



NC Name: 2015-2016  
 Budget Fiscal Year: 2015-2016  
 Reporting Month: JUNE

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)	EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)	EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)	EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)	EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)	EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)	EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)	EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)	EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)
A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	Reportable	TOTAL	
1	6/1/16 Sec Services/ Create Minutes	OPERATIONS	AppleOne	S3504082		1099	\$138.60	
2	6/4/16 Paper for Copies	OPERATIONS	Office Depot	317			\$35.96	
3	6/6/16 Web Site Maintenance	OUTREACH	The Web Corner	13502			\$150.00	
4	6/7/16 Mailing List Maintenance	OUTREACH	NetAtlantic	1002581-125			\$40.00	
5	6/8/16 Batteries & Tote/ Sound System	OUTREACH	Offside 2	8168			\$1,166.85	
6	6/15/16 Batteries / Sound System	OPERATIONS	Orchard Supply	5576			\$65.89	
7	6/15/16 Batteries / Sound System	OPERATIONS	Orchard Supply	5575			\$68.62	
8	6/16/16 Shirts/Board Members w/TNC Logo	OUTREACH	Offside 2	8173			\$686.70	
9	6/16/16 Pole Banners w/TNC Logo	OUTREACH	AAA Flag & Banner Mfg Co	216708			\$10,327.20	
10	6/20/16 Toner for Printer/Copier	OPERATIONS	LD Products	72650357			\$37.20	
11	6/23/16 Sec Services/Create Minutes	OPERATIONS	AppleOne	S3629739			\$369.60	
12	6/27/16 Congress Funding/Retreat/Training	OPERATIONS	DONE				\$7,500.00	
<b>SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)</b>								\$22,045.89
<b>SUBTOTAL: Expenditures FROM PRIOR MONTHS</b>								\$19,938.83
<b>B. CUMULATIVE COMMITMENTS</b>								
<b>C. OUTSTANDING CHECKS (checks that have been issued, but have not yet cleared the account)</b>								
C.1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)								
C.2. Rent/Lease								
C.3. Contractual Services								
C.4. Large Purchases								
C.5. Neighborhood Purpose Grants (pending or in process)								
C.6. Temporary Staffing Services								
C.7. Storage								
C.8. Other Outstanding Commitments								
<b>SUBTOTAL: Outstanding Commitments</b>								\$0.00
<b>D. Total Expenditures &amp; Commitments</b>								\$41,984.72
<b>E. Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc) (use '+' for credits, '-' for deductions)</b>								\$0.00
<b>F. Approved Budget 2015-2016</b>								
<b>G. Balance of Budget</b>								-\$41,984.72



Reporting Month: JUNE  
 NC Name: Tarzana NC

MONTHLY CASH RECONCILIATION			
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Remaining Balance (E) = C - D
\$22,061.17		\$22,061.17	\$15.28
			Cash Spent this Month (D)
			\$22,045.89

MONTHLY BUDGETARY ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2014-15 Expenses Cleared in FY 2015-16 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B + C - D
100	Operations	\$11,592.04	\$8,925.14		\$2,633.46	\$33.44
200	Outreach	\$24,231.79	\$13,120.75		\$10,376.54	\$734.50
300	Community Improvement		\$0.00			\$0.00
400	NPG	\$6,716.50	\$0.00		\$6,716.50	\$0.00
500	Elections	\$212.80	\$0.00		\$212.33	\$0.47
900	Unallocated	-\$753.13	\$0.00			-\$753.13
	<b>TOTAL</b>	<b>\$42,000.00</b>	<b>\$22,045.89</b>	<b>\$0.00</b>	<b>\$19,938.83</b>	<b>\$15.28</b>

**NEIGHBORHOOD COUNCIL DECLARATION**

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature		Signer's Signature	
Print Name	Harvey Goldberg	Print Name	Leonard Shaffer
Date	7/26/2016	Date	7/26/2016
NC Additional Comments	Does not include Case # 7123 for \$189.74 that will be resolved by DONE by paying a selected bill for the NC prior to 6/30/16. Does not include \$1.33 representing duplicate bank credit from Union Bank.		

Revision Date 1-26-15

Reporting Month: JUNE  
 NC Name: Tarzana NC



ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)

A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE	1099 Reportable	TOTAL	
13	6/27/16 EmpowerLA Awards/Events	OUTREACH	DONE				\$500.00	
14	6/27/15 Budget Advocates Funding	OUTREACH	DONE				\$250.00	
15	6/28/16 Refreshments Board Mtg	OPERATIONS	Smart & Final	265			\$49.67	
16	6/28/16 Food Board Mtg	OPERATIONS	Amecl	067			\$74.45	
17	6/29/16 Papergoods for refreshments at Board Mtgs	OPERATIONS	Smart & Final	232			\$85.15	
18	6/29/16 Remove graffiti outside NC Offices	OPERATIONS	Graffiti Control Systems	9213			\$500.00	
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
32								
33								
34								
35								
36	<b>SUBTOTAL: Expenditures by Line Item</b>							\$1,459.27

Revision Date 1-26-15



# STATEMENT OF ACCOUNTS

UNION BANK  
CENTURY CITY 0206  
PO BOX 512380  
LOS ANGELES CA 90051-0380

### Telephone Banking

For 24-hour Automated Direct Service  
800-238-4486  
800-826-7345(TDD)  
Representatives are available  
Monday through Saturday

To open additional accounts,  
or apply for loans, call your  
banking office at 310-551-8900

You may also access your account online  
at unionbank.com

Thank you for banking with us  
since 2014

**TARZANA NEIGHBORHOOD COUNCIL**  
200 N SPRING ST FL 20  
LOS ANGELES CA 90012-4801

- Save time by depositing checks directly from your smartphone or tablet. *Easy Usage: It is simple to submit a deposit. Select an account, enter the amount and take a photo of both sides of the check. It's that simple. Quick Confirmation: Check your deposit status online or with your mobile app. For more information, go to: unionbank.com/mobilecheckdeposit*

Account Number: [REDACTED] 903

## Business Basics Checking Summary

Days in statement period: 30

<b>Balance on 6/1</b>	\$		<b>22,062.50</b>
Additions			15.00
Subtractions			-21,560.89
Checks		-18,865.80	
Payments		-369.60	
Purchases		-2,310.49	
Other Withdrawals		-15.00	
<b>Balance on 6/30</b>	\$		<b>516.61</b>
Statement Average Ledger Balance			15,440.68

We waived your service charge this statement period.

### Additions

Date	Description/Location	Reference	Amount
6/29	STOP PAYMENT FEE REVERSAL	90300475	\$ 15.00

### Checks

Number	Date	Reference	Amount	Number	Date	Reference	Amount
5009	6/1	06842530	138.60	5011	6/20	06124572	10,327.20
5010	6/6	06209180	150.00	5013*	6/27	08459842	8,250.00
<b>Total</b>							<b>\$ 18,865.80</b>

\* Checks missing in sequence. Out of sequence check numbers may also be located in the Payments section of your statement.

### Payments *online and electronic banking*

Date	Description/Location	Reference	Amount
6/23	APPLEONE EMPLOYM ONLINE PMT WEB UN1054031107POS	57302451	\$ 369.60



**Purchases** ATM card and Debit card™ purchases

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>		<i>Amount</i>
6/6	OFFICE DEP TARZANA CA TARZANA CA	71552687	\$	35.96
6/7	NET ATLANT SALEM MA SALEM MA	72279590		40.00
6/8	OFFSIDE SP TARZANA CA TARZANA CA	73008852		1,166.85
6/16	ORCHARD SU WOODLAND HIL CA WOODLAND HIL CA	71141453		65.89
6/16	ORCHARD SU WOODLAND HIL CA WOODLAND HIL CA	71141452		68.62
6/17	OFFSIDE SP TARZANA CA TARZANA CA	71933610		686.70
6/20	LD-INKJETS 08883212552 CA 08883212552 CA	73305046		37.20
6/29	SMARTNFINA WINNETKA CA WINNETKA CA	73041653		49.67
6/29	AMECI PIZZ WOODLAND HIL CA WOODLAND HIL CA	73041654		74.45
6/30	SMARTNFINA WOODLAND HIL CA WOODLAND HIL CA	73761768		85.15
<b>Total</b>			\$	<b>2,310.49</b>

**Other Withdrawals** including fees and adjustments

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>		<i>Amount</i>
6/21	STOP PAYMENT FEE ONLINE BANKING	65004666	\$	15.00

**Information and Banking Office Services**

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.



Available Balance  
**\$16.61**

Ledger Balance is \$601.76 as of 06/29/2016

Outstanding Bill Pay Drafts

Search Transactions

May 31, 2016 - Jun 30, 2016

\$ Minimum to \$ Maximum

*TARZANA N.C. CHECKING  
ACCOUNT - 2903*

**Pending Transactions**

*\* SINCE THIS FEE REVERSAL WAS NOT CONFIRMED  
AND NOT POSTED UNTIL THE NIGHT OF JUNE 29TH*

Withdrawals & Purchases


*THE TARZANA NC COULD NOT SPEND THIS MONEY WHEN  
IT MADE ITS FINAL PURCHASES ON 6/29/16.*

*THEREFORE DONE @ WES THESE FUNDS \$15 - TO INC IN 2016 FY - FISCAL YEAR AS A CARRY OVER!*

Amounts shown below are reflected in your Available Balance. The final amount of some transactions, such as purchases at gas stations or restaurants, may change.

Date	Transaction	Amount
06/29/2016	SMARTNFINAL324	-\$85.15
06/29/2016	WOODS MAINTENANCE SERV	-\$500.00

**Posted Transactions**

Date	Transaction	Category	Amount	Running Balance
06/29/2016	AMECI PIZZ WOODLAND HIL CA WOODLAND HIL CA	Electronic debits	-\$74.45	\$601.76
06/29/2016	SMARTNFINA WINNETKA CA WINNETKA CA	Electronic debits	-\$49.67	\$676.21
06/29/2016	STOP PAYMENT FEE REVERSAL 	Other credits and adjustments	\$15.00	\$725.88
06/27/2016	CITY OF LOS ANGELES-0000 ONLINE PMT WEB DRAFT #5013	Checks	-\$8,250.00	\$710.88
06/23/2016	APPLEONE EMPLOYM ONLINE PMT WEB UN1054031107POS	Electronic debits	-\$369.60	\$8,960.88





AppleOne

AppleOne Employment Services  
P.O. Box 29048  
Glendale CA 91209-9048  
Tel: 818-240-8688  
Email: specialbillingvms@a1n1.com  
TIN: 95-2580864

### CITY OF LOS ANGELES

Attn: Attn: Accounts Payable

TARZANA NC  
P.O. BOX 571016  
TARZANA, CA 91357

### Invoice

Customer No: 00950101  
Site No: 0048  
Period Ending: April 2016  
Invoice Date: 04/30/2016  
Invoice No: S3504082  
Amount Due: \$138.60  
Payment Term: NET 30 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
KRAMER, PATRICIA	03/26/2016	03/30/2016	01-4005300	6.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$138.60	CA	1002
Sub Total For:				6.00		0.00		0.00		0.00		0.00		\$0.00	\$138.60		
Grand Total Invoice Amount				6.00		0.00		0.00		0.00		0.00		\$0.00	\$138.60		

Please remit payment to:

AppleOne Employment Services  
P.O. Box 29048  
Glendale, CA 91209-9048

*5009*  
*APR 7*  
*APR 2016*  
*to REVUE BY*  
*6/1/16*

*FEB*  
*MINUTES*

~~KRAMER~~  
~~KRAMER~~  
KRAMER - 03/29/16

*1800-322-2778*



Invoice 01-4005300 Line 1 Kramer, Patricia XS93984416

Web TimeCard

Client Name: City of Los Angeles D.O.N.E. (009501010048)

Employee Name: Kramer, Patricia

Serial Number: XS93984416

Imaged on 3/28/2016

Week Ending: 3/26/2016

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Mon	3/21/2016	8:00 AM	2:00 PM	0:00	6:00	6:00	0:00	0:00

SubTotals 06:00 06:00 00:00 00:00

Submitted By: Patricia Kramer|341248 on 3/21/2016  
Preapproved By: <not available> on <not available>  
Approved By: LEONARD SHAFFER|122196 on 3/21/2016  
Processed By: ajmartinez on 3/22/2016

BUDGET/TREAS

# Office DEPOT OfficeMax

OFFICE DEPOT #3320  
18211 Ventura Boulevard  
Tarzana, CA 91356  
(818) 668-9067

06/04/2016 16.3.2 1:56 PM  
STR 3320 REG 2 TRN 317 EMP 579403

SALE

Product ID	Description	Total
677947	PAPER, PREMIUM	55.99
	Instant Savings	-2.00
	Promotion	-21.00
	Retail After Discounts	32.99
	Business Solutions Prc	53.990
	<b>You Pay</b>	<b>32.99SS</b>
	Subtotal:	32.99
Sales Tax:		2.97
	Total:	35.96
MasterCard 7425:		35.96

AUTH CODE 071213  
TDS Swiped

\*\*\*\*\*

Total Savings:  
**\$23.00**

\*\*\*\*\*

**WE WANT TO HEAR FROM YOU!**

Participate in our online customer survey and receive a coupon for \$10 off your next qualifying purchase of \$50 or more on office supplies, furniture and more. (Excludes Technology. Limit 1 coupon per household/business.)

Visit [www.officedepot.com/feedback](http://www.officedepot.com/feedback) and enter the survey code below.

Survey Code:  
**14JY 3J4R VAX6**

\*\*\*\*\*



27VTPA5PU3QYBYR4C



MTG EXP



### Orchard Supply Hardware

19836 VENTURA BOULEVARD  
WOODLAND HILLS, CA 91364  
(818)710-3936



0621 003 345 5576 06/15/16 11:24:57

#### NORMAL SALE

0000041333827018 BATTERY 9-VOLT 4-P	
1@ 12.99	12.99
0000041333827018 BATTERY 9-VOLT 4-P	
1@ 12.99	12.99
0000041333827018 BATTERY 9-VOLT 4-P	
1@ 12.99	12.99
0000041333827018 BATTERY 9-VOLT 4-P	
1@ 12.99	12.99
0000071691170563 ROUHNECK TOTE BLUE	
1@ 8.49	8.49
SUBTOTAL	60.45
TAX @ 9.000%	5.44
TOTAL	65.89
M/C NO:XXXXXXXXXXXX7425	65.89
AUTH NO: 077847	
CHANGE	0.00

\* \* \* \* \*

Open For Your Shopping Convenience !!  
Monday Thru Saturday - OPEN 7 AM TO 9 PM  
Sundays - OPEN 8 AM TIL 8 PM

\* \* \* \* \*

For fast and easy returns, please keep  
Not a Club Orchard Member yet?  
Visit [cluborchard.osh.com](http://cluborchard.osh.com) & earn rewards  
Shop online at [osh.com](http://osh.com)  
Or call 1 888 SHOP OSH

\* \* \* \* \*

WE VALUE YOUR FEEDBACK!  
Receive a discount offer.  
Complete our survey within 7 days  
of your visit at [OSHSURVEYS.COM](http://OSHSURVEYS.COM)

\* \* \* \* \*



Your Receipt Number is:  
062103557606152016



MTG EXP

### Orchard Supply Hardware

19836 VENTURA BOULEVARD  
WOODLAND HILLS, CA 91364  
(818)710-3936



0621 003 345 5575 06/15/16 11:23:20

#### NORMAL SALE

0000041333000305 BATTERY AAA 12-PC	
1@ 10.99	10.99
0000041333827018 BATTERY 9-VOLT 4-P	
1@ 12.99	12.99
0000041333827018 BATTERY 9-VOLT 4-P	
1@ 12.99	12.99
0000041333827018 BATTERY 9-VOLT 4-P	
1@ 12.99	12.99
0000041333827018 BATTERY 9-VOLT 4-P	
1@ 12.99	12.99
SUBTOTAL	62.95
TAX @ 9.000%	5.67
TOTAL	68.62
M/C NO:XXXXXXXXXXXX7425	68.62
AUTH NO: 052652	
CHANGE	0.00

This purchase has been credited to  
Club Orchard account XXXXXX7721

\* \* \* \* \*

Open For Your Shopping Convenience !!  
Monday Thru Saturday - OPEN 7 AM TO 9 PM  
Sundays - OPEN 8 AM TIL 8 PM

\* \* \* \* \*

For fast and easy returns, please keep  
Not a Club Orchard Member yet?  
Visit [cluborchard.osh.com](http://cluborchard.osh.com) & earn rewards  
Shop online at [osh.com](http://osh.com)  
Or call 1 888 SHOP OSH

\* \* \* \* \*

WE VALUE YOUR FEEDBACK!  
Receive a discount offer.  
Complete our survey within 7 days  
of your visit at [OSHSURVEYS.COM](http://OSHSURVEYS.COM)

\* \* \* \* \*



Your Receipt Number is:  
062103557506152016



# Offside 2 Sports Apparel

Embroidery · Silkscreening  
 19555 Ventura Blvd. · Tarzana Ca. 91356  
 (818) 708-2330  
 offsidesports@hotmail.com

C/1/S  
 NOI WIPDIH

Customer's Order No.	Phone No.	Date <b>6/16/16</b>
Sold To <b>TARZANA NEIGHBORHOOD COUNCIL</b>		
Address		
City		

Sold By	Cash	C.O.D.	Charge	On Acct.	Mdse. Ret'd.	Paid Out
Qty.	Description			Price	Amount	
21	GOLF SHIRTS WITH EMBROIDERY			30-	630-	
<p>OFFSIDE SPORTS 2                  19555 VENTURA BLVD.                  TARZANA CA 91356                  818-708-2330</p> <p>Terminal ID : 00741652      0001                  06/16/16      11:27 AM</p> <p>MASTERCARD                  *****7425 M                  SALE      REF#: 815                  BATCH #: 291      AUTH #: 075668</p> <p>AMOUNT      \$686.70</p> <p>APPROVED                  CUSTOMER COPY</p>						
Rec'd. By					Tax	56 70
					Total	686 70

240114AF/15418W

8173

**Thank You**





# AAA Flag & Banner Mfg. Co., Inc.

Valley Office  
 14460 Ventura Blvd.  
 Sherman Oaks CA 91423  
 (818) 784-9846  
 www.aaafalg.com

# SA: Sales Invoice

Sales Order	216708
Date	6/9/2016
Created Fr...	Quote #168879



Customer	CITY OF LOS ANGELES - TARZANA NEIGHBORHOOD CO...
Sold To	TARZANA NEIGHBORHOOD COUNCIL CITY OF LOS ANGELES P.O. BOX 571016 TARZANA CA 91357

Contact	CITY OF LOS ANGELES - TARZANA NEIGHBORHOOD COU...
Ship To	TARZANA NEIGHBORHOOD COUNCIL CITY OF LOS ANGELES P.O. BOX 571016 TARZANA CA 91357

Customer Phone	(818) 414-6626	Customer E-Mail	bklyneez@yahoo.com
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Project Title	TARZANA NEIGHBORHOOD COUNCIL CITY LIGHT POLE BANNERS	Due Date	6/30/2016
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PO#	Payment Terms	Ship Via	Sales Team
email	NET 30 DAYS	AAA INSTALLATION	367 YVONNE PANGRAMUYAN

Qty	Item Name	Description String	Finishing Notes	Each	Total
64	3' x 8' TNC CITY LIGHT POLE BANNER	VUTEK - ROLL * Flexible * 8' H X 3' W * VINYL BLOCKOUT 16 oz White * DF:D - 1 Ply * 4 C/P * FL: Sewing-Pole Pockets * FM: * Portrait	- LIGHT POLE BANNER SEWIN FINISHING	87.50	5,600.00
32		HARDWARE * PURCHASE OF DOUBLE/ DOUBLE LIGHT POLE BANNER HARDWARE * IF HARDWARE WILL BE USED MORE THAN 90 DAYS *		77.50	2,480.00
32		INSTALLATION - BANNERS * INSTALLATION OF: - 64 BANNERS ON 32 LIGHT POLES WITH DOUBLE/ DOUBLE HARDWARE AROUND THE CITY OF TARZANA		47.50	1,520.00
32		INSTALLATION - BANNERS * REMOVAL OF (64) LIGHT POLE BANNERS AND (32) DOUBLE/ DOUBLE HARDWARE		0.00	0.00

Subtotal	9,600.00
Est' Shipping (AAA INSTALLATION)	0.00
Tax (CA_LOS ANGELES CO_AHBI_2 9.0%)	727.20
<b>Total</b>	<b>\$10,327.20</b>

*PAID 6/16/16*  
*KKC5L-*  
*GTYON*

A FINANCE CHARGE OF 1 1/2% PER MONTH WHICH IS EQUIVALENT TO AN ANNUAL PERCENTAGE RATE OF 18% WILL BE APPLIED TO ACCOUNTS PAST DUE. It is understood and agreed that in event it becomes necessary for AAA Flag & Banner, Mfg. Co to institute action to collect payment for merchandise sold herein, purchaser will pay all collection costs, including reasonable attorney's fees.

AAA Flag & Banner, Co. uses the highest quality materials and workmanship in production of its flags, signs, and banners, but cannot guarantee any damages due to weather and wind conditions. Any Claims or Returns must be made within 5 days of receipt of goods. Upon approval, stock items will be issued a store credit. Customer products will either be repaired, replaced, or issued a credit upon approval. Goods must be picked up within 15 days of completion, as AAA will not be responsible after this point. AAA cannot assume responsibility for shipping/freight delivery of lost or damaged goods if insurance is not requested.

Payment/Deposit Received	Reference
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**Department of Neighborhood Empowerment  
Funding Request Form**



NC NAME: Tarzana NC  
 Budget Fiscal Year: 2015-16  
 Request Date: 5/24/2016  
 Meeting Date: 5/24/2016  
 Agenda Item: 10

Requestor: Beautification Committee  
 Vendor: AAA FLAG + BANNER  
 Address: 14460 VENTURA BLVD  
 City: SHERMAN OAKS State: CA  
 Zip Code: 91413 Phone: 818-784-9846  
 Amount: \$ NTE\$11,000.00

- Operations  Outreach  NC Sponsored Event  Neighborhood Purpose Grant  
 Contract / Lease  Board Member Reimbursement  Community Improvement Project  
 Out of State  1099 Expense  One Time Expense  Monthly  Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

# of payments PERMITS TO COME FROM COUNCIL OFFICE AT N/C.

Public Benefit Description

Resolved: The TNC Board approves the Budget Committee's recommendation to approve the request from the TNC Beautification Committee to purchase and install 64 pole banners to be installed on 32 poles from AAA Flag and Banner for a cost NTE \$11,000. To be classified as Outreach, Advertising and come from Unallocated. PUBLIC PAID THROUGH OF HARVEY / ERAN OUR N.C. PROMOTE OUR N.C.

**Vote Count**

Recused Board members leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	Recused	Absent	Ineligible
Bachar, Guy	Board Member						X
Dori, Reuben	Board Member	X					
Durant, Elliot	Board Member	X					
Flelinger, Max	Board Member	X					
Garfinkle, David	Board Member						X
Goldberg, Harvey	Board Member	X					
Green, Joyce	Board Member						X
Heissler, Eran	Board Member	X					
Hossaini, Sayed	Board Member						X
Labav, Ramy	Board Member						X
Mansner, Jeff	Board Member	X					
Polonsky, Iris	Board Member	X					
Reich, Jon	Board Member					X	
Saucier, Terry	Board Member	X					
Schwartz, Ken	Board Member					X	
Shaffer, Leonard	Board Member	X					
Shmaeff, Bob	Board Member	X					
Silverman, Richard	Board Member					X	
Wertheim, Allen	Board Member					X	
Wieder, Esther	Board Member						X
NC Quorum: <u>10</u>	Grand Total (including page 2):	<u>0</u>	<u>0</u>			<u>4</u>	<u>6</u>

We, the Treasurer, and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically. (i.e. no additional Cash Request Form is required.)

Treasurer's Signature: Harvey Goldberg Signer's Signature: Leonard J Shaffer  
 Print/Type name: Harvey Goldberg Print/Type name: Leonard J Shaffer  
 Date (mm/dd/yy): 5-25-16 Date (mm/dd/yy): 5-25-16

Department Use Only:  Contract  CIP  Advanced Payment  Approved  Staff Initials: KC  >\$2,500  NPG  Sponsored Event  Denied

1st Level: KC 5/31/16 Authorization Code: TNC2016-14140  
 2nd Level: \_\_\_\_\_

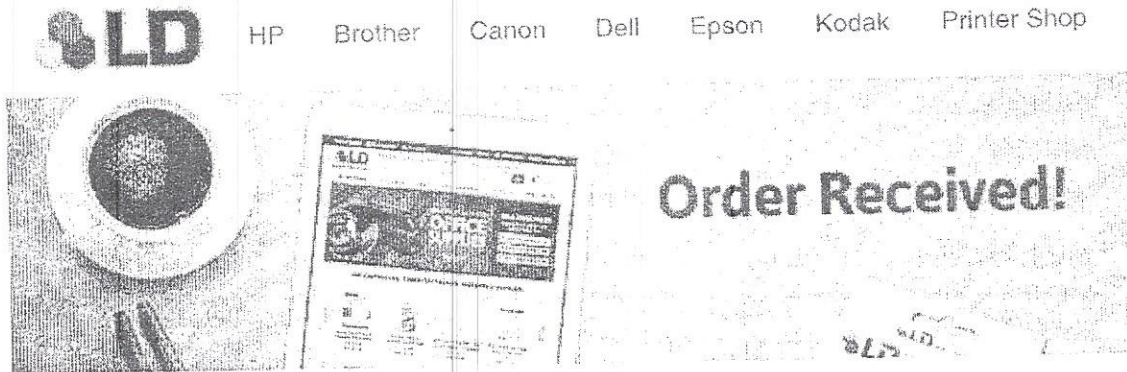


**Leonard Shaffer**

*President Exp.*

**From:** LD Products [ld@email.ldproducts.com]  
**Sent:** Thursday, June 16, 2016 8:36 PM  
**To:** lenjs@earthlink.net  
**Subject:** We've Received Your Order: 72650357

Thanks for shopping with us - [Get Your Order Details Here!](#)



Dear Leonard,

Thank you for your order. Please find the details below.

Please note: You will receive a separate email once your order ships.

**Order #:** 72650357

**Order Date:** 06-17-2016

**Billing Address**

Harvey Goldberg  
19798 Greenbriar Dr  
Tarzana, California 91356  
US

**Shipping Address**

Leonard Shaffer  
4428 Callada Pl  
Tarzana, California 91356-5105  
US

**Order Status**

Preparing Order

**Payment Method**

Credit Card

**Item Name**

LD Remanufactured Black Toner  
Cartridge for HP 53A

Part #	QTY.	Item Price	Subtotal
Q7553A	1	\$36.99	\$36.99

Subtotal: \$36.99

Tax: \$2.66

Shipping and Handling: \$4.95

Save this email for easy reorders!

Thank you for shopping with us.

PLACE ORDER

Discount: -\$7.40  
Grand Total: \$37.20

If you need to cancel or change this order call us at 888-321-2552 immediately. Emails will not be answered in time to update or cancel your order.

Visit My Account to track your shipment's progress.

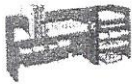
VIEW MY ORDER

**QUICK REORDER**

**Save Time, Lose the Hassle**

We'll keep track of your favorite items. Reorder Now!

We Recommend the Following



MMF Raised Shelf Design Desk Organizer

Reg Price: \$283.80  
Our Price: \$149.62

Shop Now



Hirsh 4-drawer Steel File Cabinet

Reg Price: \$259.99  
Our Price: \$108.86

Shop Now



Please do not reply to this message. This is a service email related to your LD Products account.  
For more information about how LD Products uses your information, please see the [Privacy Policy](#)

Please be sure to add [ld@email.ldproducts.com](mailto:ld@email.ldproducts.com) to your address book.





AppleOne

AppleOne Employment Services  
P.O. Box 29048  
Glendale CA 91209-9048  
Tel: 818-240-8688  
Email: specialbillingvms@gain1.com  
TIN: 95-2580864

CITY OF LOS ANGELES

Attn: Accounts Payable

TARZANA NC  
P.O. BOX 571016  
TARZANA, CA 91357

Invoice

Customer No: 00950101  
Site No: 0048  
Period Ending: Multiple  
Invoice Date: 06/15/2016  
Invoice No: S3629739  
Amount Due: \$369.60  
Payment Term: NET 59 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
KRAMER, PATRICIA		05/28/2016	06/01/2016	01-4079061	8.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	0.00	\$0.00	\$0.00	\$184.80	CA	1002
KRAMER, PATRICIA		06/11/2016	06/15/2016	01-4098801	8.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	0.00	\$0.00	\$0.00	\$184.80	CA	1002
Sub Total For:					16.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$369.60		
Grand Total Invoice Amount					16.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$369.60		

Please remit payment to: AppleOne Employment Services  
P.O. Box 29048  
Glendale, CA 91209-9048

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details

*PAID  
6/28/16  
KL-861-  
WENDER*

Invoice 01-4098801 Line 1 Kramer, Patricia XT85999116

**Web TimeCard**

Client Name: City of Los Angeles D.O.N.E. TARZANA NC (009501010048)

Imaged on 6/14/2016

Employee Name: Kramer, Patricia

Serial Number: XT85999116

Week Ending: 6/11/2016

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Sun	6/5/2016	8:00 AM	12:00 PM	0:00	4:00	4:00	0:00	0:00
Mon	6/6/2016	8:00 AM	1:00 PM	1:00	4:00	4:00	0:00	0:00

SubTotals 08:00 08:00 00:00 00:00

Submitted By: Patricia Kramer|341248 on 6/6/2016  
Preapproved By: <not available> on <not available>  
Approved By: LEONARD SHAFFER|122196 on 6/6/2016  
Processed By: ajmartinez on 6/13/2016



**Verified Timecard List**

Monday, June 06, 2016 6:55 PM

Client Name: City of Los Angeles D.O.N.E.  
Name: Kramer, Patricia  
SSN: \*\*\*\*\*9785

Timecard Id: 4574700  
Week Ending: 6/11/2016 12:00:00 AM  
Serial: XT85999116

Date	Time In	Time Out	Lunch	Total Reg	Total O.T.	Total Double
SUN	6/5/2016	8:00 AM	12:00 PM	4 hr 0 min		
MON	6/6/2016	8:00 AM	1:00 PM	1 hr 0 min	4 hr 0 min	
TUE						
WED						
THUR						
FRI						
SAT						

Verified by: LEONARD SHAFFER|122196

8 hr 0min 0 hr 0 min 0 hr 0 min

Total No. of TimeCards: 1

*MAY 2016 MINUTES*

Invoice 01-4079061 Line 1 Kramer, Patricia XT70410416

Web TimeCard

Client Name: city of Los Angeles D.O.N.E. TARZANA NC (009501010048)

Imaged on 5/31/2016

Employee Name: Kramer, Patricia

Serial Number: XT70410416

Week Ending: 5/28/2016

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Sun	5/22/2016	8:00 AM	5:00 PM	1:00	8:00	8:00	0:00	0:00

SubTotals 08:00 08:00 00:00 00:00

Submitted By: Patricia Kramer|341248 on 5/24/2016  
Preapproved By: <not available> on <not available>  
Approved By: LEONARD SHAFFER|122196 on 5/25/2016  
Processed By: ajmartinez on 5/31/2016



**Verified Timecard List**

Wednesday, May 25, 2016 6:13 PM

Client Name: City of Los Angeles D.O.N.E.  
Name Kramer, Patricia  
SSN \*\*\*\*\*9785

Timecard Id: 4559274  
Week Ending: 5/28/2016 12:00:00 AM  
Serial: XT70410416

	Date	Time In	Time Out	Lunch	Total Reg	Total O.T.	Total Double
SUN	5/22/2016	8:00 AM	5:00 PM	1 hr 0 min	8 hr 0 min		
MON							
TUE							
WED							
THUR							
FRI							
SAT							

Verified by: LEONARD SHAFFER|122196

8 hr 0min 0 hr 0 min 0 hr 0 min

Total No. of TimeCards: 1

*APRIL 2016 MINUTES*

2016 Congress of Neighborhoods / NC Budget Advocates / EmpowerLA Awards  
Board Support Resolution

We, LEONARD SHAFER (President Name) and  
HARVEY GOUDRENS (Treasurer Name), declare that we are the

President and Treasurer, respectively of the TARZANA Neighborhood  
Council (Neighborhood Council) and that on 5/24/16 (date adopted), a Brown Act  
noticed public meeting was held by the Neighborhood Council with a quorum of  
15 (number) board members present and that by a vote of 10 (number) yes,  
0 (number) no, and 5 (number) abstentions the Neighborhood Council adopted the  
following resolution: INELIGIBLE

Resolved: That the Neighborhood Council supports:

LA Congress of Neighborhoods – September 24, 2016 Annual event in the amount of:  
 \$1000     \$500     \$250     \*Other Amount \$ \_\_\_\_\_

and/or

LA Congress of Neighborhoods – Networking/EmpowerLA Awards event in the amount of:  
 \$1000     \$500     \$250     \*Other Amount \$ \_\_\_\_\_

and/or

Neighborhood Council Budget Advocates in the amount of:  
 \$1000     \$500     \$250     \*Other Amount \$ \_\_\_\_\_

PREVIOUSLY SUBMITTED  
Therefore, be it resolved that the Neighborhood Council approves the submission of this  
resolution authorizing the Department of Neighborhood Empowerment to transfer funds in the  
aforementioned amount from our checking account (or appropriation account if funds are  
available) and into the Congress and/or Budget Advocacy Account(s).

IN WITNESS of the above action, the undersigned has executed and delivered this certificate in  
the name and on behalf of the Neighborhood Council and as of the date set forth below.

[Signature]  
Signature of President

5-25-16  
Date

[Signature]  
Signature of Treasurer

5-25-16  
Date

Submit this form by emailing [jasmine.duckworth@lacity.org](mailto:jasmine.duckworth@lacity.org), faxing to (213) 978-1751, or  
mailing to City Hall, 200 North Spring Street, 20<sup>th</sup> Floor, Los Angeles, CA 90012.  
Form must be received by the Department no later than Wednesday, June 22, 2016 in order to be  
processed from Fiscal Year 15-16 available funds.

\*Please specify a specific monetary amount, i.e. statements such as "our unused funding for this fiscal year" will not  
be processed.



Department of Neighborhood Empowerment  
Funding Request Form



NC NAME: Tarzana NC  
 Budget Fiscal Year: 2015-16  
 Request Date: 5/24/2016  
 Meeting Date: 5/24/2016  
 Agenda Item: 13

Requestor: Executive Committee  
 Vendor: DOHE  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Amount: \$ NTE \$7,500.00  
 # of payments: \_\_\_\_\_

- Operations     Outreach     NC Sponsored Event     Neighborhood Purpose Grant  
 Contract / Lease     Board Member Reimbursement     Community Improvement Project  
 Out of State     1099 Expense     One Time Expense     Monthly     Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description

The TNC Board approves the Budget Committee's recommendation to support the request for funding from the LA Congress of Neighborhoods for their September 2016 Annual Event in the amount NTE \$7,500, the actual amount to be determined by the TNC President and Treasurer on June 16, 2016 based on the maximum funds available. To be classified as Operations, Retreat and Training and come from HARVEY / RAUBEN Unallocated.

**Vote Count**  
 Required Board Member must leave the room prior to any discussion and may not return to the room until the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	Recused	Absent	Ineligible
Bachar, Guy	Board Member						X
Dori, Reuben	Board Member	X					
Durant, Elliot	Board Member	X					
Flehinger, Max	Board Member	X					
Garfinkle, David	Board Member						X
Goldberg, Harvey	Board Member	X					
Green, Joyce	Board Member						X
Heissler, Eran	Board Member	X					
Hossaini, Sayed	Board Member						X
Lahav, Ramy	Board Member						X
Mausner, Jeff	Board Member	X					
Polonsky, Iris	Board Member	X					
Reich, Jon	Board Member					X	
Saucier, Terry	Board Member	X					
Schwartz, Ken	Board Member					X	
Shaffer, Leonard	Board Member	X					
Shmaeff, Bob	Board Member	X					
Silverman, Richard	Board Member					X	
Wertheim, Allen	Board Member					X	
Wieder, Esther	Board Member						X
NC Quorum: <u>10</u>	Grand Total (including page 2):	<u>10</u>	<u>0</u>				

We, the Requestor and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a funding request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account at its own risk. There are no additional Cash Request Form requirements.

Treasurer Signature: Harvey Goldberg    Signer's Signature: Leonard J. Shaffer  
 Print/Type name: Harvey Goldberg    Print/Type name: Leonard J. Shaffer  
 Date (mm/dd/yy): 5-25-16    Date (mm/dd/yy): 5-15-16

Contract     CIP     Advanced Payment     Approved  
 >\$2,500     NPG     Sponsored Event     Denied

Staff Initials: \_\_\_\_\_    1st Level: \_\_\_\_\_    Authorization Code: \_\_\_\_\_  
 2nd Level: \_\_\_\_\_



2016 Congress of Neighborhoods / NC Budget Advocates / EmpowerLA Awards  
Board Support Resolution

We, LEONARD SHAFER (President Name) and  
HARVEY GOLDBERG (Treasurer Name), declare that we are the

President and Treasurer, respectively of the TARZANA Neighborhood  
Council (Neighborhood Council) and that on 5/25/16 (date adopted), a Brown Act  
noticed public meeting was held by the Neighborhood Council with a quorum of  
15 (number) board members present and that by a vote of 10 (number) yes,  
0 (number) no, and 5 (number) abstentions the Neighborhood Council adopted the  
following resolution: *INELIGIBLE*

Resolved: That the Neighborhood Council supports:

LA Congress of Neighborhoods – September 24, 2016 Annual event in the amount of:  
 \$1000     \$500     \$250     \*Other Amount \$ \_\_\_\_\_

*TO BE DETERMINED BY 6/17/16*

and/or

LA Congress of Neighborhoods – Networking/EmpowerLA Awards event in the amount of:  
 \$1000     \$500     \$250     \*Other Amount \$ \_\_\_\_\_

and/or

Neighborhood Council Budget Advocates in the amount of:  
 \$1000     \$500     \$250     \*Other Amount \$ \_\_\_\_\_

Therefore, be it resolved that the Neighborhood Council approves the submission of this  
resolution authorizing the Department of Neighborhood Empowerment to transfer funds in the  
aforementioned amount from our checking account (or appropriation account if funds are  
available) and into the Congress and/or Budget Advocacy Account(s).

IN WITNESS of the above action, the undersigned has executed and delivered this certificate in  
the name and on behalf of the Neighborhood Council and as of the date set forth below.

\_\_\_\_\_  
Signature of President

\_\_\_\_\_  
Date

Harvey Goldberg  
Signature of Treasurer

5/25/16  
Date

Submit this form by emailing [jasmine.duckworth@lacity.org](mailto:jasmine.duckworth@lacity.org), faxing to (213) 978-1751, or  
mailing to City Hall, 200 North Spring Street, 20<sup>th</sup> Floor, Los Angeles, CA 90012.

Form must be received by the Department no later than Wednesday, June 22, 2016 in order to be  
processed from Fiscal Year 15-16 available funds.

\*Please specify a specific monetary amount, i.e. statements such as "our unused funding for this fiscal year" will not  
be processed.



**Department of Neighborhood Empowerment  
Funding Request Form**



NC NAME: Tarzana NC  
 Budget Fiscal Year: 2015-16  
 Request Date: 5/24/2016  
 Meeting Date: 5/24/2016  
 Agenda Item: 12

Requestor: Executive Committee  
 Vendor: DONE  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Amount: \$ \$250.00  
 # of payments: \_\_\_\_\_

- Operations  Outreach  NC Sponsored Event  Neighborhood Purpose Grant  
 Contract / Lease  Board Member Reimbursement  Community Improvement Project  
 Out of State  1099 Expense  One Time Expense  Monthly  Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description

Resolved: The TNC Board approves the Budget Committee's recommendation to support the request for funding from the Neighborhood Council Budget Advocates in the amount of \$250 to be classified as Outreach, Advertising and come from Unallocated.

HARVEY / RAUBEN

**Vote Count**  
 Council Board member must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Bachar, Guy	Board Member						X
Dori, Reuben	Board Member	X					
Durant, Elliot	Board Member	X					
Fleinger, Max	Board Member	X					
Garfinkle, David	Board Member						X
Goldberg, Harvey	Board Member	X					
Green, Joyce	Board Member						X
Heissler, Eran	Board Member	X					
Hossaini, Sayed	Board Member						X
Lahav, Romy	Board Member						X
Mausner, Jeff	Board Member	X					
Polonsky, Iris	Board Member	X					
Reich, Jon	Board Member					X	
Saucier, Terry	Board Member	X					
Schwartz, Ken	Board Member					X	
Shaffer, Leonard	Board Member	X					
Shmael, Bob	Board Member	X					
Silverman, Richard	Board Member					X	
Wertheim, Allen	Board Member					X	
Wieder, Esther	Board Member						X
NC Quorum: <u>10</u>	Grand Total (including page 2):	<u>10</u>	<u>0</u>			<u>4</u>	<u>6</u>

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically. (ie. no additional Cash Request Form is required)

Treasurer's Signature: <u>Harvey Goldberg</u>	Signer's Signature: <u>Leonard J. Shaffer</u>
Print/Type name: <u>Harvey Goldberg</u>	Print/Type name: <u>Leonard J. Shaffer</u>
Date (mm/dd/yy): <u>5-25-16</u>	Date (mm/dd/yy): <u>5-25-16</u>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: _____ 1st Level: _____ 2nd Level: _____ Authorization Code: _____



Department of Neighborhood Empowerment  
Funding Request Form



NC NAME: Tarzana NC  
 Budget Fiscal Year: 2015-16  
 Request Date: 5/24/2016  
 Meeting Date: 5/24/2016  
 Agenda Item: 11

Requestor: Executive Committee  
 Vendor: DONE  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Amount: \$ 500.00  
 # of payments: \_\_\_\_\_

- Operations  Outreach  NC Sponsored Event  Neighborhood Purpose Grant  
 Contract / Lease  Board Member Reimbursement  Community Improvement Project  
 Out of State  1099 Expense  One Time Expense  Monthly  Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit  
Description

The TNC Board approves the Budget Committee's recommendation to support the request of the LA Congress of Neighborhoods for their Networking/Empower LA Awards event in the amount of \$500 to be classified as Outreach, Events and come from Unallocated.

HARVEY / RAUBEN

**Vote Count** (conducted by 2 or more than 20 Board Members)  
 (Recused board members must leave the room prior to any discussion and may not return to the room until after the vote is completed.)

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Bachar, Guy	Board Member						X
Dori, Reuben	Board Member	X					
Durant, Elliot	Board Member	X					
Flehringer, Max	Board Member	X					
Garfinkle, David	Board Member						X
Goldberg, Harvey	Board Member	X					
Green, Joyce	Board Member						X
Heissler, Eran	Board Member	X					
Hossaini, Sayed	Board Member						X
Lahav, Rany	Board Member						X
Mausner, Jeff	Board Member	X					
Poionsky, Iris	Board Member	X					
Reich, Jon	Board Member					X	
Saucier, Terry	Board Member	X					
Schwartz, Ken	Board Member					X	
Shaffer, Leonard	Board Member	X					
Shmaeff, Bob	Board Member	X					
Silverman, Richard	Board Member					X	
Wertheim, Allen	Board Member					X	
Wieder, Esther	Board Member						X
NC Quorum: 10	Grand Total (including page 2):	10				4	0

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically. No additional Cash Request Form is required.

Treasurer's Signature: <u>Harvey Goldberg</u>	Signer's Signature: <u>Leonard J. Shaffer</u>
Print/Type name: <u>Harvey Goldberg</u>	Print/Type name: <u>Leonard J. Shaffer</u>
Date (mm/dd/yy): <u>5-25-16</u>	Date (mm/dd/yy): <u>5-25-16</u>
Department Use Only:	Authorization Code:
<input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: _____ 1st Level: _____ 2nd Level: _____



mtg  
help

**Smart & Final**  
*extra!* &  
Warehouse & Market. Friend & Neighbor.

\*\* Welcome To Our Winnetka Store \*\*  
Store # 512  
\*\*\*\*\*  
See Us Or WEB www.smartandfinal.com

Server: Jocelyn

DATE 06/28/16 TIME 12:53:46

FS HD Clear Forks	3.99	T
Seedless Watermelo	2.99	F
Was \$4.99 / YOU SAVED ->	\$2.00	
Coff-Mate Hazelnut	2.50	F
Was \$3.39 / YOU SAVED ->	\$0.89	
2 @ 6.99		
FS Apple Ruga	13.98	T
Seedless Wat	2.99	F
Was \$4.99 / YOU SAVED ->	\$2.00	
Amco 12 Oz H	4.19	T
Arrowhead Spring	4.00	F
Was \$4.99 / YOU SAVED ->	\$0.99	
+CRV		
Frito-Lay Big		F
SUBTY	0.74	
Sales Tax		


TOTAL	49.67
MasterCard TENDER	49.67
Account Number *****7425	
APPRVL CODE 091855	
Cas Ref# 45	
Cash CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT -> 9  
\*\*\*\*\*  
Smart & Final Store # 512  
7224 Mason Avenue  
Winnetka, CA 94091


DATE 06/28/16 TIME 12:55:02  
Oper # 23021125  
Account # \*\*\*\*\*7425  
Reference # 191738  
APPRVL CODE 091855  
Reason Code RM00  
Credit  
TOTAL 49.67  
BALANCE .00  
\*\*\*\*\*

12:55:02 CP# 23021125 06/28/16  
Term:6 Trans # 265 Store # 512

THANK YOU FOR SHOPPING  
YOUR WINNETKA SMART AND FINAL  
STORE MANAGER: PETER PIEDRA  
1 (818) 274-0111



SERVER	TABLE NO.	GUESTS	DATE	094313
1				Torzan Park
2				
3				
4				
5	2	5		
6				
7	2	5M		
8				
9				5 UP MON
10				
11				
12				
13				
14				
15				
16				
17				
			SUB-TOTAL	
			TAX	
			TOTAL	74.45
			DATE	094313
			AMOUNT	



10000 DE WILLS, CA 91364  
310 348-7900

Ref # 002

Sale

Entry Method: SW

14:0

Appr Code: 061

Batch#: 000

Amount: \$ 66 \$ 6 \$ 74

Decimex

Total: \$ 74

MTB-EXP



Welcome To Our Woodland Hills Store  
Store #324

\*\*\*\*\*  
See Us On WEB www.smartandfinal.com

Cashier: Kim

DATE 06/29/16 TIME 13:56:55

Finish Touch Napki	6.79	T
Finish Touch Napki	6.79	T
FS 8 7/8 Plst Plat	9.69	T
FS 8 7/8 Plst Plat	9.69	T
FS 10 1/4 Plas Pla	12.79	T
FS 10 1/4 Plas Pla	12.79	T
FS Hd Knives 500Ct	9.79	T
FS Hd Forks 500Ct	9.79	T
SUBTOTAL	78.12	
Sales Tax	7.03	

TOTAL 85.15

MasterCard TENDER 85.15

Account Number \*\*\*\*\*7425

APPRVL CODE 092249

Cas Ref# 73

Cash CHANGE .00

TOTAL NUMBER OF ITEMS THIS VISIT--> 8

\*\*\*\*\*  
Smart & Final Store # 324  
22631 Ventura Blvd.  
Woodland Hills, CA 91364  
Operator 23023958

DATE 06/29/16 TIME 13:58:37

Account # \*\*\*\*\*7425

Reference # 165704

APPRVL CODE 092249

Reason Code RM00

Credit

TOTAL 85.15

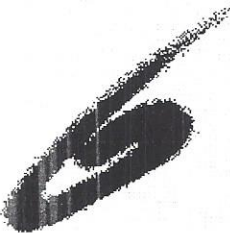
BALANCE .00

\*\*\*\*\*

13:58:37 OP# 23023958 06/29/16  
Term:6 Trans # 232 Store # 324

THANK YOU FOR SHOPPING  
YOUR SMART AND FINAL  
STORE MANAGER: David Ramirez  
1 (818) 225-9590





# GRAFFITI CONTROL SYSTEMS

7260 Atoll Avenue - North Hollywood, CA 91605

818-503-8240

818-764-2516 (fax)

License # 741322

www.graffiticontrol.com

A Division of Woods Maintenance Services, Inc.

## PROPOSAL 9213

Date: 5/25/2016

### PROPOSAL SUBMITTED TO:

**Company:** Tarzana NC via Tarzana Rec Center

**Contact:** Charles Garcia

**Address:** 5700 Beckford

**City:** Tarzana

**State:** CA

**Zip:** 91356

**Phone:** 818-427-1791

**Fax:**

### PROPERTY LOCATION:

**Property:** SAME

**Contact:**

**Address:** SAME

**City:**

**State:** CA

**Zip:**

**Job Phone:**

Graffiti Control Systems hereby submits specifications and estimates for:

**We propose to remove the graffiti and graffiti ghosting that remains on the exterior masonry walls of the Tarzana Rec Center at the above address. All walls shall be cleaned utilizing 3000 psi of pressure, water heated to 200 degrees, and discharged at 5 gallons per minute. An eco-friendly chemical will be used to help loosen the graffiti and paint pigments. Though best efforts will be made to remove the graffiti 100% from the wall, due to the porous nature of the substrate, some minimal ghosting may still remain.**

**This work will occur on a mutually agreed upon day.**

**Contractor is licensed and insured.**

*Josh Woods*  
*PAID*  
*6/29/16*

We propose to furnish material and labor, complete in accordance with the above specifications, for the sum of:

**Five Hundred Dollars**

**\$500.00**

Payment shall be made as follows: Net 30

All material is guaranteed to be as specified. All work is to be completed in a substantial workmanlike manner, according to specifications submitted per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders and will become an extra charge over and above estimate. Contractor is fully insured, licensed and bonded. All employees are insured under Workers' Compensation.

Authorized Signature

*Josh Woods*

Name and Title:

Josh Woods--Director of Operations

Proposal Valid For:

30 Days

### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment shall be made as outlined above.

Authorized Signature

469240968862  
WOODS MAINTENANCE SERVICE  
7260 ATOLL AVE  
N HOLLYWOOD, CA 916054104  
8187642515

**Sale**

ID: 00035274  
06/29/16  
Batch #: 000134  
11:58:01

MASTERCARD

7425M

Appr Code: 018485

Invoice#: 000001

Amount: \$ 500.00

Tax: \$ 0.00

Total: \$ 500.00

Customer Copy  
THANK YOU



Department of Neighborhood Empowerment  
Funding Request Form



NC NAME: Tarzana NC  
 Budget Fiscal Year: 2015-16  
 Request Date: 6/28/2016  
 Meeting Date: 6/28/2016  
 Agenda Item: 8

Requestor: Executive Committee  
 Vendor: Graffiti Control Systems  
 Address: 7760 ATOLL AVE.  
 City: N. HOLLYWOOD State: CA  
 Zip Code: 91605 Phone: 818-583-8240  
 Amount: \$ 500  
 # of payments:     

- Operations    Outreach    NC Sponsored Event    Neighborhood Purpose Grant  
 Contract / Lease    Board Member Reimbursement    Community Improvement Project  
 Out of State    1099 Expense    One Time Expense    Monthly    Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description

The TNC Board approves the Budget Committee's recommendation to expend an amount not to exceed \$500.00 for removal of graffiti from the outside wall of the TNC office and meeting room. The vendor will be Graffiti Control Systems. To be classified as Operations, Miscellaneous and come from Unallocated.

Vote Count (Continued on page 2 if more than 20 Board Members)

\* Recused Board member must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Bachar, Guy	Board Member	X					
Dori, Reuben	Board Member					X	
Durant, Elliot	Board Member					X	
Fiehringer, Max	Board Member	X					
Garfinkle, David	Board Member	X					
Goldberg, Harvey	Board Member	X					
Green, Joyce	Board Member						X
Heissler, Eran	Board Member	X					
Hossaini, Sayed	Board Member					X	
Lahav, Rami	Board Member	X					
Mausner, Jeff	Board Member	X					
Polonsky, Iris	Board Member	X					
Reich, Jon	Board Member					X	
Saucier, Terry	Board Member	X					
Schwartz, Ken	Board Member	X					
Shaffer, Leonard	Board Member	X					
Shmaeff, Bob	Board Member	X					
Silverman, Richard	Board Member	X					
Wieder, Esther	Board Member	X					
NC Quorum: <u>10</u>	Grand Total (including page 2):	<u>14</u>				<u>4</u>	<u>1</u>

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically. i.e. no additional Cash Request Form is required.

Treasurer's Signature: <u>Harvey Goldberg</u>	Signer's Signature: <u>[Signature]</u>
Print/Type name: <u>Harvey Goldberg</u>	Print/Type name: <u>Leonard J. Shaffer</u>
Date (mm/dd/yy): <u>6-29-16</u>	Date (mm/dd/yy): <u>6-29-16</u>
Department Use Only: <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPC <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: <u>    </u> 1st Level: <u>    </u> Authorization Code: <u>    </u> 2nd Level: <u>    </u>

1) HARVEY

2) RICHARD