**TARZANA NEIGHBORHOOD COUNCIL**

**JOINT BUDGET AND FINANCE COMMITTEE & SPECIAL BOARD MEETING**

**Minutes of March 21, 2018 Meeting**

**In attendance**: Chairman Harvey Goldberg, Eran Heissler, Bob Shmaeff, Max Flehinger. Absent Ken Schwartz. **Non-members:** Esther Weider (TNC), Bonnie Ocello (Tarzana Elementary School), Krickett Halpern (m.a.r.y. Foundation), Sharon Brewer

The meeting was called to order by Chairman Goldberg at 7:09 P.M.

There were no public comments.

In a motion by Shmaeff, seconded by Flehinger, the minutes of the February 21, 2018 meeting were approved, unanimously, as presented.

Expenditures for the February MER report were reviewed and approved unanimously. The motion by Flehinger was seconded by Shmaeff.

Financial statements as of February 28, 2018 were reviewed. A motion by Shmaeff, seconded by Flehinger, to approve them as presented was passed unanimously.

The Committee heard and discussed a request from Making the Arts Real for Youth Foundation (m.a.r.y. Foundation) for a NPG for $1,150 to help support their September 2018 event. In an amended motion by Flehinger, seconded by Shmaeff, the committee voted, unanimously, to recommend a grant of $1,500 -- to be classified as a NPG and come from Unallocated. Krickett Halpern spoke for the MARY Foundation.

The Committee discussed a request by Tarzana Elementary School for a NPG for $4,605.50 to support their Accelerated Reader program for the 2018-19 school year. The request was approved unanimously (motion by Heissler, seconded by Shmaeff) – funds to be classified as a NPG and come from Unallocated. Bonnie Ocllo represented Tarzana Elementary School.

A request by the President to increase the budgeted amount for our Speaker System repair to $339.93, based on the fact that the prior estimates did not include sales tax and a credit card processing fee, an increase of $19.93, was approved, unanimously, on a motion by Flehinger, seconded by Shmaeff. The expenditure is to be classified as Operations, General, Sound System Repair. Funds to come from Unallocated.

In a motion by Flehinger seconded by Heissler, the Committee unanimously approved a request of the Beautification Committee to authorize amounts not to exceed (NTE) $1,500 for pole banner repairs on a as needed basis, $1,000 for processing banner permits when banners have to be relocated, and $2,250 for banner maintenance and relocation (for expiring permits on as needed basis) from AAA Flag & Banners. To be classified as Outreach, Advertising, Banners. Funds to come from Unallocated.

A request of the Beautification Committee Chairperson for a budget of $50 for miscellaneous administrative committee expenses was approved, unanimously, on a motion by Heissler, seconded by Shmaeff. Funds to be classified as Operations, General, Beautification Committee and come from Unallocated.

There were no comments on non-agenda items from Committee members.

The next meeting is tentatively scheduled for Wednesday, April 18, 2018 at 7:00 PM. Agenda items for the meeting should be submitted by Wednesday, April 11, 2018.

The meeting was adjourned at 7:50 P.M.

 Max Flehinger, Acting Secretary