**TARZANA NEIGHBORHOOD COUNCIL**

**BOARD MEETING MINUTES**

**SPECIAL MEETING**

**Monday July 10, 2023**

**Tarzana Child Care Center**

**5700 Beckford Ave., Tarzana, CA 91356**

1. **Meeting Called to Order** at 7:00 p.m. **Roll Call and certification of a quorum:** Board members in attendance: Christopher Ahuja, Mathew Clark, Barry Edelman, Esther Wieder, Harvey Goldberg, Eran Heissler, Susan Lord, Iris Polonsky, Jeff Mausner, Susan Rogen, Terry Saucier, and Len Shaffer. **12 board members present to meet the quorum of 10.** **Absent**: Joyce Greene and Bob Shmaeff.

Len explained the role of board members, trainings, Roberts Rules of Order and the need to serve on committees.

1. **Joel Gonsalez** **– Project Coordinator for Empower LA**, implemented the installation of the new TNC Board of Directors (Oath of Office) and the election of the executive officers. The new TNC board consists of: Christopher Ahuja, Mathew Clark, Sylvia Bedrosian, Barry Edelman, Esther Wieder, Harvey Goldberg, Eran Heissler, Bruno Hernandez, Helane Kramer, Susan Lord, Iris Polonsky, Jeff Mausner, Paul Radenberg, Susan Rogen, Terry Saucier, Len Shaffer, plus: Leon Antonio Gonsalez, Joyce Greene, Bob Shmaeff, and Lisa Davis, who were not in attendance for the installation.
2. **Election of Executive Officers:**
	1. President – Len Shaffer was nominated for this position and accepted. The motion carried unanimously.
	2. 1st VP – Eran Heissler was nominated and accepted. The motion carried unanimously.
	3. 2nd VP – Jeffrey Mausner was nominated and accepted. The motion carried unanimously.
	4. Treasurer – Harvey Goldberg was nominated and accepted. The motion carried unanimously.
	5. Executive Secretary – Iris Polonsky was nominated and accepted. The motion carried unanimously.

The board approved these appointments.

Len spoke about the importance of board members creating a TNC-specific email to handle all TNC communications.

1. **Appointment of Financial Officers of the Board:**
	1. Neighborhood Council Bank Card Holder –Harvey Goldberg accepted responsibility for this position.
	2. Second Card Holder – Len accepted this responsibility.
	3. Second Signer – Len accepted the responsibilities of the Second Card Holder.
	4. Alternate Signer – Sylvia Bedrosian accepted the responsibility as Alternate Signer.

The board approved these appointments.

1. **Appointment of standing committee chairs:** Len said he would put an item on the agenda to reinstate the Government Action committee, then explained how the neighborhood councils are allowed to weigh-in on Council Files as well as weighing-in on proposed actions by the budget advocates.

**-Continued-**

**Committee Appointments:**

* Budget: Len appointed Harvey Goldberg.
	+ Outreach: Len appointed Terry Saucier.
	+ Land Use: Len said he would chair this committee.
	+ Events: Len appointed Esther Wieder.
	+ Transportation: Len appointed Susan Rogen.
	+ Public Safety: Len appointed co-chairs Susan Rogen and Chris Ahuja.
	+ Rules: Len will stay on as chair of this committee.
	+ Animal Welfare: Len appointed Jeff Mausner.
	+ Beautification: Len appointed Iris Polonsky.
	+ Homelessness: Len appointed co-chairs Joyce Greene and Susan Lord.

The board approved these appointments. Then each committee chair spoke about their committees.

1. **Discussion: Len explained the in’s and out’s of policies and procedures.**
	1. Relevant Bylaws provisions: Absences and Training
	2. Parliamentary procedures: Rosenberg’s Rules and Robert’s Rules 10th Edition
	3. Necessary training: Ethics, Funding, Code of Conduct and Anti Bias – access to Cornerstone
2. **Remarks by representatives of public officials**: Glenn Bailey, Budget Advocate for Region 3, announced the following: The Budget Advocates send a monthly report to the board of which they recently gave an overview of the City’s financial status. He pointed out that Len and Harvey are both Budget Advocates. He talked about the Budget Advocates’ recent meeting and the different speakers. The meeting was recorded and can be accessed at: budgetadvocates.org.

Len spoke about the Congress of NCs coming up on Sept. 23rd at L.A. City Hall. He also spoke about the Valley Alliance of NCs (VANC), which holds its virtual meetings on the 2nd Thursday of each month; the L.A. NC Coalition (LANCC), which holds meetings the first Saturday of the month, and the DWP MOU position. National Night Out is coming up on Tuesday, August 1st at the Park. He urged everyone to attend.

1. **Public Comments** – Varant Najarian asked why representatives from the Council Office have not been attending meetings in the past month.

**9**. **Board Business:**

Comment on Board members own activities/brief announcements: Chris said he wants to nominate Mathew to a position. Len will put that on a future agenda.

**11**. **Meeting Adjourned:** 8:56 p.m.

Minutes by Pat Kramer, Apple One