

Monthly Expenditure Report



Reporting Month: October 2017

Budget Fiscal Year: 2017-2018

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$39607.18	\$581.84	\$39025.34	\$500.00	\$0.00	\$38525.34

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$10080.00	\$391.84	\$7655.34	\$0.00	\$7155.34
Outreach		\$190.00		\$500.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$8928.57	\$0.00	\$8928.57	\$0.00	\$8928.57
Neighborhood Purpose Grants	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2392.82	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER	10/04/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
2	NET ATLANTIC INC	10/04/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$40.00
3	OFFICE DEPOT #3320	10/12/2017	(Credit card transaction)	General Operations Expenditure	Office	\$1.68
4	OFFICE DEPOT #3320	10/12/2017	(Credit card transaction)	General Operations Expenditure	Office	\$22.06
5	APPLEONE EMPLOYMENT SV	10/13/2017	(Credit card transaction)	General Operations Expenditure	Office	\$184.80
6	OFFICE DEPOT #3320	10/13/2017	(Credit card transaction)	General Operations Expenditure	Office	\$4.93
7	OFFICE DEPOT #3320	10/12/2017	(Credit card transaction)	General Operations Expenditure	Office	\$3.16
8	JERSEY MKE'S 20019	10/23/2017	(Credit card transaction)	General Operations Expenditure	Office	\$150.85

The Web Corner, Inc.

19509 Ventura Blvd
Tarzana, CA 91356

Invoice

Date	Invoice #
10/1/2017	15576

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

PAID
10/04/2017

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	150.00	150.00
Please remit payment at your earliest convenience. Thank you for your business!		Total	\$150.00

TWC WEB CORNER 10-1-17

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE



Page 1 of 1

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-126
Date	2017-10-01
Due Date	2017-10-31
Total (\$)	40.00
Amount Due (\$)	0.00

Description	Amount (\$)
Pro Bandwidth Usage Max: 0.083 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2443 Members Service Name: 'tarzana-neighborhood-council'	40.00

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356



Payment Summary	
Account	1002581
Reference	Invoice 1002581-126
Due Date	2017-10-31
Amount Due (\$)	0.00

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

TNC NET ATLANTIC 10-1-17

Office DEPOT OfficeMax

Tarzana - (818) 668-9067
10/12/2017 11:49 AM



27TTQA9PU3354Y68W

LAND USE COMM. COPIES

SALE 3320-1-6613-796550-17.7.2

861775 STAPLING MACHI

85 @ 0.03 2.55

Business Solutions Prc 1.53

You Pay 1.53SS

Subtotal: 1.53

Sales Tax: 0.15

Total: 1.68

MasterCard 5734: 1.68

AUTH CODE 009857

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000088000

CVS No Signature Required

SPC CARD# 9728

Total Savings:

\$1.02

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

WE WANT TO HEAR FROM YOU!

Participate in our online customer
survey and receive a coupon for

\$10 off your next qualifying

purchase of \$50 or more on

office supplies, furniture and more.

(Excludes Technology. Limit 1 coupon per
household/business.)

Visit www.officedepot.com/feedback

and enter the survey code below:

14X6 P6BS RQ56

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

TNC OFFICE DEPOT 10-12-17

#1.68

Office DEPOT OfficeMax

Tarzana - (818) 668-9067

10/12/2017 11:45 AM



27TTQA9PU335XY68W

LAND USE COMM. COPIES

SALE

3320-1-6612-796550-17.7.2

167060 BW SS Letter

510 @ 0.14 71.40

Bulk @0.025 -15.30

Retail After Discounts 56.10

Business Solutions Prc 12.75

You Pay 12.75SS

855730 RBRND, SZ19, 1# 7.99SS

Business Solutions Prc 7.40

You Pay 7.40SS

Subtotal: 20.15

Sales Tax: 1.91

Total: 22.06

MasterCard 5734: 22.06

AUTH CODE 074499

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000088000

CVS No Signature Required

SPC CARD# 9728

Total Savings:

\$59.24

XX

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Participate in our online customer
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office supplies, furniture and more.

(Excludes Technology. Limit 1 coupon per
household/business.)

Visit www.officedepot.com/feedback

and enter the survey code below:

Q4X6 P6BS RQ4C

XX

TNC OFFICE DEPOT 10-12-17

\$22.06



AppleOne

AppleOne Employment Services

P.O. Box 29048

Glendale CA 91209-9048

Tel: 818-240-8688

Email: specialbillingvms@ain1.com

TIN: 95-2580864

City of Los Angeles

Attn: Attn: Accounts Payable

200 N. Spring St. Room 2005

Los Angeles, CA 90012

Invoice

Customer No: 00950101

Site No: 0048

Period Ending: 09/09/2017

Invoice Date: 09/13/2017

Invoice No: S6821731

Amount Due: \$184.80

Payment Term: NET 47 DAYS

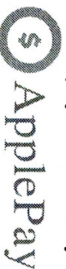
Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
KRAMER, PATRICIA	09/09/2017	09/13/2017	01-4610918	8.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$184.80	CA	1002
Sub Total For:				8.00		0.00		0.00		0.00		0.00			\$0.00		
Grand Total Invoice Amount				8.00		0.00		0.00		0.00		0.00			\$0.00		\$184.80

Please remit payment to: AppleOne Employment Services

P.O. Box 29048

Glendale, CA 91209-9048

You can now pay electronically through

Visit www.ApplePay.com or Call (866)898-7152 for details

TUC AppleOne S6821731

Invoice	01-4610918	Line 1	Kramer, Patricia	XZ19026417
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Web TimeCard

Imaged on 9/12/2017

Client Name: City of LA - DONE- TARZANA NC (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XZ19026417

Week Ending: 9/9/2017

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Sun	9/3/2017	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00

SubTotals 08:00 08:00 00:00 00:00

Submitted By: Patricia Kramer|341248 on 9/8/2017
 Preapproved By: <not available> on <not available>
 Approved By: LEONARD SHAFFER|122196 on 9/11/2017
 Processed By: ajmartinez on 9/11/2017

Verified Timecard List

Monday, September 11, 2017 9:35 AM

Client Name: City of Los Angeles D.O.N.E.
Name: Kramer, Patricia
SSN: *****9785

Timecard Id: 5104043
Week Ending: 9/9/2017 12:00:00 AM
Serial: XZ19026417

Date	Time In	Time Out	Lunch	Total Reg	Total O.T.	Total Double
SUN 9/3/2017	8:00 AM	5:00 PM	1 hr 0 min	8 hr 0 min		
MON						
TUE						
WED						
THUR						
FRI						
SAT						

Verified by: LEONARD SHAFFER|122196

8 hr 0min 0 hr 0 min 0 hr 0 min

Total No. of TimeCards: 1

AUGUST
2017
MINUTES

Office DEPOT OfficeMax

Tarzana - (818) 668-9067

10/13/2017 12:09 PM



27TT3A9PM3358YM8W

LAND USE COMM. COPIES

SALE 3320-1-6799-883595-17.7.2

167060 BW SS Letter

90 @ 0.14 12.60

Business Solutions Prc 2.25

You Pay 2.25SS

167060 BW SS Letter

90 @ 0.14 12.60

Business Solutions Prc 2.25

You Pay 2.25SS

Subtotal: 4.50

Sales Tax: 0.43

Total: 4.93

MasterCard 5734: 4.93

AUTH CODE 072586

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000088000

CVS No Signature Required

SPC CARD# 9728

Total Savings:

\$20.70

XX

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purchase of \$50 or more on

office supplies, furniture and more.

(Excludes Technology. Limit 1 coupon per

household/business.)

Visit www.officedepot.com/feedback

and enter the survey code below:

14X6 ZGCH HW22

XX

TNC OFFICE DEPOT 10-12-17

\$4.93-

Office DEPOT OfficeMax®

Tarzana - (818) 668-9067

10/12/2017 5:03 PM



27TT3A9PA3355Y68W

LAND USE COMM. COPIES

SALE 3320-1-6700-781320-17.7.2

166955 BW DS Letter	
45 @ 0.14	6.30
Business Solutions Prc	1.13
You Pay	1.13SS
166955 BW DS Letter	
45 @ 0.14	6.30
Business Solutions Prc	1.13
You Pay	1.13SS
167060 BW SS Letter	
25 @ 0.14	3.50
Business Solutions Prc	0.63
You Pay	0.63SS
Subtotal:	2.89
Sales Tax:	0.27
Total:	3.16
MasterCard 5734:	3.16

AUTH CODE 057218

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000088000

CVS No Signature Required

SPC CARD# 9728

Total Savings:

\$13.21

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

WE WANT TO HEAR FROM YOU!

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survey and receive a coupon for
\$10 off your next qualifying
purchase of \$50 or more on
office supplies, furniture and more.
(Excludes Technology. Limit 1 coupon per
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Visit www.officedepot.com/feedback
and enter the survey code below:

14X6 P6BS RSWD

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

TNC OFFICE DEPOT
10-12-17 43.16

MTG Exp. 10/24/17
REFRESHMENTS

Take Out

Jersey Mike's Subs 20019
19458 Ventura Blvd.- Suite 1
Tarzana, California 91356
Phone: (818) 343-0371

Ticket: 01-000385-01-432048

Server: James 10/23/17 4:50 PM

Cookie Plt	20.85
3 @ 6.95	
Mini COOKIE	
SubsByBox	65.00
Giant #6	
Giant #7	
Giant #13	
Giant #14	
SubsByBox	65.00
Giant #6	
Giant #7	
Giant #7	
Giant #10	

Sub Total	\$150.85
Taxable	\$0.00
9.50% Tax	\$0.00
Total	\$150.85

Paid MASTERCARD 5734 \$150.85

Items sold: 5

JM Club #: *****0887
Registration Code: 0887

Purchase points: 96
Bonus points: 0
Current balance: 192 points

Download our Mobile App
<http://www.jerseymikes.com/app>

TNC JERSEY MIKES 10/23/17

TNC MTS Exp 10/24/17
REFRESHMENTS

VONS

STORE MGR George Johnson 818-881-7020
THANK YOU FOR SHOPPING WITH US!

GROCERY

2 QTY LIPTON GRE	12.58 S
CRV SFTDK 12PK NTX	1.20 S
Regular Price	15.98
Card Savings	3.40-
2 QTY REFRESHE W	7.38 S
CRV SFTDK 32PK NTX	3.20 S
TAX	0.00
**** BALANCE	24.36

VONS STORE #2039
19333 VICTORY BLVD.
RESEDA CA 91335

Credit Purchase 10/23/17 17:59
CARD # *****5734
REF: 43001961975 AUTH: 00020595

PAYMENT AMOUNT 24.36

AL MASTERCARD
AID A0000000041010
TVR 0000048000
TSI E800

Mastercard 24.36

CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 8
10/23/17 17:59 2039 5 261 2626

TNC VONS 10-23-17