

**TARZANA
NEIGHBORHOOD COUNCIL**

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CALIFORNIA



**TARZANA
NEIGHBORHOOD COUNCIL**

C/O Department of Neighborhood
Empowerment
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**TARZANA NEIGHBORHOOD COUNCIL
RULES COMMITTEE AGENDA**

Thursday, November 15, 2012 9:30 AM
Tarzana Community and Cultural Center
19130 Ventura Blvd, Tarzana 91356
(Corner of Ventura Blvd and Vanalden Ave)

Leonard J. Shaffer, Chair

The public is requested to fill out a “**Speaker Card**” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or by e-mail at done@lacity.org.

1. Call to order and introductions
2. Appointment of committee members
3. Setting of quorum per TNC standing rules – **Action Item**
4. Public Comments – Comments from the public on non-agenda items within the Committee’s subject matter jurisdiction. Public comments limited to three minutes per speaker.
5. **Agendas** - Should the Rules Committee recommend to the Board that all Board and/or committee agendas include the names of Board and/or committee members– **Discussion and possible motion**
6. **Standing committees** - Should the Rules Committee recommend to the Board, pursuant to Bylaws Art. VII the formal approval of the following standing committees: Budget and Finance; Energy and Environment; Government Action; Land Use; Outreach; Public Safety; Rules and Bylaws; and Transportation - **Discussion and possible motion**
7. **Committee duties and powers** - Should the Rules Committee recommend to the Board, pursuant to Bylaws Art. VII, 3 definitions of the powers and duties of the various standing committees - **Discussion and possible motion**
8. **Committee jurisdiction and action** - Should the Rules Committee recommend to the Board that all issues and/or requests that falls within the subject matter jurisdiction of a committee, standing or ad hoc, be heard by that committee prior to any action by the Board - **Discussion and possible motion**
9. **Committee composition** - Should the Rules Committee recommend to the Board that at least one member of a committee, standing or ad hoc, be a Board member and if so, should it be recommended that the Board member be either the chair or vice chair - **Discussion and possible motion**
10. **Appointment of committee chairs** - Should the Rules Committee recommend to the Board that the President have the sole discretion to appoint and/or remove standing and/or ad hoc committee chairs - **Discussion and possible motion**
11. **Second signatory** - Should the Rules Committee recommend to the Board that the President, absent affirmative action by the Board to the contrary, be designated the second signatory for all purposes as defined by DONE - **Discussion and possible motion**

12. **Purchase card holder/first signatory** - Should the Rules Committee recommend to the Board that the Treasurer, absent affirmative action by the Board to the contrary, the Treasurer be designated the purchase card holder and first signatory for all purposes as defined by DONE - *Discussion and possible motion*
13. Board Member Comment - Comments from Board on subject matters within the Board's jurisdiction.
14. Future Agenda Items and other Calendar Events
15. Adjournment

For more information about the Tarzana Neighborhood Council visit our web site at www.tarzananc.org

Any materials that may be distributed to a majority of the Committee less than 72 hours prior to the above scheduled meeting are available for review by the public at 19040 Vanowen Street, Reseda, CA 91335

Process for Reconsideration – Reconsideration of Board actions shall be in accordance with the Tarzana Neighborhood Council bylaws.