

Monthly Expenditure Report



Reporting Month: November 2017 Budget Fiscal Year: 2017-2018

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$39025.34	\$711.71	\$38313.63	\$250.00	\$0.00	\$38063.63

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$10080.00	\$271.71	\$6943.63	\$0.00	\$6693.63
Outreach		\$440.00		\$250.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$8928.57	\$0.00	\$8928.57	\$0.00	\$8928.57
Neighborhood Purpose Grants	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2974.66	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SKYPE.COM	11/03/2017	(Credit card transaction)	General Operations Expenditure	Office	\$52.26
2	NET ATLANTIC INC	11/04/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$40.00
3	APPLEONE EMPLOYMENT SV	11/14/2017	(Credit card transaction)	General Operations Expenditure	Office	\$219.45
4	THE WEB CORNER	11/14/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
5	JCS Catering Company	10/26/2017	Resolved: approves request from VANC to suppo...	General Operations Expenditure	Outreach	\$250.00
Subtotal:						\$711.71

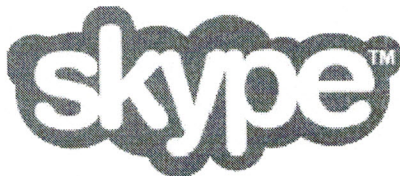
Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	JCS Catering Company	10/26/2017	Resolved: approves request from VANC to suppo...	General Operations Expenditure	Outreach	\$250.00
Subtotal: Outstanding						\$250.00

TNC MER 11-17

From: Skype [mailto:no-reply@notifications.skype.com]
Sent: Tuesday, October 31, 2017 6:25 PM
To: lenjs@earthlink.net
Subject: We've delivered your order

This is an automated email, please don't reply.

Hi Leonard,



We've delivered your order

If you have any problems, [visit our support section](#) on skype.com.

Next steps

Here's your Skype Number: **18189214992**. Share it with family and friends:



Tip: Don't forget to set up [call forwarding](#) so when you're not available on Skype, all calls to your Skype Number will be sent to your mobile or landline instead.

Here are your purchase details:

Skype Name: tarzananc
Product name: Skype Number, 12 month subscription (18189214992)
Total amount: \$52.26
Transaction date: Nov 1, 2017
Order number: 8070000004377569132
Order status: Delivered

View the Terms of Use for this order in your [purchase history](#).

Please note: This is a recurring payment (not applicable to subscriptions redeemed via a voucher code).

TNC SKYPE 10-31-17

We have stored your payment method and you will be charged each time your subscription automatically renews until you cancel. You can cancel any time in My account under Skype Number.

Skype

[Lost Password](#) · [Account Settings](#) · [Help](#) · [Terms of Use](#) · [Privacy](#) · [Unsubscribe](#)

No emergency calls with Skype. Skype is not a replacement for your telephone and can't be used for emergency calling

Unsubscribing here will not affect any other newsletters you've requested or any mandatory service communications that are considered part of certain Skype services.

Getting help for Skype

While you cannot reply to this email, you can contact us through our [help section](#) for assistance.

You can also [visit the Skype Community](#).

Protect Your Password

Skype staff will NEVER ask you for your password via email. The only places you are asked for your password are when you sign in to Skype or on our website if you want to buy something or check your account. You will always sign in via a secure connection, and we ask you to ensure that the address in your browser begins exactly like this <https://login.skype.com>. It should also show a little padlock symbol to indicate the secure connection.

Be alert to emails that request account information or urgent action. Be cautious of websites with irregular addresses or those that offer unofficial Skype downloads. Security updates and product upgrades are made available at www.skype.com or using the client's upgrade function.

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Skype Communications S.A.R.L. 23-29 Rives de Clausen, L-2165 Luxembourg.



AppleOne

AppleOne Employment Services
P.O. Box 29048
Glendale CA 91209-9048

Tel: 818-240-8688
Email: specialbillingvms@ain1.com
TIN: 95-2580864

City of Los Angeles
Attn: Accounts Payable
200 N. Spring St. Room 2005
Los Angeles, CA 90012

Invoice

Customer No: 00950101
Site No: 0048
Period Ending: 10/07/2017
Invoice Date: 10/11/2017
Invoice No: S6870388
Amount Due: \$219.45
Payment Term: NET 49 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
KRAMER, PATRICIA		10/07/2017	10/11/2017	01-4641356	9.50	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	0.00	\$0.00	\$0.00	\$219.45	CA	1002
Job Total For:					9.50		0.00		0.00		0.00		0.00		\$0.00		\$219.45
Grand Total Invoice Amount							0.00		0.00		0.00		0.00		\$0.00		\$219.45

Please remit payment to: AppleOne Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

*SEPT 2017
Bank Minded*

TOL APPLEONE 10-11-17 56870388

Verified Timecard List

Sunday, October 08, 2017 11:37 PM

Client Name: City of Los Angeles D.O.N.E.
Name: Kramer, Patricia
SSN: *****9785

Timecard Id: 5134978
Week Ending: 10/7/2017 12:00:00 AM
Serial: XZ49983217

	Date	Time In	Time Out	Lunch	Total Reg	Total O.T.	Total Double
SUN							
MON							
TUE							
WED							
THUR	10/5/2017	8:00 AM	5:00 PM	1 hr 0 min	8 hr 0 min		
FRI	10/6/2017	9:00 AM	10:30 AM		1 hr 30 min		
SAT							
Verified by: LEONARD SHAFFER 122196					9 hr 30min	0 hr 0 min	0 hr 0 min

Total No. of TimeCards: 1

SEPT 2017
Bd MINUTES

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE



Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-127
Date	2017-11-01
Due Date	2017-12-01
Total (\$)	40.00
Amount Due (\$)	0.00

Description	Amount (\$)
Pro Bandwidth Usage Max: 0.102 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2445 Members Service Name: 'tarzana-neighborhood-council'	40.00

PAID IN FULL

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356



Payment Summary	
Account	1002581
Reference	Invoice 1002581-127
Due Date	2017-12-01
Amount Due (\$)	0.00

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

TNC NETATLANTIC 11-17

The Web Corner, Inc.
 19509 Ventura Blvd
 Tarzana, CA 91356

Invoice

Date	Invoice #
11/1/2017	15713

PAID
11-13-2017

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	150.00	150.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
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TNC WEB CORNER 11-1-17 15713

Department of Neighborhood Empowerment
Funding Request Form



NC NAME: Tarzana NC
 Budget Fiscal Year: 2016-2017
 Request Date: 8/22/2017
 Meeting Date: 8/22/2017
 Agenda Item: 10

Requestor: VANC VICTOR
 Vendor: JCS CATERING Co % VIERECK
 Address: 12702 TIARA ST.
 City: VALEEVILLE State: CA
 Zip Code: 91607 Phone: _____
 Amount: \$ _____ 500

- Operations Outreach NC Sponsored Event Neighborhood Purpose Grant
 Contract / Lease Board Member Reimbursement Community Improvement Project
 Out of State 1099 Expense One Time Expense Monthly Multiple # of payments

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted: THIS REQUEST IS FOR THE 11/17 EVENT FOR \$250 - (ISSUE SEPARATE CHECK)

Public Benefit Description

Resolved: The TNC Board approves the Budget Committee's recommendation regarding the request from VANC to support their annual Planning & Transportation Forum (November 9, 2017) and Spring Mixer by providing funding of \$250 for each event (total \$500) to be classified as Outreach, Events, VANC. Fund to come from Unallocated.

MAX / ERAN

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Bachar, Guy	Board Member					X	
	Board Member	X					
Durant, Elliot	Board Member	X					
Flehinger, Max	Board Member	X					
Garfinkle, David	Board Member	X					
Goldberg, Harvey	Board Member					X	
Green, Joyce	Board Member	X					
Heissler, Eran	Board Member	X					
Blattner, Pam	Board Member	X					
Varele, Jennifer	Board Member	X					
Mausner, Jeff	Board Member					X	
Polonsky, Iris	Board Member	X					
Reich, Jon	Board Member					X	
Saucier, Terry	Board Member	X					
Schwartz, Ken	Board Member	X					
Shaffer, Leonard	Board Member	X					
Shmaeff, Bob	Board Member	X					
Silverman, Richard	Board Member	X					
Lord, Susan	Board Member					X	
Wieder, Esther	Board Member	X					
NC Quorum: 10	Grand Total (including page 2):	15				5	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: <u>Harvey Goldberg</u>	Signer's Signature: <u>Leonard J. Shaffer</u>
Print/Type name: <u>Harvey Goldberg</u>	Print/Type name: <u>Leonard J. Shaffer</u>
Date (mm/dd/yy): <u>8-25-17</u>	Date (mm/dd/yy): <u>8-22-17</u> 08/22/17
<input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff initials _____ 1st Level _____ 2nd Level _____ Authorization Code _____

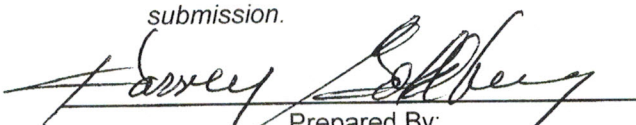
TNC FAF JCS 11/17 REV.

JCS Catering Company Carla's Café at CBS Studio Center 4024 Radford Avenue Studio City, CA 91604	INVOICE # 110117A	
	DATE: 9/11/2017	
	BILL TO NEIGHBORHOOD COUNCIL: Tarzana NC	
The Neighborhood Council Supports:	Please check box(es):	Amount:
Valley Alliance Neighborhood Councils (VANC) Plannina Forum. November 9, 2017	<input checked="" type="checkbox"/>	250.00
Valley Alliance Neighborhood Councils (VANC) Mixer, March 8, 2018	<input type="checkbox"/>	\$
DESCRIPTION		
Food and Beverages for Valley Alliance Neighborhood Councils (VANC) event*		
* This amount is inclusive and includes hot and cold refreshments, silverware, linens, coffee, tea and desserts, kitchen staff and use of facility.		
TOTAL DUE		\$ 250.00

If you have any questions regarding this invoice, please contact Vic Viereck at Vicviereck@sbcglobal.net or 818-985-9174

PLEASE MAKE CHECK PAYABLE TO: JCS Catering Company
c/o Vic Viereck
12702 Tiara Street
Valley Village, CA 91607

I understand that this invoice must include JCS Catering Company's quote for total event cost, and the quote must be attached and included at the time of submission.


 Prepared By:
 Neighborhood Council Authorized Signature

Thank you for your business!

TNC JCS INV 110117A FOR 11-17

