**TARZANA NEIGHBORHOOD COUNCIL**

**SPECIAL MEETING**

 **Tuesday June 11, 2019**

Tarzana Child Care Center

5700 Beckford Ave. Tarzana, CA 91356

1. **Call to Order** by TNC President Len Shaffer at 7:04 p.m.

**Roll Call:** Eran called the role: 15 board members present: Scott Diamond, Max Flehinger, David Garfinkle, Harvey Goldberg,Joyce Greene, Susan Lord, Jeff Mausner, Iris Polonsky, Susan Rogen, Len Shaffer, Bob Shmaeff, Terry Saucier and Esther Wieder. Len thanked the current board for serving.

**Roll Call:** Eran called the role for the new board: 17 board members present: Devon Cromwell, Scott Diamond, Mark Epstein, Max Flehinger, David Garfinkle, Harvey Goldberg, Joyce Greene, Eran Heissler, Susan Lord, Jeff Mausner, Iris Polonsky, Michael Povar, Susan Rogen, Terry Saucier, Len Shaffer, Bob Shmaeff and Esther Wieder. (Absent were: Pam Blattner, Barry Edelman, Ken Schwarz and Richard Silverman). Len welcomed the new board.

Betty Oyama Wong thanked the outgoing and incoming board to serve the Tarzana Neighborhood Council. She asked Len to give Jennifer an EmpowerLA pin as a small token of appreciation. Documents were signed and the oath of office was taken.

1. **Public Comments** – None.
2. **Installation of newly elected Board members** – Betty Wong Oyama opened up the nomination process for the election of officers. The results were as follows:
	1. **President:** (Heissler/Flehinger) nominated Len Shaffer for president. **Len was installed as TNC president.**
	2. **First VP:** (Wieder/Goldberg) nominated Eran Heissler as First VP. **Eran was installed as First Vice President.**
	3. **2nd VP:** (Heissler/Flehinger) nominated Jeff Mausner as Second VP. **Jeff was installed as Second Vice President.**
	4. **Treasurer:** (Wieder/Heissler) nominated Harvey Goldberg as Treasurer. **Harvey was** **installed as Treasurer.**

**e. Executive Secretary:** (Wieder/Heissler) nominated Max Flehinger to be the new secretary. **Max was installed as TNC’s executive secretary.**

1. **Board orientation – Betty Wong Oyama:**

Betty explained that each board member has to take the ethics, funding and code of conduct trainings every two years. Returning board members who took the funding training before July 1, 2018 have another year to go before they have to take it again. Betty said she would let each board member know when their trainings expire. Betty gave the dates and locations for the live trainings and also explained that trainings could be taken online via the City’s Cornerstone software. New board members are ineligible to vote if they haven’t taken the trainings. She talked about other trainings by the City, the Congress of Neighborhood Councils and the 72-hour rule (Early Notification System).

1. **Assignment of the Cardholder/First Signer: (Shaffer/Goldberg) moved: “Resolved: In accordance with the TNC standing rules, the TNC Board approves the appointment of the Treasurer as the Cardholder and First Signer and the President as the Second Signer.” The motion carried unanimously.**
2. **Appointment of committee chairs**: (Shaffer/Goldberg) appointed the following board members:
	1. Budget - Harvey
	2. Events - Esther
	3. Outreach - Terry
	4. Land Use - David
	5. Transportation - Max
	6. Public Safety – Susan Rogen
	7. Rules and Bylaws - Len
	8. Animal Welfare - Jeff
	9. Government Action - Len
	10. Community Beautification – Iris

The motion carried.

1. **Appointment of alliance and other representatives and alternates**: Len appointed the following board members to the following:
	1. Budget – Jeff and Michael
	2. Homeless – Joyce and Susan Lord
	3. DWP – Michael
	4. VANC – Len and Jeff
	5. LANCC – Len
2. **Board Member Comment**: Max requested ordering new name tags for board members. Harvey said the credit card is live until 6/25/19. Harvey also suggested name plates and business cards. Max told the board about the attendance standard for TNC.
3. **Future Agenda Items and other Calendar Events.**

Budget Committee meeting will be on 6/20/19.

Len will give a presentation on the Brown Act and the Public Records Act.

1. **Adjournment: 8:11 p.m.**

**Minutes by Pat Kramer, Apple One**