Neighborhood Council Fur ing Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Tarzana Najahharhaad Causail

City

	Name of NC from which you are seeking this grant:			
EC	TION I- APPLICANT INFORMATION			
10)	Tarzana Community & Cultural Center	91-2147033	CA	09/30/02
1a)	Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable)
	19130 Ventura Blvd.	Tarzana	CA	91356
lb)	Organization Mailing Address	City	State	Zip Code
1c)	Business Address (If different)	City	State	Zip Code
ld)	PRIMARY CONTACT INFORMATION:	·		,,
	Amaris Bryer, Pres.	(818) 590-9759	travltickt@aol.co	om
	Name	Phone	Email	
2)	Type of Organization- Please select one: Public School (not to include private schools) Attach Grant Request on School Letterhead	501(c)(3) No Attach IRS [n-Profit (other than religio	us institutions)

SECTION II - PROJECT DESCRIPTION

(If applicable)

3) Name / Address of Affiliated Organization

4) Please describe the purpose and intent of the grant.

After many years of use, our DG (Decomposed Granite) has degraded to the state of dust. And, when wet, becomes muddy, rendering it impossible to support our activities.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The general public uses our grounds for a multitude of recreational events, including the Snowflake Festival, dance and music festivals, gardening events, etc.

Our purpose in repairing the DG is to return it to a functioning state for the community.

DG also serves the community because it allows water to return to the aquifer, thereby, mitigating our local drought conditions.

State

Zip Code

6b) Non-	onnel Related Expenses				
6b) Non-			Reques	ted of NC	Total Projected Cost
Excava			1000	sale or late	
Excava		•		to and responsi	
Excava	Personnel Related Expenses				
				ted of NC	Total Projected Cost
ISUDDIV	ate and remove approx. 2400 if existing [w DG	\$ 3,500.00	
	and install 3", thick DG, approx. 27 tons, n DG with Stabilizer (will be compacted to			\$ 1,750.00	†
7				\$ 2,410.00	
7) Have ■	you (applicant) applied to any o No Yes, please list name	other Neighborhood Cour	icils request	ng funds for	this project?
	too, prodoo not name	-			
8) Is the	implementation of this specificrs or sources or funding?(Inclu	program or purpose des	cribed in bo	4 above co	
		during NPG applications to			Yes, please describ
Source	e of Funding		Amount		Total Projected Cost
				Service of the servic	
		,			
9) What	is the TOTAL amount of the gra				Constant to the second
ECTION IN	ow-up form to the Neighborhoo V - POTENTIAL CONFLICTS OF	d Council and the Depart	ment of Neig	hborhood E	mpowerment)
1a) Do yo	u (applicant) have a former or ex ■ No □ Yes - Please des	xisting relationship with a	a Board Mem	ber of the N	0?
Name	of NC Board Member	BOTTE BEIOW.	Ti-	Relationship	to Applicant
					фричин
1b) If yes.	did you request that the board r	member consult the Office	o of the Oit	• • • • •	
filing t	his application?	No *(Please note that	e of the City	Attorney bef	ore
	st and completes this form, or pa	articipates in the discuss	ion and voti	na of this ND	G the Department
will de	ny the payment of this grant in i	its entirety.)	ion and votil	ig or this NF	G, the Department
	- DECLARATION AND SIGNATU	JRE			
ECTION V	v affirm that to the heat of				
	y affirm that, to the best of my k	(nowledge, the information	on provided I	nerein and co	mmunicated otherwise
l hereb		i allilli illai i nave rean A			
l hereb is truly	and accurately stated. I further	his application and affirm	nnendiy A "	What is a Du	blio Donafit II I
I hereb is truly Append	aix b conflicts of interest Of the	his application and affirm	ppendix A, "	What is a Pul	blic Benefit," and
I hereb is truly Append fall with prevent	hin the criteria of a public benef t the awarding of the Neighborh	his application and affirm it project/program and th good Purposes Grant, Laf	ppendix A, " that the pro at no conflic	What is a Pul posed project t of interest o	blic Benefit," and ct(s) and/or program(s) exist that would
I hereb is truly Append fall with prevent Neighb	hin the criteria of a public benef t the awarding of the Neighborh orhood Council to whom I am s	his application and affirm it project/program and th lood Purposes Grant. I af submitting this application	ppendix A, " that the pro at no conflic firm that I an	What is a Pul posed project t of interest of not a curre	blic Benefit," and ct(s) and/or program(s) exist that would nt Board Member of the
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I hereb is truly Append fall with prevent Neighb used in to the N a) Executi	hin the criteria of a public benefit the awarding of the Neighborh orhood Council to whom I am so accordance with the the terms leighborhood Council. Ive Director of Non-Profit Corpo MARIS BRYER PRINT Name ry of Non-profit Corporation or	his application and affirm it project/program and the mood Purposes Grant. I afficulty in the application of the application stated pration or School Principal PRESI DINT Title	ppendix A, " that the pro at no conflict firm that I an n. I further af here, said fu I - REQUIRE Sig al - REQUIRE	What is a Pulposed project of interest of not a currer firm that if the nds shall be	blic Benefit," and ct(s) and/or program(s) exist that would not Board Member of the grant received is not returned immediately

^{*} If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: SFP 3 0 2000

THE TARZANA COMMUNITY AND CULTURAL CENTER
C/O A DEAN LYNN
4125 COLDSTRAM TERRACE
TARZANA, CA 91356

50 - (1)3 non - string 72, 20 =

Employer Identification Number: 91-2147033
DLN: 17053163022022

. . . .

Contact Person: ID# 95078

JOANNA YAWNEY

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31
Foundation Status Classification:
170(b)(1)(A)(vi)
Advance Ruling Period Begins:
April 8, 2002
Advance Ruling Period Ends:
June 30, 2006
Addendum Applies:

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue are exempt from federal income tax under section 501(c)(3).

Code as an organization described in section 501(c)(3).

VAS

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet to public support requirements during the advance ruling period, we will the public support requirements during the advance ruling period, we classify classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and



Estimate

Date	Estimate #
4/2/2018	24459

18375 Ventura Blvd #453 Tarzana, CA 91356 888-720-3316 LIC # 952680 / 1019382

Name / Address			
19130 ventura blvd			
tarzana			Project
Description	Qty	Cost	Total
install new DG with stabilizer 2000-2500 sft+- dig 2" soil apply new DG compact all area		5,000.00	5,000.00
repair broken sprinkler pipe adjusted and replace sprinkler as needed install new valve in rose garden		900.00	900.00
		9	
all county fence and gates .com allcountyfenceandgates@	gmail.com	Total	85 000 00
		····	\$5,900.00

, Customer Signature



14971 Foothill Blvd., Sylmar, CA 91342

Email: info@calcreations.org Phone: (818) 833-1231 Fax: (818) 833-4313 License #756233

Estimate

Date of Estimate

Estimate No.

4/11/2018

MA

7810

Prepared for:

Tarzana Community & Cultural Center Claire Bloom 19130 Ventura Blvd Tarzana, Ca 91356

Representative:

Project:

Decomposed Granite.

Customer Email: claireski2@me.com

Description	Amount
Tarzana Community & Cultural Center - Decomposed Granite @ Area #1	
Area #1 (approx. 2,400 s.f.): Excavate and remove approx. 2,400 s.f. of soil (3" depth, approx. 33 tons), grade and compact for proper drainage, supply and install decomposed granite (3.5" thick, tan color, with stabilizer, to be compacted to 3" depth), haul away soil, clean up.	
1) Total Excavation and Removal:	3,429.00
2) Total Installation of Decomposed Granite:	1,751.00
3) Total Materials:	2,410.00
Notes: 1) Existing drainage and edging to remain. If any replacements and/or repairs are required, an additional charge will be assessed.	
UARANTEE: All labor, materials and equipment used for the completion of the work described above shall be provided in a manner consistent with standard dustry practice and local building codes. We warranty workmanship for 6 months from job completion. We are not responsible for damage to underground lilities that are not visible. Guarantee is void if payment is not met as specified.	\$7,590.00

utilities that are not visible. Guarantee is void if payment is not met as specified.

PAYMENT TERMS: A down payment shall be collected in advance. The down payment shall not exceed the lesser of \$1,000 or 10% of the contracted price. The remainder shall be paid in increments of one thousand dollars based on percentage of job completion. Remaining balance shall be paid at time of job completion. Payments that are over 30 days past due will bear interest at a rate of 1.5% per month.

CONDITIONS: We do not guarantee against circumstances over which we have no control. Examples include, but are not limited to, damage caused by weather conditions such as rain, wind, hail, extreme hot or cold temperatures, or other acts of God; insect infestations; animals of any nature; fungi; inadequate owner-provided maintenance. Also, we do no guarantee plant materials in areas with irrigation systems that are manual, non-existent or not designed and/or installed by California Creations nor do we guarantee plant materials that have been transplanted or supplied by owner. This proposal shall be valid for thirty (30) days from the date of submission.

The above prices, specifications and conditions are hereby accepted:

Contractor:		Date:	Customer:	Date:
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Garden by Design (818) 625 0595

info@gardenbydesign.net www.gardenbydesign.net

April 8th 2018

Landscape Quote:

Tarzana Community and Cultural Center:

Decomposed Granite Bid

Site Clean:

- Removal of existing Decomposed Granite and any base material to allow for recompacting of the area for new Decomposed Granite installation
- Grading as required
- · All waste removed off site

Total including all materials and labor \$3,150.00

Decomposed Granite Installation:

- +/- 3000sqft of
- Purchase and installation of Road Base material to provide secure and stable base for the Decomposed Granite install
 - +/- 20 cubic yards
- Compacted to hard pack and graded as required
 - +/- 3" thick layer after compaction
- Purchase and installation of Decomposed Granite as required for area
 - +/- 18 cubic yards
- Compacted to hard pack and graded as required
 - +/- 1"-2" thick layer after compaction
- Installation of stabilizer chemical over the Decomposed Granite

Total including all materials and labor \$11,610.00

Thank you for giving me the opportunity to quote on this landscape project. If you have any question, please do not hesitate to call me.

Hadyn Lazarow



Tarzana Community & Cultural Center Balance Sheet

As of January 31, 2017

•	
	Jan 31, 17
ASSETS	
Current Assets	
Checking/Savings	
111 · US Bank	17,871.15
112 · US Bank/Museum & Hist	2,160.47
113 · US Bank/Savings	20,690.38
Total Checking/Savings	40,722.00
Total Current Assets	40,722.00
Fixed Assets	
150 · Office Equipment	F 790 64
151 · Accum Depre - Machinery & Equip	5,789.64 -1.968.00
Property Land & Building	-1,966.00
164 · Improvements	76,286.19
166 · Escrow Costs	6,000.00
167 · Land	1,444,560.00
168 · Building	356,140.00
619 · Accum Depreciation - Building	-165,633.00
Total Property Land & Building	
Total Property Land & Building	1,717,353.19
Total Fixed Assets	1,721,174.83
Other Assets	
180 · Petty Cash	113.18
Total Other Assets	113.18
TOTAL ASSETS	1,762,010.01
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
US Bank-0250	24.00
	21.00
Total Credit Cards	21.00
Other Current Liabilities 255 · Mortgage Payable	200 504 05
Total Other Current Liabilities	209,594.85
	209,594.85
Total Current Liabilities	209,615.85
Total Liabilities	209,615.85
Equity	
300 · Opening Bal Equity	1 612 045 50
397 · Retained Earnings	1,612,045.56
Net Income	-77,426.89 17,775.49
Total Equity	1,552,394.16
TOTAL LIABILITIES & EQUITY	1,762,010.01

Tarzana Community & Cultural Center Balance Sheet

As of January 31, 2018

Jan 31, 18 **ASSETS Current Assets** Checking/Savings 116 · US Bank-Care Account-2167 99.20 111 · US Bank 11,381.61 112 · US Bank/Museum & Hist 2,160.47 113 · US Bank/Savings 20,706.88 Total Checking/Savings 34,348.16 **Total Current Assets** 34,348.16 **Fixed Assets** 150 · Office Equipment 5,789.64 151 · Accum Depre - Machinery & Equip -1,968.00 Property Land & Building 164 · Improvements 76,886.98 166 · Escrow Costs 6,000.00 167 · Land 1,444,560.00 168 · Building 356,140.00 619 · Accum Depreciation - Building -165,633.00 **Total Property Land & Building** 1,717,953.98 **Total Fixed Assets** 1,721,775.62 Other Assets 180 · Petty Cash 128.18 **Total Other Assets** 128.18 TOTAL ASSETS 1,756,251.96 LIABILITIES & EQUITY Liabilities **Current Liabilities Other Current Liabilities** 255 · Mortgage Payable 204,168,64 210 · Payroll Liabilities 251.72 **Total Other Current Liabilities** 204,420.36 **Total Current Liabilities** 204,420.36 **Total Liabilities** 204,420.36 Equity 300 · Opening Bal Equity 1,612,045.56 397 · Retained Earnings -66,030.87 **Net Income** 5,816.91 **Total Equity** 1,551,831.60

TOTAL LIABILITIES & EQUITY

1,756,251.96

7:08 AM 02/24/18 Cash Basis

Tarzana Community & Cultural Center Profit & Loss Prev Year Comparison January through December 2017

	Jan - Dec 17	Jan - Dec 16
Ordinary Income/Expense		
Income		
Donations		
410-L · Care Fair	8,915.00	0.00
410-K · Easter Egg Hunt	216.00	0.00
410-F · Miscelleanous	1,054.00	17,693.57
Total Donations	10,185.00	17,693.57
Fundraising		
416-P · Sentimental Journey Night	18,962.26	0.00
416-O · Comedy Night	1,375.00	0.00
416-N · Treasures of Tarzana	1,813.50	0.00
416-M · Paint & Graze	270.00	0.00
416-L · Malibu Quartet	2,085.00	0.00
416-K · Tarzana Jama	0.00	305.00
416-J · Estate Sale	0.00	2,830.00
416-I · Book Presentation	0.00	247.00
410-J · Paver Bricks	1,700.00	2,200.00
416-H · Garden Show	3,620.67	8,766.84
416-G · Casino	0.00	25,387.00
415-V · Classical Concert	0.00	1,510.00
416-C · Snow Flake	14,786.00	10,503.68
415-B · White Elephant	0.00	1,605.00
Total Fundraising	44,612.43	53,354.52
436 · Patron Income	7,726.53	7,136.00
437 · Membership Income	950.00	3,550.00
440 · Miscellaneous Income	56.71	79.00
450 · Rental Income	47,233.50	29,041.50
Total Income	110,764.17	110,854.59
Expense		
610 · Bank Service Charges	1,309.68	825.36
Communications		
612 · Advertising & Promotion 616 · Web Site	82.00	125.00
616 · Web Site	288.00	120.00
Total Communications	370.00	245.00
618 · Depreciation Expense	0.00	15.640.00
620 · Dues and Subscriptions	122.50	85.00
Fundraisers		
622-AC · Care Fair	7,882.16	0.00
622-AB · Comedy Night	699.50	0.00
622-AA · Sentimental Journey Night	5,274.00	0.00
622-R · Paint & Graze	632.98	0.00

7:08 AM 02/24/18 Cash Basis

Tarzana Community & Cultural Center Profit & Loss Prev Year Comparison January through December 2017

	Jan - Dec 17	Jan - Dec 16
622-Q · Malibu Quartet	529.88	0.00
410J · Amazon Smile	-11.61	0.00
622-P · Garden Show	478.11	1,200.33
622-O · Classical Concert	0.00	504.60
622-N · Casino	2,307.00	11,212.88
622-L · Sounds of Spring	0.00	6.00
622-K · Snowflake	6,903.69	5,122.37
630 · White Elephant	0.00	60.00
Total Fundraisers	24,695.71	18,106.18
Insurance		
635 · Liability Insurance	1,499.19	3,574.00
636 · Directors & Officers	1,325.00	0.00
640 · Workers Compensation	1,162.00	0.00
Total Insurance	3,986.19	3,574.00
Interest Expense		
645 · Finance Charge	0.00	0.00
647 · Loan Interest	14,760.42	15,215.49
Total Interest Expense	14,760.42	15,215.49
650 · Licenses and Permits	1,281.57	220.00
651 · Loan Origination Fee	0.00	668.69
655 · Membership Expense	0.00	1,109.55
657 · Miscellaneous	75.00	40.00
658 · Office Supplies & Expenses	1,094.96	825.87
Payroll Expenses		
659 · Fees	42.00	43.75
660 · Wages - Office	22,539.15	9,057.88
Total Payroll Expenses	22,581.15	9,101.63
Postage		
666 · Office	75.50	216.81
Total Postage	75.50	216.81
Professional Fees		
670 · Accounting	660.00	840.00
Total Professional Fees	660.00	840.00
Repairs & Maintenance		
689 · R&M Supplies	42.72	201.77
676 · Computer	115.24	0.00
680 · Building	-48.80	1,447.12

7:08 AM 02/24/18 Cash Basis

Tarzana Community & Cultural Center Profit & Loss Prev Year Comparison January through December 2017

	Jan - Dec 17	Jan - Dec 16
682 · Grounds	17,205.43	10,577.72
Total Repairs & Maintenance	17,314.59	12,226.61
Taxes		
693 · Miscelleanous	-334.54	0.00
688 · Payroll	2.710.19	2.425.69
692 · Property	1,376.66	901.50
Total Taxes	3,752.31	3,327.19
Uncategorized Expenses Utilities	700.00	0.00
695 · DWP	6.705.50	0 777 55
696 · Gas	345.70	6,777.55
697 · Telephone		251.32
698 · Trash	2,634.70	2,979.59
000 114311	1,619.69	1,445.63
Total Utilities	11,305.59	11,454.09
700 · Wages Kevin	0.00	16.153.80
Void	0.00	0.00
Total Expense	104,085.17	109,875.27
Net Ordinary Income	6,679.00	979.32
Other Income/Expense Other Income		
704 · Insurance Reimb-Center Damage	0.00	1,200,61
701 · Interest Income	16.50	18,21
		10,21
Total Other Income	16.50	1,218.82
Net Other Income	16.50	1,218.82
let Income	6,695.50	2,198,14
	-1	2,100114

Tarzana Community & Cultural Center 2018 Budget [Projected]

Projected Income:

Fundraising:

Annual Gala -	\$19,000.00
Comedy and Open Mic Nights	\$ 1,700.00
Estate Sales	\$ 7,300.00
Malibu Quartet	\$ 1,500.00
Annual Garden Show	\$ 2,500.00
Snowflake Festival	\$ 14,750.00
Paver Bricks	<u>\$ 1,700.00</u>

Total from Fundraising \$ 48,450.00

\$ 101,450.00

Patron Donations \$ 8,000.00

Rental Income \$ 45,000.00

Total Projected Income for 2018:

,

Projected Expenses:

G & A , and Misc. \$ 8,000.00

Fundraising Expenses:

Annual Gala -	\$ 9,000.00
Comedy and Open Mic Nights	\$ 800.00
Estate Sales	\$ 200.00
Malibu Quartet	\$ 550.00
Annual Garden Show	\$ 800.00
Snowflake Festival	\$ 7,500.00
Paver Bricks	\$ 150.00

Total Fundraising Expenses \$19,000.00

Interest Expenses: 14,500.00 Insurance Expenses: 4,000.00 Repairs and Maintenance: 17,500.00 Taxes: 4,000.00 \$ Utilities: 12,000.00 Wages: 20,000.00 Professional Fees: 1,800.00 \$ Sub-total \$73,800.00

Total Expenses: \$100,800.00

Net Income: \$ 650.00

Here is a list of all the community events that were held at the Center in 2017 for which rent was not charged:

Weekly meetings for WOW (Wings Over Wendy's) Veterans Group. Meets on Tuesdays from 9 - 11 am.

MS support groups meet twice a month (one in English and one in Spanish). Free weekly children's art classes were offered throughout Spring and Summer by our art-in-residence, Chloe Cumbow.

A community book club that meets once a month.

Girl Scout meetings and Bridging Ceremonies for Girl Scout troops.

Annual Snowflake Festival (no admission is charged for this event).

Supervision of various "special needs" people who help us with gardening projects for approximately six hours per week.

Lastly, you requested that we provide more details for question #5 on the grant application, which is "How will this grant be used to primarily support or serve a public purpose and benefit the public at-large?"

As we stated in our original response to the question, the general public uses our grounds for a multitude of community and cultural events. This includes all of the outdoor activities that are listed above, as well as additional outdoor activities that we sponsor and hold at the Center, such as arts and craft shows, food & beverage fairs, open mic nights, dance and music festivals that in some instances cater to specific cultural segments of the community (i.e., our annual Russian Festival), and more. We also provide outdoor facilities for programs sponsored by organizations such as Adat Chaverim and the Jewish Federation, along with other cultural groups, as well as offer a setting for non-profit organizations to hold fundraisers for various causes. We have used our gardens for Dog R & R programs after the animals gave therapy to people in various rehab facilities in the area. We have provided rose pruning lessons for the community given by the San Fernando Valley Rose Society. We offer children's enrichment classes and children's gardening classes, Mommy & Me classes, grief support classes and burn survivor support groups. We offer a wide variety of free informational and informative talks, including a free seminar we recently held for Senior Advocacy. In order for it to be possible for us to continue to offer these kinds of positive, beneficial programs and activities for the community, we need to repair and maintain our DG and return it to a functional state for the community to use. We are committed to the use of DG because of its environmental benefits, as well as its cost-effectiveness. DG allows water to return to the aquifer, thereby helping to mitigate our drought conditions. In these ways we feel that in repairing the DG, we will be using the grant to support and serve a public purpose and benefit the public at large.