

**FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)**

**EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)**

| A   | VENDOR                 | INVOICE NUMBER | APPROVAL CODE | DATE / DESCRIPTION                           | BUDGET CATEGORY | OUT OF STATE VENDOR      | 1099 Reportable          | TOTAL       |
|---|------------------------|----------------|---------------|--|-----------------|--------------------------|--------------------------|-------------|
| 1   | NoHo Copy & Print      | 98156          |               | 5/1/17 Business Cards                        | OUTREACH        | <input type="checkbox"/> | <input type="checkbox"/> | \$244.69    |
| 2   | Net Atlantic           | 1002581-121    |               | 5/5/17 Mailing List Maintenance              | OUTREACH        | <input type="checkbox"/> | <input type="checkbox"/> | \$40.00     |
| 3   | Home Depot             | 598102230      |               | 5/5/17 Canopy Weights                        | OUTREACH        | <input type="checkbox"/> | <input type="checkbox"/> | \$76.08     |
| 4   | Offside Sports Apparel | 2186           |               | 5/8/2017 T-Shirts w/logo                     | OPERATIONS      | <input type="checkbox"/> | <input type="checkbox"/> | \$899.25    |
| 5   | AppleOne               | S6590909       |               | 5/8/2017 Preparation of Board minutes        | OPERATIONS      | <input type="checkbox"/> | <input type="checkbox"/> | \$184.80    |
| 6   | The Web Corner         | 14901          |               | 5/18/17 Web site maintenance                 | OUTREACH        | <input type="checkbox"/> | <input type="checkbox"/> | \$150.00    |
| 7   | Office Depot           | 929816400      |               | 5/22/2017 Name plates-new Board members      | OUTREACH        | <input type="checkbox"/> | <input type="checkbox"/> | \$52.17     |
| 8   | Smart & Final          | 352            |               | 5/24/2017 Refreshments Earth Day Awards Cere | OUTREACH        | <input type="checkbox"/> | <input type="checkbox"/> | \$97.38     |
| 9   | Amecl                  | 47730          |               | 5/25/17 Food for Board Meeting               | OPERATIONS      | <input type="checkbox"/> | <input type="checkbox"/> | \$155.55    |
| 10  | Offside Sports Apparel | 2187           |               | 5/30/17 T-Shirts w/logo                      | OUTREACH        | <input type="checkbox"/> | <input type="checkbox"/> | \$1,062.75  |
| 11  | AppleOne               | 01-4494657     |               | 5/30/17 Preparation of Board minutes         | OPERATIONS      | <input type="checkbox"/> | <input type="checkbox"/> | \$184.80    |
| 12  |                        |                |               |  |                 |                          |                          | \$3,147.47  |
| SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)  |                        |                |               |  |                 |                          |                          | \$3,147.47  |
| B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)   |                        |                |               |  |                 |                          |                          | \$26,637.10 |
| C OUTSTANDING COMMITMENTS (OBLIGATIONS)   |                        |                |               |  |                 |                          |                          |             |
| 1   |                        |                |               |  |                 | <input type="checkbox"/> | <input type="checkbox"/> |             |
| 2   |                        |                |               |  |                 | <input type="checkbox"/> | <input type="checkbox"/> |             |
| 3   |                        |                |               |  |                 | <input type="checkbox"/> | <input type="checkbox"/> |             |
| 4   |                        |                |               |  |                 | <input type="checkbox"/> | <input type="checkbox"/> |             |
| 5   |                        |                |               |  |                 | <input type="checkbox"/> | <input type="checkbox"/> |             |
| 6   |                        |                |               |  |                 | <input type="checkbox"/> | <input type="checkbox"/> |             |
| 7   |                        |                |               |  |                 | <input type="checkbox"/> | <input type="checkbox"/> |             |
| 8   |                        |                |               |  |                 | <input type="checkbox"/> | <input type="checkbox"/> |             |
| 9   |                        |                |               |  |                 | <input type="checkbox"/> | <input type="checkbox"/> |             |
| 10  |                        |                |               |  |                 | <input type="checkbox"/> | <input type="checkbox"/> |             |
| SUBTOTAL: Outstanding Commitments (includes total on page 3)  |                        |                |               |  |                 |                          |                          | \$0.00      |
| D Total Expenditures & Commitments  |                        |                |               |  |                 |                          |                          | \$29,784.57 |
| E Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use "-" for credits, "+" for deductions) |                        |                |               |  |                 |                          |                          | \$0.00      |
| F Approved Budget 2016-2017   |                        |                |               |  |                 |                          |                          | \$42,015.00 |
| G Balance of Budget 2016-2017   |                        |                |               |  |                 |                          |                          | \$12,230.43 |



|                  |            |
|------------------|------------|
| Reporting Month: | MAY        |
| NC Name:         | Tarzana NC |

| MONTHLY CASH RECONCILIATION |                     |                             |                           |                               |
|-----------------------------|---------------------|-----------------------------|---------------------------|-------------------------------|
| Beginning Balance (A)       | Funds Deposited (B) | Total Available (C) = (A+B) | Cash Spent this Month (D) | Remaining Balance (E) = C - D |
| \$15,377.90                 | \$0.00              | \$15,377.90                 | \$3,147.47                | \$12,230.43                   |

| MONTHLY CASH FLOW ANALYSIS |                       |                    |                            |   |                                 |  |
|----------------------------|-----------------------|--------------------|----------------------------|---|---------------------------------|--|
| Category Identifier        | Budget Category       | Adopted Budget (A) | Total Spent this Month (B) | FY 2015-16 Expenses Cleared in FY 2016-17 (C) | Total Spent in Prior Months (D) | Unspent Budget Balance (E) = A - B - D |
| 100                        | Operations            | \$5,363.28         | \$525.15                   | \$0.00  | \$3,856.58                      | \$981.55                               |
| 200                        | Outreach              | \$10,337.53        | \$2,622.32                 | \$0.00  | \$7,093.82                      | \$621.39                               |
| 300                        | Community Improvement | \$20,244.00        | \$0.00                     | \$0.00  | \$0.00                          | \$20,244.00                            |
| 400                        | NPG                   | \$15,686.70        | \$0.00                     | \$0.00  | \$15,686.70                     | \$0.00                                 |
| 500                        | Elections             | UNALLOCATED        | \$0.00                     | \$0.00  | \$0.00                          | (\$9,616.51)                           |
|                            | TOTAL                 | \$42,015.00        | \$3,147.47                 | \$0.00  | \$26,637.10                     | \$12,230.43                            |

**NEIGHBORHOOD COUNCIL DECLARATION**

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

|                        |  |                    |                 |
|------------------------|--|--------------------|-----------------|
| Treasurer Signature    | Harvey Goldberg  | Signer's Signature | Leonard Shaffer |
| Print Name             | Harvey Goldberg  | Print Name         | Leonard Shaffer |
| Date                   | 6/27/2017  | Date               | 6/27/2017       |
| NC Additional Comments | Report missing code 900 Unallocated. Being shown as 500 Elections. |                    |                 |

Revision Date 08/09/16





**STATEMENT  
OF ACCOUNTS**

Page 1 of 2  
Statement Number: 0071162903  
04/29/17 - 05/31/17

UNION BANK  
CENTURY CITY 0206  
PO BOX 512380  
LOS ANGELES CA 90051-0380

**Telephone Banking**  
For 24-hour Automated Direct Service  
800-238-4486  
800-826-7345(TDD)  
Representatives are available  
Monday through Saturday

**TARZANA NEIGHBORHOOD COUNCIL**  
200 N SPRING ST FL 20  
LOS ANGELES CA 90012-4801

To open additional accounts,  
or apply for loans, call your  
banking office at 310-551-8900

You may also access your account online  
at unionbank.com

Thank you for banking with us  
since 2014

**Business Basics Checking Summary**

Account Number: 0071162903

Days in statement period: 33

|                           |    |           |                  |
|---------------------------|----|-----------|------------------|
| <b>Balance on 4/29</b>    | \$ |           | <b>15,377.90</b> |
| Additions                 |    |           | 0.00             |
| Subtractions              |    |           | -3,147.47        |
| Checks                    |    | -1,582.35 |                  |
| Purchases                 |    | -1,565.12 |                  |
| <b>Balance on 5/31</b>    | \$ |           | <b>12,230.43</b> |
| Statement Average Balance |    | Ledger    | 14,053.00        |

We waived your service charge this statement period.

**Checks**

| Number       | Date | Reference | Amount | Number | Date | Reference | Amount             |
|--------------|------|-----------|--------|--------|------|-----------|--------------------|
| 5046         | 5/8  | 06195528  | 184.80 | 5048   | 5/30 | 06910044  | 1,062.75           |
| 5047         | 5/18 | 07531164  | 150.00 | 5049   | 5/30 | 06202852  | 184.80             |
| <b>Total</b> |      |           |        |        |      |           | <b>\$ 1,582.35</b> |

**Purchases** ATM card and Debit card™ purchases

| Date         | Description/Location                       | Reference | Amount             |
|--------------|--|-----------|--------------------|
| 5/1          | NOHO PRINT NORTH HOLLYW CA NORTH HOLLYW CA | 71967938  | \$ 244.69          |
| 5/5          | NET ATLANT SALEM MA SALEM MA               | 71121364  | 40.00              |
| 5/5          | THE HOME D VAN NUYS CA VAN NUYS CA         | 71121365  | 76.08              |
| 5/8          | OFFSIDE SP TARZANA CA TARZANA CA           | 72444879  | 899.25             |
| 5/22         | OFFICE DEP TARZANA CA TARZANA CA           | 71914325  | 52.17              |
| 5/24         | SMARTNFINA WINNETKA CA WINNETKA CA         | 73286818  | 97.38              |
| 5/25         | AMECI PIZZ WOODLAND HIL CA WOODLAND HIL CA | 70106108  | 155.55             |
| <b>Total</b> |  |           | <b>\$ 1,565.12</b> |

**Information and Banking Office Services**

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service

**Information and Banking Office Services**

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- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.



NoHo COPY & PRINT  
4791 Vineland #A  
N. Hollywood, CA 91602

#098156 04/29/2017 3:44:39PM  
01 CLERK01 000000

|           |          |
|-----------|----------|
| 1@ 225.00 | \$225.00 |
| DEPT. 01  |          |
| MDSE ST   | \$225.00 |
| TAX1      | \$19.69  |

ITEMS 1Q  
**CASH \$244.69**

818-755-4542  
[www.nohoprint.com](http://www.nohoprint.com)



# INVOICE#0203

NOHO COPY  
 4795 Vineland Ave. A  
 North Hollywood, CA 91602  
 818-755-4542  
 TO:

DATE

| QTY     | DESCRIPTION  | UNIT PRICE | LINE TOTAL |
|---------|--|------------|------------|
| 59 SETS | Business Cards (250 for each)<br>PER ATTACHED<br><br>Roland Voskanian<br>T 818 755 4542<br>F 818 755 4512<br>C 818 624 8218<br><br><br><b>NOHO PRINT .com</b><br><b>NoHo Copy &amp; Print Inc.</b><br>4795 Vineland Ave. #A M-F 8:30am - 6:00pm<br>N. Hollywood, CA 91602 Sat. 10:00am - 5:00pm<br>SUNDAY CLOSED<br><b>info@nohocopy.com</b> |            | 225.00     |

SUBTOTAL \$225.00  
 SALES TAX \$19.69  
 TOTAL \$244.69

THANK YOU, YOUR BUSINESS IS APPRECIATED



E.Elliot Durant III  
Public Safety Chair  
213-  
[e.durant@tarzananc.org](mailto:e.durant@tarzananc.org)  
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PO Box 570016  
Tarzana, CA 91357  
818-921-4992  
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Tarzana, CA 91357  
818-921-4992  
[www.tarzananc.org](http://www.tarzananc.org)





**Tarzana Neighborhood Council**  
**Profit & Loss Budget Performance**  
 July 2016 through June 2017

|   | <b>Annual Budget</b> |
|---|----------------------|
| <b>Income</b>                                   |                      |
| Funding from DONE                               | \$37,000.00          |
| <b>Total Income</b>                             | \$37,000.00          |
| <b>Expense</b>                                  |                      |
| 100 Operations                                  |                      |
| General Operations & Misc                       |                      |
| Board Retreat & Training                        |                      |
| Retreat Aug 2016                                | \$1,000.00           |
| Total Board Retreat & Training                  | \$1,000.00           |
| Budget Committee                                | \$150.00             |
| Land Use Committee                              | \$150.00             |
| Meeting Expense                                 | \$1,800.00           |
| Miscellaneous                                   | \$200.00             |
| PO Box Rental                                   | \$160.00             |
| Presidents Expenses                             | \$150.00             |
| Telephone                                       | \$75.00              |
| Total General Operations & Misc                 | \$3,685.00           |
| Staffing & Temporary Help                       | \$3,250.00           |
| Total 100 Operations                            | \$6,935.00           |
| 200 Outreach                                    |                      |
| Advertising                                     |                      |
| Name Plates & Business Cards                    | \$500.00             |
| Outreach Committee Expenses                     | \$100.00             |
| Total Advertising                               | \$600.00             |
| Events  |                      |
| VANC Fall Planning Forum                        | \$200.00             |
| VANC Spring Mixer                               | \$200.00             |
| Total Events                                    | \$400.00             |
| Website Maintenance/Enhancement                 |                      |
| Mailing List Maintenance                        | \$540.00             |
| Web Site Updates                                | \$1,800.00           |
| Total Website Maintenance/Enhancement           | \$2,340.00           |
| Total 200 Outreach                              | \$3,340.00           |
| 400 Neighborhood Purpose Grants                 |                      |
| Nueva Vision Community Scho                     | \$640.00             |
| OBOL  | \$250.00             |
| Total 400 Neighborhood Purpose Grants           | \$890.00             |
| 900 Unallocated                                 | \$25,835.00          |
| Total Expense                                   | \$37,000.00          |
| <b>Excess of Revenues Over/(Under) Expenses</b> | <b>\$0.00</b>        |



Net Atlantic, Inc.  
10 Federal St., Suite 26  
Salem, MA 01970  
978-219-1920

# INVOICE



Harvey Goldberg  
Tarzana Neighborhood Council  
19798 Greenbriar Drive  
Tarzana, CA 91356

| Invoice Summary |                     |
|-----------------|---------------------|
| Account         | 1002581             |
| Reference       | Invoice 1002581-121 |
| Date            | 2017-05-01          |
| Due Date        | <b>2017-05-31</b>   |
| Total (\$)      | <b>40.00</b>        |
| Amount Due (\$) | <b>0.00</b>         |

---

| Description  | Amount (\$) |
|--|-------------|
| Pro Bandwidth Usage<br>Max: 0.048 GB<br>Service Name: 'tarzana-neighborhood-council' | 0.00        |
| Pro Anno List<br>Max: 2847 Members<br>Service Name: 'tarzana-neighborhood-council'   | 40.00       |

*PAID IN FULL*

*Please tear off and return the bottom portion with your payment. Thank you.*

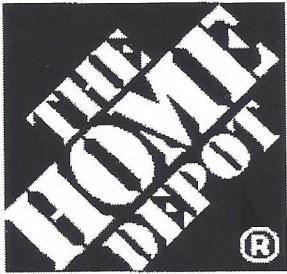
.....

Harvey Goldberg  
Tarzana Neighborhood Council  
19798 Greenbriar Drive  
Tarzana, CA 91356



| Payment Summary |                     |
|-----------------|---------------------|
| Account         | 1002581             |
| Reference       | Invoice 1002581-121 |
| Due Date        | <b>2017-05-31</b>   |
| Amount Due (\$) | <b>0.00</b>         |

Net Atlantic, Inc.  
10 Federal St., Suite 26  
Salem, MA 01970



**More saving.  
More doing.<sup>SM</sup>**

16800 ROSCOE BLVD.  
VAN NUYS, CA 91406 (818)780-5448

6661 00090 06602 05/03/17 06:14 PM

ORDER W598102230  
0000-339-893 Canopy Weight Plates (4-Se  
2@34.98 69.96

SUBTOTAL 69.96  
SALES TAX 6.12  
TOTAL \$76.08

XXXXXXXXXXXX7425 MASTERCARD 76.08  
AUTH CODE 029436/0900721

P.O.#/JOB NAME: none



6661 90 06602 05/03/2017 5937

RETURN POLICY DEFINITIONS

POLICY ID DAYS POLICY EXPIRES ON  
A 1 90 08/01/2017

THE HOME DEPOT RESERVES THE RIGHT TO  
LIMIT / DENY RETURNS. PLEASE SEE THE  
RETURN POLICY SIGN IN STORES FOR  
DETAILS.

\*\*\*\*\*

**ENTER FOR A CHANCE  
TO WIN A \$5,000  
HOME DEPOT GIFT CARD!**

Tell us about your store visit!  
Complete our short survey and  
enter for a chance to win at:

[www.homedepot.com/survey](http://www.homedepot.com/survey)

**PARTICIPE EN UNA  
OPORTUNIDAD DE GANAR  
UNA TARJETA DE  
REGALO DE THD  
DE \$5,000!**

Comparta Su Opinion! Complete la breve  
encuesta sobre su visita a la tienda y  
tenga la oportunidad de ganar en:

[www.homedepot.com/survey](http://www.homedepot.com/survey)

**User ID:  
GW2S 20154 13583**

**Password:  
17253 13493**

**DOWNLOAD THE  
HOME DEPOT MOBILE APP**

View item location, inventory & reviews  
Download from App store or text RECEIPT  
to 65624. Message & Data rates may apply





More Saving.  
More Doing.™

# Pick up Confirmation

The Home Depot  
Store #6661

16800 Roscoe Blvd  
Van Nuys, CA 91406  
(818) 780-5448

Date: 05/04/2017 12:07 PM

**OrderNumber: W598102230**

Will-Call Number: W5001

Order Date: 05/03/2017

Sales Receipt Store #: 6661

Sales Receipt Date: 05/03/2017

Sales Receipt Trans #: 06602

Sales Receipt Register #: 90

Customer Name: Len Shaffer - DIY

Alt Pick up Person:

Phone: (818) 343-7721

Address: 200 N. Main St, Suite 2005  
LOS ANGELES, CA 90012

| Ref # | Item #       | Item Description     | Quantity Sold | Previously Released | Released Today |
|-------|--------------|----------------------|---------------|---------------------|----------------|
| R1001 | 0000-339-893 | Canopy Weight Plates | 2             | 0                   | 2              |

\*\*\* Not Valid for Refund \*\*\*



V

*Len Shaffer*

Signature

Not valid for merchandise pickup after 01:00 AM  
Your order was released by: DXE0832

## Is your project complete?

Ask an associate about recommended products to complete your project.

My List

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Department of Neighborhood Empowerment  
Funding Request Form**



NC NAME: Tarzana NC  
 Budget Fiscal Year: 2016-2017  
 Request Date: 4/25/2017  
 Meeting Date: 4/25/2017  
 Agenda Item: 11

Requestor: OUTREACH  
 Vendor: HOME DEPOT  
 Address: TBD  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Amount: \$ \_\_\_\_\_ NTE 125.00  
 # of payments 2

- Operations     Outreach     NC Sponsored Event     Neighborhood Purpose Grant  
 Contract / Lease     Board Member Reimbursement     Community Improvement Project  
 Out of State     1099 Expense     One Time Expense     Monthly     Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: Resolved: The TNC Board approves the Budget Committee's recommendation to purchase the purchase of 3 sets of weights to hold our 3 canopies in place in windy conditions. Each set of 4 costs approximately \$40.00 for a total of NTE \$125.00. Funds to come from Unallocated and be classified as Outreach, Events, Canopies.

HARVEY / DORI REUBEN

**Vote Count** (Continued on page 2 if more than 20 Board Members)

\*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

| Board Member Name  | Board Position                  | Yes | No | Abstain | *Recused | Absent | Ineligible |
|--------------------|---------------------------------|-----|----|---------|----------|--------|------------|
| Bachar, Guy        | Board Member                    | X   |    |         |          |        |            |
| Dori, Reuben       | Board Member                    | X   |    |         |          |        |            |
| Durant, Elliot     | Board Member                    |     |    |         |          | X      |            |
| Flehinger, Max     | Board Member                    | X   |    |         |          |        |            |
| Garfinkle, David   | Board Member                    | X   |    |         |          |        |            |
| Goldberg, Harvey   | Board Member                    | X   |    |         |          |        |            |
| Green, Joyce       | Board Member                    | X   |    |         |          |        |            |
| Heissler, Eran     | Board Member                    | X   |    |         |          |        |            |
| Blattner, Pam      | Board Member                    | X   |    |         |          |        |            |
| Varele, Jennifer   | Board Member                    |     |    |         |          | X      |            |
| Mausner, Jeff      | Board Member                    | X   |    |         |          |        |            |
| Polonsky, Iris     | Board Member                    | X   |    |         |          |        |            |
| Reich, Jon         | Board Member                    | X   |    |         |          |        |            |
| Saucier, Terry     | Board Member                    | X   |    |         |          |        |            |
| Schwartz, Ken      | Board Member                    | X   |    |         |          |        |            |
| Shaffer, Leonard   | Board Member                    | X   |    |         |          |        |            |
| Shmaeff, Bob       | Board Member                    | X   |    |         |          |        |            |
| Silverman, Richard | Board Member                    | X   |    |         |          |        |            |
| Lord, Susan        | Board Member                    | X   |    |         |          |        |            |
| Wieder, Esther     | Board Member                    |     |    |         |          | X      |            |
| NC Quorum: 10      | Grand Total (including page 2): | 18  |    |         |          | 3      |            |

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: Harvey Goldberg    Signer's Signature: Leonard J. Shaffer  
 Print/Type name: Harvey Goldberg    Print/Type name: Leonard J. Shaffer  
 Date (mm/dd/yy): 4/25/17    Date (mm/dd/yy): 4-25-17

**Department Use Only**

Contract     CIP     Advanced Payment     Approved  
 >\$2,500     NPG     Sponsored Event     Denied

Staff Initials: \_\_\_\_\_    1st Level: \_\_\_\_\_    Authorization Code: \_\_\_\_\_  
 2nd Level: \_\_\_\_\_





Offside Sports Apparel

offsidesports@hotmail.com

19555 Ventura Blvd Tarzana, CA 91356

(818)708-2330

To: Tarzana Recreation Center  
5655 Vanalden Ave  
Tarzana, CA. 91356  
Michon Rickman  
C/O Tarzana Neighborhood Council

**OFFSIDE SPORTS Z**  
19555 VENTURA BLVD.  
TARZANA CA 91356  
818-708-2330

Terminal ID : 00741652 0001  
05/05/17 11:05 AM

MASTERCARD  
\*\*\*\*\*7425 M  
SALE REF#: 356  
BATCH #: 518 AUTH #: 024484  
AUS: 2  
AMOUNT \$899.25

APPROVED  
CUSTOMER COPY

| SALE PERSON | DATE   | SHIPPED VIA | INVOICE # | TERMS |
|-------------|--------|-------------|-----------|-------|
|             | 5/2/17 |             | 2186      |       |

| QUANTITY | DESCRIPTION                                  | SIZE         | UNIT PRICE | TOTAL    |
|----------|--|--------------|------------|----------|
| 40       | T-Shirt Essential Window Tie Dye Tee Purple  | Adult Small  | \$7.50     | \$300    |
| 15       | T-Shirt Essential Window Tie Dye Tee Purple  | Adult Medium | \$7.50     | \$112.50 |
| 10       | T-Shirt Essential Window Tie Dye Tee Rainbow | Adult Small  | \$7.50     | \$75.50  |
| 10       | T-Shirt Essential Window Tie Dye Tee Rainbow | Adult Medium | \$7.50     | \$75.50  |
| 10       | T-Shirt Essential Window Tie Dye Tee Rainbow | Adult Large  | \$7.50     | \$75.50  |
| 10       | T-Shirt Essential Window Tie Dye Tee Royal   | Adult Small  | \$7.50     | \$75.50  |
| 10       | T-Shirt Essential Window Tie Dye Tee Royal   | Adult Medium | \$7.50     | \$75.50  |
| 5        | T-Shirt Essential Window Tie Dye Tee Royal   | Adult Large  | \$7.50     | \$37.50  |
|          |  |              | Cost       | \$825.00 |
|          |  |              | Tax 9%     | \$74.25  |
|          |  |              | Total      | \$899.25 |

THANK YOU !

**PAID**



**Department of Neighborhood Empowerment  
Funding Request Form**



NC NAME: Tarzana NC  
Budget Fiscal Year: 2016-2017

Request Date: 3/28/2017  
Meeting Date: 3/28/2017

Agenda Item: 12

- Operations     Outreach     NC Sponsored Event     Neighborhood Purpose Grant  
 Contract / Lease     Board Member Reimbursement     Community Improvement Project  
 Out of State     1099 Expense     One Time Expense     Monthly     Multiple

Requestor: Tarzana Recreation Center

Vendor: OFFSIDES

Address: 19355 VENTURA BLVD

City: TARZANA State: CA

Zip Code: 91356 Phone: 818 708-2330

Amount: \$ \_\_\_\_\_ NTE 2000.00

# of payments: \_\_\_\_\_

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description

Resolved: The TNC Board approves the Budget Committee's recommendation to support the request from the Tarzana Recreation Center to purchase 240 T-Shirts with the Tarzana NC logo and name on the back for their 2017 Summer Camp Program at a cost of NTE \$2,000. To be classified as Outreach, Advertising. Funds to come from Unallocated.

**Vote Count** (continued on page 2 if more than 20 Board Members)

Recused Board member must leave the room prior to any discussion and may not return to the room until after the vote is completed.

| Board Member Name  | Board Position                  | Yes | No | Abstain | *Recused | Absent | Ineligible |
|--------------------|---------------------------------|-----|----|---------|----------|--------|------------|
| Bachar, Guy        | Board Member                    |     |    |         |          | X      |            |
| Dori, Reuben       | Board Member                    |     |    |         |          | X      |            |
| Durant, Elliot     | Board Member                    | X   |    |         |          |        |            |
| Fiehringer, Max    | Board Member                    | X   |    |         |          |        |            |
| Garfinkle, David   | Board Member                    |     |    |         |          | X      |            |
| Goldberg, Harvey   | Board Member                    |     |    |         |          | X      |            |
| Green, Joyce       | Board Member                    | X   |    |         |          |        |            |
| Heissler, Eran     | Board Member                    | X   |    |         |          |        |            |
| Blattner, Pam      | Board Member                    | X   |    |         |          |        |            |
| Varele, Jennifer   | Board Member                    |     |    |         |          |        | X          |
| Mausner, Jeff      | Board Member                    | X   |    |         |          |        |            |
| Polonsky, Iris     | Board Member                    | X   |    |         |          |        |            |
| Reich, Jon         | Board Member                    | X   |    |         |          |        |            |
| Saucier, Terry     | Board Member                    | X   |    |         |          |        |            |
| Schwartz, Ken      | Board Member                    | X   |    |         |          |        |            |
| Shaffer, Leonard   | Board Member                    | X   |    |         |          |        |            |
| Shmaeff, Bob       | Board Member                    | X   |    |         |          |        |            |
| Silverman, Richard | Board Member                    |     |    |         |          | X      |            |
| Lord, Susan        | Board Member                    | X   |    |         |          |        |            |
| Wieder, Esther     | Board Member                    | X   |    |         |          |        |            |
| NC Quorum: 10      | Grand Total (including page 2): | 15  |    |         |          | 5      | 1          |

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

|   |  |
|---|--|
| Treasurer's Signature: <u>Harvey Goldberg</u>   | Signer's Signature: <u>Leonard J. Shaffer</u>  |
| Print/Type name: <u>Harvey Goldberg</u>   | Print/Type name: <u>Leonard J. Shaffer</u>   |
| Date (mm/dd/yy): <u>4-3-17</u> 03/28/17   | Date (mm/dd/yy): <u>3-28-17</u> 03/28/17   |
| Department Use Only<br><input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved<br><input type="checkbox"/> > \$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied | Staff Initials: _____<br>1st Level: _____<br>2nd Level: _____<br>Authorization Code: _____ |

*MAX / [Signature] ELLIOT*





# Offside Sports Apparel

No Job Is Too Big or Too Small

Email Us, Stop By or Give Us A Call

19555 Ventura Blvd Tarzana, CA 91356

(818)708-2330 offsidesports@hotmail.com

| ITEM ID | ITEM DESCRIPTION                     | COLOR   | SIZE    | QTY. | PRICE  | AMOUNT   |
|---------|--------------------------------------|---------|---------|------|--------|----------|
| PC149   | T-Shirt Essential Window Tie Dye Tee | Purple  | YOUTH S | 40   | \$7.50 | \$300.00 |
| PC149   | T-Shirt Essential Window Tie Dye Tee | Purple  | YOUTH M | 40   | \$7.50 | \$300.00 |
| PC149   | T-Shirt Essential Window Tie Dye Tee | Purple  | YOUTH L | 50   | \$7.50 | \$375.00 |
| PC149   | T-Shirt Essential Window Tie Dye Tee | Purple  | ADULT S | 40   | \$7.50 | \$300.00 |
| PC149   | T-Shirt Essential Window Tie Dye Tee | Purple  | ADULT M | 15   | \$7.50 | \$112.50 |
| PC149   | T-Shirt Essential Window Tie Dye Tee | Rainbow | ADULT S | 10   | \$7.50 | \$75.00  |
| PC149   | T-Shirt Essential Window Tie Dye Tee | Rainbow | ADULT M | 10   | \$7.50 | \$75.00  |
| PC149   | T-Shirt Essential Window Tie Dye Tee | Rainbow | ADULT L | 10   | \$7.50 | \$75.00  |
| PC149   | T-Shirt Essential Window Tie Dye Tee | Royal   | ADULT S | 10   | \$7.50 | \$75.00  |
| PC149   | T-Shirt Essential Window Tie Dye Tee | Royal   | ADULT M | 10   | \$7.50 | \$75.00  |
| PC149   | T-Shirt Essential Window Tie Dye Tee | Royal   | ADULT L | 5    | \$7.50 | \$37.50  |



COST  
SALES TAX 9%  
TOTAL

\$1800.00  
\$162.00  
\$1962.00

3/9/17





AppleOne

AppleOne Employment Services  
P.O. Box 29048  
Glendale CA 91209-9048  
Tel: 818-240-8688  
Email: specialbillingvms@ain1.com  
TIN: 95-2580864

Attn: Accounts Payable  
200 N. Spring St. Room 2005  
Los Angeles, CA 90012

City of Los Angeles

Invoice

Customer No: 00950101  
Site No: 0048  
Period Ending: April 2017  
Invoice Date: 04/30/2017  
Invoice No: S6590909  
Amount Due: \$184.80  
Payment Term: NET 34 DAYS

| Name                       | Weekend | Inv Date   | Ref Inv No | Req Hr     | Reg Rate | OT Hr   | OT Rate | DT Hr  | DT Rate | Misc Hr | Misc Rate | ACA Hr | ACA Rate | Tax    | Amount   | State | Office |
|----------------------------|---------|------------|------------|------------|----------|---------|---------|--------|---------|---------|-----------|--------|----------|--------|----------|-------|--------|
| KRAMER, PATRICIA           |         | 04/22/2017 | 04/26/2017 | 01-4464921 | 8.00     | \$23.10 | 0.00    | \$0.00 | 0.00    | \$0.00  | 0.00      | 0.00   | \$0.00   | \$0.00 | \$184.80 | CA    | 1002   |
| Sub Total For:             |         |            |            | 8.00       | 0.00     | 0.00    | 0.00    | 0.00   | 0.00    | 0.00    | 0.00      | 0.00   | 0.00     | \$0.00 | \$184.80 |       |        |
| Grand Total Invoice Amount |         |            |            | 8.00       | 0.00     | 0.00    | 0.00    | 0.00   | 0.00    | 0.00    | 0.00      | 0.00   | 0.00     | \$0.00 | \$184.80 |       |        |

Please remit payment to: AppleOne Employment Services  
P.O. Box 29048  
Glendale, CA 91209-9048

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details

S-8117 LN315-  
ZTURZE

*Max  
Bonds M.D.*

# Verified Timecard List

Wednesday, April 19, 2017 8:10 PM

Client Name: City of Los Angeles D.O.N.E.  
Name Kramer, Patricia  
SSN \*\*\*\*\*9785

Timecard Id: 4947687  
Week Ending: 4/22/2017 12:00:00 AM  
Serial: XX62112317

|      | Date      | Time In | Time Out | Lunch      | Total Reg  | Total O.T. | Total Double |
|------|-----------|---------|----------|------------|------------|------------|--------------|
| SUN  |           |         |          |            |            |            |              |
| MON  |           |         |          |            |            |            |              |
| TUE  |           |         |          |            |            |            |              |
| WED  | 4/19/2017 | 8:00 AM | 5:00 PM  | 1 hr 0 min | 8 hr 0 min |            |              |
| THUR |           |         |          |            |            |            |              |
| FRI  |           |         |          |            |            |            |              |
| SAT  |           |         |          |            |            |            |              |

Verified by: LEONARD SHAFFER|122196

8 hr 0min 0 hr 0 min 0 hr 0 min

---

Total No. of TimeCards: 1

The Web Corner, Inc.  
 19509 Ventura Blvd  
 Tarzana, CA 91356

# Invoice

| Date     | Invoice # |
|----------|-----------|
| 5/1/2017 | 14901     |

|   |
|---|
| Bill To<br>Tarzana Neighborhood Council<br>PO Box 571016<br>Tarzana, CA 91357 |
|---|

**PAID**  
 05/19/2017

| P.O. No. | Terms          | Project |
|----------|----------------|---------|
|          | Due on receipt |         |

| Quantity | Description                               | Rate   | Amount |
|----------|---|--------|--------|
|          | Phone Support and General Web Development | 150.00 | 150.00 |
|          | <i>May 2017</i>                           |        |        |

Please remit payment at your earliest convenience.

Thank you for your business!

**Total**

\$150.00



# Office DEPOT OfficeMax

OFFICE DEPOT #3320  
18211 Ventura Boulevard  
Tarzana, CA 91356  
(818) 668-9067

05/20/2017 17 3.2 9 04 PM  
STR 3320 KEB 1 IDI 6050 EMP 465897

SALE

| Product ID | Description | Total |
|------------|-------------|-------|
|------------|-------------|-------|

Order Management Invoice # 9298164000011  
Approval Code: 999999

|        |                 |         |
|--------|-----------------|---------|
| 114318 | JDA G MILL ORBL | 52.17 E |
|        | Total:          | 52.17   |
|        | MasterCard 7425 | 52.17   |

AUTH CODE 004008

TDS Swiped

\*\*\*\*\*

Shop online at [www.officedepot.com](http://www.officedepot.com)

\*\*\*\*\*

**WE WANT TO HEAR FROM YOU!**

Participate in our online customer survey and receive a coupon for **\$10 off your next qualifying purchase of \$50 or more on office supplies, furniture and more.** (Excludes Technology. Limit 1 coupon per household/business.)

Visit [www.officedepot.com/feedback](http://www.officedepot.com/feedback) and enter the survey code below.

14VV FS01 F5JE

\*\*\*\*\*



27VT7A3PY3555YX8U

**Office DEPOT.****Customer Information**

Customer Name: TARZANA NEIGHBORHOOD COUN  
 Customer Ph#: 818-343-7721  
 Customer ID: 75367022

**Order Information**

Order Number: 929816400-001  
 Order Date: 5/20/17 7:02 pm  
 Invoice Date: 5/20/17 7:02 pm  
 Store: 3320  
 Payment: In-Store

**Order Details**

| SKU     | Description      | Qty<br>Ordered | Qty<br>Filled | Price/Unit | Extended Price |
|---------|------------------|----------------|---------------|------------|----------------|
| 0320891 | SIGN, METAL, 2X8 | 1              |               | 15.99      |                |
| 0320891 | SIGN, METAL, 2X8 | 1              |               | 15.99      |                |
| 0320891 | SIGN, METAL, 2X8 | 1              |               | 15.99      |                |



9298164000011

|                |         |
|----------------|---------|
| Subtotal:      | \$47.97 |
| Other Charges: |         |
| Del Charge:    |         |
| Tax:           | \$4.20  |
| Total Due:     | \$52.17 |

Bring this invoice to any register for payment processing.

Signature (required) \_\_\_\_\_

Please Print Name \_\_\_\_\_

This order is UNPAID. Log in to GMIL and Cancel this order if restocking is necessary. Refer to SOP 9.04 for more details.

Thank you for shopping at  
**Office DEPOT**



| SERVER | TABLE NO. | GUESTS   | DATE   |
|--------|-----------|----------|--------|
|        | 5726      | Toppers  | 047730 |
| 1      |           |          |        |
| 2      |           |          |        |
| 3      | Uditorium | 9/20602  |        |
| 4      |           |          |        |
| 5      |           |          |        |
| 6      | 6         | ⊙        |        |
| 7      |           |          |        |
| 8      |           |          |        |
| 9      | 3         | ⊙ BB     |        |
| 10     |           |          |        |
| 11     | 3         | ⊙ MGR BB |        |
| 12     |           |          |        |
| 13     |           |          |        |
| 14     |           |          |        |
| 15     |           | MTS Food |        |
| 16     |           |          |        |
| 17     |           |          |        |

6-20
 SUB-TOTAL  
 TAX  
 TOTAL 155.55

DATE \_\_\_\_\_ AMOUNT \_\_\_\_\_ 047730



REPRESENTMENTS  
RD AWARDS



\*\* Welcome To Our Winnetka Store \*\*  
 Store # 512  
 \*\*\*\*\*  
 See Us On WEB www.smartandfinal.com

Server: Vanessa  
 DATE: 05/23/17 TIME: 12:44:42

SB Duets FS 7.49 F  
 FS 8 7/8 Foam Plat 6.39 T  
 2 @ 9.99  
 CG Alpine Spring 19.98 F  
 Was \$20.98/ YOU SAVED -> \$1.00  
 2 @ 2.80  
 +CRV 5.60  
 Lays Classic Potat 12.69 F  
 Lays Classic Potat 12.69 F  
 Famous Ambs Cookie 11.99 F  
 Was \$12.69/ YOU SAVED -> \$1.90  
 Famous Ambs Cookie 11.99 F  
 Was \$12.69/ YOU SAVED -> \$1.90  
 Kool-Aid Jam TrPun 2.00 F  
 Kool-Aid Jam TrPun 2.00 F  
 Kool-Aid Jam TrPun 2.00 F  
 Kool-Aid Jam TrPun 2.00 F  
 SUBTOTAL 96.82  
 Sales Tax .56  
 TOTAL 97.38  
 MasterCard TENDER 97.38  
 Cash CHANGE .00

TOTAL NUMBER OF ITEMS THIS VISIT--> 12

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*  
Purchase \$ 97.38

Master Card #5XXXXXXXXXX7425  
 Auth # 017725 Exp Date \*\*/\*\*  
 Lane # 07 Cashier # 23020418  
 05/23/17 12:45 Ref/Seq # 072610  
 Mch=288133 Term=001 IC=CC  
 EPS Sequence # 072610

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*

12:45:28 CP# 23020418 05/23/17  
 Term:7 Trace # 352 Store # 512

THANK YOU FOR SHOPPING  
 YOUR WINNETKA SMART AND FINAL  
 STORE  
 (708) 274-9111

05/23/17 12:45  
 05/23/17 12:45  
 05/23/17 12:45

Sale  
 Entry Method: Swipe  
 Amount: \$ 155.55  
 TIP:  
 Total:  
 16:03:33  
 Appr Code: 0260945  
 Batch#: 143001  
 Card Line  
 P. L. Ref. #: 2520100

Customer Copy  
 MTS  
 Food



Offside Sports Apparel

offsidesports@hotmail.com

19555 Ventura Blvd Tarzana, CA 91356

(818)708-2330

To: Tarzana Recreation Center  
5655 Vanalden Ave  
Tarzana, CA. 91356  
Michon Rickman  
C/O Tarzana Neighborhood Council

| SALE PERSON | DATE    | SHIPPED VIA | INVOICE # | TERMS |
|-------------|---------|-------------|-----------|-------|
|             | 5/24/17 |             | 2187      |       |

| QUANTITY | DESCRIPTION                                  | SIZE         | UNIT PRICE | TOTAL     |
|----------|--|--------------|------------|-----------|
| 40       | T-Shirt Essential Window Tie Dye Tee Purple  | Youth Small  | \$7.50     | \$300.00  |
| 40       | T-Shirt Essential Window Tie Dye Tee Purple  | Youth Medium | \$7.50     | \$300.00  |
| 50       | T-Shirt Essential Window Tie Dye Tee Rainbow | Youth Large  | \$7.50     | \$375.00  |
|          |  |              | Cost       | \$975.00  |
|          |  |              | Tax 9%     | \$87.75   |
|          |  |              | Total      | \$1062.75 |

THANK YOU !

LQ769-

JP7L4-

5/31/17





# Verified Timecard List

Wednesday, May 17, 2017 7:20 PM

Client Name: City of Los Angeles D.O.N.E.  
Name: Kramer, Patricia  
SSN: \*\*\*\*9785

Timecard Id: 4978706  
Week Ending: 5/20/2017 12:00:00 AM  
Serial: XX93189617

| Date                                | Time In   | Time Out | Lunch   | Total Reg  | Total O.T. | Total Double |
|-------------------------------------|-----------|----------|---------|------------|------------|--------------|
| SUN                                 |           |          |         |            |            |              |
| MON                                 |           |          |         |            |            |              |
| TUE                                 |           |          |         |            |            |              |
| WED                                 | 5/17/2017 | 8:00 AM  | 5:00 PM | 1 hr 0 min | 8 hr 0 min |              |
| THUR                                |           |          |         |            |            |              |
| FRI                                 |           |          |         |            |            |              |
| SAT                                 |           |          |         |            |            |              |
| Verified by: LEONARD SHAFFER 122196 |           |          |         | 8 hr 0min  | 0 hr 0 min | 0 hr 0 min   |

Total No. of TimeCards: 1