

Monthly Expenditure Report



Reporting Month: September 2019 Budget Fiscal Year: 2019-2020

NC Name: Tarzana Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$46956.95 | \$2035.32 | \$44921.63 | \$0.00 | \$0.00 | \$44921.63 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$49272.27 | \$404.54 | \$44921.63 | \$0.00 | \$44921.63 |
| Outreach | | \$1630.78 | | \$0.00 | |
| Elections | | \$0.00 | | \$0.00 | |
| Community Improvement Project | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Neighborhood Purpose Grants | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$2315.32 | |

| Expenditures | | | | | | |
|------------------|------------------------|------------|---------------------------|--------------------------------|--------------|------------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | OFFICE DEPOT #3320 | 09/08/2019 | (Credit card transaction) | General Operations Expenditure | Office | \$32.84 |
| 2 | APPLEONE EMPLOYMENT SV | 09/11/2019 | (Credit card transaction) | General Operations Expenditure | Office | \$184.80 |
| 3 | TARZANA ARMENIAN DELI | 09/23/2019 | (Credit card transaction) | General Operations Expenditure | Office | \$144.00 |
| 4 | SMART AND FINAL 512 | 09/24/2019 | (Credit card transaction) | General Operations Expenditure | Office | \$42.90 |
| 5 | NET ATLANTIC INC | 09/04/2019 | (Credit card transaction) | General Operations Expenditure | Outreach | \$40.00 |
| 6 | THE WEB CORNER, INC | 09/10/2019 | (Credit card transaction) | General Operations Expenditure | Outreach | \$150.00 |
| 7 | WORLDS GREATEST PROMOT | 09/19/2019 | (Credit card transaction) | General Operations Expenditure | Outreach | \$1440.78 |
| Subtotal: | | | | | | \$2035.32 |

| Outstanding Expenditures |
|--------------------------|
|--------------------------|

| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
|---|------------------------------|------|-------------|-----------------|--------------|---------------|
| | Subtotal: Outstanding | | | | | \$0.00 |

Office DEPOT
OfficeMax

Call Us: [800.GO.DEPOT](tel:800-GO-DEPOT) (800-463-3768)
Text Us: [904-853-3768](tel:904-853-3768)

We're working quickly to get your order ready, but don't head out to the store just yet. You will receive another email when your order is ready for pickup. Once your order is ready for pickup and you arrive at the store, look for the sign that says "order online? pick up here!"

Order #375339964-001

Track your order

Pickup Location

Office DEPOT

18211 VENTURA BLVD.
VENTURA BLVD & NESTLE AVE.
TARZANA CA 91356
(818) 668-9067

[DIRECTIONS](#)



Store Hours

Mon: 08:00AM-09:00PM
Tue: 08:00AM-09:00PM
Wed: 08:00AM-09:00PM
Thu: 08:00AM-09:00PM
Fri: 08:00AM-09:00PM
Sat: 09:00AM-08:00PM
Sun: 10:00AM-06:00PM

Recipient Information

Pickup by: HARVEY GOLDBERG

Pickup date: 09/08/2019

Order date: 09/08/2019

Order contains these items

QTY

Price

Total

Order date: 09/08/2019

Order contains these items



Xerox® Vitality™ Multipurpose Printer
Paper, Letter Size Paper, 92
Brightness, 20 Lb, FSC® Certified,
500 Sheets Per Ream, Case Of 10
Reams (275474)

QTY

Price

Total

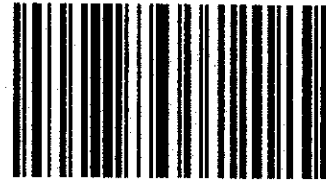
1

\$29.990

\$29.99



Misc: \$(30.00)
Subtotal: \$59.99
Taxes: \$2.85
Total: \$32.84



375339964001

Orders that are not picked up within 5 days will be canceled and refunded.

Save Time with Subscriptions

One or more items in your order are eligible for automatic deliveries. View items ▶

Recommendations for you



Xerox® Vitality Colors™
Multipurpose Printer
Paper, Letter...

\$15⁹⁹ / Ream



Boise POLARIS®
Premium Multipurpose
Paper, Letter Paper
Size, FSC...

\$39⁹⁹ / Case



Boise® X-9® Multi-Use
Copy Paper, Legal
Paper Size, 20 Lb...

\$76⁴⁹ / Carton



Xerox® Vitality Colors™
Multipurpose Printer
Paper, Letter...

\$15⁴⁹ / Ream



For compliance with select California laws and for financial reporting purposes, all sales shipped to California and Texas customers are made by eDepot, LLC, a wholly-owned subsidiary of Office Depot, Inc, and are F.O.B. destination point.

TNC OFFICE DEPOT 9-8-19



AppleOne

AppleOne Employment
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email:
TIN 95-2580864

City of LA - DONE -TARZANA NC

Accounts Payable

Los Angeles, CA 90012

Invoice

Customer 00950101
Site No: 0048
Period 08/10/2019
Invoice No: S7918857
Amount Due: \$184.80
Payment NET 30 DAYS

| Contract # | Requestor | Location | Name | Weekend | Invoice Date | Reg Hrs | Reg Rate | OT Hrs | OT Rate | Misc Hrs | Misc Rate | Amount |
|-----------------------------------|-------------|------------|------------------|---------|--------------|---------|----------|--------|---------|----------|-----------|----------|
| C-132956 | Len Shaffer | Tarzana Nc | Kramer, Patricia | | 08/10/2019 | 8.00 | \$23.10 | 0.00 | \$0.00 | 0.00 | \$0.00 | \$184.80 |
| Sub Total For: | | | | | | 8.00 | | 0.00 | | 0.00 | | \$184.80 |
| Grand Total Invoice Amount | | | | | | 8.00 | | 0.00 | | 0.00 | | \$184.80 |

Please remit payment to:
Appleone Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

2019
JULY BOARD
MINUTES

TUC APPLEONE S7918857



AppleOne

AppleOne Employment Services

City of Los Angeles

| | | | | |
|---------|----------|--------|-------|------------|
| Invoice | S7918857 | Line 1 | 82930 | XG36185919 |
|---------|----------|--------|-------|------------|

Web TimeCard

Imaged on 8/12/2019

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XG36185919

Week Ending: 8/10/2019

| Day | Date | IN | OUT | Lunch | Total | Reg | Over | Double |
|-----|----------|---------|---------|-------|-------|------|------|--------|
| Mon | 8/5/2019 | 8:00 AM | 5:00 PM | 1:00 | 8:00 | 8:00 | 0:00 | 0:00 |

| | | | | | | | | |
|-----------|--|--|--|--|-------|-------|-------|-------|
| SubTotals | | | | | 08:00 | 08:00 | 00:00 | 00:00 |
|-----------|--|--|--|--|-------|-------|-------|-------|

Submitted By: Patricia Kramer|patkramerwrites@aol.com on 8/5/2019
 Preapproved By: <not available> on <not available>
 Approved By: LEONARD SHAFFER|122196 on 8/8/2019
 Processed By: valeriaa on 8/12/2019

Verified Timecard List

Thursday, August 08, 2019 3:42 PM

Client Name: City of Los Angeles D.O.N.E.
Name: Kramer, Patricia
SSN: *****9786

Timecard Id: 5819294
Week Ending: 8/10/2019 12:00:00 AM
Serial: XG36185919

| | Date | Time In | Time Out | Lunch | Total Reg | Total O.T. | Total Double |
|------|----------|---------|----------|------------|------------|------------|--------------|
| SUN | | | | | | | |
| MON | 8/5/2019 | 8:00 AM | 5:00 PM | 1 hr 0 min | 8 hr 0 min | | |
| TUE | | | | | | | |
| WED | | | | | | | |
| THUR | | | | | | | |
| FRI | | | | | | | |
| SAT | | | | | | | |

Verified by: LEONARD SHAFFER|122196

8 hr 0min 0 hr 0 min 0 hr 0 min

Total No. of TimeCards: 1



** Welcome To Our Winnetka Store **
Store # 512

See Us On WEB www.smartandfinal.com

Cashier: Nancy H.

DATE 09/24/19 TIME 11:22:15

| | | |
|--------------------|-----------|-------|
| Anotts Strbry | 10.99 | F |
| Lays Classic Potat | 13.99 | F |
| Lipton Diet Grn Te | 4.99 | F |
| +CRV | .60 | |
| Lipton Diet Grn Te | 4.99 | F |
| +CRV | .60 | |
| Crystal Geysler | 4.99 | F |
| +CRV | 1.75 | |
| | SUBTOTAL | 42.90 |
| | Sales Tax | .00 |
| | TOTAL | 42.90 |
| MasterCard | TENDER | 42.90 |
| Cash | CHANGE | .00 |

REFRESHMENTS
BOARD
MTG

TOTAL NUMBER OF ITEMS THIS VISIT--> 8

***** Electronic Payment Activity *****
09/24/2019 11:23:28
MASTERCARD Entry Method: Chip
CARD #:XXXXXXXXXXXX5734
PURCHASE - APPROVED
AUTH CODE:077408

Mode: Issuer
AID: A0000000041010
TVR: 0000048000
IAD: 0110AC4003220000000000000000000000
COOP:
TST: E800
ARC: 00
TC: FBE6DBE300E9C226
MID: 482042 TID: 001 SEQ: 021528

Total: USD\$ 42.90

PIN VERIFIED
***** Electronic Payment Activity *****

11:23:33 OP# 810099108 09/24/19
Term:2 Trans # 19 Store # 512

THANK YOU FOR SHOPPING
YOUR WINNETKA SMART AND FINAL
STORE MANAGER: Brian Ginsburg
1 (818) 274-0111

TUC SMART & FINAL 9-24-19

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE



Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

| Invoice Summary | |
|-----------------|---------------------|
| Account | 1002581 |
| Reference | Invoice 1002581-149 |
| Date | 2019-09-01 |
| Due Date | 2019-10-01 |
| Total (\$) | 40.00 |
| Amount Due (\$) | 0.00 |

| Description | Amount (\$) |
|--|-------------|
| Pro Bandwidth Usage Max: 0 GB Service Name: 'tarzana-neighborhood-council' | 0.00 |
| Pro Anno List Max: 2272 Members Service Name: 'tarzana-neighborhood-council' | 40.00 |

PAID IN FULL

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356



| Payment Summary | |
|-----------------|---------------------|
| Account | 1002581 |
| Reference | Invoice 1002581-149 |
| Due Date | 2019-10-01 |
| Amount Due (\$) | 0.00 |

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

TNC NET ATLANTIC 9-1-19

The Web Corner, Inc.
 19509 Ventura Blvd
 Tarzana, CA 91356

Invoice

| Date | Invoice # |
|----------|-----------|
| 9/1/2019 | 19054 |

PAID
09/09/2019

| |
|--|
| Bill To |
| Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357 |

| P.O. No. | Terms | Project |
|----------|----------------|---------|
| | Due on receipt | |

| Quantity | Description | Rate | Amount |
|----------|--|--------|--------|
| 1 | Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments | 150.00 | 150.00 |
| 0 | Monthly Hosting for tarzananc.org | 15.00 | 0.00 |
| 0 | Email Archiving: | 3.00 | 0.00 |
| 1 | Accounts l.shaffer@tarzananc.org (included in maintenance) | | |

| | | |
|--|--------------|----------|
| Please remit payment at your earliest convenience. Thank you for your business! | Total | \$150.00 |
|--|--------------|----------|

TNC WEB CORNER 9-1-19

World's Greatest Promotional Stuff
 19353 Ventura Blvd. Tarzana, CA 91356 818.705.8121

INVOICE# 7634

JOB NAME: TARZANA NEIGHBORHOOD COUNCIL

ADDRESS: PO BOX 571016
 TARZANA, CA 91357

PHONE #: 818-437-4859

NAME: TERRY SAUCIER

EMAIL: terrysaucier@gmail.com

ORDER DATE: July 13, 2019

COMPANY NAME: TARZANA NC

COMPLETION DATE: 8/1/19

Embroidery

Screen Print

TERMS CC/CHECK

Digital

Promotional

SHIPPING TRUCK/PU

| QTY | STYLE | COLOR | DESCRIPTION | XS | S | M | L | XL | XXL | XXXL | UNIT PRICE | DISCOUNT | TOTAL |
|------|-------|-------|------------------------------------|-----|-----|-------|-------|----|-----|------|------------|-----------|------------|
| 1000 | TOTE | LIME | MEGA GROCERY TOTE #923 13X15X10 | 2-4 | 6-8 | 10-12 | 14-16 | | | | \$ 1.79 | \$ 100.00 | \$1,690.00 |
| | | | BLACK INK | | | | | | | | | | |



| | | |
|-----------|----|----------|
| SETUP | \$ | 55.00 |
| FILM | \$ | - |
| ART | \$ | - |
| SUBTOTAL | \$ | 1,745.00 |
| SALES TAX | \$ | 165.78 |
| SHIPPING | \$ | 110.00 |
| TOTAL | \$ | 2,020.78 |
| DEPOSIT | \$ | 580.00 |
| AMNT DUE | \$ | 1,440.78 |

\$190.50

Hand 9/19/19
1055 AM

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form

MAX / SUSAN R.



NC Name: Tarzana Meeting Date: 7-23-19

Budget Fiscal Year: 2019 - 2020 Agenda Item No: 17

Board Motion and/or Public Benefit Statement (CIP and NPG): Resolved: The TNC Board approves the Budget Committee's recommendation to approve the request from the Outreach Committee to purchase 1,000 eco non-woven polypropylene green market bags with black TNC logo from World's Greatest Promotional Stuff for NTE \$2,020.78

Vote Count
 Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member Name | Board Position | Yes | No | Abstain | Absent | Ineligible | Recused |
|--------------------|----------------|-----|----|---------|--------|------------|---------|
| Terry Saucier | Board Member | X | | | | | |
| David Garfinkle | Board Member | X | | | | | |
| Pam Blattner | Board Member | X | | | | | |
| Harvey Goldberg | Treasurer | | | | X | | |
| Eran R. Heissler | 1st VP | X | | | | | |
| Devon Cromwell | Board Member | X | | | | | |
| Joyce Greene | Board Member | X | | | | | |
| Kenneth Schwartz | Board Member | X | | | | | |
| Susan Rogen | Board Member | X | | | | | |
| Esther Weider | Board Member | X | | | | | |
| Max Fehinger | Secretary | X | | | | | |
| Jeff Mausner | 2nd VP | X | | | | | |
| Richard Silverman | Board Member | | | | X | | |
| Leonard J. Shaffer | President | X | | | | | |
| Barry Edelman | Board Member | X | | | | | |
| Iris Polonsky | Board Member | X | | | | | |
| Susan Lord | Board Member | | | | X | | |
| Bob Shmaeff | Board Member | X | | | | | |
| Scott Diamond | Board Member | | | | X | | |
| Michael Povar | Board Member | X | | | | | |
| Mark Epstein | Board Member | X | | | | | |
| | | | | | | | |
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| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Quorum | 10 | 13 | 0 | 0 | 4 | | |

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: *Harvey Goldberg*
 Print/Type Name: Harvey Goldberg
 Date: 7-25-19

Second Signer's Signature: *Leonard J Shaffer*
 Print/Type Name: Leonard J Shaffer
 Date: 7-23-19



Harvey Goldberg <goldberg.harvey@gmail.com>

TNC Reusable Grocery Bags are in

1 message

Terry Saucier <terrystaucier@gmail.com>

Fri, Sep 13, 2019 at 4:16 PM

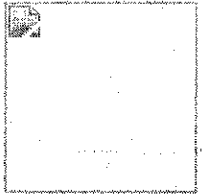

To: Leonard Shaffer <l.shaffer@tarzananc.org>, Harvey Goldberg <harveygoldberg@sbcglobal.net>

Cc: Esther Wieder <etti.wieder@yahoo.com>, "Wieder, Esther" <eew6858@lausd.net>

Hi Harvey and Len,

The TNC reusable bags are in...all 10 boxes of them. I already picked them up and delivered them to our Office at Tarzana Park. Attached is the invoice, which reflects the deposit and balance. Thank you for handling the payment; please let me know if you have any questions or concerns.

Kind regards,
Terry Saucier
(818) 437-4859
terrystaucier@gmail.com

PS the Bags look Great! 

Albert Einstein "Look deep into nature, and then you will understand everything better. Try not to become a man of success, but rather try to become a man of value..."

<https://climate.nasa.gov/><https://www.climaterealityproject.org/>

 **balance invoice for TNC Bags 09_13_2019.pdf**
229K