

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XH10999819

Imaged on 10/21/2019

Week Ending: 10/12/2019

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
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Fri	10/11/2019	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00
Sat	10/12/2019	8:00 AM	9:00 AM	0:00	1:00	1:00	0:00	0:00

SubTotals 09:00 09:00 00:00 00:00

Submitted By: Patricia Kramer|patkramerwritest@aol.com on 10/19/2019
 Preapproved By: <not available> on <not available>
 Approved By: LEN SHAFFER|48581 on 10/19/2019
 Processed By: Valeriaa on 10/21/2019

OK to pay per minutes

Verified Timecard List

Saturday, October 19, 2019 8:34 PM

Client Name: City of Los Angeles D.O.N.E.
 Name: Kramer, Patricia
 SSN: *****9785

Timecard Id: 5894105
 Week Ending: 10/12/2019 12:00:00 AM
 Serial: XH10999819

	Date	Time In	Time Out	Lunch	Total Reg	Total OT	Total Double
SUN							
MON							
TUE							
WED							
THUR							
FRI	10/11/2019	8:00 AM	5:00 PM	1 hr 0 min	8 hr 0 min		
SAT	10/12/2019	8:00 AM	9:00 AM		1 hr 0 min		
Verified by: LEN SHAFFER 48581					9 hr 0min	0 hr 0 min	0 hr 0 min

Total No. of TimeCards: 1

Web TimeCard

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XH10998919

Imaged on 10/22/2019

Week Ending: 10/19/2019

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
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Fri	10/18/2019	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00
Sat	10/19/2019	8:00 AM	9:00 AM	0:00	1:00	1:00	0:00	0:00

SubTotals 09:00 09:00 00:00 00:00

Submitted By: Patricia Kramer | patkramerwr1tes@aol.com on 10/19/2019
 Preapproved By: <not available> on <not available>
 Approved By: Valeriaa on 10/22/2019
 Processed By: Valeriaa on 10/22/2019

*How to supplement card
 10/19/2019
 Valeriaa*



AppleOne

AppleOne Employment
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email:
TIN 95-2580864

City of LA - DONE -TARZANA NC

Accounts Payable

Los Angeles, CA 90012

Invoice

Customer: 00950101
Site No: 0048
Period: 11/20/2019
Invoice No: S8071868
Amount Due: \$207.90
Payment: UPON RECEIPT

Contract #	Requestor	Location	Name	Weekend	Invoice Date	Reg Hrs	Reg Rate	OT Hrs	OT Rate	Misc Hrs	Miss Rate	Amount
C-132956	Len Shaffer	Tarzana Nc	Kramer, Patricia		11/16/2019	9.00	\$23.10	0.00	\$0.00	0.00	\$0.00	\$207.90
Sub Total For:						9.00	\$207.90	0.00	\$0.00	0.00	\$0.00	\$207.90
Grand Total Invoice Amount						9.00	\$207.90	0.00	\$0.00	0.00	\$0.00	\$207.90

Please remit payment to:
Appleone Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

*October 2019
Board Minutes*



AppleOne

AppleOne Employment Services

City of Los Angeles

Invoice	S8071868	Line 1	82930	XH37263019
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Web TimeCard

Imaged on 11/26/2019

Client Name: City of LA - DONE -TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XH37263019

Week Ending: 11/16/2019

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Tue	11/12/2019	10:00 AM	5:00 PM	1:00	6:00	6:00	0:00	0:00
Wed	11/13/2019	8:00 AM	11:00 AM	0:00	3:00	3:00	0:00	0:00

SubTotals					09:00	09:00	00:00	00:00
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Submitted By: Patricia Kramer|patkramerwrites@aol.com on 11/13/2019

Preapproved By: <not available> on <not available>

Approved By: LEONARD SHAFFER|122196 on 11/16/2019

Processed By: valeriaa on 11/18/2019

Verified Timecard List

Saturday, November 16, 2019 5:19 PM

Client Name: City of Los Angeles D.O.N.E.
Name: Kramer, Patricia
SSN: *****9785

Timecard Id: 5920369
Week Ending: 11/16/2019 12:00:00 AM
Serial: XH37263019

	Date	Time In	Time Out	Lunch	Total Reg	Total O.T.	Total Double
SUN							
MON							
TUE	11/12/2019	10:00 AM	5:00 PM	1 hr 0 min	6 hr 0 min		
WED	11/13/2019	8:00 AM	11:00 AM		3 hr 0 min		
THUR							
FRI							
SAT							

Verified by: LEONARD SHAFFER|122196

9 hr 0min 0 hr 0 min 0 hr 0 min

Total No. of TimeCards: 1

*Oct 2019
Board Minutes*

TARZANA ARMENIAN DELI
 1860 WY LOMA BLVD
 TARZANA, CA 9356

12/09/2019

CREDIT CARD
 IN SALE

165317

Card # XXXXXXXXXXXX154
 Exp. Date 01/18
 Chg. Card: MASTER CARD
 AID: 00000000000000110
 SEQ #: 47
 Bank #: 47
 INVOICE: 000018
 Approval Code: Chip Used
 Entry Method: PIN Bypassed
 Mode:

SALE AMOUNT

\$147.50

CUSTOMER USE

TARZANA ARMENIAN
 GROCERY & DELI
 (818) 881-4278
 DATE 12/09/2019 MON TIME 17:14

NON TAX SANDWICH	\$10.00
NON TAX	\$10.00
NON TAX	\$10.00
NON TAX	\$10.00
NON TAX	\$10.00
NON TAX	\$10.00
NON TAX	\$10.00
NON TAX	\$10.00
NON TAX	\$10.00
NON TAX	\$9.50
NON TAX	\$9.50
NON TAX	\$9.50
NON TAX	\$10.00
NON TAX	\$10.00
NON TAX	\$10.00
NON TAX	\$9.50
NON TAX	\$9.50
TOTAL	\$147.50
CASH	\$147.50
CLERK 1	00000

FOOD/REFRESH
 DEC 10, 2019
 BOARD MTG

FNC TARZANA ARMENIAN DELI 12-9-19

VONS

Store 2039 Dir. Bill Clevahan
Main: (818) 881-7020
19333 Victory Blvd.
RESFUA CA 91336

GROCERY

LIPTON DIET GRN TEA	5.99 S
CRV SFTUK 12PK NTX	0.60 S
Regular Price	7.99
Card Savings	2.00
LIPTON GRN TEA	5.99 S
CRV SFTUK 12PK NTX	0.60 S
Regular Price	7.99
Card Savings	2.00
2 QTY ARROWHEAD	7.98 S
CRV SFTUK 24PK NTX	2.40 S
Regular Price	9.98
Card Savings	2.00

BAKED GOODS

DANISH BEAR PAWS	6.00 S
DANISH BEAR PAWS	6.00 S
RED VELVET 18CT	3.99 S
SNICKERDOODLE 18CT	3.99 S

TAX	0.00
*** BALANCE	43.54

Credit Purchase 12/10/19 17:56
CARD # *****5129
REL: 61001744012 AUM: 00011466

PAYMENT AMOUNT 43.54

AL MASTERCARD
AID A0000000041010
TVR 0000048000
TSI E800

Mastercard 43.54

CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 12
12/10/19 17:56 2039 2-23 3369

As of today, you have accumulated
0 of 8 toward your FREE
Regular size Sandwich

POINTS EARNED TODAY

Base Points 39

TOTAL 39

Points Towards Next Reward 68 of 100

REWARDS AVAILABLE 1

YOUR CASHIER TODAY WAS FASH

ALEJANDRO WIEDER 6921

HOW WAS YOUR SHOPPING EXPERIENCE?
WE VALUE YOUR FEEDBACK!
ENTER TO WIN A \$100.00 GIFT CARD
GO TO: www.vons.com/survey
ENTER THE SURVEY CODE BELOW:
203912/1017:662/23

YOUR SAVINGS

FOOD REFRESHMENTS
DEC 10, 2019
BOARD MTS

TNC VONS 12-10-19

Net Atlantic, Inc.
 10 Federal St., Suite 26
 Salem, MA 01970
 978-219-1920

BILLING STATEMENT



Harvey Goldberg
 Tarzana Neighborhood Council
 19798 Greenbriar Drive
 Tarzana, CA 91356

Billing Statement Summary	
Account	1002581
Reference	Billing Statement 1002581-170
Date	2019-12-01
Beginning Balance (\$)	0.00
Amount Due (\$)	40.00
Due Date	2019-12-31

Aging (\$)				
Current	1 - 30	31 - 60	61 - 90	>=91
40.00	0.00	0.00	0.00	0.00

SALES/CREDITS

Post Date	Description	Amount (\$)
2019-12-01	Pro Bandwidth Usage Max: 0.009 GB Service Name: 'tarzana-neighborhood-council'	0.00
2019-12-01	Pro Anno List Max: 2269 Members Service Name: 'tarzana-neighborhood-council'	40.00

Notes:

Net Atlantic Announces Custom Reporting – A custom data-on-demand solution from our campaign intelligence and data services team. Automates the delivery of timely business intelligence and campaign performance. Get your reporting via email, secure FTP, or directly to an external database of your choosing.

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
 Tarzana Neighborhood Council
 19798 Greenbriar Drive
 Tarzana, CA 91356



Net Atlantic, Inc.
 10 Federal St., Suite 26
 Salem, MA 01970

Payment Summary	
Account	1002581
Reference	Billing Statement 1002581-170
Due Date	2019-12-31
Amount Due (\$)	40.00
Amount Enclosed	
Check Number	
Please make checks payable to Net Atlantic, Inc.	
New monies owed will be collected via credit card on 2019-12-04.	

*TNC NET ATLANTIC
 12-1-19*

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana, CA 91356

Invoice

Date	Invoice #
12/1/2019	19485

PAID
12-04-2019

Bill To Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357
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P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	150.00	150.00
0	Monthly Hosting for tarzananc.org	15.00	0.00
0	Email Archiving:	3.00	0.00
1	Accounts l.shaffer@tarzananc.org (included in maintenance)		

Please remit payment at your earliest convenience.

Thank you for your business!

Total

\$150.00

TNC WEB CORNER 12-1-19