

**TARZANA NEIGHBORHOOD COUNCIL
SPECIAL BOARD MEETING**

Monday, February 17, 2014 6:30 PM
Tarzana Community and Cultural Center
19130 Ventura Blvd, Tarzana 91356

1. **Call to order** at 6:45 p.m. by TNC President Kathy Delle Donne. **Roll Call:** Susan Blauner, Kathy Delle Donne, Elliot Durant, David Garfinkle, Eran Heissler, Paul Lawler, Varant Majarian, Eileen Maronde, Denyse Selesnick, and Esther Weider. Ten board members present.
2. **Public Comments** – None.
3. **Poster Paper** – (Delle Donne/Garfinkle) moved, "Resolved that based on the recommendation of the E&E Committee, the TNC approve an amount not to exceed \$725.00 from the Outreach/Earth Day event budget for the purchase of poster paper. Based on a projected cost of 70 plus pads of watercolor paper at \$8.39 per pad at Office Depot (item #344349)." The motion carried unanimously.
4. **Poster Labels** – (Delle Donne/Maronde) moved, "Resolved that based on the recommendation of the E&E Committee, the TNC approve an amount not to exceed \$200 from the Outreach/Earth Day event budget for the purchase of labels. Based on a projected cost of 19 plus packages of Avery 4" x 6" labels (40 per pack) at \$8.99 package at Office Depot (item #112771)." The motion carried unanimously.
5. **Banners** - (Delle Donne/Majarian) moved, "Resolved that based on the recommendation of the E&E Committee, the TNC Board approve an amount not to exceed \$225 from the Outreach/Earth Day event budget for the purchase of banners. Based on last year's cost of \$214.73." The motion carried unanimously.
6. **Award Certificates** - (Delle Donne/Blauner) moved, "Resolved that based on the recommendation of the E&E Committee, the TNC approve an amount not to exceed \$70 from the Outreach/Earth Day event budget for the purchase of parchment specialty paper. Based on a projected cost of 2 boxes of parchment paper 8 ½"x 11" ivory, 500 per box at Office Depot (item #388681)." The motion carried unanimously.
7. **Flyers** - (Delle Donne/Maronde) moved, "Resolved that based on the recommendation of the E&E Committee the TNC approve an amount not to exceed \$750 from the Outreach/Earth Day event budget for the purchase of flyers. Based on last year's cost for fewer flyers of \$639.29 at Fast Signs." The motion carried unanimously.
8. **Poster Hanging Supplies** - (Delle Donne/Majarian) moved, "Resolved that based on the recommendation of the E&E Committee, the TNC approve an amount not to exceed \$150 from the Outreach/Earth Day event budget for the purchase of tapes and markers. Based on last year's cost of \$48.06 at Target for hanging 400 pieces of art and this year's projected number of 1,180 posters." The motion carried unanimously.
9. **Poster Hanging Supplies** - (Delle Donne/Durant) moved, "Resolved that based on the recommendation of the E&E Committee, the TNC Board approve an amount not to exceed \$100 from the Outreach/Earth Day event budget for the purchase of twist ties.

Based on last year's cost of \$28.74 at Home Depot for hanging 400 pieces of art and this year's projected number of 1,180 posters." The motion carried unanimously.

10. **Award Ribbons (1st place, 2nd place, 3rd place)** - (Delle Donne/Weider) moved, "Resolved that based on the recommendation of the E&E Committee, the TNC approve an amount not to exceed \$200 from the Outreach/Earth Day event budget for the purchase of award ribbons. Based on last year's cost of \$97.63 at World's Greatest Prom. Stuff for 4 schools (1st, 2nd, 3rd place ribbons for each grade level, plus Grand Prize ribbon, Honorable Mention ribbons) and this year's participation of 5 schools with more grade levels." The motion carried unanimously.
11. **Award Ceremony Attendees** - (Delle Donne/Majarian) moved, "Resolved that based on the recommendation of the E&E Committee, the TNC approve an amount not to exceed \$50 from the Outreach/Earth Day event budget for the award ceremony participants. Based on attendance at last year's event and costs at Vons for cookies, and similar items." The motion carried unanimously.
12. **TNC Candidates Forum – (Delle Donne/Durant) moved**, "Resolved that based on the recommendation of the Outreach Committee, the TNC approve an amount not to exceed \$150 from the Outreach/Election budget for refreshments at a TNC Candidates Forum to be scheduled prior to Election Day on March 16, 2014." The motion carried unanimously.
13. **Election Flyers** – (Delle Donne/Majarian) moved, "Resolved that based on the recommendation of the Outreach Committee, the TNC approve an amount not to exceed \$340 from the Outreach/Election budget for flyers to promote the TNC election." The motion carried unanimously.
14. **Election Banners** – (Delle Donne/Marounde) moved, "Resolved that based on the recommendation of the Outreach Committee, the TNC approve an amount not to exceed \$75 from the Outreach/Election budget to change the date & time on the banners that were used for the 2012 TNC election." The motion carried with 2 opposed (Heissler/Majarian).
15. **Food on Election for Poll Workers** – (Delle Donne/Garfinkle) moved, "Resolved that based on the recommendation of the Outreach Committee, the TNC approve an amount not to exceed \$250 from the Outreach/Election budget for food for the poll workers at the TNC election on March 16th." The motion carried with one opposed (Heissler).
16. **Miscellaneous Election Expenses** – (Delle Donne/Marounde) moved, "Resolved that based on the recommendation of the Outreach Committee, the TNC approve an amount not to exceed \$300. from the Outreach/Election budget for miscellaneous election expenses such as water for the candidates & families who choose to wait past the 100 foot mark (Location in 2012 election was near I-Hop), tent rental in case of inclement weather and other unforeseen election expenses that may be needed in order to insure a successful TNC election." The motion carried with one opposed (Heissler) and one abstention (Majarian).
17. Committee Member Comment - None.
18. Future Agenda Items and other Calendar Events. None.

Meeting adjourned at 7:04 p.m.

Minutes by Pat Kramer, Apple One.