

Department of Neighborhood Empowerment
 Reporting Month: JANUARY
 NC Name: Tarzana NC
 Budget Fiscal Year: 2016-2017

MONTHLY EXPENDITURE REPORT
 Submitted: 2/1/2017 16:03:20



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)
 EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	Net Atlantic	1002581-133		1/6/17 Mailing List Maintenance	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$40.00
2	Office Depot	5122		1/11/17 Copies Land Use	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$3.81
3	The Web Corner	14385		1/18/17 Web Site Maintenance	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$150.00
4	The Rescue Train		TNC 15681	1/20/17 NPG	NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$400.00
5	Subway	90123		1/24/17 Sandwiches	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$138.00
6	Vons	1628779		1/26/17 Refreshments	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$32.95
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
11						<input type="checkbox"/>	<input type="checkbox"/>	
12						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)								\$764.76
B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)								\$5,194.80
C OUTSTANDING COMMITMENTS (OBLIGATIONS)								
1						<input type="checkbox"/>	<input type="checkbox"/>	
2						<input type="checkbox"/>	<input type="checkbox"/>	
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Outstanding Commitments (includes total on page 3)								\$0.00
D Total Expenditures & Commitments								\$5,959.56
E Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)								\$0.00
F Approved Budget 2016-2017								\$42,015.00
G Balance of Budget 2016-2017								\$36,055.44

Reporting Month: **JANUARY**
 NC Name: **Tarzana NC**

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$12,845.20	\$5,446.90	\$18,292.10	\$764.76	\$17,527.34

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$6,935.00	\$174.76	\$0.00	\$2,514.80	\$4,245.44
200	Outreach	\$8,175.00	\$190.00	\$0.00	\$1,790.00	\$6,195.00
300	Community Improvement		\$0.00	\$0.00		\$0.00
400	NPG	\$8,340.00	\$400.00	\$0.00	\$890.00	\$7,050.00
500	Elections	\$18,565.00	\$0.00	\$0.00		\$18,565.00
	TOTAL	\$42,015.00	\$764.76	\$0.00	\$5,194.80	\$36,055.44

NEIGHBORHOOD COUNCIL DECLARATION

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature	Harvey Goldberg	Signer's Signature	Leonard Shaffer
Print Name	Harvey Goldberg	Print Name	Leonard Shaffer
Date	2/28/2017	Date	2/28/2017
NC Additional Comments	Report missing code 900 Unallocated. Being shown as 600 Elections. Case # 15365 for \$500.00 not reflected.		

Revision Date 08/09/16



**STATEMENT
OF ACCOUNTS**

Page 1 of 2
Statement Number: [REDACTED] 903
12/31/16 - 01/31/17

UNION BANK
CENTURY CITY 0206
PO BOX 512380
LOS ANGELES CA 90051-0380

Telephone Banking
For 24-hour Automated Direct Service
800-238-4486
800-826-7345(TDD)
Representatives are available
Monday through Saturday

To open additional accounts,
or apply for loans, call your
banking office at 310-551-8900

TARZANA NEIGHBORHOOD COUNCIL
200 N SPRING ST FL 20
LOS ANGELES CA 90012-4801

You may also access your account online
at unionbank.com

Thank you for banking with us
since 2014

Business Basics Checking Summary

Account Number: [REDACTED] 903

Days in statement period: 32

Balance on 12/31	\$	12,845.20
Additions		5,446.90
Subtractions		-764.76
	Checks	-150.00
	Payments	-400.00
	Purchases	-214.76
Balance on 1/31	\$	17,527.34
Statement Average Ledger Balance		17,319.93

We waived your service charge this statement period.

Additions

Date	Description/Location	Reference	Amount
1/4	CITY OF LOS ANGE EFT PAYMT PPD *****0735	50500999 \$	5,446.90

Checks

Number	Date	Reference	Amount
5030	1/18	06045660	150.00

Payments *online and electronic banking*

Date	Description/Location	Reference	Amount
1/20	THE RESCUE TRAIN ONLINE PMT WEB UN1054031107POS	55858621 \$	400.00

Purchases *ATM card and Debit card™ purchases*

Date	Description/Location	Reference	Amount
1/6	NET ATLANT SALEM MA SALEM MA	71494193 \$	40.00
1/11	OFFICE DEP TARZANA CA TARZANA CA	70904469	3.81
1/24	SUBWAY TARZANA CA TARZANA CA	71766417	138.00
1/26	VONS S RESEDA CA RESEDA CA	73085649	32.95
Total		\$	214.76

Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.

[REDACTED]

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE



Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-117
Date	2017-01-01
Due Date	2017-01-31
Total (\$)	40.00
Amount Due (\$)	0.00

Description	Amount (\$)
Pro Bandwidth Usage Max: 0.077 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2877 Members Service Name: 'tarzana-neighborhood-council'	40.00

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356



Payment Summary	
Account	1002581
Reference	Invoice 1002581-117
Due Date	2017-01-31
Amount Due (\$)	0.00

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

The Web Corner, Inc.

19509 Ventura Blvd
Tarzana, CA 91356

Invoice

Date	Invoice #
1/1/2017	14385

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	150.00	150.00
Total			\$150.00

*PAID 1/17/17
LSBNF -
K9Y93*

Department of Neighborhood Empowerment
Funding Request Form

EMPOWER

NEC NAME: 2121th NEC
 Budget Fiscal Year: 2015-16
 Request Date: 12/30/16
 Meeting Date: 12/17/16
 Agenda Item: 12

Requestor: The Rescue Train
 Vendor: THE RESCUE TRAIN
 Address: 1421 VENTURA BLVD
 City: STUDIO CITY State: CA
 Zip Code: 91604 Phone: 323-899-5540
 Amount: 400
 # of payments: —

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: The TNC Board approves the Budget Committee's recommendation to approve the request from The Rescue Train for a NCO (grant) for \$400 to fund a Scalder Intervention Program to pay fees for spay/neuter, vaccination fees, and bills and dog training for low income pet owners in Los Angeles.

Vote Count (continued on page 2 if more than 20 Board Members)

*Recused Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Bochar, Gus	Board Member			X			
Das, Rajesh	Board Member					X	
Darwin, Erik	Board Member					X	
Hewings, Alex	Board Member						
Chen, David	Board Member	X					
Goldberg, Harvey	Board Member					X	
Green, Mark	Board Member						
Hewster, Fran	Board Member	X					
<u>BABY EDELMAN</u>	Board Member	X					
Manaster, Jeff	Board Member	X					
Pennock, Lisa	Board Member						X
Randi, Joe	Board Member	X					
Schwartz, Sam	Board Member	X					
Shaw, John	Board Member					X	
Sharlet, Leonard	Board Member	X					
Tomsett, Bob	Board Member	X					
Silverman, Richard	Board Member	X					
Ward, Steve	Board Member	X					
NEC Quorum:	10	Grand Total (including page 2):		10	1	7	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically. No additional Cash Request Form is required.

Treasurer's Signature: Harvey Goldberg Signer's Signature: [Signature]
 Print/Type name: Harvey Goldberg Print/Type name: Leonard Sharlet
 Date (mm/dd/yy): 12-17-16 Date (mm/dd/yy): 12-13-16

Department Use Only: Conf. Non-Conf. Approved Denied Other Other

Office DEPOT OfficeMax

OFFICE DEPOT #3320
18211 Ventura Boulevard
Tarzana, CA 91356
(818) 668-9067
01/10/2017 16.9.2 4:22 PM
STR 3320 REG 1 TRN 5122 EMP 642368

Product ID	Description	Total
167060	BW SS Letter	19.60
	140 @ 0.14	-2.80
	Bulk @0.025	16.80
	Retail After Discounts	3.50
	Business Solutions Prc	
	You Pay	3.50SS

Sales Tax: 3.50
Subtotal: 0.31
Total: 3.81
MasterCard 7425: 3.81

AUTH CODE 056138
TDS Swiped
SPC CARD# 9728

Total Savings:
\$16.10

*LAND USE
COPIES*

VONS

STORE MGR HEBER GONZALEZ 818-881-7020
THANK YOU FOR SHOPPING WITH US!

*PRES WESTVAL
EXP.) CART MTS*

GROCERY

3 QTY CLASSIC MI	19.47 S
Regular Price	26.97
Card Savings	7.50-
2 QTY CRYSTL GYS	9.98 S
CRV SFTDK 35PK NTX	3.50 S
Regular Price	10.98
Card Savings	1.00-

TAX 0.00
**** BALANCE 32.95

VONS STORE #2039
19333 VICTORY BLVD.
RESEDA CA 91335

Credit Purchase 01/24/17 15:55
CARD # *****7425
REF: 64001628779 AUTH: 00033819

PAYMENT AMOUNT 32.95

Mastercard 32.95

CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 7
01/24/17 15:55 2039 6 303 3496

Subway#28178-0 Phone 818-344-0999

19231 VENTURA BLVD

TARZANA, CA, 91356

Served by: Maria 1/23/2017 10:33:46 am

Term ID-Trans# 1/A-90123

Qty	Size	Item	Price
1		36 Cookie Platter	18.00
2		Extra Large SndPlt	120.00
1		12 Cookies	0.00

Sub Total 138.00
Total (Take Out) 138.00
Credit Card 138.00
Change 0.00

FOOD MTS

Approval No: 081225
Reference No: 702318826898
Card Issuer: Mastercard
Account No: *****7425

Acquired: Swipe
Amount: \$138.00

Date/Time: 1/23/2017 10:33:45 AM

Signature:

X I agree to pay above total amount according to the Card Issuer Agreement.

CUSTOMER COPY

Host Order ID: 685-315-1167790