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CITY OF LOS ANGELES



TARZANA NEIGHBORHOOD COUNCIL

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Scott Greenwood
Sukh Singh
Susan Weidman
Syed Hussaini

TARZANA NEIGHBORHOOD COUNCIL BOARD MEETING AGENDA

Tuesday, May 26, 2015 7:00 PM

Tarzana Elementary School Auditorium

5726 Topeka Dr

Tarzana, CA 91356

The public is requested to fill out a “**Speaker Card**” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or by e-mail at done@lacity.org.

1. Call to Order, Roll Call, Welcoming Remarks and Pledge
2. Approval of minutes of April 28, 2015 meeting – *Action Item*
3. Remarks by representatives of public officials
4. Public Comments – Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. Public comments are limited to two minutes per speaker.

Adjourn meeting for the purpose of Earth Day awards. Meeting to be continued at the end of the awards ceremony

5. Committee and other Reports

Outreach
Land Use
Budget
Transportation
Public Safety (3 minutes)
Rules
Energy & Environment (3 minutes)
Animal Welfare (3 minutes)
DWP MOU (3 minutes)
Budget Representative (3 minutes)

6. Discussion and motion: Approval of preliminary financial statements as of April 30, 2015
7. Discussion and motion: Approval of April 2015 expenditures for submission to DONE
8. Discussion and motion: Resolved that based on the recommendation of the TNC Budget Committee the TNC approves the reversal monies previously budgeted but no longer needed to be expended during the

current fiscal year as follows Operations \$1,954.26; Outreach \$5,301.57; Community Improvement Projects \$4,800.00 for a total of \$12,055.83. These monies to be returned to Unallocated.

9. Discussion and motion: Resolved that based on the recommendation of the Tarzana NC Budget Committee the Tarzana NC approves the request from the Tarzana Recreation Center to purchase T-Shirts for their 2015 Summer Camp. They are requesting 305 T-Shirts. Each of these shirts will have the TNC logo on the back and Rec Center info on the front. The total cost NTE \$2,250 classified as Outreach, Advertising from Unallocated.
10. Discussion and motion: Resolved that based on the recommendation of the Tarzana NC Budget Committee the Tarzana NC approves the request from the TNC the Outreach Committee to purchase 1,000 grocery tote bags with the TNC logo for distribution to the community at various events to promote the TNC and its web site and phone number and to purchase a table cover with the TNC name/logo to be used to cover our table when it is used at events. The cost of the table cover is \$139 + tax. The total cost of the tote bags and cover is \$1,661.16. The request is to authorize the purchase for the above items at NTE \$1,675 from World's Greatest Promotional Stuff. This requires increasing the total budget for Outreach, Advertising, Promo Items by \$710 from Unallocated.
11. Discussion and motion: Resolved that based on the recommendation of the Tarzana NC Budget Committee the Tarzana NC approves the Treasurer's request to purchase the latest version of Quickbooks Pro; the cost, including tax not to exceed \$225.00 (from Office Depot or a similar vendor); and further approves increasing the budget for Operations, General, Budget by \$148.00. The funds will come from Unallocated.
12. Discussion and motion: Resolved that based on the recommendation of the Tarzana NC Budget Committee the Tarzana NC approves TNC increase the budget for Outreach, Events, Earth Day, Labels by \$2.08. The funds will come from Unallocated. (The cost for labels for the Earth Day exceeded its budget of \$150 by \$2.08)
13. Discussion and motion: Resolved that based on the recommendation of the Tarzana NC Budget Committee the Tarzana NC approves the purchase several items that would assist the West Valley Division of LAPD to perform their services better to the Tarzana community at a total cost NTE \$3,500 to be classified as Community Improvement Projects and the funds will come from Unallocated.. The West Valley LAPD Community Relations Office has requested the following items:
 - (1) Cordless Leaf Blower- approximately \$152.21
 - (1) Antenna for the Command Post Vehicle - approximately \$164.25
 - (10) Shotgun Flashlights - approximately \$1,533
 - (1) 50" HDTV - approximately \$438
 - (1) Wall Mount for TV - approximately \$65.70
 - (2) EZ UP Canopies - approximately \$523.41
 - (1) Epson Outdoor Projector - approximately \$416
14. Discussion and motion: Resolved that based on the recommendation of the Tarzana NC Budget Committee the Tarzana NC approves the following: any monies left over from this fiscal year, up to \$6,000, be earmarked for the Congress of Neighborhoods and Budget Advocates in DONE accounts, in the ratio of 2/3 (up to \$4,000) for the Congress and 1/3 (up to \$2,000) for the Budget Advocates.
15. Discussion and motion to suspend TNC standing rule regarding committee jurisdiction for the purpose of hearing a matter within the jurisdiction of the Budget Committee
16. Discussion and motion: Resolved: based on the recommendation of the TNC Transportation Committee the Tarzana NC approves the inter-departmental transfer of \$3,981.37 to the LA City Bureau of Street Services for the partial cost for repairs on Rosita St between Vanalden and 19169 Rosita St. This money to come from Unallocated and will be classified as a Community Improvement Project.
17. Discussion and motion: Resolved, that the TNC approves the revised budget for the 2014-15 FY resulting from the approval of the motions in items 8-14 and 16 above.
18. Discussion and motion: Resolved that based on the recommendation of the Tarzana NC Budget Committee the Tarzana NC approves the 2015 – 2016 budget as follows: Operations, \$4,865.00; Outreach, \$11,115.00; Community Improvement Projects, \$1,200.00; NPG, \$1,500.00; Elections, \$6,000.00; and Unallocated, \$12,320.00 for a total of \$37,000.00

19. Discussion and motion: Resolved: based on the recommendation of the TNC Election Committee the Tarzana NC approves: the submission of the Elections and Administrative Procedures Stipulation Worksheet additional responses as follows:
- Article X – Elections
 - #6 Not to approve on-line voting
 - #7 Not to approve phone voting
 - #8 Not to approve vote by mail
 - #9 To change candidate and voter eligibility for Special at Large Representative (See approved bylaws amendments submitted on April 30, 2015)
 - #10 Yes, candidates should be required to take a 5 to 10 minute video training about the Neighborhood Council system, etc.
 - #11 Keep current staggered seating of the board
20. Discussion and motion: Based on the recommendations of the Executive Committee the Tarzana NC approves the filing of a Community Impact Statement supporting CF# 15-0389, a motion to grant to official representatives of NCs and NC alliances adequate speaking time if they are presenting a matter approved by their NC or alliance and we further recommend including the NC Budget Advocates in the council motion.
21. Discussion and motion: Appointment of 2 budget representatives.
22. President's remarks
- May LANCC meeting
 - May VANC meeting
 - CM Herb Wesson – E&N Committee
 - Trash barrel placement in Tarzana
23. Board Member Comment - Comments from Board on subject matters within the Board's jurisdiction.
24. Future Agenda Items and other Calendar Events
25. Adjournment

For more information about the Tarzana Neighborhood Council visit our web site at www.tarzananc.org

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: <http://www.tarzananc.org/board-meetings.php>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact us at tnc@tarzananc.org or 818-921-4992.

Any materials that may be distributed to a majority of the Board less than 72 hours prior to the above scheduled meeting are available for review by the public at 19040 Vanowen Street, Reseda, CA 91335

Process for Reconsideration – Reconsideration of Board actions shall be in accordance with the Tarzana Neighborhood Council bylaws.