

Department of Neighborhood Empowerment

Reporting Month: APRIL MONTHLY EXPENDITURE REPORT  
 NC Name: Tarzana NC Submitted: 5/12/2016 18:33:20

Budget Fiscal Year: 2015-2016

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	4/11/16 Web Site Maintenance	OUTREACH	Web Corner	13226			\$150.00
2	4/27/2016 NPG Reading Software	NPG	Tarzana Elementary School	Case 13272			\$4,116.50
3	4/8/16 NPG Disaster Fair	NPG	So Cal Preparedness Fdn	Case 13270			\$850.00
4	4/15/16 Event booth Senior Symposium	OUTREACH	Onegeneration	16-06			\$750.00
5	4/21/16 Jumper Rental Earth Day	OUTREACH	Aladin Jumpers	4-17-16			\$292.50
6	4/6/16 Mail List Maintenance	OUTREACH	Net Atlantic	1002581-108			\$40.00
7	4/8/16 Batteries Meeting Exp	OPERATIONS	Office Depot	1163			\$62.09
8	4/7/16 Copies Meeting Exp	OPERATIONS	Office Depot	7711			\$6.43
9	4/15/16 Water Earth Day	OUTREACH	Smart & Final	267			\$119.61
10	4/13/16 Hanging Supplies Earth Day	OUTREACH	Orchard Supply	5929			\$40.26
11	4/13/16 Table coverings Earth Day	OUTREACH	99 Cents Stores	2648			\$54.50
12	4/16/15 Food Election workers	ELECTION	Subway	50417			\$57.00
<b>SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)</b>							\$8,990.02
<b>CUMULATIVE EXPENDITURES FROM PRIOR MONTHS</b>							\$7,731.33
<b>OUTSTANDING COMMITMENTS</b>							
C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)							
C 2. Rent/Lease							
C 3. Contractual Services							
C 4. Large Purchases							
C 5. Neighborhood Purpose Grants (pending or in process)							
C 6. Temporary Staffing Services							
C 7. Storage							
C 8. Other Outstanding Commitments ==> Description:							
<b>SUBTOTAL: Outstanding Commitments</b>							\$0.00
<b>Total Expenditures &amp; Commitments</b>							\$16,721.35
<b>Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc) (use '+' for credits, '-' for deductions)</b>							\$0.00
<b>Approved Budget 2015-2016</b>							\$42,000.00
<b>Balance of Budget</b>							\$25,278.65



Reporting Month:	APRIL
NC Name:	Tarzana NC

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$16,791.35	\$17,477.32	\$34,268.67	\$8,990.02	\$25,278.65

MONTHLY BUDGETARY ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2014-15 Expenses Cleared in FY 2015-16 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B + C - D
100	Operations	\$5,015.00	\$296.40		\$2,310.64	\$2,407.96
200	Outreach	\$16,730.78	\$2,148.32		\$5,170.69	\$9,411.77
300	Community Improvement	\$1,200.00	\$0.00			\$1,200.00
400	NPG	\$6,716.50	\$6,466.50		\$250.00	\$0.00
500	Elections	\$6,000.00	\$78.80			\$5,921.20
900	Unallocated	\$6,337.72	\$0.00			\$6,337.72
	<b>TOTAL</b>	<b>\$42,000.00</b>	<b>\$8,990.02</b>	<b>\$0.00</b>	<b>\$7,731.33</b>	<b>\$25,278.65</b>

**NEIGHBORHOOD COUNCIL DECLARATION**

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature		Signer's Signature	
Print Name	Harvey Goldberg	Print Name	Leonard Shaffer
Date		Date	
NC Additional Comments	Does not include Case # 7123 for \$189.74 that will be resolved by DONE by paying a selected bill from the Tarzana NC prior to 6/30/16. Cash bank balance does not include \$1.33 representing duplicate credit of bank charges from Union Bank that is included in actual bank balance.		

Revision Date 1-26-15

Reporting Month:	APRIL
NC Name:	Tarzana NC

ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print, page 3, unless you use it)

A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE	1099 Reportable	TOTAL
13	4/15/16 Foamboard Signs Election	ELECTION	Minuteman Press	11922			\$21.80
14	4/18/16 T-shirts Earth Day	OUTREACH	Offside 2	8139			\$260.00
15	4/18/16 Copies Land Use Comm	OPERATIONS	Office Depot	2163			\$17.00
16	4/23/16 Extension cord Meeting Exp	OPERATIONS	Orchard Supply	9578			\$15.25
17	4/20/16 PO Box Rental	OPERATIONS	USPS	352			\$130.00
18	4/25/16 Food Board Mtg	OPERATIONS	Subway	51797			\$45.00
19	4/26/16 Food Board Mtg	OPERATIONS	Viktor Benes	104			\$20.63
20	4/2/16 Posters Earth Day	OUTREACH	Minuteman Press	11739			\$441.45
21	4/12/16 NPG	NPG	WH-T Community Benefit Fdn	Case 13273			\$1,500.00
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							
36							
<b>SUBTOTAL: Expenditures by Line Item</b>							<b>\$2,451.13</b>



# STATEMENT OF ACCOUNTS

Page 1 of 2  
Statement Number: 0071162903  
04/01/16 - 04/29/16

UNION BANK  
CENTURY CITY 0206  
PO BOX 512380  
LOS ANGELES CA 90051-0380

**Telephone Banking**  
For 24-hour Automated Direct Service  
800-238-4486  
800-826-7345(TDD)  
Representatives are available  
Monday through Saturday

To open additional accounts,  
or apply for loans, call your  
banking office at 310-551-8900

**TARZANA NEIGHBORHOOD COUNCIL**  
200 N SPRING ST FL 20  
LOS ANGELES CA 90012-4801

You may also access your account online  
at unionbank.com

Thank you for banking with us  
since 2014

## Business Basics Checking Summary

Account Number: 0071162903

Days in statement period: 29

<b>Balance on 4/1</b>	\$	<b>9,391.93</b>
Additions		24,436.62
Subtractions		-8,548.57
	Checks	-4,266.50
	Payments	-3,392.50
	Purchases	-889.57
<b>Balance on 4/29</b>	\$	<b>25,279.98</b>
Statement Average Ledger Balance		16,317.92

We waived your service charge this statement period.

*Handwritten:*  
7998  
7865  
-----  
133  
EXTRA BANK CREDIT  
-----  
NOT OWLS

## Additions

Date	Description/Location	Reference	Amount
4/8	UB CHECKING TRANSFER 160408 XXXXXX4365 0178	60999662	\$ 6,949.30
4/11	MONTHLY SERVICE CHARGE REV	90300639	5.00
4/11	CITY OF LOS ANGE EFT PAYMT PPD *****0735	51966261	3,717.32
4/25	MONTHLY SERVICE CHARGE REV	90300548	5.00
4/25	CITY OF LOS ANGE EFT PAYMT PPD *****0735	51425701	13,760.00
<b>Total</b>			<b>\$ 24,436.62</b>

## Checks

Number	Date	Reference	Amount	Number	Date	Reference	Amount
5002	4/11	06171268	150.00	5007*	4/27	06044390	4,116.50*
<b>Total</b>							<b>\$ 4,266.50</b>

## Payments online and electronic banking

Date	Description/Location	Reference	Amount
4/8	UB CHECKING TRANSFER 160408 XXXXXX4365 0178	60996081	\$ 1,500.00
4/8	SOUTHERN CALIFOR ONLINE PMT WEB UN1054031107POS	50444023	850.00
4/15	ONEGENERATION ONLINE PMT WEB UN1054031107POS	55430868	750.00

**Payments online and electronic banking**

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>	<i>Amount</i>
4/21	ALADIN JUMPERS ONLINE PMT WEB UN1054031107POS	59219145	292.50
<b>Total</b>			<b>\$ 3,392.50</b>

**Purchases ATM card and Debit card™ purchases**

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>	<i>Amount</i>
4/6	NET ATLANT SALEM MA SALEM MA	72238984	\$ 40.00
4/8	OFFICE DEP TARZANA CA TARZANA CA	73732592	62.09
4/11	OFFICE DEP TARZANA CA TARZANA CA	72092859	6.43
4/14	ORCHARD SU WOODLAND HIL CA WOODLAND HIL CA	70333752	40.26
4/14	99-CENTS-O WOODLAND HIL CA WOODLAND HIL CA	70333751	54.50
4/18	MINUTEMAN WOODLAND HIL CA WOODLAND HIL CA	72495436	21.80
4/18	SUBWAY TARZANA CA TARZANA CA	73471829	57.00
4/18	SMARTNFINA WINNETKA CA WINNETKA CA	73471828	119.61
4/19	OFFSIDE SP TARZANA CA TARZANA CA	70307720	260.00
4/20	OFFICE DEP TARZANA CA TARZANA CA	71028956	17.00
4/21	USPS 05772 TARZANA CA TARZANA CA	71761245	130.00
4/25	ORCHARD SU WOODLAND HIL CA WOODLAND HIL CA	70937910	15.25
4/27	SUBWAY TARZANA CA TARZANA CA	72361319	45.00
4/28	VIKTOR BEN TARZANA CA TARZANA CA	73075512	20.63
<b>Total</b>			<b>\$ 889.57</b>

**Information and Banking Office Services****For each monthly statement period your account includes:**

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

**For the current monthly statement period you called:**

Automated Direct Service on: 4/4.

Your account was not charged for information and banking office services during the statement period.

The Web Corner, Inc.  
19509 Ventura Blvd  
Tarzana, CA 91356

# Invoice

Date	Invoice #
4/1/2016	13226

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

**PAID**  
04/11/2016

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	150.00	150.00
<b>Total</b>			\$150.00

**Department of Neighborhood Empowerment  
Funding Request Form**



NC NAME: Tarzana NC  
 Budget Fiscal Year: 2015-16  
 Request Date: 3/22/2016  
 Meeting Date: 3/22/2016  
 Agenda Item: 9

Requestor: Tarzana Elementary School  
 Vendor: STZ TARZANA ELEMENTARY SCHOOL  
 Address: 5726 TOPEKA DR  
 City: TARZANA State: CA  
 Zip Code: 91356 Phone: 818-881-1474  
 Amount: \$ 4116.50

- Operations     Outreach     NC Sponsored Event     Neighborhood Purpose Grant  
 Contract / Lease     Board Member Reimbursement     Community Improvement Project  
 Out of State     1099 Expense     One Time Expense     Monthly     Multiple # of payments

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: The TNC Board adopts the Budget Committee's recommendation to approve the request from Tarzana Elementary School for a NPG for \$4,116.50 to support their Accelerated Reader Software Program for the 2016-17 school year

Case 13272

MOTION: MAX    SECOND: IRIS

**Vote Counting** (more than 20 Board Members)  
 Required Board member must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Saucie, Terry	Board Member	X					
Correll, Robin	Board Member					X	
Dor, Reuben	Board Member	X					
Fleischer, Max	Executive Secretary	X					
Gurinkle, David	Board Member	X					
Goldberg, Harvey	Treasurer					X	
Green, Joyce	Board Member					X	
Shmaeff, Bob	Board Member	X					
Heissler, Eran	1st Vice President	X					
Hussaini, Sayed	Board Member					X	
Polonsky, Iris	Board Member	X					
Reich, Jonathon	2nd Vice President					X	
<del>Safarian, Linda</del>	<del>Board Member</del>						
Schwartz, Kenneth	Board Member					X	
Shaffer, Leonard	President	X					
Silverman, Richard	Board Member	X					
<u>JEFF MAUSNER</u>	Board Member	X					
Toren, Ornit	Board Member					X	
<del>Weiden, Esther</del>	<del>Board Member</del>						
Wertheim, Allen	Board Member	X	X	X	X	X	X
NC Quorum: <u>10</u>	Grand Total (including page 2):	<u>10</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>8</u>	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, if no additional Cash Request Form is required.

Treasurer's Signature: <u>Harvey Goldberg</u>	Signer's Signature: <u>Leonard Shaffer</u>
Print/Type name: <u>Harvey Goldberg</u>	Print/Type name: <u>Leonard Shaffer</u>
Date (mm/dd/yy): <u>3-23-16</u>	Date (mm/dd/yy): <u>3-22-16</u>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input checked="" type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: <u>KC</u> Authorization Code: <u>TNC 2016 13272</u> <u>AP 4/13/16</u>

Revised 1-26-15

- ABSENT

PAYD 4/27/16

Department of Neighborhood Empowerment  
Funding Request Form



NC NAME: Tarzana NC  
 Budget Fiscal Year: 2015-16  
 Request Date: 3/22/2016  
 Meeting Date: 3/22/2016  
 Agenda Item: 10

Requestor: So. Cal. Preparedness Foundation  
 Vendor: CS  
 Address: 19300 RINALDI ST UNIT 1333  
 City: NORTHRIDGE State: CA  
 Zip Code: 91327 Phone: 818-835-5394  
 Amount: \$ 850  
 # of payments:     

- Operations     Outreach     NC Sponsored Event     Neighborhood Purpose Grant  
 Contract / Lease     Board Member Reimbursement     Community Improvement Project  
 Out of State     1099 Expense     One time Expense     Monthly     Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description

Resolved: The TNC Board adopts the Budget Committee's recommendation to approve the request from the Southern California Preparedness Foundation for a NPG for \$850 to support their 9th Annual Valley Disaster Preparedness Fair on October 1, 2016 in Granada Hills.

Case 13270

**Vote Count**  
 Council Board members must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	Recused	Absent	Ineligible
Saucier, Terry	Board Member	X					
Correll, Robin	Board Member					X	
Don, Reuben	Board Member	X					
Flehinger, Max	Executive Secretary	X					
Garfinkle, David	Board Member	X					
Goldberg, Harvey	Treasurer				X	X	
Green, Joyce	Board Member				X	X	
Shmaeff, Bob	Board Member	X					
Heissler, Fran	1st Vice President	X					
Hussaini, Sayed	Board Member				X	X	
Poikovsky, Iris	Board Member	X					
Reich, Jonathan	2nd Vice President				X	X	
Safarian, Linda	Board Member				X	X	
Schwartz, Kenneth	Board Member	X			X	X	
Shaffer, Leonard	President	X					
Silverman, Richard	Board Member	X					
JEFF MAGNANER	Board Member	X					
Toren, Ornit	Board Member				X	X	
Weider, Esther	Board Member	X					
Wertheim, Allen	Board Member				X		
NC Quorum: <u>10</u>	Grand Total (including page 2):	<u>8</u>	<u>0</u>		<u>8</u>	<u>8</u>	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: <u>Harvey Goldberg</u>	Signer's Signature: <u>Leonard J. Shaffer</u>
Print/Type name: <u>Harvey Goldberg</u>	Print/Type name: <u>Leonard J. Shaffer</u>
Date (mm/dd/yy): <u>3-23-16</u>	Date (mm/dd/yy): <u>3-22-16</u>
<input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input checked="" type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: <u>(RD)</u> 1st Level: <u>3/23/16</u> 2nd Level: <u>3/23/16</u> Authorization Code: <u>TNEJ016-13270</u>

- Absent

paid 4/8/16



# Save The Date

9th Annual

## VALLEY DISASTER PREPAREDNESS FAIR



ONLINE REGISTRATION OPENS JULY 1

[www.ValleyDisasterFair.com](http://www.ValleyDisasterFair.com)

QUESTIONS?: [INFO@VALLEYDISASTERFAIR.COM](mailto:INFO@VALLEYDISASTERFAIR.COM)

**Saturday, October 1, 2016 10.00 am - 2.00 pm**



Fire Station 87—10124 Balboa Bl. (between Devonshire St. & Lassen St. in Granada Hills)

**A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR LIFE, YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.**

### Some Fair Highlights:

- Family friendly
- Free Family EP Starter Kits\*
- Free lunch\*
- Free parking
- Disaster response agencies
- Free child ID
- Exhibits
- Demonstrations
- Displays
- Special events
- Speakers Series
- Pet safety
- CERT
- American Red Cross
- Children's Safety Puppet Show
- Shakey-Quakey Schoolhouse
- Dutch oven & solar oven cooking
- Neighborhood Council representatives
- Drawings for EP and specialty items
- Ham radio station K6D and FCC exams
- ARES meeting (8:00 am, Community Room)
- ADA accessible
- And so much more!

# Valley Disaster Preparedness Fair 2016

### Call for Volunteers, Contributors, and Contributions

If you, your business, employer, organization, group, company, agency, association, or team would like to contribute services, products, personnel, or funding, let us hear from you. We are also seeking help from organized groups (Scouts, clubs, associations, school groups, etc.) and individuals as volunteers to assist with a diversity of tasks. These tasks include: helping with EP Kit Preparation, EP Kit distribution, Prize Tent, Fund-raising, Registration, Information, Speakers Series, Promotion & Publicity, Site Preparation, Fair Day set-up and take-down, and more.

Please contact us at [Info@ValleyDisasterFair.com](mailto:Info@ValleyDisasterFair.com).

For photos, videos, and more, please visit [www.ValleyDisasterFair.com](http://www.ValleyDisasterFair.com)

Supported by Los Angeles **Neighborhood Councils** and Councilmember **Mitchell Englander** ([cd12.org](http://cd12.org)), with various City, County, State, and Federal agency participation.  
*Special thanks to the crews of Fire Station 87*

This annual event is sponsored by [www.SoCalPrep.us](http://www.SoCalPrep.us)  
[Info@SoCalPrep.us](mailto:Info@SoCalPrep.us)  
Ph: 818-835-5384



**Southern  
California  
Preparedness  
Foundation**

\*While supplies last. EP kits to registered families only. Events, exhibitors, and features subject to availability and may change.



## INVOICE

Invoice # 16-06

January 15, 2016

Tarzana Neighborhood Council

**REMIT PAYMENT TO:**

ONEgeneration Senior Enrichment Center  
18255 Victory Blvd.  
Reseda, CA 91335  
818-705-2345

**Senior Symposium**

Item	Amount
Senior Symposium Sponsorship – booth, canopy, table with 2 chairs, and inclusion of logo on flyers, banners, programs and other outreach materials for the May 14, 2016 Senior Symposium.	\$750.00
<b>Balance Due</b>	<b>\$750.00</b>

Payment Due By April 20, 2016

*PAD  
NEW  
4/15/16*



**Department of Neighborhood Empowerment  
Funding Request Form**



NC NAME: Tarzana NC  
 Budget Fiscal Year: 2015-16  
 Request Date: 3/22/2016  
 Meeting Date: 3/22/2016  
 Agenda Item: 16

Requestor: Weider  
 Vendor: Aladin Jumpers  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Amount: \$ 292.5  
 # of payments: \_\_\_\_\_

- Operations  Outreach  NC Sponsored Event  Neighborhood Purpose Grant  
 Contract / Lease  Board Member Reimbursement  Community Improvement Project  
 Out of State  1099 Expense  One Time Expense  Monthly  Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: Resolved: The TNC Board approves the expenditure of the previously budgeted line item amount of \$292.50 plus tax from Outreach, Earth Day for a jumper from Aladin Jumpers.  
*MOTION BY: LEN SECOND BY: ERAN*

**Vote Count** (Continued on page 2 if more than 20 Board Members)

\*Recused Board member must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Saucier, Terry	Board Member	X					
Correll, Robin	Board Member				X	X	
Dori, Reuben	Board Member	X					
Fleahinger, Max	Executive Secretary	X					
Garfinkle, David	Board Member	X					
Goldberg, Harvey	Treasurer				X	X	
Green, Joyce	Board Member				X	X	
Shmaeff, Bob	Board Member	X	ALL				
Heissler, Eran	1st Vice President	X					
Hossaini, Sayed	Board Member				X	X	
Polonsky, Iris	Board Member	X	IN				
Reich, Jonathon	2nd Vice President				X	X	
Safarian, Linda	Board Member						
Schwartz, Kenneth	Board Member		FAVOR		X	X	
Shaffer, Leonard	President	X					
Silverman, Richard	Board Member	X					
<i>MOWER, JEFF</i>	Board Member	X					
Toren, Ornit	Board Member				X	X	
Weider, Esther	Board Member	X					
Wertheim, Allen	Board Member				X	X	
NC Quorum: <u>10</u>	<b>Grand Total (including page 2):</b>	<u>11</u>	<u>0</u>	<u>0</u>	<u>9</u>	<u>8</u>	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature: <i>Harvey Goldberg</i>	Signer's Signature: <i>Leonard J. Shaffer</i>
Print/Type name: <u>Harvey Goldberg</u>	Print/Type name: <u>Leonard J. Shaffer</u>
Date (mm/dd/yy): <u>3-23-16</u>	Date (mm/dd/yy): <u>3-22-16</u>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: _____ 1st Level: _____ 2nd Level: _____ Authorization Code: _____

- ABSENT

Net Atlantic, Inc.  
10 Federal St., Suite 26  
Salem, MA 01970  
978-219-1920

# INVOICE



Harvey Goldberg  
Tarzana Neighborhood Council  
19798 Greenbriar Drive  
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-108
Date	2016-04-01
Due Date	<b>2016-05-01</b>
Total (\$)	<b>40.00</b>
Amount Due (\$)	<b>0.00</b>

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Description	Amount (\$)
Pro Bandwidth Usage Max: 0.471 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2976 Members Service Name: 'tarzana-neighborhood-council'	40.00

PAID IN FULL  
4-6-15

Please tear off and return the bottom portion with your payment. Thank you.

---

Harvey Goldberg  
Tarzana Neighborhood Council  
19798 Greenbriar Drive  
Tarzana, CA 91356



Payment Summary	
Account	1002581
Reference	Invoice 1002581-108
Due Date	<b>2016-05-01</b>
Amount Due (\$)	<b>0.00</b>

Net Atlantic, Inc.  
10 Federal St., Suite 26  
Salem, MA 01970

OFFICE DEPOT #3320  
18211 Ventura Boulevard  
Tarzana, CA 91356  
(818) 668-9067

MTS EXP.

Date 04/06/2016 5:26 PM  
Version 16.2.2  
Store 3320  
Register 50  
Transaction # 1163  
Employee 633422  
SALE

1370863	9V Coppertop Batte		
	3 @ 14.99	44.97	
	Promotion		
	Business Solutions Prc	42.72	
	You Pay		42.72SSSS
1370863	9V Coppertop Batte	14.99	SS
	Promotion		
	Business Solutions Prc	14.24	
	You Pay		14.24SSSS
1370863	9V Coppertop Batte	14.99	
	Promotion	-14.99	
	Retail After Discounts	0.00	
	Business Solutions Prc	14.240	
	You Pay		0.00SSSS
1370863	9V Coppertop Batte	14.99	
	Promotion	-14.99	
	Retail After Discounts	0.00	
	Business Solutions Prc	14.240	
	You Pay		0.00SSSS
	Subtotal:		56.96
	Sales Tax:		5.13
	Total:		62.09
	MasterCard 7425:		62.09

AUTH CODE 078407  
TDS Swiped

SPC CARD# 9728

---

Total Savings:  
**\$32.98**

---

**WE WANT TO HEAR FROM YOU!**

Participate in our online customer survey and receive a coupon for **\$10 off your next qualifying purchase of \$50 or more on office supplies, furniture and more.**

(Excludes Technology. Limit 1 coupon per household/business.)

Visit [www.officedepot.com/feedback](http://www.officedepot.com/feedback) and enter the survey code below.

Survey Code: **74JC Y2SC DXB8**



DATE: 04/07/16  
 TIME: 04:59 PM  
 TOTAL MARKED IMAGES START: 24569  
 FINISH: 24719

COPY ACTIVITY REPORT  
 MACHINE SERIAL NUMBER: MX4314349

# Office DEPOT OfficeMax

*MTS EXP*

OFFICE DEPOT #3320  
 18211 Ventura Boulevard  
 Tarzana, CA 91356  
 (818) 668-9067

04/07/2016 16.2.2 4:37 PM  
 STR 3320 REG 2 TRN 7711 EMP 566409

Product ID	Description	Total
224111	Impression,Clr	
10 @ 0.59		5.90
	Business Solutions Prc	5.90
	<b>You Pay</b>	<b>5.90SS</b>
	Subtotal:	5.90
	Sales Tax:	0.53
	Total:	6.43
	MasterCard 7425:	6.43

AUTH CODE 076171  
 TDS Swiped

\*\*\*\*\*

Shop online at [www.officedepot.com](http://www.officedepot.com)

PAPER SIZE	MONOCHROME	COPIES MADE	DOUBLE-SIDED	FULL COLOR	COPIES MADE	DOUBLE-SIDED
8.5 X 11	0	0	0	10	70	0

PLEASE BRING THIS REPORT TO THE CASHIER \*\*\*\*\*

ED  
SUPPLIES ON SITE



\*\* Welcome To Our Winnetka Store \*\*  
Store # 512

\*\*\*\*\*  
See Us On WEB www.smartandfinal.com

Cashier: Stephanie S

DATE 04/15/16 TIME 12:06:27

9 @ 10.49	
CG Airline Spring	94 41 F
9 @ 2.80	
+CRV	25 20
SUBTOTAL	119.61
Sales Tax	.00
TOTAL	119.61
MasterCard TENDER	119.61
Account Number *****7425	
APPRVL CODE 037240	
Cas Ref# 55	
Cash CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--> 9  
\*\*\*\*\*  
Smart & Final Store # 512  
7224 Mason Avenue  
Winnetka, CA 91306  
Operator 23014144  
DATE 04/15/16 TIME 12:37:31  
Account # \*\*\*\*\*7425  
Reference # 100911  
APPRVL CODE 037240  
Reason Code RM00  
Credit  
TOTAL 119.61  
BALANCE .00  
\*\*\*\*\*

12:37:31 OP# 23014144 04/16/16  
Terminal Trans # 267 Store # 512

THANK YOU FOR SHOPPING  
YOUR WINNETKA SMART AND FINAL  
STORE MANAGER: PETER PIEDRAHITA  
1 (818) 274-0111

Orchard  
KAMR DAY  
HANGING SUPPLIES

Orchard Supply  
Hardware  
19836 VENTURA BOULEVARD  
WOODLAND HILLS, CA 91364  
(818)710-3936

0621 004 449 5929 04/13/16 17:56:44



NORMAL SALE  
0000032076463083 CABLE TIE 8-IN  
1@ 5.99 5.99 T  
0000032076463083 CABLE TIE 8-IN  
1@ 5.99 5.99 T  
0000032076002916 CABLE TIE ASSTML  
1@ 6.99 6.99 T  
0000075353073124 HD TAPE CLR 54.6-Y  
1@ 3.99 3.99 T  
0000075353073124 HD TAPE CLR 54.6-Y  
1@ 3.99 3.99 T  
0000075353011287 TAPE CLR W/GUN 50-  
1@ 9.99 9.99 T  
SUBTOTAL 36.94  
TAX @ 9.000% 3.32  
TOTAL 40.26  
M/C NO:XXXXXXXXXXXX7425 40.26  
AUTH NO: 042640  
CHANGE 0.00



\* \* \* \* \*  
Open For Your Shopping Convenience !!  
Monday Thru Saturday - OPEN 7 AM TO 9 PM  
Sundays - OPEN 8 AM TIL 8 PM

\* \* \* \* \*  
For fast and easy returns, please keep  
Not a Club Orchard Member yet?  
Visit cluborchard.osh.com & earn rewards  
Shop online at osh.com  
Or call 1 888 SHOP OSH

\* \* \* \* \*

WE VALUE YOUR FEEDBACK!

Receive a discount offer.

Complete our survey within 7 days  
of your visit at OSHSURVEYS.COM

\* \* \* \* \*



Your Receipt Number is:  
062104592904132016



ED.  
SUPPLIES ON SITE



St: 87 Woodland Hills  
Ventura Blvd & Corbin Ave  
19836 Ventura Blvd  
Woodland Hills CA 91364

PartyTableCoverLtGreen/54x108 50 @ .9999 49.9950 T

SUBTOTAL \$50.00  
TAX \$4.50  
TOTAL \$54.50  
MASTERCARD \$54.50

-----  
PURCHASE \*\*\*\*\*7425 MC \$54.50  
04-13-16 06:51:49 PM 87 2 167251 2648  
REF#: 007569 Approved  
-----



ITEMS SOLD 50  
04-13-2016 06:51PM 0087 02 2648 Seydah

Exchange or Store Credit  
Within 9 days of purchase  
Up to 9 Items with receipt  
Seasonal items are final sale  
Thanks for Shopping!

ELECTION DAY  
FOOD



Qty	Item	Price
1	Large SndPlt	\$45.00
2	12 Cookies	\$12.00

Sub Total \$57.00  
Total (Take Out) \$57.00  
Credit Card \$57.00  
Change \$0.00

Approval No: 063306  
Reference No: 610717424490  
Card Issuer: Mastercard  
Account No: \*\*\*\*\*7425  
Acquired: Swipe  
Amount: \$57.00  
Host Id: 684-269-839301

Get a Free Cookie! Take our 1 minute survey  
at [www.tellsubway.com](http://www.tellsubway.com)

Store #28178-0 | 818-344-0999  
19231 VENTURA BLVD  
4/16/2016 10:14:13 am Trans #50417  
Clerk: JonaTha



Minuteman Press  
 20648 Ventura Blvd.  
 Woodland Hills, CA 91364  
 Phone: 818-348-2300 / Fax: 818-348-2303  
 Web: woodlandhills-ca.minutemanpress.com  
 E-mail: mmpwoodlandhills@gmail.com

# INVOICE

Invoice Number: 11922  
 Invoice Date: 4/15/2016

**Bill To:** Tarzana Neighborhood Council  
 PO Box 571016  
 Tarzana CA 91357

**Ship To:** Tarzana Neighborhood Council  
 PO Box 571016  
 Tarzana CA 91357

Where Quality and Service Make The Difference

Description	Price
<b>4 Poster - 12X 18- Foamboard (Job 27908)</b>	<b>\$20.00</b>
9.00% Sales Tax	\$1.80
Invoice Total	\$21.80
<b>Balance Due</b>	<b>\$21.80</b>

MINUTEMAN PRESS  
 20648 VENTURA BLVD  
 WOODLAND HILL, CA 91364

TERMINAL ID: 008169575  
 MERCHANT #: 329249434997

MC  
 #XXXXXXXXXXXXXXXX7425

**SALE**  
 BATCH: 001106 INVOICE: 006950  
 DATE: APR 15, 16 TIME: 16:24  
 SQ: 005 AUTH NO: 073522

SALE \$20.00  
 TAX \$1.80  
**TOTAL \$21.80**

*ELECTION - SIGNS  
 EVENT DAY*

CUSTOMER COPY

Salesperson: Craig & Garth Sanders

Terms: 50% Deposit, COD 2% interest per month on past-due invoices.

Please pay from this invoice. No statements will be sent.

Received By \_\_\_\_\_

Thank you for your order. Minuteman Press.

**The First & Last Step In Printing.**

# Offside 2 Sports Apparel

Embroidery - Screenprinting  
 19555 Ventura Blvd. Tarzana Ca 91356  
 (818) 708-2330  
 offsideapparel@hotmail.com

Customer's Order No.	Phone No.	Date 4/13/16
Sold To TNC		
Address		
City Earth Day T-s		

Sold By	Cash	C.O.D.	Charge	On Acct.	Misc. Refd.	Paid Out
Qty	Description			Price	Amount	
1	Setup Front			20-	20 -	
1	Setup Back			0	0	
12	T-s w/ F&B printing WOMEN			7-	84 -	
<del>24</del>	T-s w/ F&B printing MEN			6 <sup>00</sup>	156.00	
<p><b>OFFSIDE SPORTS 2</b>                  19555 VENTURA BLVD.                  TARZANA CA 91356                  818-708-2330</p> <p>Terminal ID : 00741652      0001                  04/18/16      1:29 PM</p> <p>MASTERCARD                  *****7425  <b>SALE</b>      REF#: 713                  BATCH #: 245      AUTH #: 062356</p> <p><b>AMOUNT      \$260.00</b></p> <p>APPROVED                  CUSTOMER COPY</p>						

Rec'd. By	Tax	0
	Total	260.00

**Department of Neighborhood Empowerment  
Funding Request Form**



NC NAME: Tarzana NC  
 Budget Fiscal Year: 2015-16  
 Request Date: 3/22/2016  
 Meeting Date: 3/22/2016  
 Agenda Item: 14

Requestor: ESTHER WIEDER  
 Vendor: OFFSIDES SPORTS  
 Address: 19555 VENTURA BLVD  
 City: TARZANA State: CA  
 Zip Code: 91356 Phone: 818-708-7330  
 Amount: \$ \_\_\_\_\_ NTE 260  
 # of payments     

- Operations     Outreach     NC Sponsored Event     Neighborhood Purpose Grant  
 Contract / Lease     Board Member Reimbursement     Community Improvement Project  
 Out of State     1099 Expense     One Time Expense     Monthly     Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: Resolved: The TNC Board adopts the Budget Committee's recommendation to approve the request from the TNC Outreach Committee to buy 30 T-shirts for an amount not to exceed \$260.00 for the volunteers (Board Members and others) at the Earth Day Event in April.

**Vote Count** (Continued on page 2 if more than 20 Board Members)

Recused Board member must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Saucier, Terry	Board Member	X					
Correll, Robin	Board Member					X	
Dori, Reuben	Board Member	X					
Flehinger, Max	Executive Secretary	X					
Garfinkle, David	Board Member	X					
Goldberg, Harvey	Treasurer					X	
Green, Joyce	Board Member					X	
Shmacoff, Bob	Board Member	X					
Heissler, Eran	1st Vice President	X					
Hossaini, Sayed	Board Member					X	
Polonsky, Iris	Board Member	X					
Reich, Jonathon	2nd Vice President					X	
<del>Safarian, Linda</del>	<del>Board Member</del>						
Schwartz, Kenneth	Board Member					X	
Shaffer, Leonard	President	X					
Silverman, Richard	Board Member	X					
MAUSNER, JEFF	Board Member	X					
Toren, Ornit	Board Member					X	
Weider, Esther	Board Member	X					
Wertheim, Allen	Board Member					X	
NC Quorum: <u>10</u>	Grand Total (including page 2):	<u>11</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6</u>	<u>0</u>

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically. i.e. no additional Cash Request Form is required.

Treasurer's Signature: <u>Harvey Goldberg</u>	Signer's Signature: <u>Leonard J. Shaffer</u>
Print/Type name: <u>Harvey Goldberg</u>	Print/Type name: <u>Leonard J. Shaffer</u>
Date (mm/dd/yy): <u>3-23-16</u>	Date (mm/dd/yy): <u>3/22/16</u>
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials: _____ 1st Level: _____ 2nd Level: _____ Authorization Code: _____

- ~~NO~~ ABSENT

*LAND USE*  
**Office DEPOT**  
**OfficeMax®**

OFFICE DEPOT #3320  
 18211 Ventura Boulevard  
 Tarzana, CA 91356  
 (818) 668-9067

04/18/2016 16.2.2 4:51 PM  
 STR 3320 REG 1 TRN 2163 EMP 465897

SALE

Product ID	Description	Total
167060	BW SS Letter	
224 @ 0.14		31.36
Bulk @0.025		-4.48
Retail After Discounts		26.88
Business Solutions Prc		5.60
<b>You Pay</b>		<b>5.60SS</b>
384114	TAPE,3/4x1000,	17.99SS
Instant Savings		-7.99
Business Solutions Prc		16.640
<b>You Pay</b>		<b>10.00SS</b>
Subtotal:		15.60
Sales Tax:		1.40
Total:		17.00
MasterCard 7425:		17.00

AUTH CODE 015135

TDS Swiped

SPC CARD# 9728

\*\*\*\*\*

Total Savings:  
**\$33.75**

*MTG EXP.*

**Orchard Supply Hardware**

19836 VENTURA BOULEVARD  
 WOODLAND HILLS, CA 91364  
 (818)710-3936

0621 003 437-9578 04/23/16 12:12:42

NORMAL SALE

0000054732817085	CORD ORN 50-FT		
	1@	13.99	13.99 T
SUBTOTAL			13.99
TAX @ 9.000%			1.26
TOTAL			15.25
M/C NO:XXXXXXXXXXXX7425			15.25
AUTH NO: 029239			
CHANGE			0.00

This purchase has been credited to  
 Club Orchard account XXXXXX7721

\* \* \* \* \*  
 Open For Your Shopping Convenience !!  
 Monday Thru Saturday - OPEN 7 AM TO 9 PM  
 Sundays - OPEN 8 AM TIL 8 PM

\* \* \* \* \*  
 For fast and easy returns, please keep  
 Not a Club Orchard Member yet?  
 Visit cluborchard.osh.com & earn rewards  
 Shop online at osh.com  
 Or call 1 888 SHOP OSH

\* \* \* \* \*  
 WE VALUE YOUR FEEDBACK!  
 Receive a discount offer.  
 Complete our survey within 7 days  
 of your visit at OSHSURVEYS.COM  
 \* \* \* \* \*



Your Receipt Number is:  
 062103957804232016

**Orchard**

*PO BOX RENTAL*

TARZANA  
5609 YOLANDA AVE  
TARZANA  
CA  
91356-9998  
0577220195

04/20/2016 (800)275-8777 11:36 AM

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

Box Renewal (Zip Code:91357) (Box #:571016) (Box Size:Size 2 - 5 in x 5.5 in) (Rental Period:Annual) (Rental Start Date:05/01/2016) (Next Renewal Date:04/30/2017) (Customer Name:LEONARD SHAFFER)		\$130.00
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	----------

Total		\$130.00
-------	--	----------

Credit Card Remitd (Card Name:MasterCard) (Account #:XXXXXXXXXX7425) (Approval #:081550) (Transaction #:352)		\$130.00
--------------------------------------------------------------------------------------------------------------------------	--	----------

\*\*\*\*\*

Annual  
 Semiannual

**Your PO Box fee is due by the LAST DAY OF THIS MONTH.**

Your PO Box will be closed if the fee is not paid by the due date. If the fee is not paid within 10 days after the due date, a late payment charge will apply. You may make payment by any of the convenient options noted on the inside top portion of this <sup>Box #571016</sup> TARZANA NEIGHBORHOOD COUNCIL <sup>91357</sup> <sup>6 Months: \$65.00 12 Months: \$130.00</sup> <sup>Due Date: 04/30/2016</sup>

Make checks or money orders payable to "U.S. Postal Service." If the bank returns your check, or if payment is not received by the due date, your PO Box service will be suspended until all associated charges are paid.

Please disregard this notice if payment has been made.

Thank you.

**Post Office Box Service Fee Due**



Qty	Item	Price
1	Large SndP1t	\$45.00
	Sub Total	\$45.00
	Total (Take Out)	\$45.00
	Credit Card	\$45.00
	Change	\$0.00

Approval No: 023230  
 Reference No: 611700783913  
 Card Issuer: Mastercard  
 Account No: \*\*\*\*\*7425  
 Acquired: Swipe  
 Amount: \$45.00  
 Host Id: 623-266-1315929

Get a Free Cookie! Take our 1 minute survey  
 at [www.tellsurvey.com](http://www.tellsurvey.com)

Store #28178-0 | 818-344-0999  
 19231 VENTURA BLVD  
 4/25/2016 5:45:47 pm Trans #51797  
 Clerk: ALEX

Bd MTE



**VIKTOR BENES  
 CONTINENTAL BAKERIES**

5500 Reseda Blvd.  
 Tarzana, CA 91356  
 (818)343-7400  
 viktorbenes.net

We appreciate your business!

**Check 10111**

Wait Stn #1  
 VB Bakery: Rosa  
 TUE 4/26/16 Guests 1 4:16pm

Holiday Cookies 20.63 N  
 1.50 Lb MAN WT @ \$13.75/Lb

Sub/Ttl 20.63  
**Total 20.63**

CC-MasterCard 20.63  
 Acct: XXXXXXXXXXXX7425  
 Auth: 069495  
 Trans ID: 104

\*\*\* PLEASE SAVE YOUR RECEIPT \*\*\*  
 RETURN & ADJUSTMENT POLICY  
 A receipt dated within 3-7 days is  
 required for all returns & adjustments.  
 RETURNS & REFUNDS will not be given  
 without receipt. We reserve the right  
 to limit or refuse to accept the  
 return of certain products.



**STATEMENT  
OF ACCOUNTS**

Page 1 of 2  
**Statement Number: 0063214365**  
 04/01/16 - 04/29/16

UNION BANK  
 CENTURY CITY 0206  
 PO BOX 512380  
 LOS ANGELES CA 90051-0380

**Telephone Banking**  
 For 24-hour Automated Direct Service  
 800-238-4486  
 800-826-7345(TDD)  
 Representatives are available  
 Monday through Saturday

**TARZANA NEIGHBORHOOD COUNCIL**  
 200 N SPRING ST FL 20  
 LOS ANGELES CA 90012-4801

To open additional accounts,  
 or apply for loans, call your  
 banking office at 310-551-8900

You may also access your account online  
 at unionbank.com

Thank you for banking with us  
 since 2014

**Business Basics Checking Summary**

Account Number: 0063214365

Days in statement period: 29

<b>Balance on 4/1</b>	<b>\$</b>	<b>7,390.75</b>
Additions		1,500.00
Subtractions		-8,890.75
	Payments	-8,449.30
	Purchases	-441.45
<b>Balance on 4/29</b>	<b>\$</b>	<b>0.00</b>
Statement Average Ledger Balance		1,929.98

**Additions**

Date	Description/Location	Reference	Amount
4/8	UB CHECKING TRANSFER 160408 XXXXXX2903 0391	60996081	\$ 1,500.00

**Payments** *online and electronic banking*

Date	Description/Location	Reference	Amount
4/8	UB CHECKING TRANSFER 160408 XXXXXX2903 0391	60999662	\$ 6,949.30
4/12	WH-T COMMUNITY B ONLINE PMT WEB UN1054031107POS	52521746	1,500.00
<b>Total</b>			<b>\$ 8,449.30</b>

**Purchases** *ATM card and Debit card™ purchases*

Date	Description/Location	Reference	Amount
4/4	MINUTEMAN 08183421107 CA 08183421107 CA	70788261	\$ 441.45

**Information and Banking Office Services**

- For each monthly statement period your account includes:**
- Unlimited free Information Services calls to 24-hour Automated Direct Service
  - Banking office Information Services calls are \$0.00
  - Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.





Minuteman Press  
 20648 Ventura Blvd.  
 Woodland Hills, CA 91364  
 Phone: 818-348-2300 / Fax: 818-348-2303  
 Web: woodlandhills-ca.minutemanpress.com  
 E-mail: mmpwoodlandhills@gmail.com

# INVOICE

Invoice Number: 11739  
 Invoice Date: 3/29/2016

Bill To: Tarzana Neighborhood Council  
 PO Box 571016  
 Tarzana CA 91357

Ship To: Tarzana Neighborhood Council  
 PO Box 571016  
 Tarzana CA 91357

Where Quality and Service Make The Difference

Description	Price
2 Poster - 16 X 24 - Foamboard (Job 27489)	\$40.00
5,000 Flyers - 8.5 x 11 - Color 1 Side - 70# Text - Earthday Flyer (Job 27488)	\$365.00
<b>Sub Total</b>	<b>\$405.00</b>
9.00% Sales Tax	\$36.45
<b>Invoice Total</b>	<b>\$441.45</b>
<b>Balance Due</b>	<b>\$441.45</b>

MINUTEMAN PRESS  
 20648 VENTURA BLVD  
 WOODLAND HILL, CA 91364

TERMINAL ID: 008169575  
 MERCHANT #: 329249434997

MC  
 #XXXXXXXXXXXX1390

SALE  
 BATCH: 001096 INVOICE: 096030  
 DATE: APR 02, 16 TIME: 11:40  
 SQ: 001 AUTH NO: 016260  
 CC: H

SALE \$405.00  
 TAX \$36.45  
 TOTAL \$441.45

CUSTOMER COPY

Salesperson: Craig & Garry Sanders

Terms: 50% Deposit, COD

2% interest per month on past-due invoices.

Please pay from this invoice. No statements will be sent.

Received By \_\_\_\_\_  
 Thank you for your order. Minuteman Press.

**The First & Last Step In Printing.**

# 5th ANNUAL EARTH DAY CELEBRATION



Be a Force of Nature ~ Protect Your Environment

**Sunday, April 17th, 2016**

**10 AM-2:30 PM**

**Tarzana Park ~5655 Vanalden Avenue**



**FREE FAMILY  
FUN!**

**10AM Zumba**

**10:30 Free Pancake Breakfast**

**12:30 Free Tastings From Local Restaurants**

• Award Ceremony • Live Music • Free Bike Repair!  
LAFD and LAPD! Amazing & colorful posters from local schools. Learn about living green from exhibitors.

***POLLS WILL BE OPEN TO VOTE FOR TNC!***



**TARZANA  
NEIGHBORHOOD  
COUNCIL**  
TARZANANC.ORG

**WEST VALLEY-WARNER CENTER**



**CHAMBER OF COMMERCE**

***Thank You To Our Sponsors***

Farmers Insurance  
Kaiser Permanente Woodland Hills  
Motion Picture & TV Fund  
Providence Tarzana Medical Center  
Warner Center Marriott  
West Hills Hospital & Medical Center

***Thank You To Our Exhibitors***

ADT Custom Home Services, Assembly-member Matt Dababneh, Balboa Victory Dental Office, Costco, Fleet Street (Free Bike Repair), Food Forward, Food and Water Watch, Gelsons Market Tarzana, Healthy Spot, Kreative Kids Montessori, Logix Federal Credit Union, New York Life, Pools By Ben, Inc. Quest Martial Arts, RATCHET & CLANK – In Theaters April 29<sup>th</sup>, San Fernando Valley Audubon Society, San Fernando Valley Sierra Club, Santa Susana Field Lab Community Advisors, School of Rock ~ Woodland Hills, Sepulveda Basin Wildlife Area Committee, SERVPRO ~Woodland Hills/Tarzana/Reseda, Sparkletts, Sylvan Learning Woodland Hills, Tarzana Neighborhood Council, The Critter Squad, Theodore Payne Foundation, TreePeople, West Valley Animal Shelter, Woodland Hills ~Tarzana Chamber of Commerce Community Benefit Foundation

***Thank You to our Taste Sponsors***

118 Degrees, California Pizza Kitchen, Corner Bakery Café, Nothing Bundt Cakes, Safir Mediterranean Cuisine

***Special Thanks To***

Our Committee Leader Esther Wieder  
School of Rock Woodland Hills  
11:11 A Creative Collection  
KidsArt Tarzana & West Valley Nursery

***Participating Schools***

Nestle Avenue Elementary Charter School, Portola Middle School, Sherman Oaks Center for Enriched Studies, Tarzana Elementary School, Vanalden Avenue Elementary School, Wilbur Charter for Enriched Academics

***Additional Special Thanks to all of our volunteers!!***



Department of Neighborhood Empowerment  
Funding Request Form



NC NAME: Tarzana NC  
 Budget Fiscal Year: 2015-16  
 Request Date: 3/22/2016  
 Meeting Date: 3/22/2016

Requestor: WH-Tarzana Community Benefit Fund  
 Vendor: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Amount: \$ 1500  
 # of payments: \_\_\_\_\_

- Agenda Item:
- Operations
  - Outreach
  - NC Sponsored Event
  - Neighborhood Purpose Grant
  - Contract / Lease
  - Board Member Reimbursement
  - Community Improvement Project
  - Out of State
  - 1099 Expense
  - One Time Expense
  - Monthly
  - Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description

Resolved: The TNC Board adopts the Budget Committee's recommendation to approve the request from the WH-Tarzana Community Benefit Foundation for a NPG for \$1,500 to provide \$250 to each of 6 Tarzana schools participating in the Earth Day Poster Contest.

Case 13273

Vote Count (Completed if more than 20 Board Members)  
 Resolved Board Members must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	Recused	Absent	Ineligible
Saucier, Terry	Board Member	X				X	
Correll, Robin	Board Member	X					
Dori, Reuben	Board Member	X					
Flehinger, Max	Executive Secretary	X					
Garfinkle, David	Board Member	X				X	
Goldberg, Harvey	Treasurer	X				X	
Green, Joyce	Board Member	X					
Shmeeff, Bob	Board Member	X					
Heissler, Eran	1st Vice President	X				X	
Hossaini, Sayed	Board Member	X					
Polonsky, Iris	Board Member	X				X	
Reich, Jonathan	2nd Vice President	X					
<del>Schwarz, Kenneth</del>	<del>Board Member</del>					X	
Schwartz, Kenneth	Board Member	X					
Shaffer, Leonard	President	X					
Silverman, Richard	Board Member	X					
Jeff Madsen	Board Member	X				X	
Toren, Ornit	Board Member	X					
Weider, Esther	Board Member	X				X	
Wertheim, Allen	Board Member	X				X	
NC Quorum: <u>10</u>	Grand Total (including page 2):	<u>11</u>	<u>0</u>				

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional cash request form is required.

Treasurer's Signature: Harvey Goldberg Signer's Signature: [Signature]  
 Print/Type name: Harvey Goldberg Print/Type name: Leonard J. Shaffer  
 Date (mm/dd/yy): 3-23-16 Date (mm/dd/yy): 3-22-16  
 Department Use Only:  Contract  CIP  Advanced Payment  Approved  Denied  
 >\$2,500  NPG  Sponsored Event

Staff Initials: KC Authorization Code: INC 2016 13273

- ABSENT  
 Paid 4-12-16