

**TARZANA NEIGHBORHOOD COUNCIL
BOARD MEETING AMENDED AGENDA**

Tuesday, April 22, 2014

Tarzana Elementary School Auditorium
5726 Topeka Dr., Tarzana, CA 91356

1. **Call to Order** at 7:17 p.m. by Leonard J. Shaffer – President.

Roll Call: Eran Heissler, Jon Reich, Harvey Goldberg Max Flehinger, Allan Wertheim, Allen Adjamian, David Garfinkle, Esther Wieder, Joyce Greene, Kenneth Schwartz, Linda Safarian, Ornit Toren, Paul Lawler, Richard Silverman, Robin Correll, Syed Hussaini, Warren Holden & Sukh Singh. **Absent: Scott Greenwood and Reuben Dori.** Len gave the welcoming remarks and conducted the pledge.

2. **Approval of minutes** of previous meeting – **(Heissler/Garfinkle) moved to accept the minutes for the TNC board meeting of March 25, 2014 as amended. The motion carried unanimously.**

3. **Remarks by representatives of public officials:**

Eric Rodriguez, Council Deputy for Bob Blumenfeld, announced three events: Citrus Sunday on Sunday, May 18th; L.A. River Party on April 26, 2014; and Pizza With a Purpose, with 20% of receipts to fund the family of fallen LAPD Officer Conejo. He also reported on the Mayor's new budget: (www.lamayor.org/openbudget).

Max Reyes, Mayor's Office, talked about Earthquake Preparedness and the Mayor's Budget.

LAPD Senior Lead Officer Daryl Scoggins gave crime stats, including: 15 burglaries from motor vehicles, 6 burglaries, 2 stolen cars, and a fatal accident involving two young people speeding.

4. **Public Comments** – None.

5. **Financial Statements: (Goldberg/Reich) moved to approve the financial statements as of March 31, 2014. The motion carried unanimously.**

6. **Expenditures for March 2014: (Goldberg/Flehinger) moved that TNC approve the March 2014 expenditures for submission to DONE. The motion carried unanimously.**

7. **Budget Committee Motion: (Goldberg/Reich) moved a recommendation from the Budget Committee to reverse the detailed allocated budgeted line items within Operations (approximately \$1,250), Outreach (approximately \$4,900) and Elections (approximately \$350) to Unallocated for items not needing expenditure this fiscal year. Estimated total: \$6,500.**

(Holden/Heissler) moved that the motion be amended to exclude \$350.00 from the Election Budget. Warren stated that former board member Denyse Selesnick had requested a refund for monies she spent in the amount of \$350.00 for election expenses. **The motion failed: 4-13-2 (Shaffer/Silverman abstaining).**

The board then moved the original motion by (Goldberg/Reich) to remove budgeted line items and return \$6,500 to the budget. The motion carried: 17-0-1 (Holden abstained) (Hussaini out of the room/did not vote).

8. Budget Committee recommendation: (Lawler/Flehinger) moved to approve Budget recommendations for 8,9,10, 13 & 14) together by vote. The motion carried.

Sharon Brewer asked to comment on two items. (Shaffer) then made a friendly amendment to remove #11 and #12 from the group for public comment. **The board then unanimously approved the group of budget items, except the two that were removed. (14-0-0) (5 not eligible to vote). (See below:)**

8. Recommendation by the Budget Committee to increase the budget for Outreach, Advertising, Name Plates and Business Cards by \$250.00 to \$500.00 for the purchase of items for newly elected board members and business cards for board members with new titles. Funds to come from Unallocated.

9. Recommendation from the Budget Committee to increase the allocation for signs by \$200.00 for a total of \$400.00 to purchase a vertical sign to be used at events from Unallocated.

10. Recommendation from the Budget Committee to increase the Operations, PO Box Rental budget by \$4.00 to \$128.00 due to the increase in the USPS PO Box rental rate, from Unallocated.

13. Recommendation from the Budget Committee to approve purchase of table front banner from vendor FastSigns not to exceed \$100.00 from Outreach, Signs.

14. Recommendation from the Budget Committee to approve printing of newsletter for May and June 2014 not to exceed \$250.00 each month from Outreach, TNC Newsletters.

The two items that were removed, previously, were then voted on separately:

11. (Goldberg/Lawler) moved, "Resolved that based on the recommendation of the TNC Budget Committee, Discussion and motion: Recommendation from the Budget Committee to approve the request from Tarzana Recreation Center to purchase T-shirts for their camp program for approximately \$3,000 to be classified as Community Projects and coming from Unallocated." The motion carried: 14-0-0.

12. (Goldberg/Reich) moved, "Resolved that based on the recommendation of the TNC Budget Committee, TNC approve the request from the West Valley LAPD, Tarzana Senior Lead Officer to purchase supplies not to exceed \$3000.00 to be classified as Community Projects and coming from Unallocated. The motion carried: 14-0-0.

15. (Goldberg/Heissler) moved, "Resolved that based on the recommendation from the Budget Committee, to reimburse Kathy Delle Donne via warrant, monies advanced for expenses (\$54.07 for Election, Refreshments, Candidates Forum & \$45 for Meeting Expenses) that were previously approved totaling \$99.07." BONC member Lydia Grant stated that it is okay in this case to reimburse a former board member for expenses even though she is now, not serving on the board. The motion carried: 14-0-0.

16. Request for reimbursement by Denyse Selesnick in the amount of \$529.22: **(Goldberg/Heissler) Resolved, that based on the recommendation of the TNC Budget Committee, the request from Denyse Selesnick for reimbursement for purchases of \$529.74 for election flyers be denied, and further, it recommends that the TNC approve a reimbursement limited to \$100.20. The remaining unused balance in the budget for election flyers by a warrant for monies advanced for election flyer design of election flyers.**" (election flyers for the Town Hall meetings (\$398.94), design of Election Day flyers (\$130.28). \$529.22 exceeded the remaining budget (\$100.20) by \$429.02. (Note: Approval is required for both over budget expenses and reimbursement).

The board discussed the pros and cons of this motion, including whether to call a Special Meeting to discuss this further.

(Holden/Garfinkle) moved a substitute motion, that Selesnick not be reimbursed for \$100.00 until a Special Meeting take place to consider this item and that the Special Meeting be scheduled on or before May 12, 2014: The motion failed: 5-12-2 (Shaffer, Silverman abstaining).

The board then considered the original motion by **(Goldberg/Flehinger) to reimburse Denyse for \$100.20. The motion carried: 9-0-5. (Abstaining: Garfinkle, Holden, Lawler, Safarian, & Silverman).**

17. **(Goldberg/Shaffer) moved, "Resolved, based on the recommendation from the Budget Committee that the Tarzana NC Board require periodic but not less than quarterly, written reports for monies advanced/advance payments/prepayments/credits for the account of the NC ("Advances") for any project, event or other Advance that has been used or applied in full and that the Board is satisfied that all obligations relating to that Advance has been satisfied. This report is to include, at a minimum, the date and amount of the advance, the current unused balance of the Advance, the current estimated completion date, progress since the last report, and progress expected to take place prior to the next report."** Harvey explained that there are several projects outstanding where monies have been allocated but the services have not been rendered. **This item was referred to the Rules Committee to be discussed before the next board meeting.**

18. Land Use Committee: **5934 Topeka Ave.** Request to legalize the existing Accessory Dwelling Unit. The two-story building extends 3.2 feet into the required side yard. David Garfinkle said that no one was represented on this matter at the LUC meeting. No action.

19. Land Use Committee: **18971 Ventura Blvd.** Request for a change of use from the existing retail to take out restaurant (yoghurt) and pay fees in lieu of the required three additional parking places. David Garfinkle said that no one was represented on this matter at the LUC meeting. No action.

20. **(Shaffer/Reich) moved, "Resolved that the Tarzana Neighborhood Council support the Tarzana Property Owners Assn Annual Town Hall Meeting."** The annual Tarzana Property Owners' Town Hall Forum will be held on May 20, 2014 at Braemar CC. **The motion carried – Unanimous.**

21. Len appointed Joyce Greene as the Tarzana Neighborhood Council representative to the Recycled Water Advisory Group. **(Heissler/Garfinkle moved the appointment). The motion carried.**

22. Committee and other Reports

Outreach- Esther talked about her role as Outreach chair for one month.

Land Use - No report.

Budget - Harvey reminded the board that monies that are not allocated will be lost at the end of the fiscal year in June.

Transportation - Max reported on speeding issues on Ventura Boulevard, removing truck parking by the post office and efforts to recoup Street Services funds from Councilman Dennis Zine's Legacy Fund.

Public Safety- Warren reported on the Disaster Preparedness Day where over 110 people participated along with 3 fire chiefs and a fire captain & 11 new Ham Radio operators.

Rules- No report.

Energy & Environment - Terry Saucier reported that Earth Day was a great success. About 800 attendees participated with lots of vendors, 30 booths, & 7 restaurants plus a Pancake breakfast. The whole event came in \$2,200 under budget.

Animal Welfare - No report.

DWP MOU - Joyce said imposers are posing as DWP collection reps over the phone, she talked about how costly the process would be for desalinization of ocean water, and she made an award to Len from One Water.

Budget Representative - Harvey talked about a Budget Summit from the Mayor's office.

23. President's Remarks

BONC member Lydia Grant welcomed the board. She volunteers with the Department of Public Works commission and said DPW is looking for someone from each NC to serve as a liaison to the Board of Public Works. She talked about how Animal Services received monies to train RACO (Reserve Animal Control Officers) but never initiated the program and how efforts are now underway to require the GM of Dept. of Animal Services to put that training into place as there is a severe shortage of animal control officers to investigate animal abuse and other animal issues.

24. **Upcoming Trainings:** Ethics and Funding training Saturday April 26 8:30 – 12:30 Braude. Len explained what a Motion for Reconsideration is, what an abstention is and talked about the Brown Act and the Public Records Act.

25. **Board Member Comment** - None.

26. **Review of future Agenda Items and other Calendar Events**

27. **Board Meeting Adjourned:** 10:01 p.m.

- Minutes by Pat Kramer, Apple One-