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Eran Heissler 1st VP
Jon Reich 2nd VP
Harvey Goldberg Treasurer
Max Flehinger Exec. Secretary

Board Members

Allan Wertheim
Allen Adjajian
David Garfinkle
Esther Wieder
Joyce Greene
Kenneth Schwartz
Linda Safarian
Ornit Toren
Paul Lawler
Reuben Dori
Richard Silverman
Robin Correll
Scott Greenwood
Sukh Singh
Syed Hussaini
Warren Holden

CITY OF LOS ANGELES



**TARZANA
NEIGHBORHOOD COUNCIL**
P.O. Box 571016
Tarzana, CA 91357

TELEPHONE (818) 921-4992

tnc@tarzananc.org

www.tarzananc.org

TARZANA NEIGHBORHOOD COUNCIL BOARD MEETING AMENDED AGENDA

Tuesday, April 22, 2014 7:00 PM

Tarzana Elementary School Auditorium

5726 Topeka Dr

Tarzana, CA 91356

Leonard J. Shaffer – President

The public is requested to fill out a “**Speaker Card**” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or by e-mail at done@lacity.org.

1. Call to Order, Roll Call, Welcoming Remarks and Pledge
2. Approval of minutes of previous meeting – **Action Item**
3. Remarks by representatives of public officials
4. Public Comments – Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. Public comments are limited to two minutes per speaker.
5. Discussion and motion: Approval of preliminary financial statements as of March 31, 2014
6. Discussion and motion: Approval of March 2014 expenditures for submission to DONE
7. Discussion and motion: Recommendation from the Budget Committee on reversing from detailed allocated budgeted line items within Operations (approximately \$1,250), Outreach (approximately \$4,900) and Elections (approximately \$350) to Unallocated for items not needed to be expended during current fiscal year. Estimated total \$6,500.
8. Discussion and motion: Recommendation from the Budget Committee to increase the budget for Outreach, Advertising, Name Plates and Business Cards by \$250.00 to \$500.00 for the purchase of items for newly elected board members and business cards for board members with new titles. Funds to come from Unallocated
9. Discussion and motion: Recommendation from the Budget Committee to increase the allocation for signs by \$200.00 for a total of \$400.00 to purchase a vertical sign to be used at events from Unallocated
10. Discussion and motion: Recommendation from the Budget Committee to increase the Operations, PO Box Rental budget by \$4.00 to \$128.00 due to the increase in the USPS PO Box rental rate, from Unallocated
11. Discussion and motion: Recommendation from the Budget Committee to approve the request from Tarzana Recreation Center to purchase T-shirts for their camp program for approximately \$3,000 to be classified as Community Projects and coming from Unallocated.
12. Discussion and motion: Recommendation from the Budget Committee to approve the request from the West Valley LAPD, Tarzana Senior Lead Officer to purchase supplies not to exceed \$3000.00 to be classified as Community Projects and coming from Unallocated.

13. Discussion and motion: Approve purchase of table front banner from vendor FastSigns not to exceed \$100.00 from Outreach, Signs.
14. Discussion and motion: Approve printing of newsletter for May and June 2014 not to exceed \$250.00 each month from Outreach, TNC Newsletters.
15. Discussion and motion: Recommendation from the Budget Committee to reimburse Kathy Delle Donne via warrant, monies advanced for expenses (\$54.07 for Election, Refreshments, Candidates Forum & \$45 for Meeting Expenses) that were previously approved totaling \$99.07.
16. Discussion and motion: Recommendation from the Budget Committee to reimburse Denyse Selesnick, via warrant, monies advanced for expenses for election flyers for the Town Hall meetings (\$398.94) and design of Election Day flyers (\$130.28), a total of \$529.22 that exceeded the budget for those expenses (\$100.20) by \$429.02. (Note: Approval is required for both over budget expenses and reimbursement)
17. Discussion and possible motion: Recommendation from the Budget Committee that the Tarzana NC Board require periodic, but not less than quarterly, written report for monies advanced/advance payments/prepayments/credits for the account of the NC (“Advance”) for any project, event or other Advance has been used or applied in full and the Board is satisfied that all obligations relating to that Advance has been satisfied. This report is to include, at a minimum, the date and amount of the advance, the current unused balance of the Advance, the current estimated completion date, progress since the last report, and progress expected to take place prior to the next report. (This matter was tabled until this meeting for the purpose of having it referred to the Rules Committee)
18. Discussion and possible motion: **5934 Topeka Ave.** Request to legalize the existing Accessory Dwelling Unit. The two-story building extends 3.2 feet into the required side yard
19. Discussion and possible motion: **18971 Ventura Blvd.** Request for a change of use from the existing retail to take out restaurant (yoghurt) and pay fees in lieu of the required three additional parking places
20. Discussion and possible motion: Resolved that the Tarzana Neighborhood Council support the Tarzana Property Owners Assn Annual Town Hall Meeting
21. Discussion and possible motion: Appointment of Joyce Greene as the Tarzana Neighborhood Council representative to the Recycled Water Advisory Group
22. **Committee and other Reports**
 - Outreach
 - Land Use
 - Budget
 - Transportation
 - Public Safety
 - Rules
 - Energy & Environment
 - Animal Welfare
 - DWP MOU
 - Budget Representative
21. President’s Remarks
 - Ethics and Funding training Saturday April 26 8:30 – 12:30 Braude
 - Informal discussion regarding topics covered by Taneda Larios of EmpowerLA
22. Board Member Comment - Comments from Board on subject matters within the Board’s jurisdiction.
23. Future Agenda Items and other Calendar Events
24. Adjournment

For more information about the Tarzana Neighborhood Council visit our web site at www.tarzananc.org

Any materials that may be distributed to a majority of the Board less than 72 hours prior to the above scheduled meeting are available for review by the public at 19040 Vanowen Street, Reseda, CA 91335